



राष्ट्रीय शिक्षा नीति समिति रिपोर्ट 2025-2026

प्रो रोचना मित्तल (प्राचार्या)
प्रो उर्विजा शर्मा (संयोजक)
प्रो प्रियंका सिंह (समन्वयक)

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राष्ट्रीय शिक्षा नीति समिति रिपोर्ट 2025-26

राष्ट्रीय शिक्षा नीति सूचना,संचार और प्रौद्योगिकी के एकीकरण के सूत्र से शिक्षा व्यवस्था में क्रांतिकारी बदलाव लाने के लिए कृत संकल्पित है। देश की नई शिक्षा नीति में प्रौद्योगिकी और तकनीकी से शिक्षा जगत में व्यापक परिवर्तनों का उद्देश रखा गया है। इस नीति में सूचना,संचार के माध्यम से ज्ञान आधारित अर्थव्यवस्था के निर्माण करने की बात कही गई है। यह विचार ही विद्यार्थियों में सामाजिक परिवर्तन का कारगर उपकरण साबित होगा। यह शिक्षा व्यवस्था का एक ऐसा रूपांतरण होगा जिसमें गुणवत्तापूर्ण शिक्षा के साथ डिजिटल माध्यम और प्रौद्योगिकी पूरी शैक्षिक प्रक्रिया एवं आने वाले परिणामों के सुधार में महत्वपूर्ण के साथ डिजिटल माध्यम और प्रौद्योगिकी पूरी शैक्षिक प्रक्रिया एवं आने वाले परिणामों के सुधार में महत्वपूर्ण भूमिका में होगी।



इसके अतिरिक्त, सूचना एवं संचार प्रौद्योगिकी विद्यार्थियों में समालोचनात्मक चिंतन, रचनात्मकता तथा समस्या-समाधान कौशल के विकास में भी सहायक है। यह उन्हें केवल ज्ञान के उपभोक्ता नहीं, बल्कि नवाचारकर्ता एवं सृजनकर्ता बनने के लिए प्रेरित करती है। इस प्रकार, ICT का एकीकरण सामाजिक परिवर्तन का एक प्रभावी उपकरण बन सकता है, जो न केवल व्यक्तिगत विकास को प्रोत्साहित करता है, बल्कि समाज के समग्र उत्थान में भी योगदान देता है।



ई लाइब्रेरी का ओरिएंटेशन कार्यक्रम एवं कार्यशाला में सम्मिलित प्राचार्या एवं शिक्षक गण

इसी प्रकार महाविद्यालय में ई -लाइब्रेरी के सुचारु संचालन हेतु प्रो प्रियंका सिंह के मार्गदर्शन में विद्यार्थियों का ओरिएंटेशन कार्यक्रम 1 अप्रैल को आयोजित हुआ। कार्यक्रम में प्राचार्य प्रो रोचना मित्तल जी ने अध्यक्षता की। साथ ही विद्यार्थियों को ई -लाइब्रेरी की उपयोगिता से अवगत करवाया।

ई-लाइब्रेरी के अंतर्गत विद्यार्थियों को उपलब्ध विभिन्न कौशल-आधारित पाठ्यक्रमों (Skill-Based Courses) के संबंध में विस्तृत एवं व्यवस्थित जानकारी प्रदान की गई। इस परिचर्चा के दौरान प्रत्येक पाठ्यक्रम की संरचना (Course Structure), शिक्षण पद्धति (Pedagogy), अधिगम परिणाम (Learning Outcomes), उद्देश्य



(Objectives) तथा उसकी व्यावहारिक उपयोगिता (Practical Relevance) पर विस्तारपूर्वक प्रकाश डाला गया। साथ ही, इन पाठ्यक्रमों के माध्यम से विकसित होने वाले तकनीकी, व्यावसायिक एवं व्यवहारिक कौशल (Technical, Professional and Soft Skills) की महत्ता को भी स्पष्ट किया से सुसज्जित करने में महत्वपूर्ण भूमिका निभाते हैं।

विद्यार्थियों को यह अवगत कराया गया कि वर्तमान वैश्विक एवं प्रतिस्पर्धात्मक रोजगार परिदृश्य में केवल पारंपरिक शैक्षणिक योग्यता पर्याप्त नहीं है, बल्कि उद्योगों की आवश्यकताओं के अनुरूप कौशल विकास (Skill Development) भी समान रूप से आवश्यक है।

इस संदर्भ में ई-लाइब्रेरी के माध्यम से उपलब्ध कौशल-आधारित पाठ्यक्रम उन्हें नवीनतम ज्ञान, डिजिटल दक्षताओं तथा व्यावसायिक क्षमताओं



गत वर्षों की तरह इस वर्ष भी राष्ट्रीय शिक्षा नीति समिति निरंतर विद्यार्थियों के हित में कार्यरत रही। इस सत्र में विश्विद्यालय ने नियमों में कतिपय परिवर्तन किए, महाविद्यालय ने भी तदनुसार सत्र योजना का प्रारूप तैयार किया। इस सत्र के प्रारंभ में ही समिति ने पीपीटी के माध्यम से सभी साथियों तथा विद्यार्थियों को नवीन नियमों से अवगत करवाया।

राष्ट्रीय शिक्षा नीति (NEP) समिति की प्रतिबद्धता, समर्पण एवं कार्यनिष्ठा अत्यंत सराहनीय रही। समिति के सभी संयोजकों एवं सदस्यों ने अपने दायित्वों का निर्वहन पूर्ण उत्तरदायित्व, समन्वय एवं दक्षता के साथ किया। उनके सामूहिक प्रयासों के परिणामस्वरूप विद्यार्थियों के हित में निर्धारित प्रमुख उद्देश्यों की प्रभावी पूर्ति सुनिश्चित हुई। साथ ही, राष्ट्रीय शिक्षा नीति के मूल उद्देश्यों—जैसे गुणवत्तापूर्ण शिक्षा, कौशल विकास, समावेशिता एवं समग्र अधिगम—को भी सफलतापूर्वक क्रियान्वित किया गया। यह समर्पित प्रयास शिक्षा प्रणाली में सकारात्मक एवं दूरगामी परिवर्तन की दिशा में एक महत्वपूर्ण उपलब्धि के रूप में परिलक्षित होता है।

महाविद्यालय की प्राचार्या, प्रो. रोचना मित्तल का इस समिति के सफल संचालन में विशेष योगदान रहा। उनका समर्पण, प्रतिबद्धता एवं दूरदर्शी नेतृत्व समिति की कार्यप्रणाली के लिए प्रेरणास्रोत रही। उन्होंने न केवल निरंतर मार्गदर्शन प्रदान किया, बल्कि प्रत्येक चरण पर आवश्यक सहयोग एवं प्रोत्साहन भी सुनिश्चित किया। उनके

सशक्त नेतृत्व एवं सक्रिय समर्थन के परिणामस्वरूप समिति अपने उद्देश्यों को प्रभावी ढंग से प्राप्त करने में सफल रही।



विद्यार्थियों का ओरिएंटेशन कार्यक्रम इसी श्रृंखला की एक कड़ी था। स्किल डेवलपमेंट कोर्स प्रथम सेमेस्टर में सोशल वर्क, योग तथा करेक्टिव, एवं सर्टिफिकेट कोर्स कंप्यूटर तथा तृतीय सेमेस्टर में बेसिक कम्युनिकेटिव इंग्लिश, पर्सनेलिटी डेवलपमेंट तथा पत्रकारिता रखे गए। जिनके समन्वयक क्रमशः प्रो रीना शर्मा, डॉ छाया त्यागी, डॉ प्रियंका सिंह, डॉ अनुराधा अग्रवाल, डॉ दीप्ति कपूर तथा डॉ पूनम सिंह जी ने पूर्ण समर्पण से कोर्स संचालन किया। को करिकुलर कोर्स फर्स्ट एंड तथा बेसिक हेल्थ की समन्वयक डॉ शुभा शर्मा, ह्यूमन वैल्यूज के समन्वयक डॉ अमित गौतम, एनालिटिक एबिलिटी के समन्वयक डॉ गौतम बंसल जी ने पूर्ण समर्पण के साथ विद्यार्थियों का मार्गदर्शन किया।



स्किल रूम में उपस्थित शिक्षकों की सक्रिय सहभागिता उल्लेखनीय रही।



इस सत्र में पिडीलाइट इंडिया तथा Antas फाउंडेशन के साथ MoU पर हस्ताक्षर किया गया। समिति ने अनेक व्याख्यान तथा कार्यशाला आयोजित करवाई। इसी श्रृंखला में १० नवंबर 2025 को Community Engagement and Social Changes विषय पर दो सत्र की कार्यशाला आयोजित की गई। यह कार्यशाला Antas Sewa Foundation के सहयोग से आयोजित हुई। नंदाकृति फाउंडेशन एवं आजाद फाउंडेशन का सहयोग भी अप्रतिम रहा। कॉलेज की प्राचार्य प्रो कमलेश भारद्वाज जी ने समिति को निरन्तर मार्गदर्शन देकर कृतार्थ किया। सभी स्किल समन्वयक

तथा राष्ट्रीय शिक्षा नीति समिति समन्वयक प्रो प्रियंका सिंह जी ने निरन्तर सहयोग प्रदान किया। आप सभी के अप्रतिम सहयोग के प्रति आभारी हूं। द्वितीय एवं चतुर्थ semester में समिति ने प्राचार्य प्रो रोचना मित्तल के नेत्रत्व में अनेक नवोन्मेष किए। द्वितीय semester में 3 नए स्किल development कोर्स का संचालन किया गया जिनमें द्रश्य श्रव्य माध्यम, Archive and Museology, हास्पिटैलिटी मैनेज्मन्ट प्रमुख है। इसके समन्वयक क्रमशः डॉ पूनम सिंह, डॉ शैलेन्द्र चौहान तथा प्रो रीना शर्मा रही। सहसमन्वयक रितेश, नवित शर्मा जी ने समिति को सहयोग किया। चतुर्थ semester में सोशल वर्क, पर्सनैलिटी development तथा फोक आर्ट स्किल कोर्स का संचालन प्रो प्रवीण कुमार, डॉ निहारिका गर्ग, डॉ दीप्ति कपूर, डॉ पारुल शर्मा तथा प्रो बिन्दु करणवाल तथा डॉ शुभा शर्मा जी के कुशल मार्गदर्शन में हुआ। फोक आर्ट में विद्यार्थियों का शैक्षणिक टूर भी National Craft Museum तथा हस्त कला अकादेमी में 31 मार्च 2026 को ले जाया गया।



समिति ने माइनर विषयों के साथ साथ cocurricular कोर्स का भी बहुत मेहनत एवं समर्पण के साथ संचालन किया। विश्वविद्यालय के द्वारा संचालित A-I स्किल का अनिवार्य कोर्स संचालित करने का दायित्व प्रो साकेत सिसोदिया जी ने बहुत कुशलता के साथ पूर्ण किया। समिति पूरे वर्ष महाविद्यालय गतिविधियों को संचालित करती रही। प्राचार्य प्रो रोचना मित्तल के प्रति समिति आभार व्यक्त करती है, जिनके मार्गदर्शन समिति को निरन्तर प्राप्त होता रहा। साथ ही सभी समन्वयकों तथा सहसमन्वयकों को भी धन्यवाद ज्ञापित करती है।

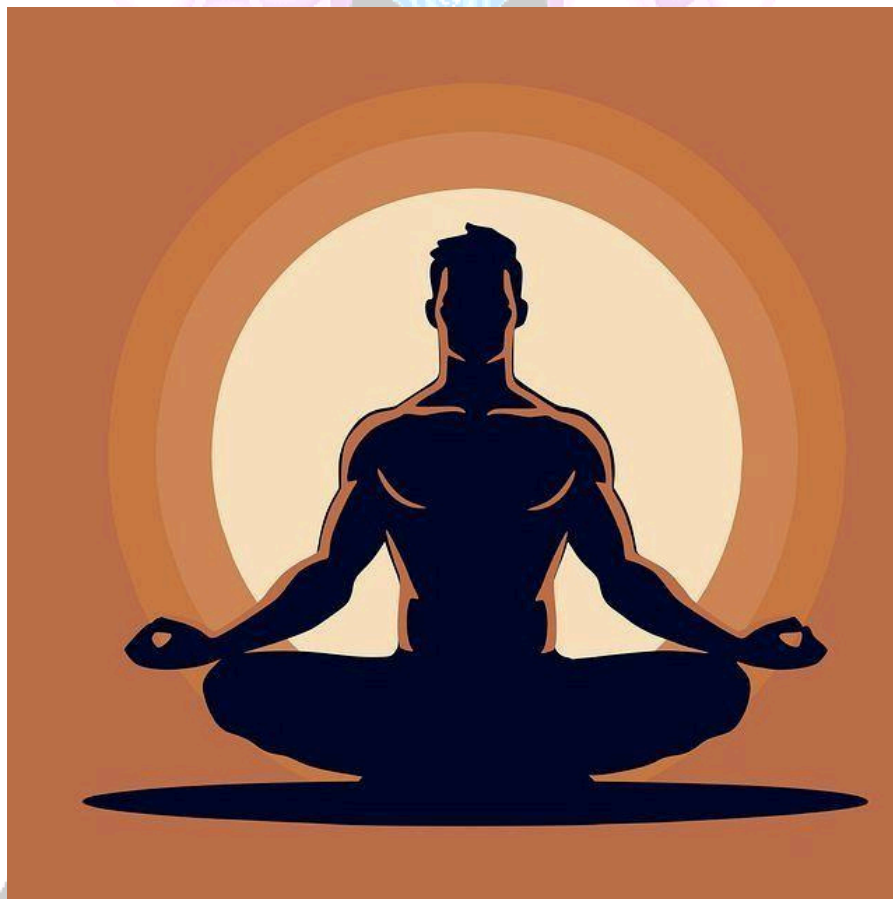
स्किल डेवलपमेंट कोर्स की कतिपय झलकियां





Shambhu Dayal (PG) College, Ghaziabad

**Yoga and Correctives
Skill Development Course
New Education Policy**



**Dr. Chhaya Tyagi
(Dept. of Commerce)
Course Coordinator**



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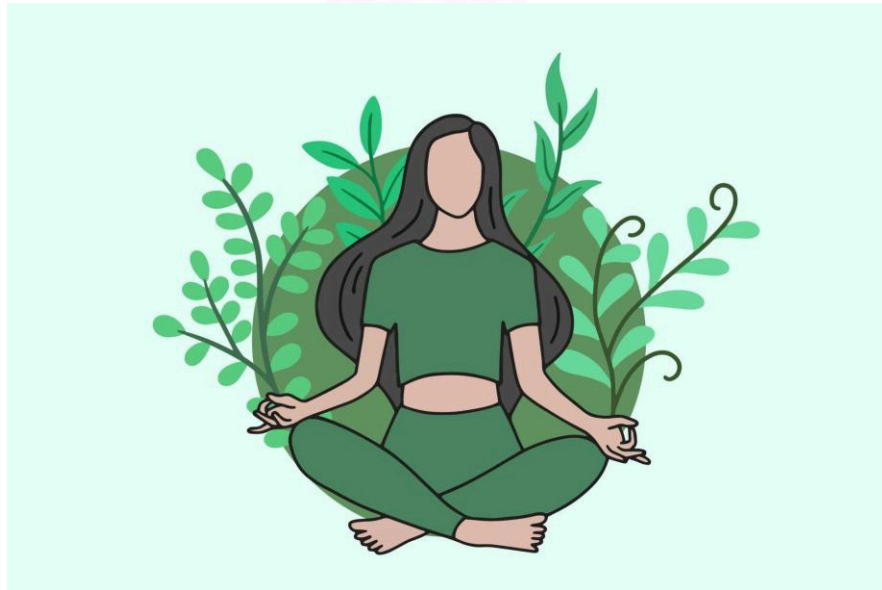
ACKNOWLEDGEMENT

We sincerely express our heartfelt gratitude to Professor Akhilesh Mishra for his exemplary leadership and unwavering dedication in fostering an inspiring and dynamic learning environment. His vision and commitment have significantly contributed to enhancing the educational experience for all students and faculty members alike.

We also extend our sincere appreciation to NEP coordinator Professor Urvija Sharma, Dr. Priyanka Singh, and their entire team for their continuous support, guidance, and relentless efforts in implementing innovative educational strategies. Their collaboration and dedication have been instrumental in achieving our shared goals.

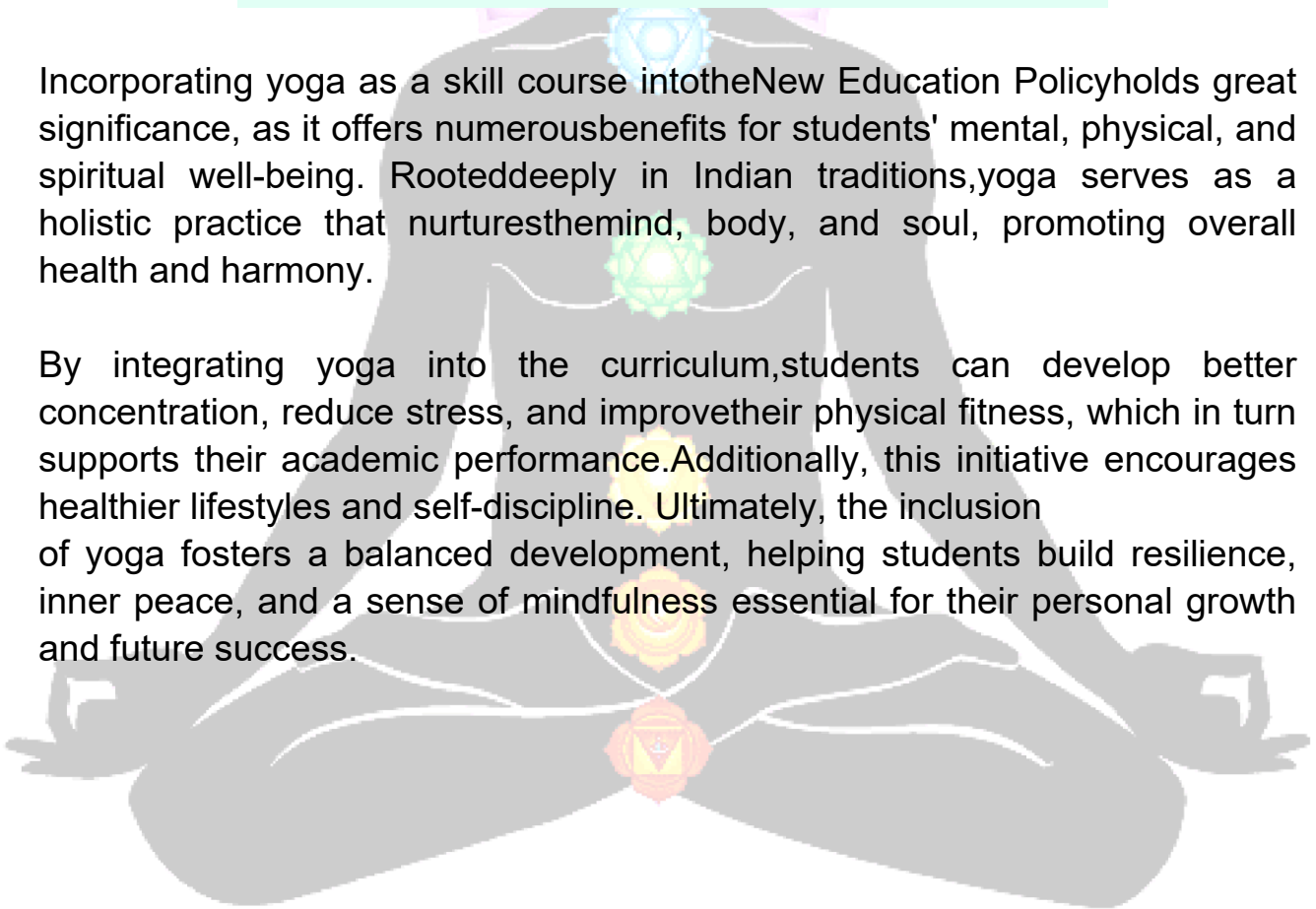
Furthermore, we would like to offer our special thanks to Mr. Vaibhav Tyagi for his invaluable technical assistance, which greatly facilitated the smooth execution of various activities. Their collective efforts have played a crucial role in creating a conducive atmosphere for learning, growth, and success.

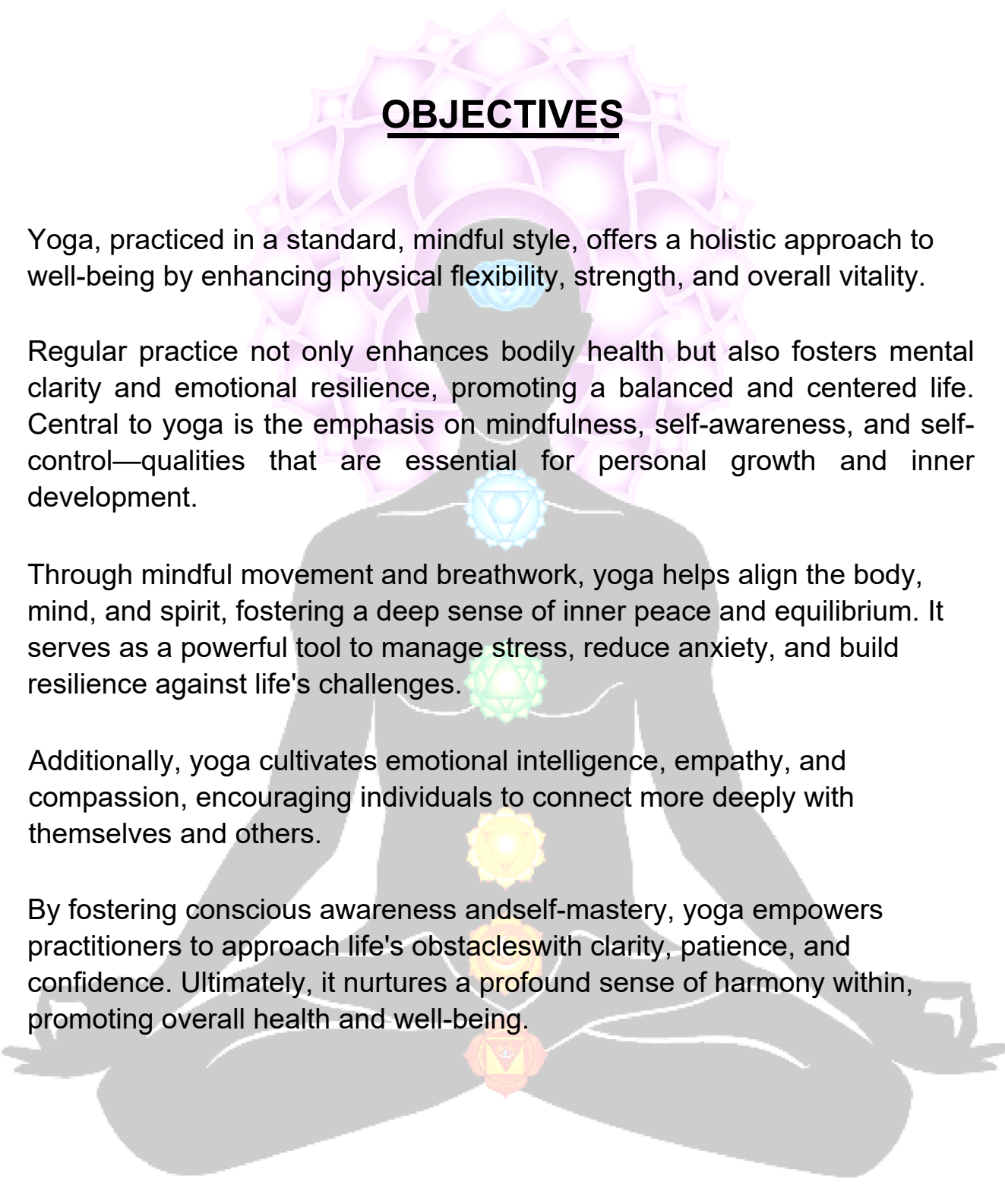
INTRODUCTION



Incorporating yoga as a skill course into the New Education Policy holds great significance, as it offers numerous benefits for students' mental, physical, and spiritual well-being. Rooted deeply in Indian traditions, yoga serves as a holistic practice that nurtures the mind, body, and soul, promoting overall health and harmony.

By integrating yoga into the curriculum, students can develop better concentration, reduce stress, and improve their physical fitness, which in turn supports their academic performance. Additionally, this initiative encourages healthier lifestyles and self-discipline. Ultimately, the inclusion of yoga fosters a balanced development, helping students build resilience, inner peace, and a sense of mindfulness essential for their personal growth and future success.



The background features a faint, light gray silhouette of a person in a yoga pose (Padmasana). Overlaid on the silhouette are the seven chakras of the human body, each represented by a colorful, glowing geometric shape. From top to bottom, they are: a purple lotus (Sahasrara) at the crown, a blue lotus (Ajna) on the forehead, a light blue triangle (Vishuddha) at the throat, a green lotus (Anahata) at the heart, a yellow lotus (Manipura) at the navel, an orange lotus (Swadhistha) in the lower abdomen, and a red lotus (Muladhara) at the base of the spine. The word 'OBJECTIVES' is centered at the top in a bold, black, sans-serif font, underlined.

OBJECTIVES

Yoga, practiced in a standard, mindful style, offers a holistic approach to well-being by enhancing physical flexibility, strength, and overall vitality.

Regular practice not only enhances bodily health but also fosters mental clarity and emotional resilience, promoting a balanced and centered life. Central to yoga is the emphasis on mindfulness, self-awareness, and self-control—qualities that are essential for personal growth and inner development.

Through mindful movement and breathwork, yoga helps align the body, mind, and spirit, fostering a deep sense of inner peace and equilibrium. It serves as a powerful tool to manage stress, reduce anxiety, and build resilience against life's challenges.

Additionally, yoga cultivates emotional intelligence, empathy, and compassion, encouraging individuals to connect more deeply with themselves and others.

By fostering conscious awareness and self-mastery, yoga empowers practitioners to approach life's obstacles with clarity, patience, and confidence. Ultimately, it nurtures a profound sense of harmony within, promoting overall health and well-being.

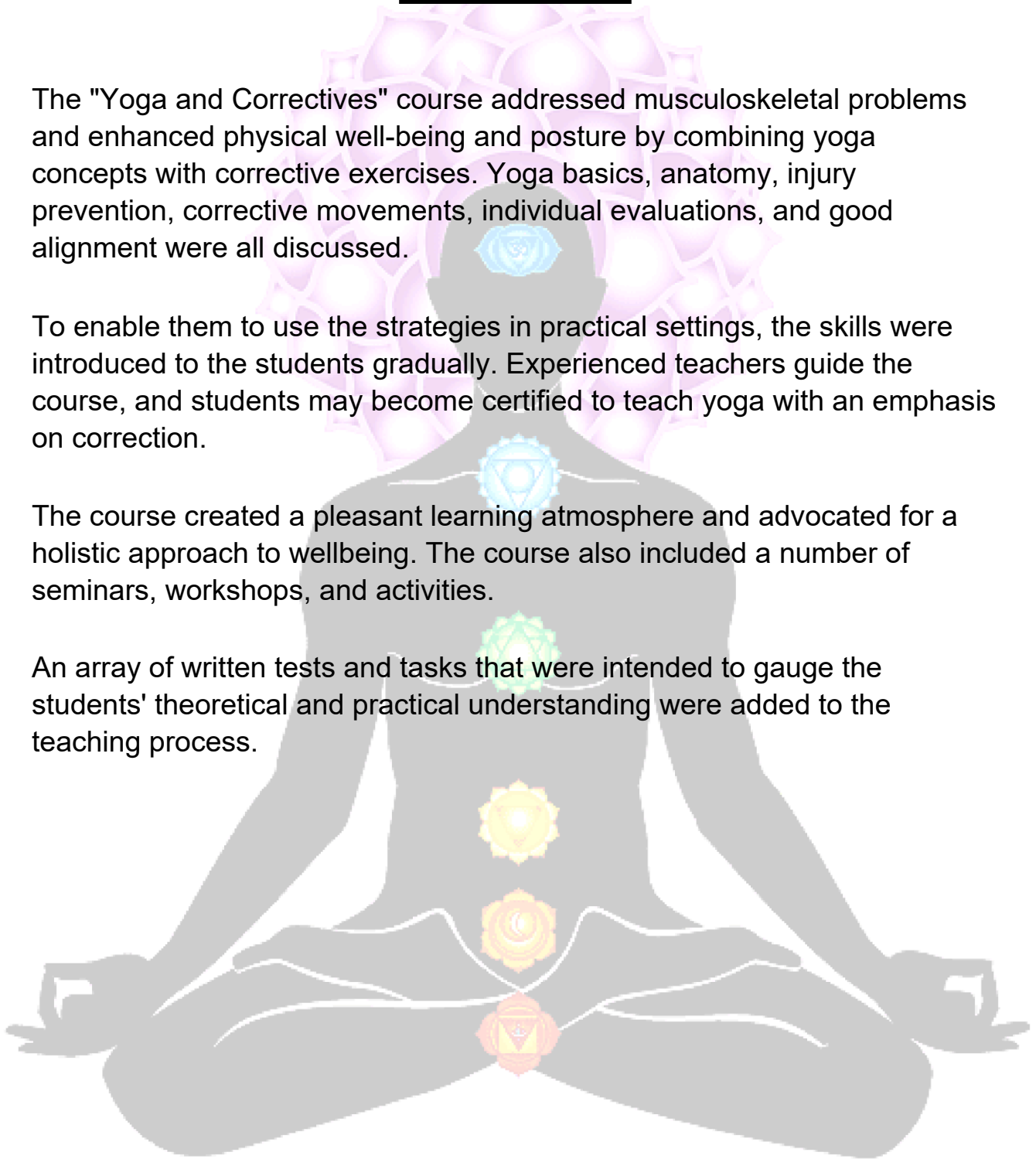
Key Features

The "Yoga and Correctives" course addressed musculoskeletal problems and enhanced physical well-being and posture by combining yoga concepts with corrective exercises. Yoga basics, anatomy, injury prevention, corrective movements, individual evaluations, and good alignment were all discussed.

To enable them to use the strategies in practical settings, the skills were introduced to the students gradually. Experienced teachers guide the course, and students may become certified to teach yoga with an emphasis on correction.

The course created a pleasant learning atmosphere and advocated for a holistic approach to wellbeing. The course also included a number of seminars, workshops, and activities.

An array of written tests and tasks that were intended to gauge the students' theoretical and practical understanding were added to the teaching process.



Yoga Education Activities

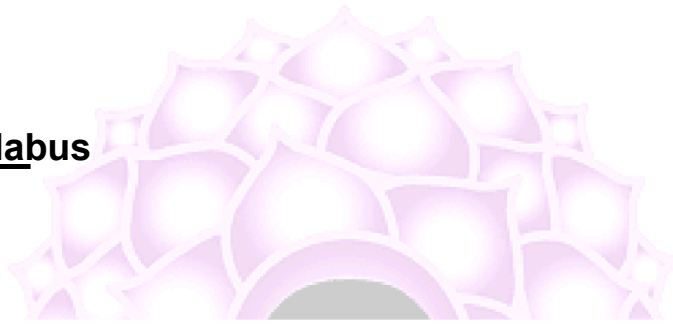
YOGA CLASSES







Annexure:1 Syllabus



Syllabus

Unit no 1

Fundamental concepts

2 Hour

1. Definition Aim and objectives of Human life according to Indian philosophy, Purusharth,
 2. Concept of Pancha Koshas, Chakras, Aura, Nadies, Kundalini
 3. Contribution in Yoga by Osho, Swami Rama, Maharishi Mahesh Yogi, Swami Sivananda Sarswati.
 4. Concept and impact of Yoga regarding – Gyan (True and ultimate knowledge),
 5. Awareness, Inner vision, Siddhis, Five Pranas and Chitta- control. Role of Ashtanga Yoga Yamas, Niyama's, Asana, Pranayama and Dhyana, Dharana, Pratyahara
 6. Effects of Yogic practices on various mental abilities and disorders like
 7. Learning, problem solving, concentration, Frustration, Conflict, and depression.
8. Tackling ill-effects of Frustration: Anxiety and Conflict through modern and Yogic Methods, Meditation Techniques Surya namaskar

Unit no 2

Introduction to Human Body and systems:

1 Hour

In brief with special reference to Respiratory, Digestive, Muscular and Nervous systems. Endocrinal system: -Nature of B.M.R., Fatigue, Immunity, Defense mechanism, Resistance power. Human Bio-chemistry Sugar level, Cholesterol, Fat, Urea their significance and related tests.

Unit no 3

Yoga and Ayurvedic: -

1 Hour

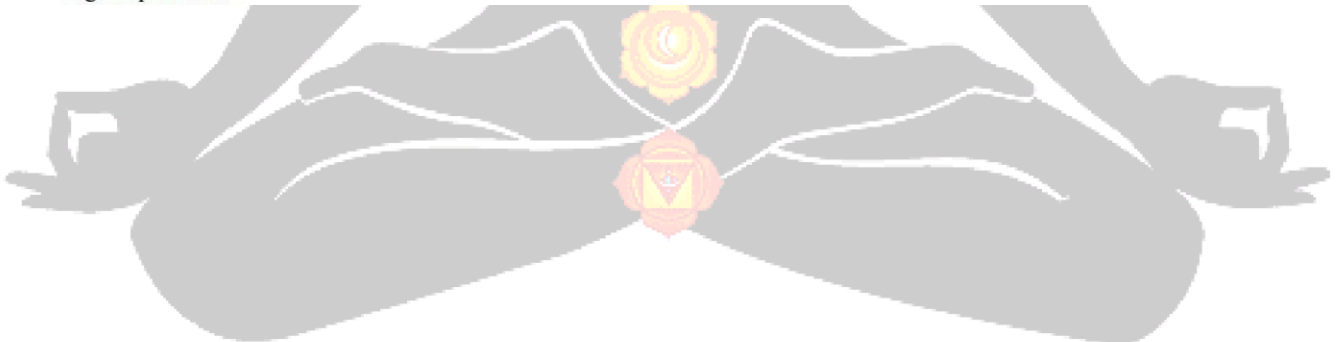
Its relationship, similarities, and differences, Ayurvedic concept of Yoga. Ayurveda concept of Tridoshas, Dhatus and Malas. Yogic Impact on their healthy nature.

Unit no 4

Yoga and Naturopathy: -

1 Hour

Its relationship, similarities and differences, Naturopathic concept of foreign matter, un-natural living style and Yoga impact on it.



**Unit no 5 Meaning, Causes, symptoms and therapeutic value of Yoga practices in following disorders: -
4 Hour.**

- I. Digestive disorders: Obesity, Indigestion, Gastric/ acidity problem, constipation. Piles.
- II. Respiratory and cardio-vascular disorders: Asthma, cold, High/low blood Pressure.
- III. Hormonal and Skelton disorders: Diabetes, Thyroid's imbalance, cervical spondylosis, backache, sciatica, arthritis.
- IV. Yogic concept of Holistic Health, Role of various Yogic practices on health at the level of body, mind, and soul. Stress – its causes, symptoms, consequences on body and mind and yogic management of stress.
- V. Exploration of Yoga: Yogic events- seminars, conferences, yoga centers, yoga Magazines, yoga higher education. Hi-tech in yoga.
- VI. Yogic Therapy through Traditional Understanding.
- VII. Stress Management: Modern and Yogic perspectives

Unit no 6

Breathing

1 Hour

- a. Bandhas and Mudras Introduction to Kriyas, Mudras and Bandhas in brief.
- b. **Asanas Asana** - Definition and Classification, Similarities, and dissimilarities between Asana and Exercise
- c. **Pranayama** - Definition and Classification. Difference between pranayama and deep breathing. Importance of Rechaka, Kumbhaka, Puraka.
- d. **Kriyas Pranayama** - Definition and Classification. Difference between pranayama and deep (Corrective)

Unit no 8

BIOCHEMISTRY

1 Hour

General metabolism and nutrition, acid Base balance, kerb cycle Principles of applied physics which avoid injury

Unit no 9

Treatment Modalities

3 Hour

- used in physical medicine-general properties and detailed clinical uses of each.
- a) Heat-general physiological properties and mode of action as agent, indication and contraindication, forms of heat therapy –superficial and deep heating including treatment techniques. Emphasis will be given to infrared, Hydrocollator, Paraffin wax bath, convection heating devices, short wave diathermy, microwave diathermy and ultrasonic therapy.
 - b) Cold as a therapeutic agent
 - c) Ultraviolet radiation
 - d) Therapeutic electricity
 - e) Hydrotherapy
- a. Clinical use of massage, manipulation, stretching and traction.
 - b. Prescription of exercise therapy and other supportive measures
 - c. Disability evaluation
 - d. Sports medicine, drugs, rehabilitation of injured athlete
 - e. Rehabilitation management of cases with various systemic disorders neuromuscular
 - f. disability (paralysis, cerebral palsy, spinal cord injuries, muscular dystrophies)
 - g. Orthopedic disability, cardiovascular disability, pulmonary disability
 - h. Urological problems
 - i. Rehabilitation of patients with diseases of back pain
 - j. Rehabilitation of patients with diseases of neck pain
 - k. Rehabilitation of patients with diseases of burns
 - l. Rehabilitation of patients with spondylitis

Practical Training

PRACTICALS: 60 Hour

8 Hour

Basic concept of effect of exercise, naturopathy, massages, and diet which can cure the disease, injury, deformity.

Curative concept

16 Hour

- a) **Jal Neti** –SuterNeti, VamanDhauti,Kapalbhati (Vayu / Vaatkaram), Trataka,Pawan-mukat-series Exercise, Suryanamaskaar,
- b) **Standing Poses:** Taad – Trikon – Katichakarkon, Tiryank-taad
- c) **Supine laying Poses:**Shav –Uttanpad –Sarvang – Ardhmatsay – Hal – Naditaan.
- d) **Prone Pose:** Makar – Sarp – Ardhshalabh –Dhanur.
- e) **Sitting Poses:**Vajar, Padam – Janushiras –Vakar – Bhadar – Sidh – Sukh.
- f) **Pranayama:** Correct Breathing Exercise,Anulome-vilom, Surya-bhedhan, Ujjayee,Sheetli, Sheetkari and Bhramari.
- g) **Bandhas :** Trio Bandhas Mudras : Vipritkarni, Kaki, Taragi, Shambvi,Chin, Gyan (Jnana)
- h) **Meditation :** Mindful, Vipasan, Jyotirbindhu and Yog-nindra.



ASANAS:**30 Hour**

- | | |
|--|--------------------------|
| 1. Shrishasana | 15.Ardha-Matsyendrasana |
| 2. Crocodile Practices (Four variations) | 16.Paschimatanasana |
| 3. Pavanmuktasana | 17.Supta Vajrasana |
| 4. Naukasana | 18.Yoga Mudra |
| 5. Iparitakarani | 19.Simhasana |
| 6. Sarvangasana | 20.Gomukhasana |
| 7. Matsyasana | 21.Matsyendrasana |
| 8. Halasan | 22.Mayurasana |
| 9. Karnapidasana | 23.Kukkutasana |
| 10. Bhujangasana | 24.Uttana Kurmasana |
| 11. Shalabhasana | 25.Ushtrasana |
| 12. Sarpasana | 27.Padma – Bakasana |
| 13.Dhanurasana | 28.Baddha –padmasana |
| 14.Vakrasana | 29.Akarmadhanurasana |
| 30.Ugrasana | 31.Parvatasana |
| 32.Janushriasana | 33.Tolangulasana |
| 34.Muktasana | 35.Virasana |
| 36.Guptasana | 37.Sankatasana |
| 38.Uttanamandukasana | 39.Vrishabhasana |
| 40.Padangusthasana | 41.Garbhasana |
| 42.Bhadrassana | 43.Kapotasana |
| 44.Ekpadaskandhasna | 45.Chakrasana (Sideward) |
| 46.Chakrasana (Backward) | 47.Virkshasana |
| 48.Tadasana | 49.Pada - hastasana |
| 50.Utkatasana | 51.Natarajasana |
| 52.Vatayanasana | 53.Garudasana |
| 54.Shirh-padangusthasana | 55.Vajrasana |
| 56.Padmasana | 57.Siddhasana |
| 58.Swastikasana | 59.Shavasana |
| 60.Makarasana | 61.Brahmamudra |

B. PRANAYAMA**2 Hour**

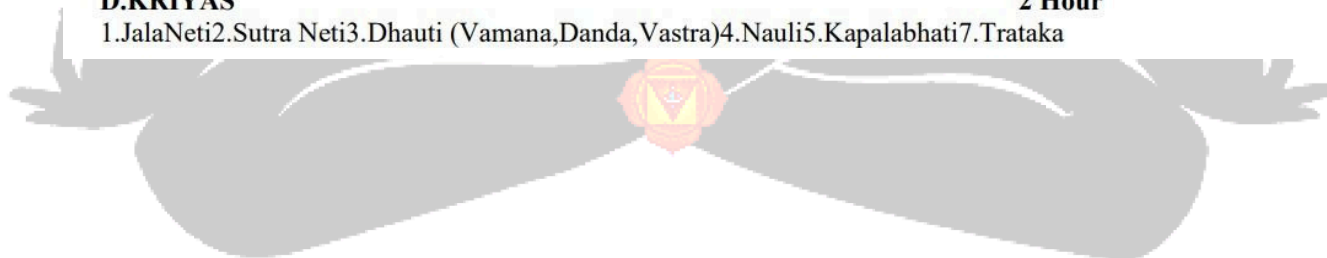
- 1.Anuloma-viloma 2. Ujjayi 3. Shitali 4. Sitkari 5.Bhastrika 6.Bhramari 7.Suryabhedana
8.Chandrabhedana 9. Murccha 10. Plavini

C.BANDHAS AND MUDRAS**2 Hour**

- 1.Jalandhara Bandha 2. Uddiyana Bandha 3.Jicha Bandha 4.Mula Bandha

D.KRIYAS**2 Hour**

- 1.JalaNeti2.Sutra Neti3.Dhauti (Vamana,Danda,Vastra)4.Nauli5.Kapalabhati7.Trataka



Annexure 2: List of Students



S.no	Name	Father Name	Dob	Cetagory	Gender	Skill
1	Abhishek	Mahesh	05/06/2007	General	Male	Yoga and Circulum
2	Abhishek Nagar	Sumit Nagar	19/11/2009	OBC	Female	Yoga and Circulum
3	Adeeba Parveen	Mo. Haroon	15/01/2007	OBC	Female	Yoga and Circulum
4	Afiya Khan	Musafir Khan	01/07/2007	General	Female	Yoga and Circulum
5	Ali Mohammed	Moharam Ali	26/09/2006	OBC	Male	Yoga and Circulum
6	Aman	Vijay Pal	15/10/2006	General	Male	Yoga and Circulum
7	Amit	Vinod Kumar	02/03/2007	SC	Male	Yoga and Circulum
8	Anamika	Arun Kumar	07/06/2006	OBC	Female	Yoga and Circulum
9	Anchal	Rakesh Singh	05/07/2007	General	Female	Yoga and Circulum
10	Anjal Kumari	Bundti	09/07/2006	SC	Female	Yoga and Circulum
11	Anjali	Rakesh kumar	22/07/2005	SC	Female	Yoga and Circulum
12	Ankit	Sukhveer	04/08/2006	SC	Male	Yoga and Circulum
13	Ankit Kumar	Kishipal Singh	04/02/2006	OBC	Male	Yoga and Circulum
14	Ankur	Madhav	06/10/2007	SC	Male	Yoga and Circulum
15	Annu	Rajendra	11/05/2007	SC	Male	Yoga and Circulum
16	Annupurna	Charan Singh	04/12/2006	SC	Female	Yoga and Circulum
17	Anshika Jaiswal	Jai Kumar	07/03/2006	OBC	Female	Yoga and Circulum
18	Anshu	Akhilesh Gupta	03/04/2005	OBC	Male	Yoga and Circulum
19	Anuj Vedi	Mahesh Vedi	26/02/2002	SC	Male	Yoga and Circulum
20	Anushka	Ravinder Kumar	02/05/2006	OBC	Female	Yoga and Circulum
21	Anushka Srivastava	Ambuj Srivastava	09/10/2007	General	Female	Yoga and Circulum
22	Arjun Saini	Sunil Kumar	13/02/2007	OBC	Male	Yoga and Circulum
23	Arvind kumar	Devendra	18/08/2006	SC	Male	Yoga and Circulum



24	Ashish	Deepak Kumar	13/12/2005	SC	Male	Yoga and Circulum
25	Ashish	Bhikkan Singh	17/08/2007	SC	Male	Yoga and Circulum
26	Ayaan	Ayyub Ali	20/05/2006	General	Male	Yoga and Circulum
27	Ayesha Parveen	Yameen	01/01/2004	General	Female	Yoga and Circulum
28	Boby Bansal	Shripal	18/09/2006	OBC	Male	Yoga and Circulum
29	Chahat Soni	Harsh Chand Soni	30/08/2004	OBC	Female	Yoga and Circulum
30	Chanchal Kasana	Sadhu Ram	01/07/2007	OBC	Male	Yoga and Circulum
31	Chandini Yadav	Dinesh Yadav	16/09/2004	OBC	Female	Yoga and Circulum
32	Deepanshi	Deepak Saini	06/08/2007	OBC	Female	Yoga and Circulum
33	Dipanshu	Pawan	20/06/2007	OBC	Male	Yoga and Circulum
34	Dipesh	Harsh	13/01/2008	Sc	Male	Yoga and Circulum
35	Disha Bodh	Sanjeet Bodh	10/12/2005	SC	Female	Yoga and Circulum
36	Divyash Choudhary	Jagat Singh	02/11/2006	OBC	Male	Yoga and Circulum
37	Faika	Zahid	31/05/2006	OBC	Female	Yoga and Circulum
38	Falak	Shahuddin	26/09/2006	OBC	Female	Yoga and Circulum
39	Fiza	Jahid	28/06/2007	OBC	Female	Yoga and Circulum
40	Gargi Singh	Sanjeev Kumar	08/02/2007	General	Female	Yoga and Circulum
41	Gaurav	Sushil Kumar	20/02/2006	SC	Male	Yoga and Circulum
42	Gaurav	Lalit	15/08/2004	OBC	Male	Yoga and Circulum
43	Himanshu	Veerpal	15/11/2005	SC	Male	Yoga and Circulum
44	Himanshu	Ajay Singh	0707/2007	SC	Male	Yoga and Circulum
45	Himanshu Gautam	Bijender Gautam	21/03/2005	SC	Male	Yoga and Circulum
46	Himashu Kasana	Ram Kumar	06/03/2007	OBC	Male	Yoga and Circulum
47	Jatin	Ishwar Singh	11/11/2006	OBC	Male	Yoga and Circulum

48	Jyoti	Mahesh kumar	14/09/2006	SC	Female	Yoga and Circulum
49	Kabir Kumar Saini	Sanjay kumar Saini	11/08/2005	OBC	Male	Yoga and Circulum
50	Kajal Tiwari	Sanjay Tiwari	21/11/2005	General	Female	Yoga and Circulum
51	Karishma	Jai Shankar Prasad	12/07/2007	SC	Female	Yoga and Circulum
52	Kashish Singh	Dharmi	05/12/2005	SC	Female	Yoga and Circulum
53	Khuagra	Ved Prakash	27/04/2007	SC	Male	Yoga and Circulum
54	Khushi	Ashok Kumar	23/11/2003	SC	Female	Yoga and Circulum
55	Khushi Kumari	Surender Kumar	07/09/2008	OBC	Female	Yoga and Circulum
56	Khushi Sharma	Pawan Sharma	25/05/2007	General	Female	Yoga and Circulum
57	Kunal	Ashok Kumar	06/08/2005	SC	Male	Yoga and Circulum
58	Lavish	Sunil	22/10/2006	OBC	Male	Yoga and Circulum
59	Lucky Verma	Arun Verma	23/01/2007	OBC	Male	Yoga and Circulum
60	Mah Chopra	LaLit Chopra	17/10/2006	General	Female	Yoga and Circulum
61	Manjeet Kumar	Lakhan Pal	23/09/2007	Sc	Male	Yoga and Circulum
62	Mansi	Jitender	20/07/2006	OBC	Female	Yoga and Circulum
63	Mantasha	Abdul Salam	25/12/2007	OBC	Female	Yoga and Circulum
64	Meena	kamta ahirwar	01/01/2006	SC	Female	Yoga and Circulum
65	Megha	Charan Singh	18/12/2007	OBC	Female	Yoga and Circulum
66	Mohammed Sahil	Mohammed Rasid	28/12/2008	OBC	Male	Yoga and Circulum
67	Mohd. Adnan	Abdul Salam	01/01/2004	General	Male	Yoga and Circulum
68	Mohd. Hamja	Momin	23/10/2002	OBC	Male	Yoga and Circulum
69	Mohd. Waseem	Aavid	15/04/2004	OBC	Male	Yoga and Circulum
70	Monti	Ashok Kumar	05/09/2007	OBC	Male	Yoga and Circulum
71	Mukul	Rajendra Singh	10/06/2007	OBC	Male	Yoga and Circulum

72	Muskan	Valister	15/11/2005	OBC	Female	Yoga and Circulum	
73	Naman Singh	Sanjay kumar	18/12/2006	Sc	Male	Yoga and Circulum	
74	Nandini	Chander Pal Singh	11/11/2007	SC	Female	Yoga and Circulum	
75	Nandita	Ajay Kumar	23/03/2004	SC	Female	Yoga and Circulum	
76	Nandni Mandal	Lal Bhadur Mandal	22/11/2007	OBC	Female	Yoga and Circulum	
77	Narender	Raj kumar	21/04/2004	OBC	Male	Yoga and Circulum	
78	Neha Kumari	Pawan kumar	25/05/2006	SC	Female	Yoga and Circulum	
79	Nidhi	Devindra Kumar	08/5/2006	OBC	Female	Yoga and Circulum	
80	Nidhi	Kuldeep	06/05/2006	SC	Female	Yoga and Circulum	
81	Nidhi Rani	Rampal Singh	05/09/2006	SC	Female	Yoga and Circulum	
82	Nikhil Nagar	Sumit Nagar	08/08/2008	OBC	Male	Yoga and Circulum	
83	Nisha	Sanjeev	01/01/2007	SC	Female	Yoga and Circulum	
84	Nishant	Sudesh	20/04/2008	OBC	Male	Yoga and Circulum	
85	Nishant	Shyamveer	'06/01/2007	OBC	Male	Yoga and Circulum	
86	Nishant Bajsoya	Vinod Kumar	01/01/2005	OBC	Male	Yoga and Circulum	
87	Nishu	Tejpal	17/04/2006	OBC	Female	Yoga and Circulum	
88	Palak Rajput	Veer Singh	12/06/2006	OBC	Female	Yoga and Circulum	
89	Pankaj	Sanjay Kumar	01/01/2004	OBC	Male	Yoga and Circulum	
90	Pawan Kumar	Ishwar Chand	14/10/2003	SC	Male	Yoga and Circulum	
91	Pawan Yadav	Vijay Yadav	03/12/2007	OBC	Male	Yoga and Circulum	
92	Payal	Satish Kumar	20/05/2006	General	Female	Yoga and Circulum	
93	Payal Saini	Roop Singh	13/04/2007	OBC	Female	Yoga and Circulum	
94	Piyush Yadav	Brajendra singh yadav	01/01/2008	OBC	Male	Yoga and Circulum	
95	Pooja	Deepak	10/07/2006	SC	Female	Yoga and Circulum	

96	Prerna	Pintu	18/10/2007	SC	Female	Yoga and Circulum	
97	Prince	Arun	05/11/2007	OBC	Male	Yoga and Circulum	
98	Prince Kumar	Surendra singh	08/09/2001	SC	Male	Yoga and Circulum	
99	Prince Kumar	Natrapal	21/02/2008	SC	Male	Yoga and Circulum	
100	Princika Bodh	Sanjeet Bodh	20/04/2007	SC	Female	Yoga and Circulum	
101	Rahul Kushwaha	Puran Kushwaha	24/07/2005	OBC	Male	Yoga and Circulum	
102	Raksha Diwakar	Mahender	24/10/2007	OBC	Female	Yoga and Circulum	
103	Rishabh Kumar	Amit Kumar	08/02/2006	SC	Male	Yoga and Circulum	
104	Rohit Kumar	Ajay	03/04/2007	OBC	Male	Yoga and Circulum	
105	Ronak Singh	Naresh Kumar	24/02/2006	SC	Male	Yoga and Circulum	
106	Rounak Raj	Rajesh Kumar	19/08/2005	General	Male	Yoga and Circulum	
107	Samiya	Arif	01/01/2005	OBC	Female	Yoga and Circulum	
108	Sana	Vakeel	28/10/2004	OBC	Female	Yoga and Circulum	
109	Shagun Sharma	Devender Sharma	03/11/2006	General	Female	Yoga and Circulum	
110	Shahzadi	Ale Ali	01/01/2006	Min	Female	Yoga and Circulum	
111	Shakshi Siddharth	Satveer Singh	09/11/2005	SC	Female	Yoga and Circulum	
112	Shivam	Sonu Kumar	31/07/2007	OBC	Male	Yoga and Circulum	
113	Shivam Kasana	Brahm Singh Kasana	23/10/2006	OBC	Male	Yoga and Circulum	
114	Shivam Kaushik	Amit Kaushik	06/09/2007	OBC	Male	Yoga and Circulum	
115	Shivani	Suresh Kumar	08/07/2005	SC	Female	Yoga and Circulum	
116	Shreen	Ashik Ali	22/05/2004	Min	Female	Yoga and Circulum	
117	Shubham	Yogesh	03/04/2007	SC	Male	Yoga and Circulum	
118	Sneha	Titu	01/11/2005	SC	Female	Yoga and Circulum	
119	Soniya	Subhash	10/09/2006	General	Female	Yoga and Circulum	

120	Subham Nagar	Devender Kumar	21/01/2008	OBC	Male	Yoga and Circulum	
121	Sujal	Surat	27/11/2006	SC	Male	Yoga and Circulum	
122	Sujeet	Shankar	10/09/2006	SC	Male	Yoga and Circulum	
123	Sumit	Gajraj Singh	02/11/2006	SC	Male	Yoga and Circulum	
124	Sunil	Shiv Charan	08/12/2004	SC	Male	Yoga and Circulum	
125	Sunil Kumar	Dhananjay Mandal	13/04/2006	OBC	Male	Yoga and Circulum	
126	Sunny	Deshraj	09/08/2006	SC	Male	Yoga and Circulum	
127	Swati	Jugender	21/08/2004	SC	Female	Yoga and Circulum	
128	TamannaSharma	Pankaj Sharma	23/09/2007	General	Female	Yoga and Circulum	
129	Tanisha	Rajender	12/11/2005	SC	Female	Yoga and Circulum	
130	Tanisha	Sunil Kumar	16/12/2006	SC	Female	Yoga and Circulum	
131	Tannu Srivastava	Neeraj Srivastava	17/04/2000	General	Female	Yoga and Circulum	
132	Tanya Kaul	Pankaj Kaul	20/12/2007	General	Female	Yoga and Circulum	
133	Tushar Choudhary	Krishan Vir	12/12/2004	OBC	Male	Yoga and Circulum	
134	Vaishanvi Singh	Ram Shankar	15/06/2006	General	Female	Yoga and Circulum	
135	Vani	Manoj Kumar	03/06/2008	SC	Female	Yoga and Circulum	
136	Vanshika Nagar	Devender Nagar	13/09/2006	OBC	Female	Yoga and Circulum	
137	Varsha	Dinesh Shukla	14/08/2005	General	Female	Yoga and Circulum	
138	Vasu	Siyapal	26/03/2006	SC	Male	Yoga and Circulum	
139	Vedanshi	Pradeep Kumar	08/11/2006	General	Female	Yoga and Circulum	
140	Versha	Ramchandra	02/08/2004	OBC	Female	Yoga and Circulum	
141	Vimal Verma	Moti Verma	27/01/2007	OBC	Female	Yoga and Circulum	
142	Vishesh Nagar	Gyendra Singh	30/04/2007	OBC	Male	Yoga and Circulum	
143	Vishujeet	PradeepKumar	15/08/2008	SC	Male	Yoga and Circulum	

144	Vivek	Sarvesh Kumar	19/06/2006	OBC	Male	Yoga and Circulum	
145	Yash Chandel	Devi Singh Chandel	17/09/2007	General	Male	Yoga and Circulum	
146	Yash Nagar	Rajendra Singh	18/02/2006	OBC	Male	Yoga and Circulum	
147	Yashpal	Gyan Singh Pal	15/05/2007	OBC	Female	Yoga and Circulum	
148	Zeenat Jahan	Mohd. Farooq	12/05/2009	Min	Female	Yoga and Circulum	



B.A. & B.Com. Ist Semester

Session-2025-26

Certificate Course in Computer

Shambhu Dayal P.G. College,
Ghaziabad



Course Coordinator: Dr. Priyanka Singh
CO-Coordinator: Dr. Niharika Garg

Overview

Education is a source of illumination which gives us lead in various spheres of life. NEP 2020 aims at providing universal access to quality education which is the best way for the all-round development of the individual and the society. NEP policy of 2020 is the first education policy of the 21st century proposing the revision and revamping of all aspects of the education structure it aims at making India a global knowledge superpower. Computer education has been made compulsory under NEP 2020. One step in this direction taken by the SD PG College Ghaziabad is the introduction of the certificate course in computers for undergraduates. This course focuses on specific concepts and associated skills and the concepts are such that they lay a strong foundation for learning computers as they contribute towards general intellectual development. Today survival without knowledge of computers is difficult because knowledge is important in every field like offices, banking, teaching, online business and many other such fields. Thus, the knowledge of computers is very essential. Through the certificate course in computers the students have been acquainted with MS word, spreadsheet, web browser, using e-governance website, making ppt and many other important aspects of computers. 21st century skills of critical thinking, collaboration, communication, and creativity are addressed in the content and supplementary activities of computer education so that the students are made capable of connecting themselves with the technologically advanced world.

Acknowledgement

I would like to express my sincere gratitude to **Prof. (Dr.) Kamlesh Bhardwaj**, Principal of S.D. (P.G.) College, for her steadfast support and for entrusting me with the responsibility of coordinating this course. Her visionary leadership and commitment to educational excellence were instrumental in the successful introduction and implementation of computer certificate programs for our undergraduate students.

Under her guidance, the college achieved a significant milestone with the rapid development of two state-of-the-art computer laboratories, each equipped to accommodate 40 students. These resources provided the essential infrastructure required for the smooth commencement and effective delivery of the curriculum. Her consistent monitoring and dedication to providing modern resources ensured that students successfully mastered fundamental computer operations.

I also wish to acknowledge the valuable contributions of the NEP Coordinator, **Prof. Urvija Sharma**, and her team, as well as **Dr. Niharika Garg** (Department of Education) and **Dr. Aditi Garg** (Department of Commerce), whose collaborative efforts transformed this program into a flagship project. My thanks also go to the entire college fraternity and support staff across all departments for their vital additions to the course.

Finally, I would like to extend special appreciation to **Shri Balmukund Tiwari, Shri Sunder, Shri Ramu, and Shri Umesh**. Their technical and logistical support was indispensable in ensuring the seamless management of our lab sessions throughout the term.

Dr. Priyanka Singh

Course Coordinator

SDPG College, GZB

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2. Objectives of Course
3. Course Details and Participation
4. Curriculum of Course
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6. Assessment of the Students
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 - b. Detail of classes and Practical
- c. Student Feedback
- d. List of students

Preamble: Empowering the Next Generation of Digital Leaders

Computers permeate every side of modern life, from basic word processing to high-end weather forecasting and medical research. Remain competitive in today's job market, students must move beyond casual usage toward technical mastery. Our Certificate in Computer Applications offers a hands-on, skill-based framework that empowers students with the operational knowledge needed for immediate practical implementation.

Why Computer Education Matters:

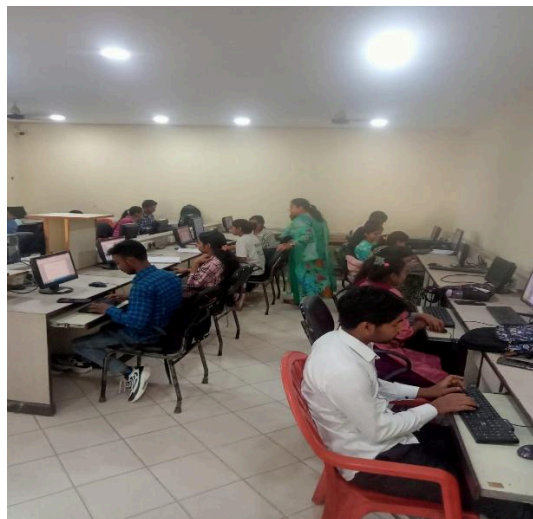
- **Digital Readiness** is a core requirement across all industries. This course ensures students are "job-ready," providing them with the confidence to excel in diverse professional roles.
- **Academic Excellence:** Proficient computer use is proven to enhance performance in competitive examinations and improve results in core subjects through better data management and analytical tools.
- **Holistic Development:** Training extends beyond software knowledge, encouraging independent research, critical analysis, and logical problem-solving.

In a world where digital illiteracy is an increasing professional liability, this course serves as an essential bridge. We provide students with a complete foundational toolkit, ensuring they leave our program adept, confident, and prepared for the challenges of the 21st-century workplace.

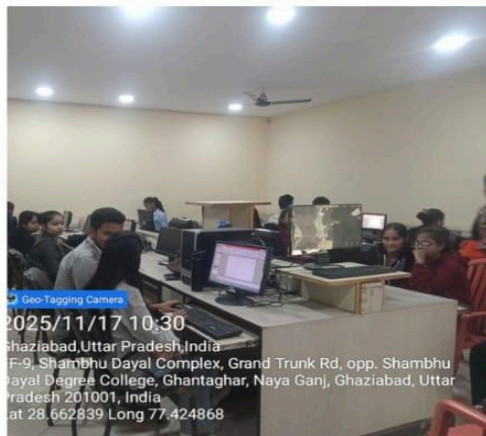
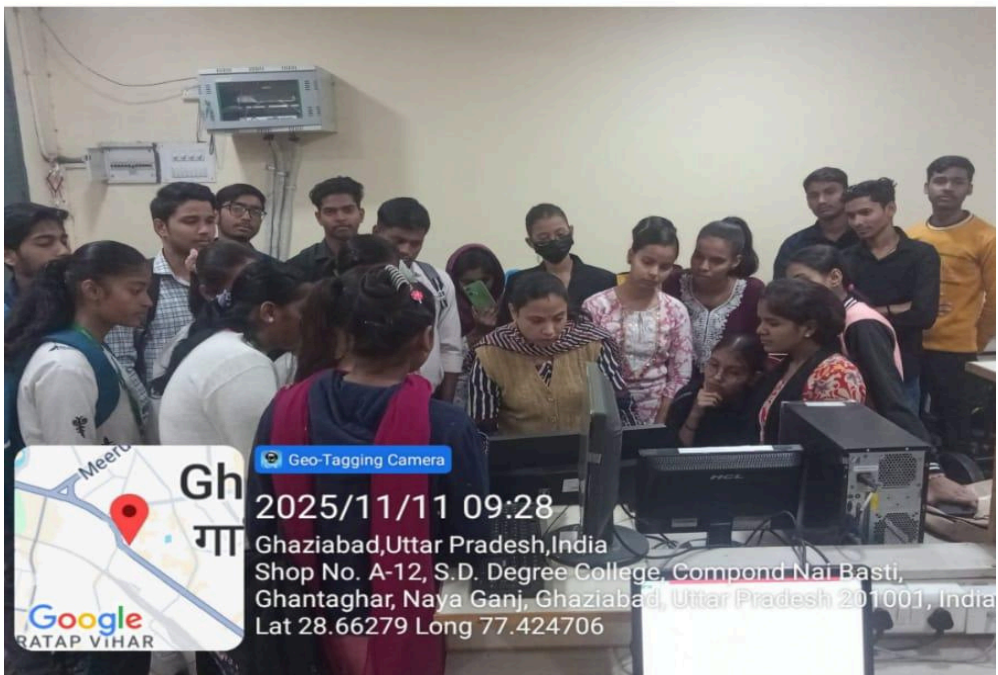
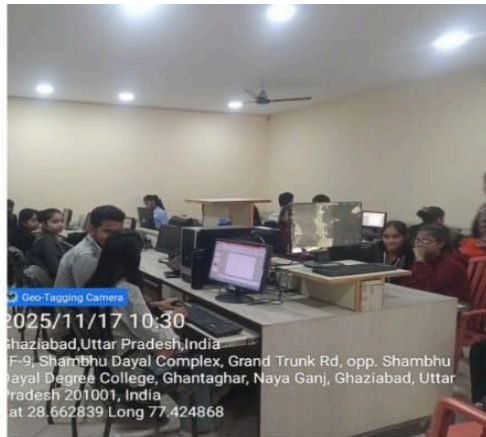
Objectives of the Course

Upon completion of this course, students will be able to:

- Identify the components and function of the hardware used in a computer system.
- Describe the function of system software.
- Describe the function of application software.
- List the steps in systems analysis and design.
- Describe the popular programming languages and the process of developing computer software.
- Create a simple computer program.
- Analyse the impact of computer technology and its ethical implication on society.



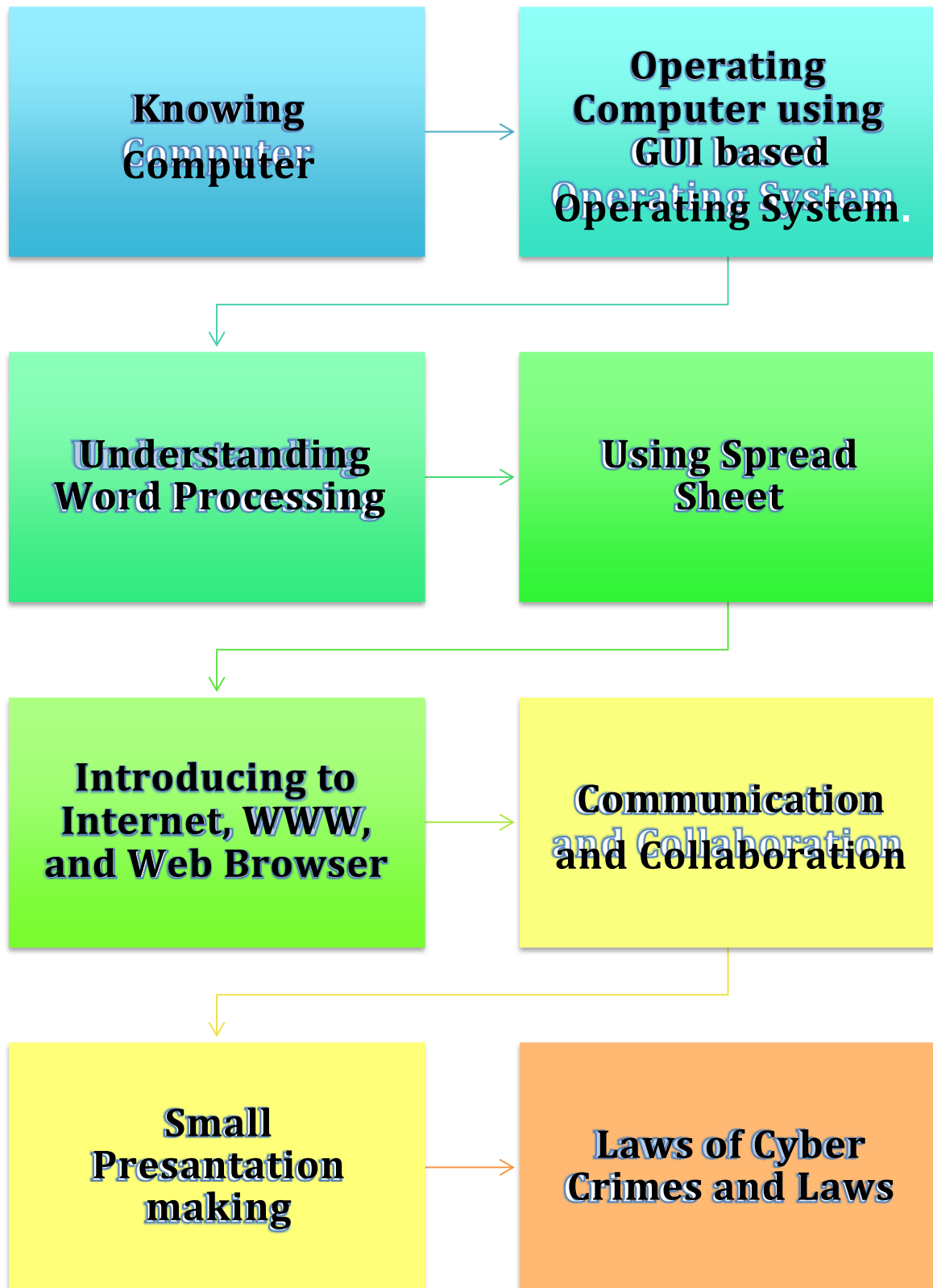
- Demonstrate basic proficiency of productivity software, including word processing, spreadsheet, presentation, database, and multimedia software.
- Demonstrate proficiency in electronic communications technology.
- Explain basic computer networking concepts and architecture.
- Use the Internet and World Wide Web to perform research.
- Create a basic Web page.



Course Details and Participation

Streams Covered	Bachelor of Arts, Bachelor of Commerce
Total Numbers of Hours	Theory 15*4=60 Practical 30*4=120
Broad Area/Sector	IT
Sub-Sector	Computer Basics
Nature of Course	Independent
Course Code	Credits 03 (Theory-1 Practical-2)
Name of Suggestive Sector Skill Council	IT ITES SECTOR SKILL
Job Prospects for Students	PROGRAMMER, DEVELOPER, WEB DESIGNERS, COMPUTER OPERATORS

Curriculum



Knowing Computers

What is Computer? 2 0 Basic Application of Computer: Component of Computer System. CPU, VDU, Keyboard & Mouse, Other Inputs/Outputs Devices, Computer Memory Concept of hardware and software Concept of Computing Data and Information Application of IECT Connecting Keyboard, Mouse Keyboard, Monitor and Printers to CPU and Checking power supply.

Operating Computer using GUI based Operating System.

What is an operating system? Basics of Popular Operating Systems. The User Interface, Using Mouse, using right button of the mouse, and moving icon on the screen, use of common icons, status bar, using Menu and Menu Selection, running an application, viewing of file, folder and directories, creating and renaming the files and folders, opening and closing of different windows, using Help, Creating shortcuts, Basic of O.S Setups and Common utilities

Understanding Word Processing

Word processing basics, opening, and closing of documents, text creation and manipulation, Formatting of text, Table handling, Spell Check, language setting and treasures, printing of word document.

Using Spread Sheet

Basics of Spreadsheet, Manipulation of Cell, Formula, and functions, editing of spread sheet, printing of spread sheet

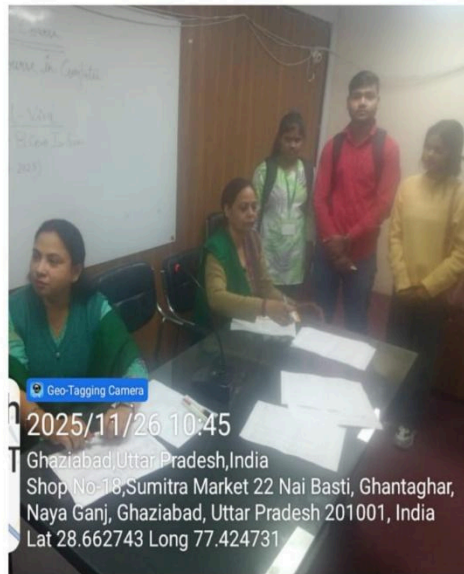
Introducing to Internet, WWW, and Web Browser

Basic of computer network, Application of internet, connecting to internet, Web Browser, Safe Browsing, Understanding URL, Using E governance website

Communication and Collaboration

Basic of Electronica Mail Getting an Email Account Sending and Receiving Mails Accessing Sent Mails Using Emails Gmail Drive 2 Online Storage

Document Collaboration Discussion and Chats Instant Messaging: Netiquettes



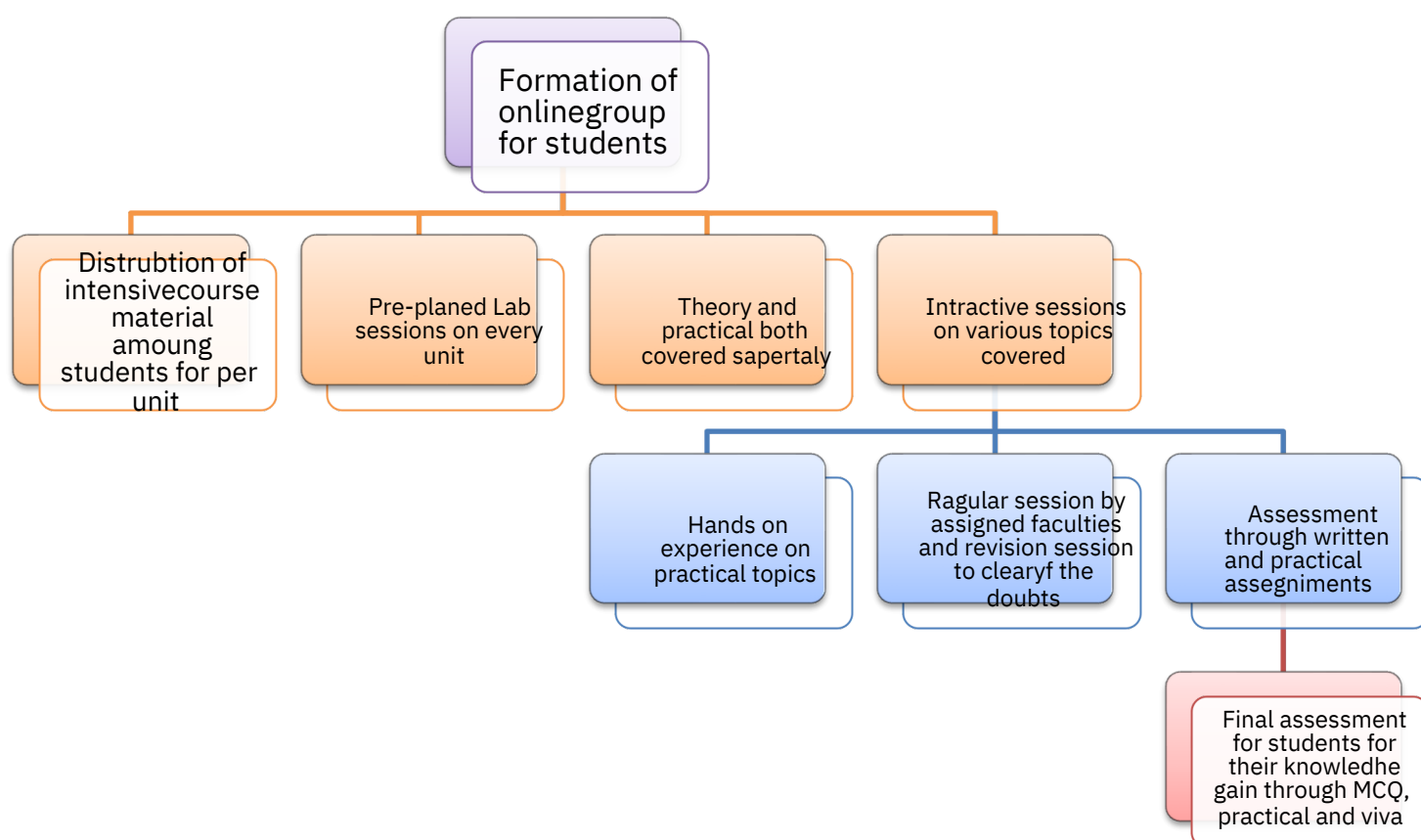
Making Small Presentation

MS PPT/ Apple Keynote Basic of Presentation Software Creating Presentation: Preparation & Presentation of sliders Slide Shows Taking Printout of presentation/Handouts.

Laws of Cyber Crimes and Laws

What is a virus? What is hacking? Cyber Laws and Crime Safeguarding the account How to use safely Debit and Credits Cards.

Prosecuting of the program



ANNEXURE

Assessment

Name:.....Class.....Father's Name.....

Skill Development Course (B.A. 1st Sem Dec. 2025) Max. Marks:40 Timing: 1 hour

Certificate Course in Computer (V0001001)

1. What is the shortcut key for Help?

- a) F12 b) F7 c) F8 d) F1

2. What is the full form of ROM?

- a) Read Only Memory b) Read access Memory c) RightAccessMemory d) RandomAllowMemory

3. What is the primary legislation governing cybercrimes in India?

- a) The Indian Penal b) The Information Technique Act c) TheInformationTechnologyAct,2000 d) The Information Technology Act, 2010

4. What is Window?

- a) Application Software b) Operating System
c) Hardware d) Networking Software

5. What is Internet?

- a) A network b) An operating system
c) An app d) A hardware

6. What is identity theft?

- a) StealingComputer b) Stealing Vehicles
c) StealingPersonal Data d) Stealing Hardware

7. What is a MS Excel?

- a) Spreadsheet b) Database Management
c) Presentation d) Workbook

8. Rows in MS Excel are identified by:

- a) A, B, C,..... b) 1, 2, 3,.....
c) A1, B1, C1,..... d) I, II, III,.....

9. What is a Computer Virus?

- a) A software b) A hardware
c) A networking protocol d) A malware

10. What is antivirus Software?

- a) An Operating System b) AHardware
c) A Programme c) A SecuritySoftware

11. Write the full form of PPT

Ans: _____

12. Gmail is free email service developed by which company?

Ans: _____

13. Any Formula in MS Excel start with.....

14. Name any mobile operating system

Ans: _____

15. 1GB is equal to.....MB

16. Full form of OTP?

17. Name of any Web Browser

18. Full Form of PDF?

19. Write two input devices of Computer.

20. Write the Command for print in MS Word.

B.Com1st Sem

1. What is the shortcut key for spell check

a) F12 b) F7 c) F8 d) F5

2. What is the full form of RAM?

a) Random Access Memory b) Read access Memory c) Right Access Memory d) Random Allow Memory

3. What is the function of the operating system?

a) Running the application b) Controlling the hardware c) Storing data d) Managing the network

4. What is Windows?

**a) Application Software b) Operating System
c) Hardware d) Networking Software**

5. What is Internet?

**a) A network b) An operating system
c) An app d) A hardware**

6. What is Wi-Fi?

a) A networking protocol b) An operating system c) An app d) A hardware

7. What is a MS Excel?

**a) Spreadsheet b) Database Management
c) Presentation d) Workbook**

8. Rows in MS Excel are identified by:

**a) A, B, C,..... b) 1, 2, 3,.....
c) A1, B1, C1,..... d) I, II, III,.....**

9. What is a Computer Virus?

**a) A software b) A hardware
c) A networking protocol d) A malware**

10. What is antivirus Software?

- a) An Operating System b) A Hardware
c) A Programme c) A Security Software

11. What type of software controls the hardware of the computer?

Ans: _____

12. What is the future of computer technology?

Ans: _____

13. Any Formula in MS Excel start with.....

Ans: _____

14. Which menu contains the “SAVE AS” option?

Ans: _____

15. 1MB is equal to.....GB

16. Full form of OTP?

17. Name of any Web Browser

18. Full Form of PDF?

19. Shortcut Key for Shut down the window

20. Write the type of Network?

b. Details of Examination & Practical

Written Examination Date: **18/11/25 B.COM 1st Sem**
22/11/25 B.A. 1st Sem

Practical and Viva: **26/11/2025**

B.A.I 2025-26

21

Shambhu Dayal (PG) College, Ghaziabad

**A REPORT ON
PERSONALITY DEVELOPMENT AND
COMMUNICATION SKILLS**

~~Skill Development Course~~

New Education Policy

Session 2025



**Ms. Deepti Kapoor
(Dept. of Commerce)
Course Coordinator**

**Dr. Parul Sharma
(Dept. of Psychology)
Course Co-Coordinator**

TABLE OF CONTENTS

1. Acknowledgement
2. Introduction
3. Objectives
4. Key features of the course
5. Offline classes & Interactive Sessions
6. Online classes
7. Annexure I- Syllabus
8. Annexure II- List of students

ACKNOWLEDGEMENT

We express our sincere gratitude to our respected Principal Ma'am Prof. Kamlesh Bhardwaj for the continuous support and encouragement which was a huge reason behind the successful completion and implementation of the course. Her positivity and dynamism has always been a source of inspiration for the students and the entire team.

Our sincere thanks to the NEP coordinator Prof. Urvija Sharma, Dr. Priyanka Singh and their entire team for timely support and guidance for the completion of this course.

We are also grateful to Nandkriti Welfare Trust and especially Dr Nandita Sharma for guiding and educating the students with the essential aspects of the course through the online classes.

We offer special thanks to our support staff without whom the smooth conduct of the course would not have been possible.

INTRODUCTION



Personality Development is a process where you work on yourself to nurture your talents and add new skills to your portfolio. You can instantly become more appealing and progress in life as well as your career if you know how to present yourself in situations.

Inclusion of Personality Development as a skill course in the New Education Policy is a strong step to help the students to develop their personality by enhancing their communication

and presentation skills , improving problem solving ability and developing positive outlook to achieve success in life. Hence the course is an important and helpful guide for students to attain their goals in life.



Personality Development Skills



- Public Speaking
- Ability to Accept Criticism
- Analytical Thinking
- Emotional Intelligence
- Clear Body Language
- Creative Thinking

formulatrainings.com

+91 98486 28471

OBJECTIVES

The objective of this course is to make students successful in their personal and professional life by developing their basic skills and makes them confident and understanding, compassionate and caring individuals . Students need to develop and master these basic skills to get ahead in life. The significance of the course lies in the fact that it helps students to fulfil the following purposes-

1. Aids in problem solving
2. Helps in shaping personality
3. Makes one a better leader
4. Enables one to handle conflict better
5. Enables students to interact with others in a better way
6. Helps build and maintain relationships
7. Prevents misunderstandings
8. Creates clarity in communication
9. Helps handle criticism better
10. Builds confidence and boosts morale

KEY FEATURES OF THE COURSE



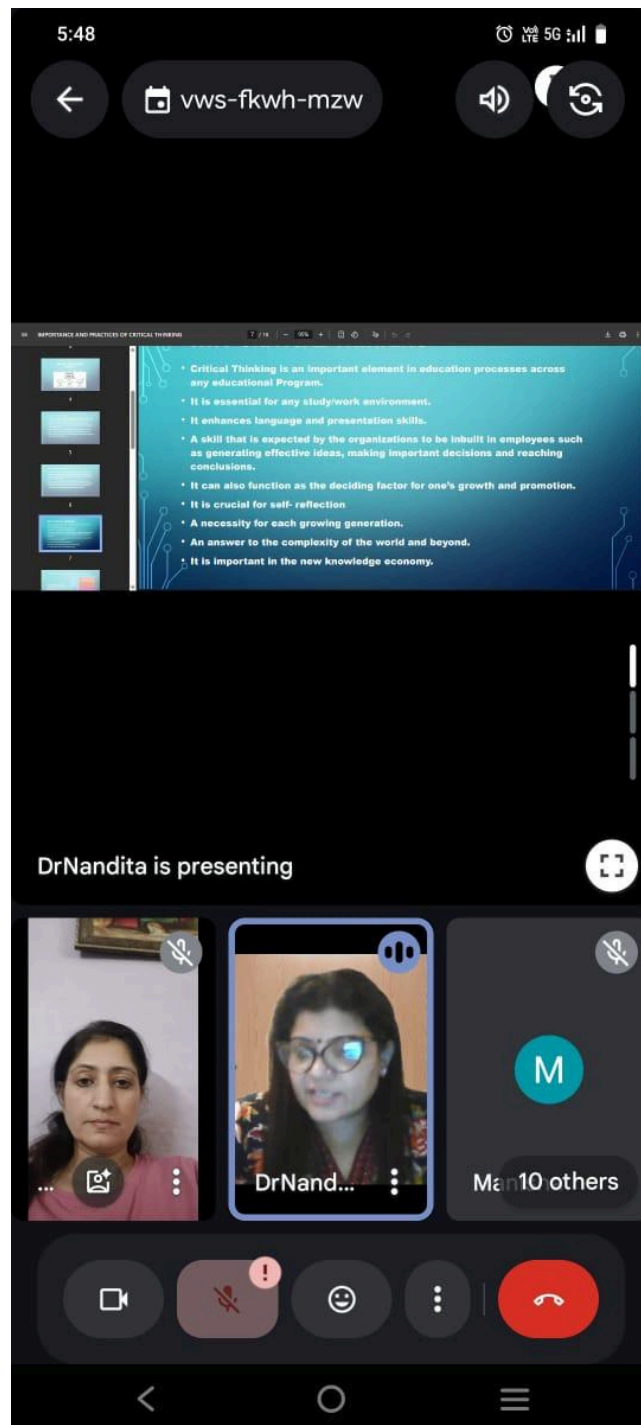
To fulfil the objectives of the programme knowledge was imparted to the students through online and offline classes, presentations, group discussions and practical assignments. Since the main purpose of the course was to develop the personality of the students by improving their Communication skills , the Teaching /Learning Sessions were made highly interactive and participative .

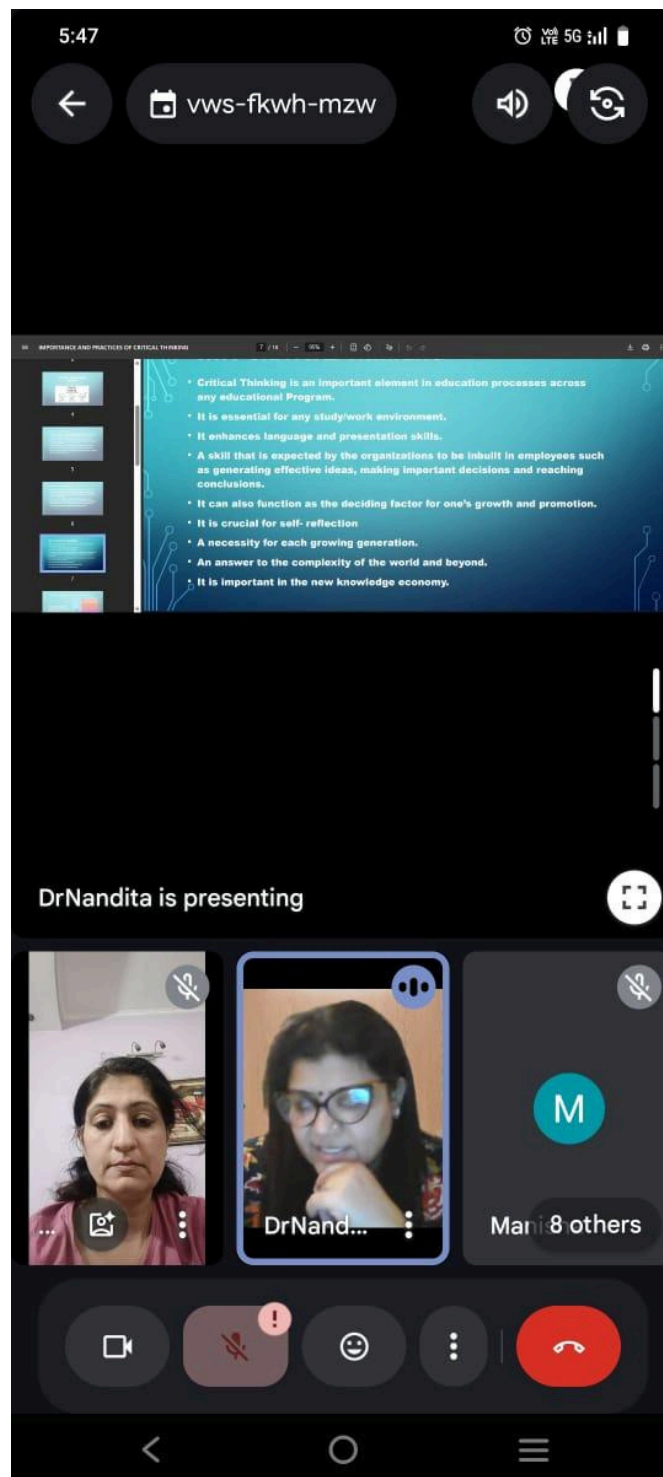
Teaching /Learning was followed by a series of written tests and assignments to evaluate the theoretical and practical understanding of the students.

Offline Classes & Interactive Sessions



Online Classes





Annexure I - Syllabus

Syllabus for Skill development course

Title of course- Personality Development & Communication Skills					
Nodal Department of HEI to run course			Department Of English (All UG)		
Broad Area/Sector-			Basic Skills in English		
Sub Sector-			Language Skills		
Nature of course - Independent / Progressive			Independent		
Name of suggestive Sector Skill Council					
Alloted NSQF level					
Expected fees of the course -Free/Paid			As Mutually Decided by College & PCE (Aptech)		
Stipend to student expected from industry					
Number of Seats.....			As suggested by college		
Course Code.....			Credits- 03 (1 Theory, 2 Practical)		
Max Marks..... Minimum Marks.....					
Name of proposed skill Partner (Please specify, Name of industry, company, etc. for Practical /training/ internship/OJT			Aptech Learning Center (Authorized Meerut Center as PCE)		
Job prospects-Expected Fields of Occupation where student will be able to get job after completing this course in (Please specify name/type of industry, company, etc.)			It leads to various academic and employment opportunities		
Syllabus					
Unit	Topics	General/ Skill component	Theory/ Practical/ OJT/ Internship/ Training	No of theory hours (Total-15 Hours=1 credit)	No of skill Hours (Total-60 Hours=2 credits)
I	Thinking Skills for Academic Purpose	Developing Critical, Analytical and Imperative Thinking Skills, Enhancing Vocabulary, Grammar	Theory/ Practical	2	5
II	Reading for Academic Purpose	Reading comprehension – Types of Texts – Persuasive, Argumentative, Narrative, Descriptive, Expository	Theory / Practical	2	10
III	Writing Skills (Content for Website / Literature / Business) Purpose	Basics of Writing, Types of Writing, Note Taking, Translation, CV, Resume	Theory / Practical	3	15
IV	Speaking, Presentation Skills & Group Discussion	Importance of Communication Skills, Types of Conversations - Telephonic, Informal, Formal	Theory / Practical	4	15
V	Listening for Academic Purpose	Comprehending Audio, Videos, Captioning	Theory/ Practical	4	15

Suggested Readings: 1. A Reading for Academic Purpose by Robyn Brinks & Kelly Sipped. 2. Academic Writing by Aptech Onlinevarsity 3. Pronunciation by Jonathan Smith & Annette Margobs. 4. English Grammar by Aptech Learning Center. 5. Oxford Online LSRW 6. Basic Knowledge of Computer by John Monyok. 7. Objectives of Reading, Writing & Listening Skills by Aptech Academy.
Suggested Digital platforms/ web links for reading: 1. https://www.smashmagazine.com 2. https://files.eric.ed.gov 3. https://site.nationalacademies.org 4. www.aptechmeerut.com www.aptechlearning.com www.aptechaviationacademy.com
Suggested OJT/ Internship/ Training/ Skill partner- Aptech Learning Center, Meerut
Suggested Continuous Evaluation Methods: Total Marks: 25, House Examination/Test: 10 Marks Written Assignment/Presentation/Project / Term Papers/Seminar: 10 Marks Class performance/Participation: 5 Marks
Course Pre-requisites: • No pre-requisite required
Suggested equivalent online courses: Aptech Learning Center, Meerut
Any remarks/ suggestions:
Notes: • Number of units in Theory/Practical may vary as per need • Total credits/semester-3 (it can be more credits, but students will get only 3credit/ semester or 6credits/year • Credits for Theory =01 (Teaching Hours = 15) • Credits for Internship/OJT/Training/Practical = 02 (Training Hours = 60)

Annexure II: List of students

SHAMBHU DAYAL PG COLLEGE GHAZIABAD				
ATTENDANCE SHEET				
B.COM 3 SEM				
INTERNAL EXAM. Dec, 2025				
SKILL Personality Development				
ROOM NO		Date		Code
ET Lab		12.11.25		V0001027
S.No.	ROLL NO.	Name	Father's Name	Time
1	RC240024103010	ALMAS KHAN	AMIRUDDIN	01 to 02 pm
2	RC240024103011	ALOK	BABLU	
3	RC240024103015	ANJALI	SOMVEER	
4	RC240024103022	ANSHIKA	VIRENDER	
5	RC240024103023	ANSHU CHAUDHARY	SHUSHIL KUMAR	
6	RC240024103034	AYUSH TIWARI	VINAY TIWARI	
7	RC240024103035	BHARTI	MUKESH KUMAR	
8	RC240024103036	BHAWNA	DHARMVEER	
9	RC240024103037	BHOOMIKA	RAJESH KUMAR	
10	RC240024103040	BULBUL GOYAL	RAVINDRA GOYAL	
11	RC240024103042	CHIRAG	NARESH KUMAR	
12	RC240024103054	DIYA BANSAL	MUKESH BANSAL	
13	RC240024103056	GARGI SHARMA	LALIT SHARMA	
14	RC240024103061	HARSH JAISWAL	SUNIL KUMAR JASWAL	
15	RC240024103062	HARSH KANONIA	VINEET KANONIA	
16	RC240024103071	HRITIK	SOMPAL SINGH	
17	RC240024103072	HRITIK CHAUHAN	RAVINDRA KUMAR	
18	RC240024103074	JITIN GAUTAM	RATAN SINGH	
19	RC240024103077	KAIF CHAUDHARY	GULZAR CHAUDHARY	
20	RC240024103080	KANISHK	DINESH KUMAR	
21	RC240024103085	KARTIK SHARMA	HIRDESH KR SHARMA	
22	RC240024103091	KUMKUM	BRAJPAL SINGH	
23	RC240024103093	KUNAL SHARMA	PRADEEP SHARMA	
24	RC240024103098	MANU	DALCHAND SINGH	
25	RC240024103099	MAVIA KHANAM	SHAMEEM AKHTAR KHAN	
26	RC240024103107	MOHINI PAL	RAJENDRA PAL	
27	RC240024103108	MOHIT	BHUPENDRA	
28	RC240024103111	NANDANI	RAMESHWAR DAYAL	
29	RC240024103113	NEHA	SUNEEL	
30	RC240024103119	NIKITA	BASANT	
31	RC240024103126	PANKAJ KUMAR	SANGH RATAN	
32	RC240024103129	PIYUSH MAURYA	LALMAN MAURYA	
33	RC240024103134	PREET KUMAR	AJAY KUMAR	
34	RC240024103140	PRIYANSHU	DHARMENDRA KUMAR	
35	RC240024103156	SACHIN	SURESH SINGH	
36	RC240024103157	SACHIN RATHOR	RAM KISHOR	
37	RC240024103161	SAKSHI KUMARI	AMIR KANT MISHRA	
38	RC240024103163	SAMEER TONK	RAJESH KUMAR	
39	RC240024103176	SHIVANI MISHRA	VED PRAKASH	
40	RC240024103178	SHRUTI VERMA	MANISH RAJ VERMA	
Sign of Inv.				

SHAMBHU DAYAL PG COLLEGE GHAZIABAD				
ATTENDANCE SHEET				
B.COM 3 SEM				
INTERNAL EXAM. Dec, 2025				
SKILL Personality Development				
Code V0001027				
ROOM NO	Date		Time	
S.No.	ROLL NO.	Name	Father's Name	SIGN
41	RC240024103179	SHUBHAM KR SINGHAL	SUBODH KR SINGHAL	
42	RC240024103181	SHWETA	AJAY KUMAR	
43	RC240024103184	SIZA	PARAVEZ	
44	RC240024103185	SONIYA RAJPUT	DINESH KUMAR	
45	RC240024103187	SUDHANSHI SHARMA	KAMAL SHARMA	
46	RC240024103190	SUMIT KUMAR	JITENDRA KR GUPTA	
47	RC240024103193	SURAJ KUMAR	RAJBAHADUR SINGH	
48	RC240024103198	TANU	CHANDRASEN	
49	RC240024103199	TARUN KUMAR	PAWAN KUMAR	
50	RC240024103200	TUSHAR	VINOD	
51	RC240024103204	VAIBHAV GARG	RAVINDER GARG	
52	RC240024103205	VAISHNAVI	PARSHURAM	
53	RC240024103209	VARUN GOYAL	PAWAN GOYAL	
54	RC240024103210	VICKEY SAGAR	GOPI CHAND	
55	RC240024103212	VIKAS TONK	HITENDAR KUMAR	
56	RC240024103215	VISHAKHA	SOMPAL SINGH	
57	RC240024103217	VISHAL	NEMPAL SINGH	
58	RC240024103218	VISHAL GIRI	ANIL KUMAR GIRI	

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SHAMBHU DAYAL PG COLLEGE GHAZIABAD				
ATTENDANCE SHEET				
B.A SEM - 3		INTERNAL EXAM. Dec, 2025		
SKILL Personality Development			Code V0001027	
ROOM NO 09		Date	Time	
S.No.	ROLL NO.	Name	Father's Name	SIGN
1	RA240024101003	AADITYA NAGAR	YATENDRA KR NAGAR	
2	RA240024101006	AARTI	SOHANVEER SINGH	
3	RA240024101008	AASTHA YADAV	HARENDRA YADAV	
4	RA240024101015	ABHISHEK SINGH	GAJENDRA SINGH	
5	RA240024101018	AISHA	AAFAK	
6	RA240024101021	AKSHAY SHARMA	SATVEER SHARMA	
7	RA240024101022	ALISHA	IMRAN SAIFI	
8	RA240024101024	AMAN	MEHMOOD	
9	RA240024101027	ANAM	AABID ALI	
10	RA240024101028	ANCHAL	RAMVRIKSH RAM	
11	RA240024101031	ANIL KUMAR	TEJ SINGH	
12	RA240024101032	ANJALI	RAJPAL	
13	RA240024101035	ANJALI	AMAR PAL SINGH	
14	RA240024101036	ANJALI CHAUDHARY	MUNESH CHAUDHARY	
15	RA240024101038	ANJALI KUMARI	VAKIL YADAV	
16	RA240024101041	ANSH KHANDELWAL	RAHUL KHANDELWAL	
17	RA240024101043	ANSHIKA GAUTAM	SANJAY KUMAR	
18	RA240024101044	ANSHU BANSAL	BRAHM SINGH	
19	RA240024101046	ANUJ	PARSRAM	
20	RA240024101047	ARCHANA	SOHANVEER SINGH	
21	RA240024101049	ARTI	MUKESH	
22	RA240024101053	ASHI	SHEELU	
23	RA240024101054	ASHISH	SANJAY MISHRA	
24	RA240024101059	AVNEET	KAILASH SINGH	
25	RA240024101061	AYSHA KHATOON	MOHD AKBAR ALI	
26	RA240024101063	BABLI UPADHAYAY	BHAIRAV UPADHAYAY	
27	RA240024101064	BADAL DANGI	ANIL DANGI	
28	RA240024101069	BHAVISHYA	PREM SINGH	
29	RA240024101071	BHAWANA	BRAJESH	
30	RA240024101073	BHUMIKA	ARUN KUMAR	
31	RA240024101075	CHANCHAL	RAKAM SINGH	
32	RA240024101076	CHANCHAL	SANJAY	
33	RA240024101081	CHETAN VERMA	JEET SINGH	
34	RA240024101084	CHETNA SAINI	AJAY KUMAR SAINI	
35	RA240024101090	DEEPANSHU	GAJRAJ	
36	RA240024101091	DEEPANSHU BHADANA	NARENDER KUMAR	
37	RA240024101093	DEV KUMAR	JITENDRA KUMAR	
38	RA240024101095	DHEERAJ	VISHAL KUMAR	
39	RA240024101097	DISHA	SANDEEP	
40	RA240024101104	FAREEN	WARISUDDIN	
41	RA240024101105	FATIMA	MOHD YUSUF	
42	RA240024101106	FIZA	PARVEZ ALAM	
43	RA240024101108	GOURAV KUMAR	KIRAN PAL	

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SHAMBHU DAYAL PG COLLEGE GHAZIABAD				
ATTENDANCE SHEET				
B.A SEM - 3		INTERNAL EXAM. Dec, 2025		
SKILL Personlity Development			Code V0001027	
ROOM NO	29	Date	Time	
S.No.	ROLL NO.	Name	Father's Name	SIGN
44	RA240024101109	GUDIYA	NAHEEM	
45	RA240024101111	GUNGUN	AJAY KUMAR MISHRA	
46	RA240024101114	GYANENDRA	BANWARI LAL	
47	RA240024101115	HARSH	SATPAL	
48	RA240024101119	HIMANI GOSWAMI	MADAN GOSWAMI	
49	RA240024101120	HIMANSHI	JAGVINDER SINGH	
50	RA240024101121	HIMANSHI DIXIT	PRADEEP DIXIT	
51	RA240024101122	HIMANSHI TOMAR	SANJU TOMAR	
52	RA240024101123	HIMANSHU	UDAIVEER SINGH	
53	RA240024101131	ILMA HASAN	MAHFOOZ HASAN	
54	RA240024101132	ISHA	SANJAY	
55	RA240024101140	JAYA AHIRWAR	BHAGATRAM AHIRWAR	
56	RA240024101145	JUNAID	GAYASUDDIN	
57	RA240024101149	KAJAL	BABURAM	
58	RA240024101153	KAJAL	RAJU	
59	RA240024101156	KAJAL	PREM KUMAR	
60	RA240024101159	KANGNA SAIN	VIJAY PAL SAIN	
61	RA240024101161	KARISHMA	SUBHASH CHANDRA	
62	RA240024101162	KARISHMA	RAJEEV KANT	
63	RA240024101163	KARUNA CHOUDHARY	GAJENDRA SINGH	
64	RA240024101167	KAVERI CHAUDHARY	RAJKUMAR CHAUDHARY	
65	RA240024101170	KESHAV KUMAR	VEDPRAKASH	
66	RA240024101172	KHUSHBOO	SANJU	
67	RA240024101173	KHUSHI	SURESH KUMAR	
68	RA240024101180	KHUSHI SHARMA	MAHENDER SHARMA	
69	RA240024101183	KIRTI PANCHAL	BADAN SINGH	
70	RA240024101184	KIRTI SHARMA	KULDEEP SHARMA	
71	RA240024101185	KIRTI TYAGI	SANDEEP	
72	RA240024101187	KM AARIFA	YASEEN	
73	RA240024101195	KUNAL THAKUR	SACHIN KUMAR	
74	RA240024101196	LAKSHMI BHATI	SANJAY BHATI	
75	RA240024101198	LALITA	INCHHARAM	
76	RA240024101199	LAVANYA	NARENDER KUMAR	
77	RA240024101201	LAXMI KUMARI	UMESH PRASAD	
78	RA240024101202	LAXMI KUMARI	ANANDI KR SINGH	
79	RA240024101212	MANISHA	HARDEV CHOURASIYA	
80	RA240024101220	MAYANK SHARMA	SANDEEP SHARMA	
81	RA240024101222	MINAKSHI	ANIL KUMAR	
82	RA240024101224	MOHD AHSAN	MOHD ALI	
83	RA240024101228	MOHIT	JAGDISH	
84	RA240024101234	MOUSAM	CHANDAR PRASAD	
85	RA240024101235	MRIGENDRA	MADHAV PRASAD	
86	RA240024101236	MUSKAN	SANTOSH KUMAR	

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SHAMBHU DAYAL PG COLLEGE GHAZIABAD				
ATTENDANCE SHEET				
B.A SEM - 3		INTERNAL EXAM. Dec, 2025		
SKILL Personlity Development			Code V0001027	
ROOM NO 30		Date	Time	
No.	ROLL NO.	Name	Father's Name	SIGN
87	RA240024101243	NABIYA KHAN	MOHABBAT KHAN	
88	RA240024101247	NAMRATA	NARENDER KUMAR	
89	RA240024101249	NAWAJISH	MUNKAD	
90	RA240024101251	NEHA	POORAN SINGH	
91	RA240024101254	NEHA GUPTA	CHANDER KESHWAR GUPTA	
92	RA240024101256	NEHA KUMARI	DHARM PAL	
93	RA240024101262	NIKKI	RAJENDRA SINGH	
94	RA240024101264	NISHA	PYAR	
95	RA240024101265	NISHANT	VIJAY PAL	
96	RA240024101268	NISHANT YADAV	JAIPRAKASH YADAV	
97	RA240024101269	NISHI	NEERAJ	
98	RA240024101285	PAYAL KUMARI	RAVI KUMAR	
99	RA240024101292	POONAM MAURYA	SHIV KUMAR MAURYA	
00	RA240024101300	PRASHANT PANCHAL	VINOD PANCHAL	
01	RA240024101302	PRASHANT YADAV	SHRINIVAS YADAV	
02	RA240024101314	PULKIT YADAV	SANJAY YADAV	
03	RA240024101323	RAKHI	VEER SINGH	
04	RA240024101324	RAKHI	LATE NARENDER	
05	RA240024101328	RASHIL KHAN	RIYAZ	
06	RA240024101330	REKHA KUMARI	HARINDRA PRASAD	
07	RA240024101331	RENUKA GAUTAM	RAKESH KUMAR	
08	RA240024101332	RESHU	RAJESH	
09	RA240024101334	RIHANA	MOMEEN	
10	RA240024101338	RITIKA SHARMA	MUKESH SHARMA	
11	RA240024101339	RIYA	SUNIL	
12	RA240024101341	RIYA	DAYA RAM	
13	RA240024101342	ROHAN CHAUDHARY	MANOJ KUMAR	
14	RA240024101347	ROSHNI KHATUN	MOHD NASIM	
15	RA240024101354	SACHIN BHATI	ADESH KUMAR	
16	RA240024101355	SAFALTA	SANJAY	
17	RA240024101358	SAHIL KASSHAR	ILYASH KASSHAR	
18	RA240024101359	SAKIB	RAHISUDDIN	
19	RA240024101361	SAKSHI	RAKESH KUMAR	
20	RA240024101363	SAKSHI	GOPAL GUPTA	
21	RA240024101364	SAKSHI	KULDEEP SAIN	
22	RA240024101367	SALIHA	ABDUL JABBAR	
23	RA240024101371	SAMREEN	MOHD WAHID ALI	
24	RA240024101373	SANDHYA	RAMESH KUMAR	
25	RA240024101374	SANIYA	ZIYAUHQAQ	
26	RA240024101377	SANTOSH KR TIWARI	KEDARNATH TIWARI	
27	RA240024101379	SHABANA KHATOON	MOHD ABBAS ALAM	
28	RA240024101380	SHANKEY NAGAR	VIVEK NAGAR	

129	RA240024101385	SHIFA ALI	MOHD RAKIB ALI	
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Sign of Inv.

SHAMBHU DAYAL PG COLLEGE GHAZIABAD				
ATTENDANCE SHEET				
B.A SEM - 3		INTERNAL EXAM. Dec, 2025		
SKILL Personality Development			Code V0001027	
ROOM NO	31	Date	Time	
S.No.	ROLL NO.	Name	Father's Name	SIGN
130	RA240024101388	SHIVANGI	SANJEEV SHARMA	
131	RA240024101389	SHIVANI	DAVINDRA KUMAR	
132	RA240024101395	SHOBHIT	RAMESH VERMA	
133	RA240024101398	SHRISTY KUMARI	SATYVEER SINGH	
134	RA240024101400	SIDDHARTHA PANDEY	JAI PRAKASH PANDEY	
135	RA240024101401	SIMRAN	SUMER SINGH RANA	
136	RA240024101403	SNA	ISTEKAR	
137	RA240024101406	SONAM	SHANKAR KUMAR	
138	RA240024101407	SONI	HARIVANSH PAL	
139	RA240024101408	SONI	ALIJAN	
140	RA240024101410	SONU KUMAR	RAVINDRA PRASAD	
141	RA240024101411	SONU MEHTAR	BABLU MEHTAR	
142	RA240024101413	SUHANI VERMA	SUNIL VERMA	
143	RA240024101414	SUHEL	JAMEEL	
144	RA240024101416	SUNNY PAWAR	VED PRAKASH	
145	RA240024101421	TANISHA CHATURVEDI	OMPRAKASH CHATURVEDI	
146	RA240024101425	TANNU	HAROON ALI	
147	RA240024101427	TANU KUMARI	KAILASH SINGH	
148	RA240024101428	TEENA	ASHOK KUMAR	
149	RA240024101429	TINA	SONU KUMAR	
150	RA240024101442	VASUNDHARA	RAVI	
151	RA240024101443	VICKY	RAKESH KUMAR	
152	RA240024101446	VIMAL KUMAR	JOGENDRA SINGH SOLANKI	
153	RA240024101449	VISHU RATHI	PAWAN KR RATHI	
154	RA240024101456	YASHI VARMA	YOJENDRA	
155	RA240024101459	ZAINAB MALIK	SAKEEL MALIK	

Sign of Inv.

SHAMBHU DAYAL P.G. COLLEGE GHAZIABAD

BASIC COMMUNICATIVE ENGLISH COURSE

Conducted on the Curriculum based on the NEW EDUCATION POLICY

under the Skill Development Programme

**In association with
NANDKRITI WELFARE TRUST**



Coordinator - Dr. Anuradha Aggarwal

Resource Person - Dr. Nandita Sharma

ACKNOWLEDGEMENT

I would like to express my sincere gratitude to our principal, Prof. Kamlesh Bhardwaj, for the successful coordination and implementation of the course. Her positivity and generosity have always been a source of inspiration for the students and the entire team.

I would also like to thank the NEP coordinators- Prof. Urvija Sharma, Dr. Priyanka Singh, Prof. Reena Sharma, and their entire team for their timely support and guidance for the completion of this course.

I am also thankful to Dr. Nandita Sharma, who gave her valuable time to conduct online classes for the topic, which helped the students immensely in building their understanding of Basic Communicative English.

I would like to extend special thanks to our support staff, without whom the smooth conduct of the course would not have been possible.

Dr. Anuradha Aggarwal



Introduction

Just saying something is not enough. Unless what you have said has made an impact, there has been no successful communication. Communication happens both ways.

Therefore, the ability to successfully convey a message that results in understanding an action is known as communication skills.

Excellent communication skills are important and will take you far in life. From your professional ambitions to your personal goals, communication skills play an important role in each. Therefore, its importance cannot be stressed enough. However, many people struggle with communication. There could be many reasons behind it. However, one need not worry as communication skills can be improved. It is evident in this fast-moving world that we have to keep abreast with the rest. So it becomes an essential skill for students who will one day become professionals to acquire these skills while they learn other disciplines.

About the Programme

To achieve this goal of making our students competent in communication skills, the Basic Communicative Skills course was introduced under the Skill Development Programme for College students. A Memorandum of Understanding was signed between the Principal, Shambhu Dayal P.G. College, and Dr. Nandita Sharma, General Secretary, Nandkriti Welfare Trust, for conducting workshops this year and for the forthcoming semesters.

एसडी कॉलेज में व्याख्यान का आयोजन



युग करबट संवाददाता

गाजियाबाद। एसडी कॉलेज में राष्ट्रीय शिक्षा नीति के तहत बेसिक कम्युनिकेटिव इंग्लिश विषय पर व्याख्यान का आयोजन किया गया। कार्यक्रम की अध्यक्षता प्राचार्य प्रोफेसर अखिलेश मिश्रा ने करते हुए इस तरह के आयोजन की अनिवार्यता पर बल दिया।

वहीं डॉ. नंदिता शर्मा ने कम्युनिकेटिव इंग्लिश की आवश्यकता पर बल दिया तो लीना ने स्ट्रेस मैनेजमेंट पर व्याख्यान दिया। कार्यक्रम का संचालन डॉ. प्रियंका सिंह ने किया। इस दौरान कार्यक्रम संयोजक डॉ. उर्वीजा शर्मा, डॉ. रीना शर्मा, डॉ. अनुराधा अग्रवाल आदि मौजूद रही।



Course Curriculum

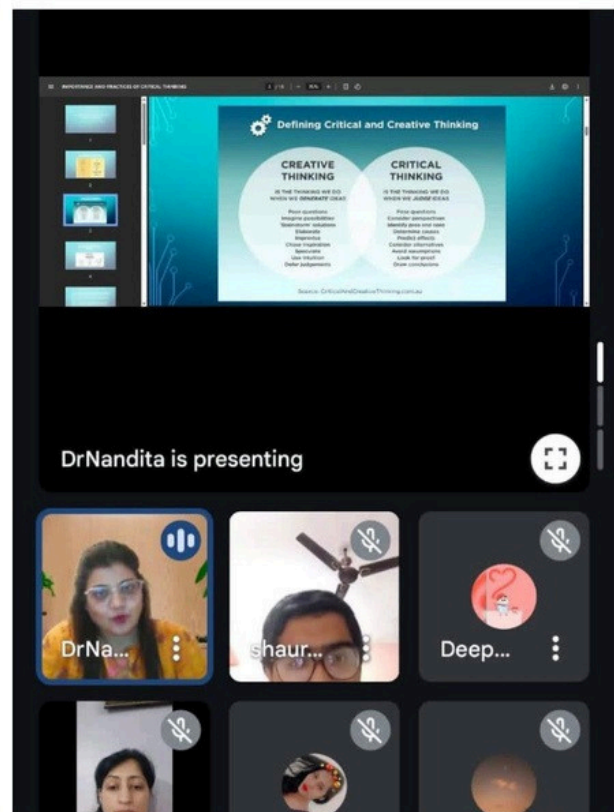
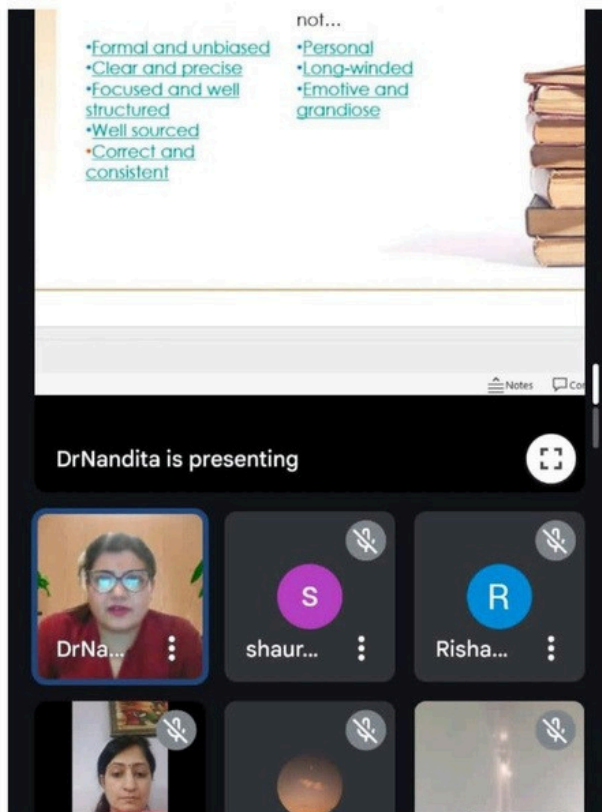
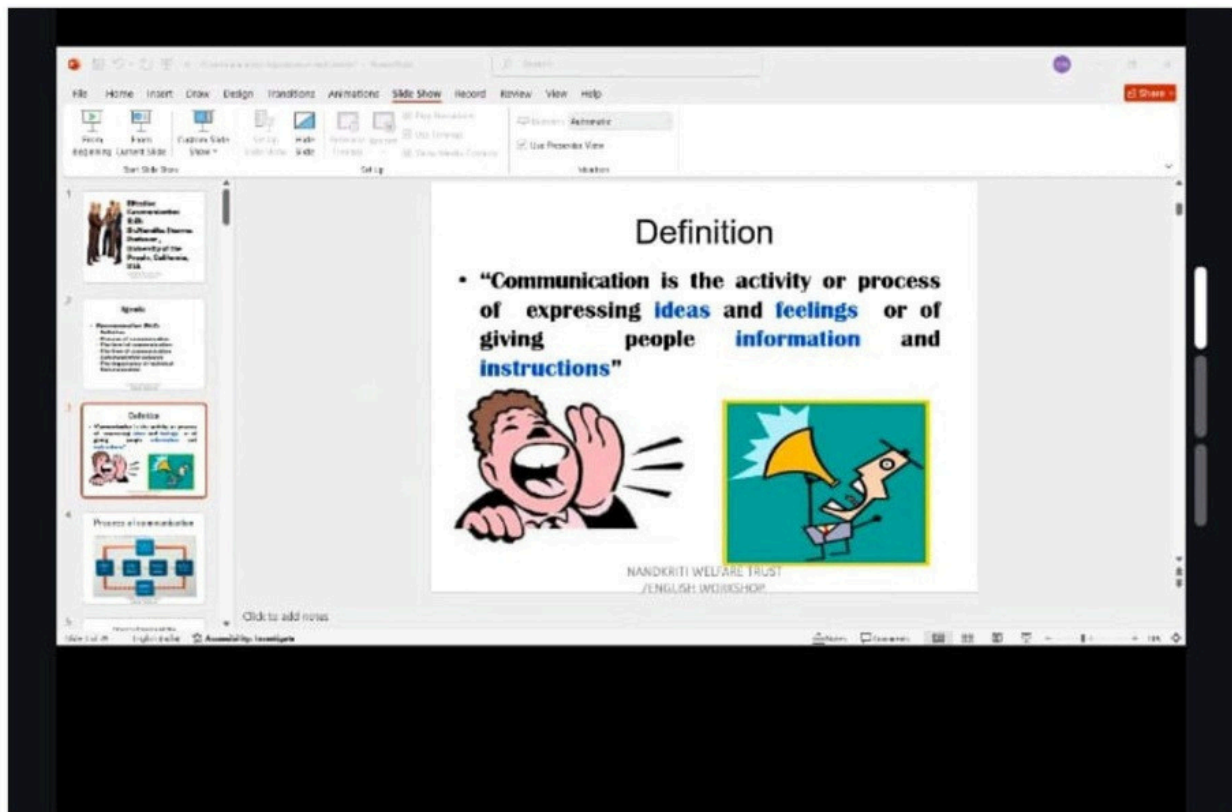
The syllabus of Basic Communication Skill development was conducted smoothly, covering all theoretical and practical aspects of the course.

- Given below is the detailed syllabus for Basic Communicative English.

Title of course- Basic Communicative English	
Nodal Department of HEI to run course	Department Of English
Broad Area/Sector-	Basic Skills in English
Sub Sector-	Language Skills
Nature of course - Independent / Progressive	Independent
Name of suggestive Sector Skill Council	
Aliened NSQF level	
Expected fees of the course -Free/Paid	Free
Stipend to student expected from industry	
Number of Seats-.....	30
Course Code-.....	Credits- 03 (1 Theory, 2 Practical)
Max Marks...100..... Minimum Marks.....	Theory 40% and Practical 60%
Name of proposed skill Partner (Please specify, Name of industry, company, etc. for Practical /training/ internship/OJT	Not Available
Job prospects-Expected Fields of Occupation where student will be able to get job after completing this course in (Please specify name/type of industry, company, etc.)	It leads to various academic and employment opportunities

Annexure I- SYLLABUS

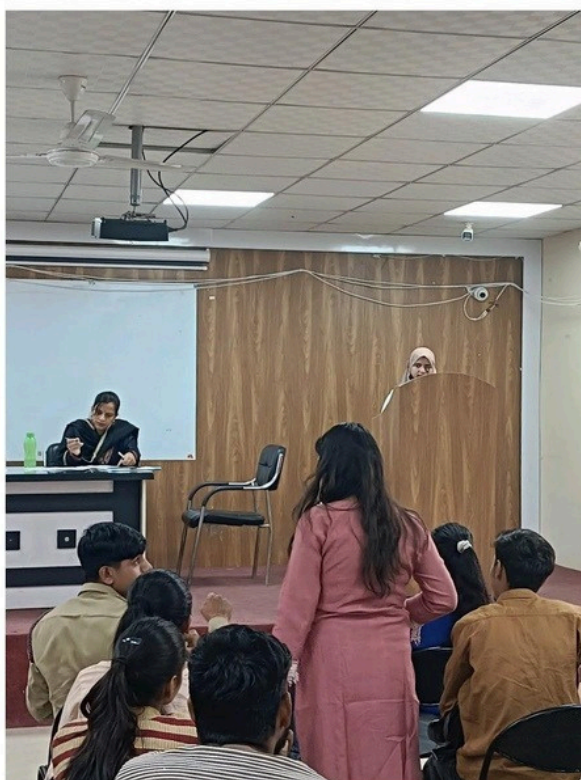
Unit	Topics	General/ Skill component	Theory/ Practical/ OJT/ Internship/ Training	No of theory hours (Total-15 Hours-1 credit)	No of skill Hours (Total-60 Hours-2 credits)
I	Thinking Skills for Academic Purpose	Developing Critical, Analytical and Imperative Thinking Skills, Enhancing Vocabulary, Grammar	Theory and Practical	2 Hours	6 Hours
II	Reading for Academic Purpose	Reading comprehension – Types of Texts – Persuasive, Argumentative, Narrative, Descriptive, Expository	Theory and Practical	2 Hours	6 Hours
III	Writing for Academic Purpose	Basics of Writing, Types of Writing, Note Taking, Translation, CV, Resume	Theory and Practical	3 Hours	12 Hours
IV	Speaking for Academic Purpose	Importance of Communication Skills, Types of Conversations - Telephonic, Informal, Formal	Theory and Practical	4 Hours	12 Hours
V	Listening for Academic Purpose	Comprehending Audio, Videos, Captioning	Theory and Practical	2 Hours	12 Hours
VI	Introduction to Computer Application	Application of MS Word,	Theory and Practical	2 Hours	12 Hours



Annexure III

Glimpses of offline Sessions conducted by Dr Anuradha Aggarwal

During offline sessions, students were made proficient in various skills in the English language that are needed for an individual in the 21st century. Students were taught to introduce themselves confidently. Besides a general, informal introduction, they became proficient in introducing themselves professionally.



Assessment

After the course was completed, the assessment was carried out in two phases: an Internal- Practical-based Examination for 60 Marks, in which the students were assessed for their Oral and Listening Skills, and an External- Theory-based examination to assess their declarative and procedural outcome. All the participants took these exams. This ensures their quest for learning and excelling in the future.



LIST OF PARTICIPANTS

SHAMBHU DAYAL PG COLLEGE GHAZIABAD				
ATTENDANCE SHEET				
B.A SEM - 3		INTERNAL EXAM. Dec, 2025		
Basic Communication Skills			Code : V0001004	
ROOM NO	47	Date	Time	
S.No	ROLL NO.	Name	Father's Name	SIGN
81	RA240024101241	MUSKAN	AVDHESH GUPTA	
82	RA240024101244	NAINA	RAJU	
83	RA240024101250	NEERAJ PANCHAL	HEERA LAL	
84	RA240024101255	NEHA KUMARI	TULERAM KUMAR	
85	RA240024101259	NIKHIL	BALVANT	
86	RA240024101260	NIKHIL	JAYVEER	
87	RA240024101266	NISHANT GOUTAM	RAMGOPAL	
88	RA240024101267	NISHANT KASHYAP	SUNDER LAL	
89	RA240024101271	NITIN KAMAT	YOGENDRA KAMAT	
90	RA240024101273	NITISH SAGAR	GANGARAM	
91	RA240024101275	PALLAVI SAXENA	MUKESH SAXENA	
92	RA240024101276	PANKAJ KR CHAUDHARY	RAGHVENDER CHAUDHARY	
93	RA240024101277	PARAS DWIVEDI	PRAVEEN KUMAR DWIVEDI	
94	RA240024101281	PAWAN KUMAR	JAGAT SINGH	
95	RA240024101282	PAWAN YADAV	SUNIL YADAV	
96	RA240024101286	PIYUSH	SUREJEET KUMAR	
97	RA240024101287	POOJA	VIRENDRA PRASAD	
98	RA240024101289	POOJA KUMARI	BHOLA MAHTO	
99	RA240024101291	POOJA SINGH	NAND KISHORE	
100	RA240024101293	PRACHI BHARTI	VEERJEET SINGH	
101	RA240024101294	PRACHI SHARMA	UMESH KR SHARMA	
102	RA240024101297	PRASHANSHA BHASKAR	PRAVEEN KR BHASKAR	
103	RA240024101298	PRASHANT	SUSHIL GAUTAM	
104	RA240024101305	PREM	RAKESH	
105	RA240024101306	PRERNA	PRATAP SINGH	
106	RA240024101308	PRIIYANKA KASHYAP	JITENDER KASHYAP	
107	RA240024101310	PRINCE KUMAR	GUDDU RAI	
108	RA240024101316	RACHIT KUMAR	INDRAJEET SINGH	
109	RA240024101319	RAJENDRA	KHACHORA	
110	RA240024101325	RAM TYAGI	ASHWANI KUMAR	
111	RA240024101329	REEHAN	BABU	
112	RA240024101333	RIHAN	RAJU ALI	
113	RA240024101335	RISHABH MALIK	RISHI PAL	
114	RA240024101340	RIYA	MOHD ASLAM	
115	RA240024101346	ROSHNI	BAL MUKUND	
116	RA240024101348	RUBY	KIRAN PAL	
117	RA240024101351	RUPALI YADAV	RAJU YADAV	
118	RA240024101353	SACHIN	KALU RAM	
119	RA240024101357	SAHIL	SATISH	
120	RA240024101362	SAKSHI	ASHOK KUMAR	
Sign of Inv.				

SHAMBHU DAYAL PG COLLEGE GHAZIABAD				
ATTENDANCE SHEET				
B.A SEM - 3		INTERNAL EXAM. Dec, 2025		
Basic Communication Skills			Code : V0001004	
ROOM NO 47		Date	Time	
S.No	ROLL NO.	Name	Father's Name	SIGN
81	RA240024101241	MUSKAN	AVDHESH GUPTA	
82	RA240024101244	NAINA	RAJU	
83	RA240024101250	NEERAJ PANCHAL	HEERA LAL	
84	RA240024101255	NEHA KUMARI	TULERAM KUMAR	
85	RA240024101259	NIKHIL	BALVANT	
86	RA240024101260	NIKHIL	JAYVEER	
87	RA240024101266	NISHANT GOUTAM	RAMGOPAL	
88	RA240024101267	NISHANT KASHYAP	SUNDER LAL	
89	RA240024101271	NITIN KAMAT	YOGENDRA KAMAT	
90	RA240024101273	NITISH SAGAR	GANGARAM	
91	RA240024101275	PALLAVI SAXENA	MUKESH SAXENA	
92	RA240024101276	PANKAJ KR CHAUDHARY	RAGHVENDER CHAUDHARY	
93	RA240024101277	PARAS DWIVEDI	PRAVEEN KUMAR DWIVEDI	
94	RA240024101281	PAWAN KUMAR	JAGAT SINGH	
95	RA240024101282	PAWAN YADAV	SUNIL YADAV	
96	RA240024101286	PIYUSH	SUREJEET KUMAR	
97	RA240024101287	POOJA	VIRENDRA PRASAD	
98	RA240024101289	POOJA KUMARI	BHOLA MAHTO	
99	RA240024101291	POOJA SINGH	NAND KISHORE	
100	RA240024101293	PRACHI BHARTI	VEERJEET SINGH	
101	RA240024101294	PRACHI SHARMA	UMESH KR SHARMA	
102	RA240024101297	PRASHANSHA BHASKAR	PRAVEEN KR BHASKAR	
103	RA240024101298	PRASHANT	SUSHIL GAUTAM	
104	RA240024101305	PREM	RAKESH	
105	RA240024101306	PRERNA	PRATAP SINGH	
106	RA240024101308	PRIIYANKA KASHYAP	JITENDER KASHYAP	
107	RA240024101310	PRINCE KUMAR	GUDDU RAI	
108	RA240024101316	RACHIT KUMAR	INDRAJEET SINGH	
109	RA240024101319	RAJENDRA	KHACHORA	
110	RA240024101325	RAM TYAGI	ASHWANI KUMAR	
111	RA240024101329	REEHAN	BABU	
112	RA240024101333	RIHAN	RAJU ALI	
113	RA240024101335	RISHABH MALIK	RISHI PAL	
114	RA240024101340	RIYA	MOHD ASLAM	
115	RA240024101346	ROSHNI	BAL MUKUND	
116	RA240024101348	RUBY	KIRAN PAL	
117	RA240024101351	RUPALI YADAV	RAJU YADAV	
118	RA240024101353	SACHIN	KALU RAM	
119	RA240024101357	SAHIL	SATISH	
120	RA240024101362	SAKSHI	ASHOK KUMAR	
Sign of Inv.				

SHAMBHU DAYAL PG COLLEGE GHAZIABAD				
ATTENDANCE SHEET				
B.A SEM - 3		INTERNAL EXAM. Dec, 2025		
Basic Communication Skills			Code : V0001004	
ROOM NO 46		Date	Time	
S.No	ROLL NO.	Name	Father's Name	SIGN
41	RA240024101126	HIMANSHU SINGH	PADAM SINGH	
42	RA240024101127	HITESH GAUTAM	KRISHNA GAUTAM	
43	RA240024101135	ISHITA RAGHAV	AVDESH KR RAGHAV	
44	RA240024101136	JAGRAT MITTAL	CHANDRA PRAKASH MITTAL	
45	RA240024101137	JAI KUMAR YADAV	SWAMINATH YADAV	
46	RA240024101138	JATIN SINGH	LAXMI NARAYAN SINGH	
47	RA240024101139	JAVED	ABDUL GAFFAR	
48	RA240024101141	JAYA DEVI	FULLAN	
49	RA240024101142	JIYA	SUBISH KUMAR	
50	RA240024101148	KAJAL	ALLHA	
51	RA240024101150	KAJAL	JATASHANKAR	
52	RA240024101158	KALI BHATNAGAR	VIVEK BHATNAGAR	
53	RA240024101160	KARAN	AMAR SINGH	
54	RA240024101164	KASHISH	KAMAL KUMAR	
55	RA240024101166	KASHISH	SATVEER SINGH	
56	RA240024101168	KAVISH	PARVEEN KUMAR	
57	RA240024101171	KHUSHBOO	VINOD K PASWAN	
58	RA240024101175	KHUSHI GAUTAM	DINESH KUMAR	
59	RA240024101177	KHUSHI KASHYAP	PREM KASHYAP	
60	RA240024101181	KHUSHNUMA	NAZAR ALI	
61	RA240024101186	KISHAN KUMAR	RAMRAJ SHARMA	
62	RA240024101189	KRISH	DEVINDRA	
63	RA240024101191	KUNAL	DAYA CHAND	
64	RA240024101193	KUNAL PAL	PAWAN PAL	
65	RA240024101197	LAKSHYA KASANA	RAMKUMAR KASANA	
66	RA240024101203	LAYBA	JAVED ALI	
67	RA240024101205	LUV KUMAR	KISHOR KUMAR	
68	RA240024101207	MAHESH	SATISH	
69	RA240024101208	MANIK DAGAR	HEMANT KUMAR	
70	RA240024101209	MANISH	SUNIL KUMAR	
71	RA240024101210	MANISH	DHARAMVEER	
72	RA240024101211	MANISH SAINI	GYANI	
73	RA240024101214	MANISHA SHARMA	RAJESH SHARMA	
74	RA240024101216	MANSI	PRAMOD	
75	RA240024101221	MILAN KUMAR	KAUSHAL KUMAR	
76	RA240024101225	MOHD RAZA	MOHD FAROOK	
77	RA240024101226	MOHD SAMAD SALMANI	MOHD ISLAM SALMANI	
78	RA240024101230	MOHIT RANA	RAMAVTAR SINGH	
79	RA240024101238	MUSKAN	RAJ KUMAR	
80	RA240024101239	MUSKAN	PRAVEEN KUMAR	
Sign of Inv.				

SHAMBHU DAYAL PG COLLEGE GHAZIABAD				
ATTENDANCE SHEET				
B.A SEM - 3		INTERNAL EXAM. Dec, 2025		
Basic Communication Skills			Code : V0001004	
ROOM NO 45		Date	Time	
S.No	ROLL NO.	Name	Father's Name	SIGN
1	RA240024101001	AACHAL	PARMANAND	
2	RA240024101004	AARTI	VIRENDRA PRASAD	
3	RA240024101005	AARTI	GANGARAM	
4	RA240024101007	AASHISH CHAUHAN	KAMENDRA SINGH CHAUHAN	
5	RA240024101014	ABHISHEK KASANA	BIJENDRA	
6	RA240024101016	ADEEBA	ARIF	
7	RA240024101017	ADITYA KUMAR SINGH	MANOHAR LAL	
8	RA240024101020	AKSHAY	AJAY	
9	RA240024101026	AMIT	GURUDEEN	
10	RA240024101033	ANJALI	VIJENDRA KUMAR	
11	RA240024101037	ANJALI GUPTA	MADAN PRASAD GUPTA	
12	RA240024101039	ANJALI SINGH	SHYAM SINGH	
13	RA240024101042	ANSHIKA	NAND KISHOR	
14	RA240024101045	ANSHU PRAJAPATI	MUKESH SINGH	
15	RA240024101052	ARYAN KUMAR	MANOJ KUMAR	
16	RA240024101055	ASHISH	BRIJASH	
17	RA240024101056	ASTITVA SHARMA	AJAY KR SHARMA	
18	RA240024101058	AVDHESH KUMAR	SATYAVEER SINGH	
19	RA240024101060	AYESHA MALIK	VAKIL MALIK	
20	RA240024101062	AYUSH	JOGINDER	
21	RA240024101070	BHAVYA SHARMA	VIKAS KR SHARMA	
22	RA240024101074	BUSHRA	NADEEM KHAN	
23	RA240024101077	CHANCHAL	MANOJ CHAUHAN	
24	RA240024101078	CHANDANI	KAMLESH SHAH	
25	RA240024101079	CHANDNI	MANOJ KUMAR	
26	RA240024101082	CHETNA	RANJEET	
27	RA240024101083	CHETNA	VIJAY KUMAR	
28	RA240024101085	DAKSH CHAPRANA	RAVINDRA CHAPRANA	
29	RA240024101086	DEEPAK KUMAR	GIRISH CHAND	
30	RA240024101087	DEEPAK KUMAR	DINESH PRASAD	
31	RA240024101094	DEV NAGAR	RAVINDER KUMAR	
32	RA240024101096	DIMPY	RAKESH KUMAR	
33	RA240024101100	DIYA	PROMOD	
34	RA240024101101	DIYA PARASHAR	NIRMAL PARASHAR	
35	RA240024101102	DOLLY KUMARI	BHANU PRAKASH SINGH	
36	RA240024101110	GULISTA	MURTUZA	
37	RA240024101113	GUNGUN GAUR	KRISHAN KUMAR	
38	RA240024101117	HARSH VARDHAN	CHARAN SINGH	
39	RA240024101118	HARSHITA GAUTAM	SANJAY KUMAR	
40	RA240024101124	HIMANSHU BHATI	ADESH BHATI	
Sign of Inv.				

Certification was done for all the participants of this course.

SHAMBHU DAYAL P.G COLLEGE GHAZIABAD

A REPORT ON SOCIAL WORK

**UNDER
SKILL DEVELOPMENT
COURSE SESSION
2025-26**

**IN ASSOCIATION WITH ANTAS
SEWA FOUNDATION, NOIDA**

**COURSE
COORDINATION-PROFESSOR
DR REENA SHARMA (DEPT OF
SOCIOLOGY)**

**COURSE CO
ORDINATOR-DR
SUMAN SHARMA
(DEPT OF COMMERCE)**



ACKNOWLEDGEMENT

We would like to convey our heartfelt gratitude to the principal prof.Dr Kamlesh Bhardwaj Ji for her tremendous support and encouragement for the successful completion and implementation of the course. Her positivity has always been a source of inspiration of the students and the entire team.

We would also like to express our special thanks to Urvija Sharma, incharge NEP committee and Dr Priyanka Singh for active cooperation and active guidance.

We are also grateful to Antas Seva Foundation Trust and especially Dr Smita Srivastava for guiding and educating the students with the essential aspects of the course through the online classes.

At the same time we express our gratitude to all the colleagues and supporting staff for their invaluable cooperation .



**SKILLDEVELOPMENT COURSE
SOCIAL WORK
FORBA AND B.COM 1ST SEM
SESSION 2024-25**

1.1 Introduction- Importance of Social Work-

Social work is a critical field that addresses social problems and seeks to improve the quality of life for individuals, families, and communities. Social workers work in a variety of settings, including schools, hospitals, mental health clinics, and community organizations. They help individuals and families who are struggling with issues such as poverty, homelessness, addiction, mental health, and domestic violence.

Social work is also essential in promoting social justice and equality. Social workers advocate for policies and programs that address social inequalities, discrimination, and oppression. They work to empower individuals and communities by providing resources, support, and advocacy.

In addition to individual and community-level work, social work is also important in promoting positive social change. Social workers engage in policy development, research, and advocacy to address systemic issues and promote social justice.

Overall, social work is a critical profession that plays a vital role in building stronger, healthier, and more resilient communities. By promoting social justice and equity and addressing social problems, social workers help to create a more just and equitable society for all.

1.2 OBJECTIVES OF SOCIAL WORK

Social work is a profession that aims to improve the well-being of individuals, families, and communities. Its objectives are broad and multifaceted, but they all have one goal in mind: to promote social justice and equity.

One of the primary objectives of social work is to enhance social functioning. Social workers provide support, counseling, and guidance to help individuals and families function more effectively in their daily lives. They work with people to develop skills and strategies to manage difficult situations and overcome personal and societal challenges.

Another objective of social work is to alleviate social problems. Social workers work to address issues such as poverty, homelessness, addiction, and mental health issues. They provide resources and support to individuals and families to help them overcome these challenges and improve their lives.

Social work also aims to empower individuals and communities. Social workers help people to build resilience, gain self-confidence, and advocate for their own needs. They work to empower communities by promoting self-determination and providing resources to promote growth and development.

Finally, social work aims to facilitate social change. Social workers engage in policy development, research, and advocacy to promote positive social change and address systemic issues that create social problems. They work to create a more just and equitable society by promoting social justice and equity for all.

1.3 ABOUT THE PROGRAMME

In order to achieve this goal of making our students competent, Shambhu Dayal P.G. College is providing facilities.

A Memorandum of Understanding was signed between Professor Dr Kamlesh Bhardwaj, Principal, Shambhu Dayal P.G. College; and many social persons has given valuable advice for the welfare of students.



Get practical experience: Social work is a hands-on profession, and practical experience is essential to develop the skills and knowledge needed for the field. Look for internships, volunteer opportunities, or part-time jobs that can give you exposure to the real-world challenges and complexities of social work practice.

Build relationships with faculty and peers: Your professors and peers can be valuable resources for support, advice, and networking opportunities. Take advantage of opportunities to engage with them through class discussions, group projects, or student organizations.

1.4 KEY FEATURES OF THE COURSE

Social workers operate from a strengths-based perspective. This is another defining characteristic of social work that involves focusing on clients' strengths as a way to help them solve problems and overcome life challenges. This doesn't mean that social workers turn a blind eye to potential weaknesses.

the social work profession's core mandates include:-

- promoting social change
- social development
- social cohesion
- empowerment and liberation of people.



1.5 COURSE CURRICULUM AND ASSESSMENT

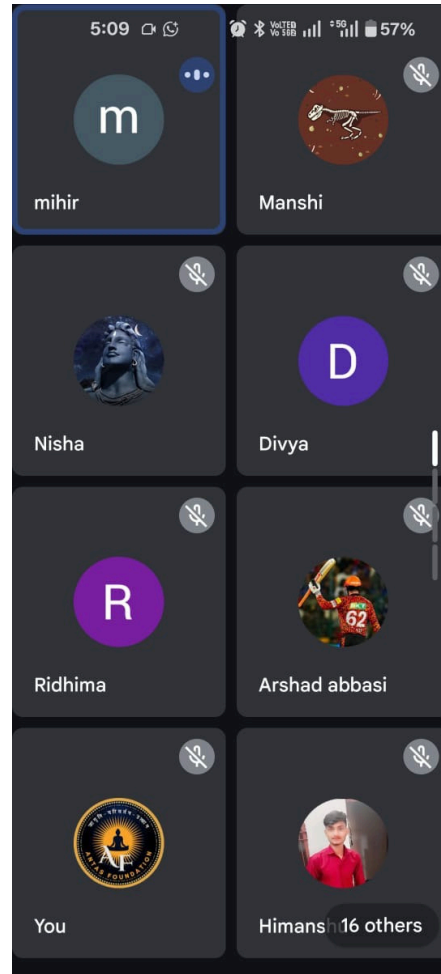
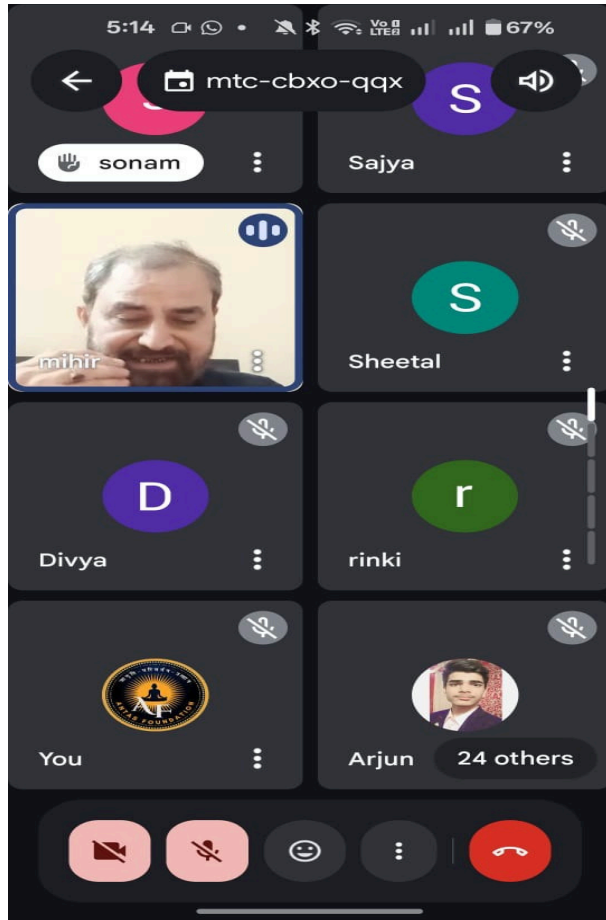
As per the defined syllabus for Social Work , the course was conducted smoothly covering all theoretical and Practical aspects of the course. Given below is the detailed syllabus for social work

Format for syllabus development of Skill development course

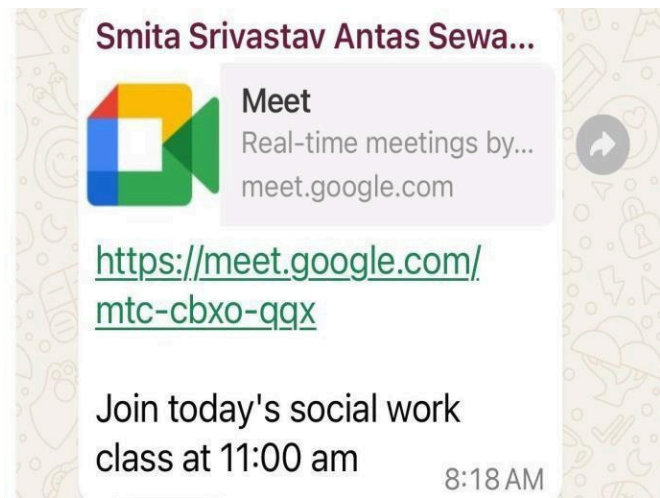
Title of course- Social work					
Nodal Department of HH1 to run course					
Broad Area/Sector-	Political Science				
Sub Sector-	Political sociology				
Nature of course - Independent / Descriptive	Social work				
Name of respective Sector Skill Council	Descriptive				
Alienated NSQF level					
Expected fees of the course -Free/Paid	free				
Stipend to student expected from industry	15000 to 25000 rp				
Number of Seats-	20				
Course Code	Credit: 03 (1 Theory, 2 Practical)				
Max Marks 100	Minimum Marks				
Name of proposed skill Partner (Please specify, Name of industry, company etc for Practical /training/ internship/OJT					
NGO'S, Schools(education), Hospitals (health), Shram Areas visiting personal social services ETC					
Job prospects-Expected Fields of Occupation where student will be able to get job after completing this course in (Please specify name/type of industry, company etc)					
NGO'S, WELFARE OFFICER, SOCIAL SCIENTIST, MEDICAL SOCIAL WORKER, GOVERNMENT SECTOR, GOVERNMENT SECTOR					
Syllabus					
Unit	Topics	General/ Skill component	Theory/ Practical/ OJT/ Internship/ Training	No of theory hours (Total-15 Hours=1 credit)	No of skill Hours (Total-60 Hours=2 credits)
I	components of social work	Process Knowledge Values and ethics Skills	Theory	02 hours	04 hours
II	Fundamental of social work	Social Service, Social action, Social welfare, Social movement	Theory and practical	04 hours	04 hours
III	Evolution of social work of india	Socio-religion reform movement, Buddhist Movement, christian missionaries, Kurai reconstruction	Theory and practical	03 hours	012 hours

ANNEXURE 1

Glimpses/screenshots of class schedule online:-



ANNEXURE 2



ANNEXURE-3





Annexure -4



Meet
Real-time meetings by Google.
Using your browser, share yo...

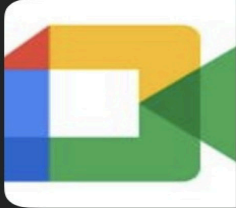
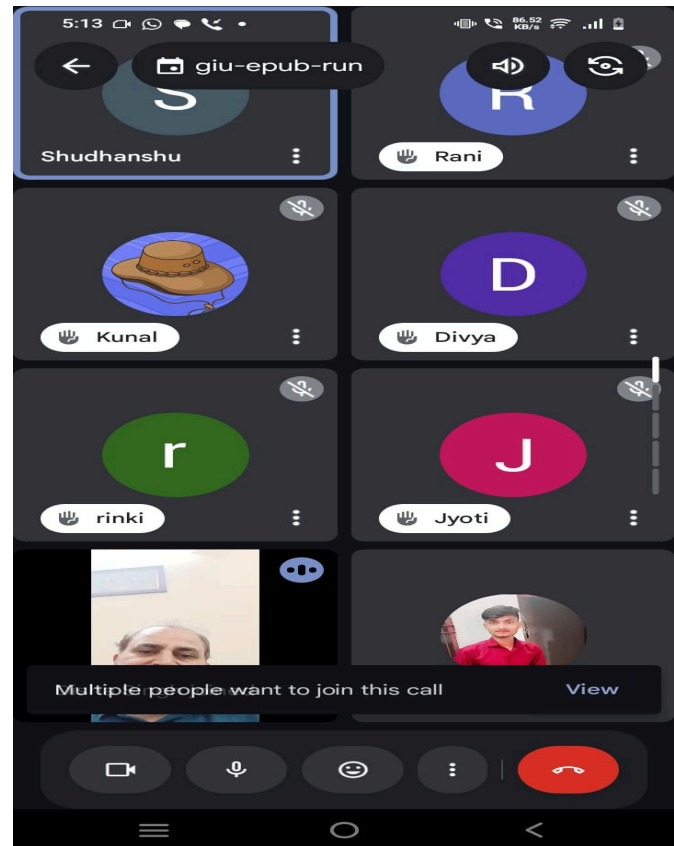
[meet.google.com](https://meet.google.com/mtc-cbxx-qgx)

To join the meeting on Google Meet, click this link:
<https://meet.google.com/mtc-cbxx-qgx>

Or open Meet and enter this code:
mtc-cbxx-qgx

Social work class by ANTAS Sewa Foundation
Day 5- Evolution of social work
Tuesday, 11-11-2025
5 pm

3:24 PM



Meet
Real-time meetings by Google.
Using your browser, share yo...

[meet.google.com](https://meet.google.com/mtc-cbxx-qgx)

To join the meeting on Google Meet, click this link:
<https://meet.google.com/mtc-cbxx-qgx>

Or open Meet and enter this code:
mtc-cbxx-qgx

Social work class by ANTAS Sewa Foundation
Day 3- Fundamental of social work
5 pm

3:23 PM



Antas Sewa Foundation

Youth Survey Questionnaire (Construction & Paramedical Sectors)
Antas Sewa Foundation – Social Work Practical Assignment

A. उत्तरदाता की बुनियादी जानकारी*

1. आपका नाम :
(फॉर्म नंबर)

2. उम्र (Age):

- * ☐ 15-18
- * ☐ 19-22
- * ☐ 23-26
- * ☐ 27-30

3. लिंग:

- * ☐ पुरुष
- * ☐ महिला
- * ☐ अन्य

4. आपकी शिक्षा का स्तर:

- * ☐ 10वीं
- * ☐ 12वीं
- * ☐ IT/Polytechnic
- * ☐ Graduation
- * ☐ अन्य

B. रोजगार एवं कौशल (Employment & Skill Interest)

5. क्या आप वर्तमान में किसी काम/वोर्स में जुड़े हैं?

- * ☐ हाँ
- * ☐ नहीं

6. क्या आप "Construction" या "Paramedical" क्षेत्र में करियर बनाना चाहते हैं?

- * ☐ Construction
- * ☐ Paramedical
- * ☐ दोनों
- * ☐ किसी में नहीं

7. यदि नहीं, तो कारण?

- * ☐ जानकारी की कमी
- * ☐ जोकरी का चयन नहीं
- * ☐ परिवार का विरोध
- * ☐ रुचि नहीं
- * ☐ अन्य

C. Construction Sector Interest (कौशल नहीं धरे जो Construction चुनते हैं)

8. Construction क्षेत्र में किस काम में रुचि है?

- * ☐ Mason (काशी)
- * ☐ Electrician
- * ☐ Plumber
- * ☐ Carpenter
- * ☐ Safety Supervisor
- * ☐ Machine Operator
- * ☐ Site Assistant
- * ☐ अन्य

9. क्या आपको पहले से किसी Construction काम का अनुभव है?

- * ☐ हाँ
- * ☐ नहीं

10. यदि हाँ, किस प्रकार का?

11. आप Construction को क्यों चुनना चाहते हैं?

- * ☐ अच्छी नौकरी मिलती है
- * ☐ अच्छा वेतन
- * ☐ अवसरों की रुचि
- * ☐ फ़ैक्टर में अच्छा
- * ☐ अन्य

D. Paramedical Sector Interest (कौशल नहीं धरे जो Paramedical चुनते हैं)

12. Paramedical में किस क्षेत्र में रुचि है?

- * ☐ Nursing (ANM/GNM)
- * ☐ Lab Technician
- * ☐ X-Ray Technician
- * ☐ OT Technician
- * ☐ Emergency Medical Technician (EMT)
- * ☐ Pharmacy Assistant
- * ☐ अन्य

13. क्या आपको स्वास्थ्य क्षेत्र में अनुभव है?

- * ☐ हाँ
- * ☐ नहीं

14. आप Paramedical क्षेत्र क्यों चुनना चाहते हैं?

- * ☐ जोकरी की रुचि
- * ☐ अच्छी नौकरी
- * ☐ फ़ैक्टर का रुचि
- * ☐ अवसर/प्रतिष्ठा में रुचि
- * ☐ अन्य

E. कौशल सम्बंधित समझ (Skill Need Assessment)

15. क्या आपको लगता है कि Skill training से आपकी नौकरी की संभावना बढ़ेगी?

- * ☐ हाँ
- * ☐ नहीं
- * ☐ कभी नहीं

16. कितने समय की training आप कर सकते हैं?

- * ☐ 1 सप्ताह
- * ☐ 2-3 सप्ताह
- * ☐ 4-6 सप्ताह
- * ☐ 6 सप्ताह से ज्यादा

17. क्या आप placement के लिए बाहर बाहर जाना चाहेंगे?

- * ☐ हाँ
- * ☐ नहीं
- * ☐ निर्धारित पर निर्भर

F. Practical Assignment Input (Student Assessment)

18. Youth को किस प्रकार की सहायता सबसे ज्यादा चाहिए?

- * ☐ Skill Training
- * ☐ Career Guidance
- * ☐ Job Placement
- * ☐ Counseling
- * ☐ Financial Support

19. Youth को training करने से आपको कौन सी मुख्य चुनौतियाँ लगेंगी?

- * ☐ अच्छी facility
- * ☐ परिवार की जिम्मेदारी
- * ☐ रुचि की कमी
- * ☐ कम जानकारी
- * ☐ समय की कमी

20. आपको लगता है Construction या Paramedical में चुनौतियों के लिए क्या सुझाव है?

छात्र का नाम -

कक्षा -

दिनांक -

स्थान -

हस्ताक्षर -

LIST OF STUDENTS

S.no	Name	Father Name	Dob	Cetagory	Gender	Skill	Phone no.	Remark
1	Arun Kumar	Suraj Pal	21/04/2005	SC	Male	Social Work	8006826691	
2	Aakash Kumar	Kishor Das	17/10/2004	SC	Male	Social Work	9910484174	
3	Aarti Kumari	Manoj Kumar	18/11/2008	SC	Female	Social Work	9717849439	
4	Aashi	Rishi Pal	20/03/2009	OBC	Female	Social Work	9319976422	
5	Aasiya	Mohd. Wali Khna	20/01/2002	General	Female	Social Work	8130071158	
6	Abhay	Balveer Singh	09/02/2008	General	Male	Social Work	9027600630	
7	Abhishek	Ram Bharosh Shah	17/07/2007	OBC	Male	Social Work	8810444344	
8	Abhishek Mishra	Devender Mishra	22/10/2005	General	Male	Social Work	9354999785	
9	Abhishek Patel	Ram Murat Patel	16/12/2005	OBC	Male	Social Work	8448303497	
10	Adarsh Pal	Munnu Pal	03/02/2005	OBC	Male	Social Work	8076114426	
11	Aditya	Suraj Singh	18/09/2007	OBC	Male	Social Work	9873414785	
12	Akansa	Sanjay kumar singh	20/07/2006	SC	Female	Social Work	9810718705	
13	Akansa	Amar Pal	23/11/2006	SC	Female	Social Work	9818973129	
14	Akansa	Inder Singh	01/01/2009	SC	Female	Social Work	9718163170	
15	Akash	Saudan	15/04/2006	SC	Male	Social Work	9319726560	
16	Aksha	Irsad	01/01/2007	OBC	Female	Social Work	7011039245	
17	Alina Saifi	Aas Mohammed	13/08/2006	OBC	Female	Social Work	9871917863	
18	Alisha Saifi	Tasleem Saifi	17/05/2004	OBC	Female	Social Work	9667687833	
19	Aman Rana	Parveen Kumar	10/11/2005	General	Male	Social Work	9311353814	
20	Amit	Jai Prakash	25/07/2007	OBC	Male	Social Work	8533972960	
21	Anchal	Hempal	25/03/2006	OBC	Female	Social Work	8178964902	
22	Anchal	Raj Kishor	27/09/2006	SC	Female	Social Work	8810260126	
23	Anchal Sharma	Praveen Sharma	23/03/2007	General	Female	Social Work	8510922312	

	Anjali	Raju	07/08/2006	SC	Female	Social Work	9354083162	
5	Ankit kumar Shah	Salendra Shah	07/10/2006	SC	Male	Social Work	7292091564	
26	Anshu	Akash	11/02/2007	SC	Female	Social Work	9911591768	
27	Anshu	Kanahiya Lal	04/08/2006	SC	Female	Social Work	7217750419	
28	Anshu Gupta	Basant Lal Gupta	01/01/2004	OBC	Female	Social Work	9319431103	
29	Arshad	Riyazuddin	17/03/2006	OBC	Male	Social Work	8448316252	
30	Arun	Pooran Singh	08/02/2007	SC	Male	Social Work	8447206505	
31	Aryan Kumar Sajn	Vinod Kumar	06/01/2007	OBC	Male	Social Work	8882696398	
32	Asad saifi	Naim Saifi	21/08/2005	Min	Male	Social Work	9868071501	
33	Avadhesh Kumar Singh	Naresh kumar gautam	25/01/1998	SC	Male	Social Work	7827705110	
34	Bhanu	Krishna Pal	25/10/2008	SC	Male	Social Work	7055879035	
35	Bharti Yadav	Satpal	07/04/2009	OBC	Female	Social Work	9837165228	
36	Chavi Sharma	Sanjeev Sharma	03/07/2007	General	Female	Social Work	9911864008	
37	Chhavi Sharma	Sanjeev Sharma	03/07/2007	General	Female	Social Work	7503664008	
38	Deepa	Kamal Singh	19/10/2006	SC	Female	Social Work	9717662428	
39	Deepanshi Yadav	Babli Yadav	30/08/2007	OBC	Female	Social Work	9069416306	
40	Deepanshu	Ajeet Singh	05/03/2006	OBC	Male	Social Work	9557509199	
41	Dharamdra Rajak	Achechhe Lal	15/05/2003	OBC	Male	Social Work	9811637460	
42	Dheeraj Singh	Kailash Singh	25/08/2004	OBC	Male	Social Work	8447326446	
43	Dhruv Sharma	Satender Sharma	021/11/2006	General	Male	Social Work	8742971531	
44	Dimple	Vijendra Kumar	04/11/2007	SC	Female	Social Work	9910421915	
45	Dinesh Yadav	Vijay	10/03/2007	OBC	Male	Social Work	9310190922	
46	Disha	Satish Kumar	18/06/2006	SC	Female	Social Work	7303606467	
47	Divyanshi Sharma	Shishpal Shamra	05/05/2007	General	Female	Social Work	8178963276	

	Anjali	Raju	07/08/2006	SC	Female	Social Work	9354083162	
5	Ankit kumar Shah	Salendra Shah	07/10/2006	SC	Male	Social Work	7292091564	
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37	Chhavi Sharma	Sanjeev Sharma	03/07/2007	General	Female	Social Work	7503664008	
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46	Disha	Satish Kumar	18/06/2006	SC	Female	Social Work	7303606467	
47	Divyanshi Sharma	Shishpal Shamra	05/05/2007	General	Female	Social Work	8178963276	

	Kajal	Sunil kumar	18/10/2007	OBC	Female	Social Work	88820632438	
73	Kaushik	Jagdish Kumar	08/03/2006	SC	Male	Social Work	9667218631	
74	Kavita	Balveer	03/8/2006	SC	Female	Social Work	8929265848	
75	Kesar	Jaykaran	11/04/2007	SC	Female	Social Work	8937979802	
76	Khurshid Aalam	Shahzad Aalam	06/11/2007	General	Male	Social Work	8595980787	
77	Khusbhoo	Ishrat Ali	08/03/2003	min	Female	Social Work	9354942557	
78	Khushboo	Anish Malik	24/02/2006	OBC	Female	Social Work	9899218450	
79	Khushbu	Devender	12/06/2008	SC	Female	Social Work	9891468644	
80	Khushi	Rajkumar	05/12/2005	SC	Female	Social Work	9568654279	
81	Khushi	Manfool	05/06/2007	OBC	Female	Social Work	9654024195	
82	Khushi	Shekhar Singh	15/12/2008	SC	Female	Social Work	9368451183	
83	Khushi	Veer Pal Rajput	01/01/2004	General	Female	Social Work	7065940343	
84	Kusum	Kamal	30/10/2009	SC	Female	Social Work	9599323529	
85	Layba	Iliyas	24/02/2004	OBC	Female	Social Work	9821370745	
86	Love Vashihat	Rakesh	02/04/2008	General	Male	Social Work	8130861317	
87	Madhu	Rajesh Sharma	23/08/2007	OBC	Female	Social Work	9411291143	
88	Madhu Tomar	Gopal Tomar	29/06/2005	General	Female	Social Work	8510864908	
89	Mahak	Sabir	15/04/2004	OBC	Female	Social Work	9650117083	
90	Mamta	Chunchual	01/01/2006	SC	Female	Social Work	8076005833	
91	Manish	Rahjbadur	20/10/2007	OBC	Male	Social Work	7042128825	
92	Manisha	Shyamveer	09/08/2006	OBC	Female	Social Work	9717709094	
93	Manisha	Pramod Kumar	24/12/2006	General	Female	Social Work	8368715392	
94	Mann Kumar	Monu Kumar	10/03/2006	SC	Male	Social Work	9310158223	
95	Manthan	Anil kumar	20/08/2007	SC	Male	Social Work	9870453365	

97	Megha Sharma	Sanjeev Sharma	19/01/2001	General	Female	Social Work	9910328636	
98	Muskan	Dilshand	01/05/2006	OBC	Female	Social Work	9911916096	
99	Najreen	Ayyub Khan	25/04/2000	Min	Female	Social Work	9818013627	
100	Nancy	Parshuram	07/03/2007	OBC	Female	Social Work	9717179056	
101	Nazia Saifi	Akram Saifi	01/01/2007	OBC	Female	Social Work	9871982372	
102	Neha	Amarjeet yadav	07/04/2005	OBC	Female	Social Work	8130295722	
103	Neha	Suneel	11/06/2007	SC	Female	Social Work	7065343808	
104	Nikhil	Dinesh Kumar	16/04/2008	SC	Male	Social Work	7835887492	
105	Nikhil Nagar	Vipin Nagar	30/06/2004	OBC	Male	Social Work	9266748147	
106	Nikita Kumari	Bam Shankar Singh	27/02/2006	General	Female	Social Work	9891506495	
107	Ninjal Pal	Yogender Kumar	02/09/2007	OBC	Female	Social Work	9818060313	
108	Nisha	Ansar	21/03/2006	Min	Female	Social Work	8287845374	
109	Nisha Rawat	Sushil Rawat	31/05/2006	OBC	Female	Social Work	9311522532	
110	Nitin Kumar	Jai Bhagwan	13/03/2006	SC	Male	Social Work	8595550512	
111	Nitin Nagar	Vinod Nagar	22/08/2007	OBC	Male	Social Work	9911291222	
112	Parmita	Ram kumar	06/04/2007	OBC	Female	Social Work	9643652451	
113	Parul	Sanjay Kumar	21/07/2007	SC	Female	Social Work	8459343478	
114	Parul	Rajesh Kumar	05/06/2007	SC	Female	Social Work	9625042438	
115	Pinki Kumari	Rajveer Singh	23/04/2007	SC	Female	Social Work	9911860546	
116	Pooja Yadav	Sanjeev Yadav	21/05/2007	OBC	Female	Social Work	9811793492	
117	Prachi Raghav	Bittu	11/11/2008	General	Female	Social Work	9818551611	
118	Pratiksha Mishra	Sanjay Mishra	06/11/2007	General	Female	Social Work	8510829264	
119	Praveen Bharti	Teelu	22/09/2005	SC	Male	Social Work	9289070251	
120	Prem	Hamander Kumar	24/12/2005	SC	Male	Social Work	9971893930	

120	Prena	Mukesh Kumar	02/08/2002	SC	Female	Social Work	9350882458	
121	Prince	Jaswant Singh	06/06/2002	SC	Male	Social Work	9911901745	
122	Pritam	Sita Ram	01/01/2008	OBC	Female	Social Work	8178398110	
123	Priya	Indra Singh	11/03/2008	SC	Female	Social Work	7535090992	
124	Priyanka	Prem kumar	15/02/2006	OBC	Female	Social Work	7982498894	
125	Ridhima	Shashi Kant	12/12/2008	OBC	Female	Social Work	8851632706	
126	Rihan Saifi	Anish saifi	26/01/2007	OBC	Male	Social Work	8802412076	
127	Rimjhim	Chootey lal	19/08/2006	SC	Female	Social Work	8826348772	
128	Rinki	Devender Singh	08/05/2006	General	Female	Social Work	9953851804	
129	Rishab	Shokender	31/12/2006	OBC	Male	Social Work	8595064331	
130	Ritik	Surender Bhati	30/07/2007	OBC	Male	Social Work	7817012388	
131	Riya	ompal	20/07/2007	SC	Female	Social Work	8506843825	
132	Riya	Shyam Kumar	05/12/2008	OBC	Female	Social Work	9716885397	
133	Roshani Khan	Nashim Khan	07/02/2006	OBC	Female	Social Work	9411603806	
134	Saba	Naimuddin	06/06/2005	OBC	Female	Social Work	9999723560	
135	Sahil	Akhtar	19/06/2005	OBC	Male	Social Work	8750798156	
136	Sahil	Islan	31/05/2004	OBC	Male	Social Work	8876047376	
137	Sajiya	Nawab	21/12/2004	OBC	Female	Social Work	9871973875	
138	Saloni Sharma	Shalindra kumar sharma	22/10/2007	General	Female	Social Work	9069600794	
139	Sameer	Maroof Ali	15/08/2006	General	Male	Social Work	9643917938	
140	Samiya	Mohd. Suheb	24/03/2005	OBC	Female	Social Work	9891514593	
141	Samreen	Istekar	01/01/2006	General	Female	Social Work	9654781914	
142	Sana Chauhan	Sadakat	02/06/2009	General	Female	Social Work	9313173314	
143	Sandhya Kumari	Sunil Kumar	03/03/2006	General	Female	Social Work	8826201036	

144	Sangam	Shambhu Nath Jha	31/07/2007	General	Male	Social Work	8799717704	
145	Saniya	Rafi	18/07/2008	OBC	Female	Social Work	9990494430	
146	Saniya	Mohd. Waseem	01/01/2007	General	Female	Social Work	8802382164	
147	Sanjana	Mahendra Singh	06/04/2006	SC	Female	Social Work	9873785485	
148	Shagun Chauhan	Rajendra Singh Chauhan	03/06/2008	General	Female	Social Work	8851730300	
149	Shamiya	Sonu	07/08/2006	OBC	Female	Social Work	9899816212	
150	Sheetal	Ramesh	02/07/2004	General	Female	Social Work	9971579237	
151	Sheetal	Satish Chand	12/05/2007	OBC	Female	Social Work	9818614141	
152	Shivam Kumar	Sompal Singh	23/08/2005	General	Male	Social Work	8130565755	
153	Shivam Yadav	Sunder Yadav	13/09/2004	OBC	Male	Social Work	8920334087	
154	Siddharth Gautam	Chunkai Prasad	21/04/2004	SC	Male	Social Work	9711823503	
155	Simran	Ram Kumar	19/02/2006	General	Female	Social Work	9811929062	
156	Simran	Pappu	02/09/2006	SC	Female	Social Work	8920340516	
157	Sofiya	Ahsan	17/09/2005	General	Female	Social Work	9368551183	
158	Soheb Khan	Abdul hamid	19/05/2007	OBC	Male	Social Work	8800432380	
159	Sumit	Raj kumar	10/09/2004	SC	Male	Social Work	9045160959	
160	Sunaina	Yaseen	03/06/2006	OBC	Female	Social Work	9990596962	
161	Sunny	DharamPal	08/11/2007	SC	Male	Social Work	9873765711	
162	Sunny Choudhary	Veer Pal Singh	12/05/2008	OBC	Male	Social Work	9310182018	
163	Sunny Kumar	Sunder Singh	24/09/2005	SC	Male	Social Work	9870204963	
164	Tanisha	Dinesh	14/07/2005	SC	Female	Social Work	8595774344	
165	Tanisha Sarkar	Gautam Sarkar	17/06/2007	General	Female	Social Work	9310944004	
166	Tanya	Waseem	01/02/2005	OBC	Female	Social Work	9312449318	
167	Tarun	Anil kumar	23/04/2009	SC	Male	Social Work	9540560631	

168	Tarun Kumar	Suresh Chand	01/09/2009	SC	Male	Social Work	9759752322	
169	Ujjwal Sharma	Harindra Sharma	17/05/2007	General	Male	Social Work	8920526395	
170	Unnaiti Sharma	Diwakar Upadhyay	20/08/2006	General	Female	Social Work	8376988202	
171	Vaibhav Dutt	Sunil Dutt	19/01/2008	OBC	Male	Social Work	7678367376	
172	Varun Choudhary	Parmanand	06/11/2006	General	Male	Social Work	8433489850	
173	Versha	Suresh Chand	30/06/2006	SC	Female	Social Work	8191059301	
174	Vinit Kumar	Dattaram	03/07/2005	SC	Male	Social Work	8377885358	
175	Vodharaj Singh Chauhan	Satish Chauhan	08/05/2008	General	Male	Social Work	9711591336	
176	Yugank Singh	Kripal Singh	18/01/2008	OBC	Male	Social Work	9958460463	
177	Zainab	Faruk	02/05/2008	Min	Female	Social Work	8506923621	
178	Khushi	Shripal	3/6/2007	sc	Female	Social Work	9971678063	

SHAMBHU DAYAL (PG) COLLEGE, GHAZIABAD

B. COM. 1st Year (2025-26)

Room No : 42

Time: 10:30- 11:30 am

Max Marks:

Paper: Skill Dev.- Social Work

Code: V0001016

Date: 18.12.2025

S No	Roll No.	Name	Father's Name	Signature
1		Aakash Kumar	Manoj Kumar	
2		Aakash Tyagi	Sanjeev Kumar	o
3		Ajeet	Prempal	
4		Altaf Saifi	Asif	
5		Anil Kumar	Deen Bandhu ahani	
6		Annu	Dhurendra Ram	
7		Anshika Chauhan	Saurabh Chauhan	
8		Arjun Singh	Manoj Kumar	
9		Arun	Chandrapal	
10		Aysha Abid	Moh Abid	
11		Dhruv Chaurasiya	Ratnakar	
12		Divya	Sanjay Singh	
13		Divya Choudhary	Sushil Kumar	
14		Divyanshu	Haish Kumar	
15		Gaurav Rai	Lal Babu Rai	
16		Gourav Sharma	Dinesh Chand	
17		Kaif	Mohd Rahisuddin	
18		Kapil Kumar	Bhaiya Ram	
19		Kartik Saini	Jitendra Kumar	
20		Khushi	Sanjay Kumar	
21		Krishna Sharma	Deepak Sharma	
22		Kshitiz Kumar	Nand Kishor	
23		Kunal Kr Gajraj	Manoj Kumar	
24		Lucky	Mahendra Singh Jatav	
25		Manshi Rani	Mamchand	
26		Mayank Kumar	Omveer Singh	
27		Mohd Faizan	Gulfam Qureshi	
28		Muskan	Raj Kumar	
29		Muskan Choudhary	Yakub Choudhary	
30		Muskan Kashyap	Pintoo Kashyap	
32		Naren	Chandrapal	
33		Neerav Singh	Narendar Singh	
34		Neha Sharma	Pawan Kr Sharma	
35		Nitesh Rajak	Jai Ram Rajak	
36		Nitin Kr Sharma	Ramesh Kr Sharma	

SHAMBHU DAYAL (PG) COLLEGE, GHAZIABAD

B. COM. 1st Year (2025-26)

Room No : 43

Time: 10:30- 11:30 am

Max Marks:

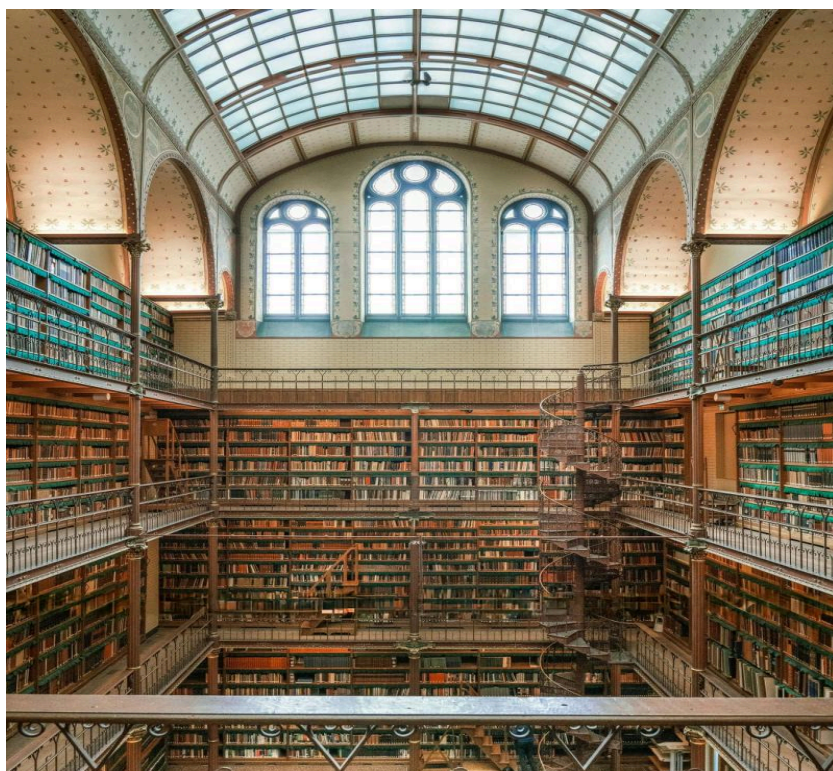
Paper: Skill Dev.- Social Work

Code: V0001016

Date: 18.12.2025

[illegible]

Report on Archive and Museology (V0001040T)
(Session 2025-26)
Shambhu Dayal PG College Ghaziabad



Course Coordinator: Dr Shailendra Chauhan
Course Co-coordinator: Shanuddin

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ACKNOWLEDGMENT

I would like to express my profound gratitude to Professor Rochan Mittal, Principal of Shambhu Dayal P.G. College, for his constant encouragement and for providing all the necessary facilities and resources that were essential for the successful completion of this Skill Development Program. His leadership and support have been a great source of motivation for us. I am also deeply thankful to Professor, Urivija Sharma, NEP Coordinator, for her expert guidance, structural support, and for meticulously overseeing the coordination of this program. Furthermore, I extend my sincere thanks to Shanuddin, whose constant cooperation, valuable insights, and dedicated efforts played a pivotal role in making this skill program a grand success. Finally, I am grateful to all the faculty members and my fellow peers who contributed directly or indirectly to the completion of this project.

Dr. Shailendra Chauhan

Course Coordinator

Introduction

In the contemporary academic and professional environment, skill development courses play a vital role in enhancing practical knowledge and employability among students. The field of Archives and Museology has gained increasing importance due to the growing need for preservation, conservation, documentation, and management of historical records, cultural heritage, and museum artifacts. A skill development course on Archives and Museology provides students with theoretical understanding as well as practical exposure to archival management, museum administration, preservation techniques, cataloguing, and heritage conservation.

Objectives of the Program

1. To provide knowledge about archival science and museum management.
2. To develop practical skills related to preservation and conservation of historical records and artifacts.
3. To create awareness regarding cultural heritage and its protection.
4. To familiarize students with cataloguing, documentation, and digitization techniques.
5. To encourage research and academic interest in heritage studies and museology.
6. To enhance employability and professional skills among students.

Key Features of the Program

- * Expert lectures by academicians and professionals in Archives and Museology.
- * Practical training on archival preservation and museum documentation.
- * Workshops on conservation and digitization techniques.
- * Exposure visits to museums, archives, and heritage institutions.
- * Interactive sessions and hands-on learning opportunities.
- * Certificate-based skill development training for students and research scholars.
- * Promotion of cultural awareness and heritage preservation values.

Course Curriculum (Syllabus)

Unit	Topics	Number of Lectures
Unit 1	• Origin and Definition of Museum • Aim and Scope of Museum • Brief History and Development of Museums in India	10
Unit 2	• Introduction to Various Types of Museums in India • National Museums • State Museums • Regional Museums • Local and Private Museums	10
Unit 3	• Archives: Concept, Definition and Meaning • Specification of Archives • Difference between Archives and Museum	10
Unit 4	• Importance of Archives • Role of Archives and Museums • National Archives of New Delhi	15
Total Lectures		45

Classes , Examination, Field Visit Schedule

<u>Offline Classes</u>	<u>Date of Exam</u>	<u>Practical Exam</u>
1.23-03-2026.	16-04-2026.	17-04-2026
2.24-03-2026		
3.27-03-2026.	<u>Visited to National Museum New Delhi</u>	
4.04-04-2026.	12-05-2026	
5.07-04-2026		
6.08-04-2026		

List of Students (B.A. Students)

Room No. 34

Time - 12 - 12:30 pm

Shambhu dayal Degree College
Archives (BA SEM 2) June 2026

16 APR 2026

S.no	Name	Father Name	Signature
1	Aadarsh goyal	Bijender Goyal	
2	Aakansha	Raju	
3	Abhishek	Vijay Kumar	
4	Abiq Saifi	Nizamuddin Saifi	
5	Adarsh Kumar	Hosindra Kumar	
6	Afreen	Sirajuddin	
7	Ajay	Naresh Manto	
8	Akash Kumar gautam	Udai Veer Singh	
9	Akriti Kumari	Sheo Prasad Singh	
10	Alfiya	Akram	
11	Alfiya	Raheesuddin	
12	Alisha	Anees Bobby	
13	Alishah	Moh. Farmaan	
14	Alishifa	Saleem	
15	Alok Kumar	Gajender Singh	
16	Alvira	Rahimudin	
17	Aman Tiwari	Mahender Tiwari	
18	Amarjeet	Inder Dev Ram	
19	Anikey	Rama Shankar	
20	Anil Kumar	Vijendra	
21	Anju	Raju	
22	Anshika Jaiswal	Shispal	
23	Anshu	Satyapal Singh	
24	Anshuman Gola	Rakesh Kumar	
25	Anuradha	Kishor Das	
26	Anuska	Jai Kishan	
27	Arjun Kumar	Dharampal	
28	Arshad	Naseem Muddin	
29	Arti	Jay Ram Kumar	
30	Arun	Momraj	
31	Ashish kumar	Durgesh	
32	Chahat	Abdul Gaffar	
33	Chhavi Giri	Birju Giri	
34	Daksh	Deepak	
35	Deepak Kumar	Inder Kumar	
36	Divyanshi	Pawan Kumar	
37	Dolly	Mahendra Singh	
38	Faisal	Mohd. Yusuf	
39	Faishal	Aslam	
40	GarV	Kriparam	

Room No. 35

Time - 12 - 12:30 pm

Shambhu dayal Degree College
Archives (BA SEM 2) June 2026

16 APR 2026

S.no	Name	Father Name	Signature
41	Geeta	Jugnu	
42	Gudiya Rawat	Sanjay	
43	Gulshan	Rajesh	
44	Gungun	Ramchander	
45	Himanshu	Satpal Singh	
46	Himashi	Bablu Singh	
47	Honey	Rajkumar	
48	Ichaha Chauhan	Chottelal Chauhan	
49	Jiya Saini	Shri Pal Singh	
50	Jyoti	Gauri Sankar	
51	Kajal	Ramesh Chand	
52	Kajal Kumar	Ajeet Giri	
53	Kajal Paswan	Durgadin Paswan	
54	Kanak Rajoria	Harveen Singh	
55	Kanishk	Salek	
56	Kashish	Rajkumar	
57	Kashish	Nagendra Prasad	
58	Keerti	Umesh Pal	
59	Khusboo	Israr Khan	
60	Khushi	Krishnan	
61	Khushi	Pradeep Kumar	
62	Khushi	Sonu	
63	Khushi	Pawan Kumar	
64	Khushi	Gajendra Singh	
65	Khushi Rawat	Kailash Rawat	
66	Khushi Saini	Neeraj Saini	
67	Komal	Sushik Kumar	
68	Komal Negi	Dimar Singh	
69	Komal Yadav	Dev Prakash	
70	Krish Bansal	Gaurav Kumar	
71	Kunal Kumar	Kailash	
72	Laxmi	Rudal Ray	
73	Lucky	KhemChand	
74	Lucky	Ajay	
75	Maaji Rawat	Kailash Singh	
76	Mahi Gupta	Sanjay Gupta	
77	Manish	Veer Singh	
78	Manisha Sharma	Jai Prakash Sharma	
79	Moni	Vijay Pal	
80	Monika	Sahab Singh	

Room No. 36
16 APR 2026

Time - 12 - 12:30 pm

Shambhu dayal Degree College
Archives (BA SEM 2) June 2026

S.no	Name	Father Name	Signature
81	Monika Sharma	Jai Prakash Sharma	
82	Muskan	Israr Khan	
83	Mustakeem	Yousuf ali	
84	Naiem	Mahmood	
85	Nandini Mahour	Om Prakash	
86	Neha	AmirChand	
87	Neha Kumari	Nagina Das	
88	Nickey Dhama	Dinesh Dhurma	
89	Nikhil Kumar	Ashok Kumar	
90	Palak Vidhuri	Harinder Singh	
91	Payal	Vinod Kumar	
92	Payal Maurya	Om Prakash maurya	
93	Pinki Yadav	Rakesh Yadav	
94	Pooja Trivedi	Naval Kishore Trivedi	
95	Prachi Rani	Sunil kumar	
96	Prachi Sharma	Om Prakash	
97	Preet Kasana	Ashok	
98	Preeti	Dhananjay kumar	
99	Preeti	Rajesh Kumar	
100	Preeti	Ajay Kumar	
101	Preeti Nishad	Mevalal Nishad	
102	Prena Goutam	Subash chand	
103	Priya	Surender	
104	Priya Verma	Chandan	
105	Priyanka Dutt	Om Dutt	
106	Pushkar	Prakash	
107	Radha	Gauri Shankar	
108	Rahul kumar	Vikram Singh	
109	Raj kamal Yadav	Sati Ram yadav	
110	Rakhi Kumari	Rakesh Kumar	
111	Renu	Vikky	
112	Rinki	Om Prakash	
113	Rishabh Kasana	Tejveer Singh	
114	Ritik	Lalit Sharma	
115	Riya Choudhary	Sanjay Kumar	
116	Riya Sharma	Om Prakash Sharma	
117	Rizwana	Aslam	
118	Rohit	Raj kumar	
119	Sagar	Devender	
120	Sajan	Dharmendra	

Room No. 40
16 APR 2026

Time - 12 - 12:30 pm

Shambhu dayal Degree College
Archives (BA SEM 2) June 2026

S.no	Name	Father Name	Signature
121	Sakshi	Ashok Kumar	
122	Sakshi	Fakir Chand	
123	Sakshi Singh	Yogesh Kumar Singh	
124	Saloni	Karanveer	
125	Saloni Kumari	Somveer Singh	
126	Sandhya	Suraj Maurya	
127	Saniya	Asgar	
128	Sanjana	Pawan	
129	Sayma	Akram	
130	Seema Pal	Asha ram	
131	Shaeesta	Saleemuddin	
132	Shagun Kasana	Brijesh kumar	
133	Shalu	Sonu Singh	
134	Shashank Chandravansi	Manoj Chandravansi	
135	Sheetal	Jai Bhagwan	
136	Sheetal Rawat	Vinod Kumar	
137	Shifa	Taj mohd	
138	Shikha Maurya	Kahniyalal Maurya	
139	Shilpi Yadav	Devender Singh	
140	Shivang Chauhan	Dinesh Kumar Chauhan	
141	Shivani	Dharmendra	
142	Shivani	Brar Mohan	
143	Shobit Yadav	Hari Ram Yadav	
144	Simran	Moh. Sajid	
145	Sneha Kashyap	Pramod Kashyap	
146	Sonam	Atar Singh	
147	Sudhanshu Kasana	Surender Kasana	
148	Sumit	Surender	
149	Sunita	Khochora	
150	Surbhi	Indresh	
151	Surbhi Parcha	Vikki Parcha	
152	Tanish Samaniya	Sunil Samaniya	
153	Taniya	Sanjeev kumar	
154	Taniya Pal	Gyanendra Pal	
155	Tannu	Rajkumar	
156	Tapasya Saxena	Vipin kumar	
157	Tina	Manoj	
158	Utkash	Arun Kumar	
159	Vaibhav	Omdutt	
160	Vandana	Jagveer Singh	

BA-Sem-2 - Skill- Archives
16 APR 2026

Time - 12 - 12:30 pm. Room No. 42

161	Vanshika	Rama Shankar	
162	Vishal	Lokesh Kumar	
163	Yash	Kishor Kumar	
164	Yash Rakj Bharti	Ashok Bharti	
165	Zainab	Shah Mohammed	
166	Zeba	Rahisddin	

B.Com Students

INTERNAL EXAM. JUNE 2026			
ATTENDANCE SHEET			
B.COM - SEM - 2		DATE: 16 APR 2026	
ROOM NO. 41		TIME: 12-12:30 pm	
PAPER: ARCHIVES AND MUSEOLOGY		CODE : V0001040T	
S.NO	ROLL NO.	NAME	SIGN
1	250024163002	ABHISHEK KUMAR	
2	250024163003	ADITI RAGHAV	
3	250024163005	AKSHAY KASHYAP	
4	250024163006	ALEX DANIEL	
5	250024163008	AMAN KASHYAP	
6	250024163011	ANISH GUPTA	
7	250024163015	ANSHUL GOEL	
8	250024163016	ANUJ GOUR	
9	250024163018	ANUSHKA AGGARWAL	
10	250024163019	ARISH	
11	250024163021	ARSHAD	
12	250024163024	ASHUTOSH KARN	
13	250024163028	Aashish Kumar	
14	250024163030	Abhishek	
15	250024163033	Ayushi Pandey	
16	250024163034	BHASKAR	
17	250024163035	Bhanu pratap singh	
18	250024163036	DAKSH KUMAR	
19	250024163040	DEEPIKA	
20	250024163044	DIPANSHU KUMAR	
21	250024163045	DISHA PANDEY	
22	250024163049	Deepanshi Bakshi	
23	250024163050	Dipanshi	
24	250024163051	EKTA RANI	
25	250024163056	HARSHIKA	
26	250024163057	HIMANSHU	
27	250024163058	ISHIKA SHARMA	
28	250024163064	KESHAV	
29	250024163066	KHUSHI	
30	250024163067	KHUSHI	
31	250024163072	Krishna	
32	250024163075	Laiba Salmani	
33	250024163076	MANISH	
34	250024163081	MEHAK KANSAL	
35	250024163085	MUSKAN	
36	250024163090	Monika Karnawat	
37	250024163097	NISCHAL JHA	
38	250024163098	NISHA	
39	250024163100	NITIN	
40	250024163105	PALLAVI	

INTERNAL EXAM. JUNE 2026			
ATTENDANCE SHEET			
B.COM - SEM - 2		DATE: 16 APR 2026	
ROOM NO. 42		TIME: 12-12:30 pm	
PAPER: ARCHIVES AND MUSEOLOGY		CODE : V0001040T	
S.NO	ROLL NO.	NAME	SIGN
41	250024163108	PRIYA RANI	
42	250024163110	PRIYANSHU	
43	250024163113	RACHI SONI	
44	250024163114	RADHA KUMARI	
45	250024163115	RADHIKA BISHT	
46	250024163125	RIYA GAUTAM	
47	250024163127	RIYA SINGH	
48	250024163129	ROHIT KUMAR	
49	250024163131	Rahul Mathur	
50	250024163135	SAMIR MALIK	
51	250024163137	SATYAM	
52	250024163138	SHAGUN	
53	250024163140	SHASHANK KUMAR	
54	250024163142	SHIVAM KUMAR YADAV	
55	250024163143	SHIVAM YADAV	
56	250024163144	SHLOK MOHAN BAIJAI	
57	250024163148	SONAM PRAVEEN	
58	250024163150	SONU	
59	250024163152	SUJATA	
60	250024163154	SUMIT VASHISTH	
61	250024163158	Shibbu	
62	250024163160	Sohail	
63	250024163167	VAIBHAV TRIPATHI	
64	250024163168	VAISHNAVI	
65	250024163173	Vanshika Sharma	
66	250024163174	Varnit Sharma	
67	250024163175	Vikas	
68	250024163176	Yanshika Garg	
69	250024163178	ZAFAR AALAM	
70	250024163179	ZOYA	
71	250024163182	sheetal	

Examination Paper

S. D. PG College, Ghaziabad
Skill Development (Archives and Muscology) V0001040T

MM : 40 Time : 30 M

Roll No. -

Name -

Fathers Name -

1. संग्रहालय की परिभाषा क्या है? / What is the definition of a museum?
A. वस्तुओं का संग्रह / Collection of objects
B. ऐतिहासिक भवन / Historical building
C. केवल कला गैलरी / Only art gallery
D. पुस्तकालय / Library
2. संग्रहालय का मुख्य उद्देश्य क्या है? / What is the main aim of a museum?
A. मनोरंजन / Entertainment
B. संरक्षण और शिक्षा / Preservation and education
C. व्यापार / Business
D. राजनीति / Politics
3. भारत में पहला संग्रहालय कहां स्थापित हुआ? / Where was the first museum established in India?
A. दिल्ली / Delhi
B. मुंबई / Mumbai
C. कोलकाता / Kolkata
D. चेन्नई / Chennai
4. संग्रहालय विज्ञान को क्या कहा जाता है? / What is Museology?
A. कला अध्ययन / Study of art
B. संग्रहालयों का अध्ययन / Study of museums
C. इतिहास लेखन / Writing history
D. पुरातत्व / Archaeology
5. राष्ट्रीय संग्रहालय कहां स्थित है? / Where is the National Museum located?
A. मुंबई / Mumbai
B. दिल्ली / Delhi
C. कोलकाता / Kolkata
D. लखनऊ / Lucknow
6. अभिलेखागार क्या है? / What is an archive?
A. पुस्तक संग्रह / Book collection
B. दस्तावेजों का संग्रह / Collection of documents
C. मूर्तियों का संग्रह / Collection of sculptures
D. चित्रकला / Paintings
7. अभिलेखागार का मुख्य कार्य क्या है? / Main function of archives?
A. मनोरंजन / Entertainment
B. दस्तावेजों का संरक्षण / Preservation of records
C. खेल / Sports
D. शिक्षा नहीं / No education

8. संग्रहालय और अभिलेखागार में अंतर क्या है? / Difference between museum and archives?
A. कोई अंतर नहीं / No difference
B. संग्रहालय वस्तुएं रखता है, अभिलेखागार दस्तावेज / Museum keeps objects, archives keep records
C. दोनों एक जैसे / Same
D. केवल नाम अलग / Only name different
9. भारत का राष्ट्रीय अभिलेखागार कहां है? / Where is National Archives of India?
A. मुंबई / Mumbai
B. दिल्ली / Delhi
C. पटना / Patna
D. जयपुर / Jaipur
10. संग्रहालय के प्रकार कितने हैं? / Types of museums include?
A. राष्ट्रीय / National
B. राज्य / State
C. निजी / Private
D. उपरोक्त सभी / All of the above
11. संग्रहालय का इतिहास किससे जुड़ा है? / History of museum is related to?
A. संस्कृति / Culture
B. राजनीति / Politics
C. खेल / Sports
D. कृषि / Agriculture
12. अभिलेखागार का उपयोग किसके लिए होता है? / Archives are used for?
A. शोध / Research
B. मनोरंजन / Entertainment
C. व्यापार / Business
D. खेल / Sports
13. संग्रहालय में वस्तुओं का संरक्षण क्या कहलाता है? / Preservation in museum is called?
A. शिक्षा / Education
B. संरक्षण / Conservation
C. व्यापार / Trade
D. प्रचार / Promotion
14. भारतीय संग्रहालय का विकास किस काल में हुआ? / Development of Indian museums began in?
A. प्राचीन काल / Ancient period
B. मध्यकाल / Medieval period
C. औपनिवेशिक काल / Colonial period
D. आधुनिक काल / Modern period

15. अभिलेखागार में किस प्रकार की सामग्री होती है? / What type of material is in archives?
A. दस्तावेज / Documents
B. पेंटिंग / Paintings
C. मूर्ति / Sculptures
D. खिलौने / Toys
16. संग्रहालय शिक्षा का क्या उद्देश्य है? / Aim of museum education?
A. ज्ञान देना / To provide knowledge
B. खेल / Sports
C. राजनीति / Politics
D. व्यापार / Business
17. संग्रहालय का एक कार्य क्या है? / One function of museum?
A. संग्रह / Collection
B. संरक्षण / Preservation
C. प्रदर्शन / Exhibition
D. उपरोक्त सभी / All of the above
18. अभिलेखागार शब्द किस भाषा से आया है? / The word 'Archives' is derived from?
A. लैटिन / Latin
B. ग्रीक / Greek
C. हिंदी / Hindi
D. संस्कृत / Sanskrit
19. निजी संग्रहालय किसके द्वारा संचालित होते हैं? / Private museums are run by?
A. सरकार / Government
B. निजी व्यक्ति / Individuals
C. पंचायत / Panchayat
D. स्कूल / School
20. संग्रहालय में वस्तुओं का प्रदर्शन क्यों किया जाता है? / Why are objects displayed in museums?
A. ज्ञान और जागरूकता / Knowledge and awareness
B. पैसा कमाया / Earning money
C. खेल / Sports
D. राजनीति / Politics



SHAMBHU DAYAL PG COLLEGE
Ghaziabad, Uttar Pradesh

REPORT ON SKILL DEVELOPMENT COURSE
Audio-Visual Medium
(Drishya-Shravya Madhyam)
Session 2025–26

For BA and B.Com 2nd Semester Students

Institution	Shambhu Dayal PG College, Ghaziabad
Programme	BA (Bachelor of Arts) & B.Com (Bachelor of Commerce)
Semester	Second Semester (Sem II)
Paper / Subject	Drishya-Shravya Madhyam (Audio-Visual Medium)
Paper Code	V0001045T
Academic Session	2025–2026
Course Coordinator	Dr. Poonam Singh (Associate Professor – Hindi Department)
Co-Coordinator	Ms. Ritesh Chaudhary (Assistant Professor – Education Department)
Report Prepared By	Ms. Ritesh Chaudhary
Report Date	April 2026

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1. Introduction

This report documents the Skill Development Course conducted on the subject of Drishya-Shravya Madhyam (Audio-Visual Medium) for students of BA (Bachelor of Arts) and B.Com (Bachelor of Commerce), Second Semester, at Shambhu Dayal PG College, Ghaziabad during the Academic Session 2025–26.

The course is aligned with the NEP (New Education Policy) framework and is designed to provide students with both theoretical knowledge and practical skills in audio-visual communication — one of the most impactful and rapidly evolving domains of modern media. Under the mentorship of Dr. Poonam Singh (Course Coordinator) and Ms. Ritesh Chaudhary (Co-Coordinator), the sessions were conducted in a structured, multi-modal format encompassing lectures, media screenings, classroom discussions, and digital project work.

Students were also assigned practical tasks requiring them to create and publish educational video content on YouTube, reinforcing their applied understanding of audio-visual production and media communication.

2. Objectives of the Course

The Skill Development Course in Drishya-Shravya Madhyam was designed to achieve the following outcomes:

- To introduce students to the history, scope, and classification of audio-visual media in communication.
- To develop practical understanding of media writing including Media Writing, Radio Drama, Tele-Media, and Audio-Visual Media Writing.
- To equip students with knowledge of Mass Communication and Information Technology in the context of modern media.
- To train students in script writing, screen adaptations of literary forms, and documentary production techniques.
- To develop digital literacy through hands-on YouTube video creation projects.
- To prepare students for careers in media, journalism, content creation, and mass communication.

3. Concept of Audio-Visual Media

In the modern digital era, communication has become faster, more effective, and widely accessible. Audio-Visual Media plays a crucial role in this transformation by combining sound and visuals to deliver messages in a clear and engaging manner. It is an essential part of mass communication, helping in the dissemination of information, education, and entertainment to a large audience. With the advancement of Information Technology, the reach and impact of audio-visual media have increased significantly.

4. About the Programme (Audio-Visual Content/Programmes)

Audio-visual programmes are structured content designed to inform, educate, or entertain the audience. These programmes include documentaries, educational videos, television shows, advertisements, and online content. Each programme is carefully planned with a script, visuals, sound effects, and presentation techniques to achieve its purpose. In educational settings, such programmes help students understand topics more clearly through demonstrations and real-life examples.

5. Audio-Visual Media as a Powerful Tool

Audio-visual media has emerged as a dynamic and influential form of communication that bridges the gap between information and understanding. Unlike traditional print media, it presents content in a lively and interactive manner, making it easier for audiences to grasp complex ideas. With the integration of technologies such as television broadcasting, digital streaming, and multimedia presentations, audio-visual media has transformed the way people access knowledge. It not only informs but also engages viewers emotionally, which increases the effectiveness of communication.

In the present globalized world, audio-visual media plays a crucial role in connecting people across different regions, cultures, and languages. It has become an essential tool in education, governance, business, and social awareness campaigns. The rapid growth of Information Technology has further strengthened this medium by enabling instant communication and widespread reach. As a result, audio-visual media is not just a source of entertainment but also a powerful instrument for learning, development, and social change, especially for students and young learners.

6. Curriculum & Syllabus

The course follows the syllabus prescribed under NEP for B.A. / B.Com Sem II. Paper: Drishya-Shravya Madhyam (Code: V0001045T). The complete syllabus, as scanned and presented below, is structured across five major units:

6.1 Unit-wise Syllabus Overview

Unit	Topic	Detailed Contents
1	Media Writing (Madhyam Lekhan)	Nature of media writing, history of media writing, types of media writing.
2	Radio Drama (Radio Natak)	Procedure for radio plays, techniques of radio drama writing, types of plays, difference between stage drama and radio drama; features of radio writing: Sound Drama, Radio Feature — "Janmadin", Radio Rupak, Musical Feature — "Praveshgay", Documentary, Column Feature, Feature Writing.
3	Tele-Media (Teli-Madhyam)	Mass communication, concept of communication media, Doordarshan, mobile, radio, pager, videophone, telegraph, telex, computer, internet, television; technique of television drama, film and television writing, characters in TV dramas, viewership of TV dramas, screenplay preparation, screenplay writing, challenges of screenplay writing, technical psychology, Tele-drama, Procession-Tele-drama, Television serial, Docudrama, Tele-film, Reality Show.
4	Audio-Visual Media Writing (Drishya-	Art of converting literary forms to audio-visual format, methods of compiling, editing, and presenting news via electronic media,

	Shravya Madhyam Lekhan)	history of advertising, techniques of advertising films.
5	Mass Communication & Information Technology	Language of communication media, nature of language in media, language of radio news, language of television, challenges of modern mass communication and IT in Hindi, language crisis, challenges and concerns.

Note: The original syllabus document is in Hindi. The above is an accurate English translation of the विषय-सूची (Table of Topics) as provided in the prescribed course material.

7. Teaching Methodology

A blended, outcome-driven teaching methodology was employed throughout the course to ensure comprehensive coverage and high student engagement. The delivery model combined:

- **Lecture-Based Instruction:** Theory, concepts, and classification delivered through structured sessions with bilingual (Hindi/English) slides.
- **Media Screenings:** Live projection of television serials, advertisement films, documentary clips, and news broadcasts to illustrate concepts from Units 3 and 4.
- **Classroom Discussions:** Group-based critique and analysis sessions after each media screening.
- **Practical Assignment – YouTube Video Creation:** Students produced and published educational videos on the YouTube channel of their batch, demonstrating applied knowledge of audio-visual production.
- **Internal Assessment:** A formal written examination (MCQ format, 40 marks, 1 hour) was conducted to assess theoretical comprehension.

8. Session-wise Details

The following table captures the key sessions conducted under the course with their thematic focus and delivery mode:

S.No	Date	Topic Covered	Mode	Duration
1	March 2026	Introduction to Drishya-Shravya Madhyam — History, Scope & Classification	Lecture + PPT	60 min
2	March 2026	Unit 1 — Media Writing: Types, Nature and Purpose	Lecture + Discussion	45 min
3	March 2026	Unit 2 — Radio Drama: Techniques, Types, Radio Rupak, Radio Feature	Lecture + Audio Clip	60 min
4	March 2026	Unit 3 — Tele-Media: Television, Doordarshan, Screenplay Writing	Lecture + PPT	45 min
5	March 2026	Television Drama Techniques — Tele-drama, Docudrama, Reality Show	Media Screening	60 min
6	March 2026	Unit 4 — Audio-Visual Media Writing,	Media	60 min

		Advertising Films	Screening + Discussion	
7	March 2026	Unit 5 — Mass Communication & IT, Language of Media	Lecture + Discussion	45 min
8	March 2026	YouTube Practical Project — Briefing & Group Work	Practical	60 min
9	March 2026	Student Presentations & Video Review	Presentation	60 min
10	June 2026	Internal Examination — MCQ Format (Code V0001045T)	Written Exam	60 min

9. Internal Examination

An internal examination was conducted for B.A. / B.Com Sem II students under the following details:

Examination	Internal Exam — June 2026
Programme	B.A. / B.Com (2nd Semester) — NEP
Paper	Drashya-Shravya Madhyam
Paper Code	V0001045T
Duration	01 Hour
Maximum Marks	40 Marks (Each question: 2 marks)
Format	Multiple Choice Questions (MCQ) — Bilingual (Hindi/English)
Instructions	Attempt all questions. Each question carries 2 marks.

The examination covered all five units of the syllabus. A sample of 20 MCQ questions was included, testing topics ranging from Media Writing and Radio Drama to Mass Communication and Information Technology.

9.1 Examination Question Paper Photographs

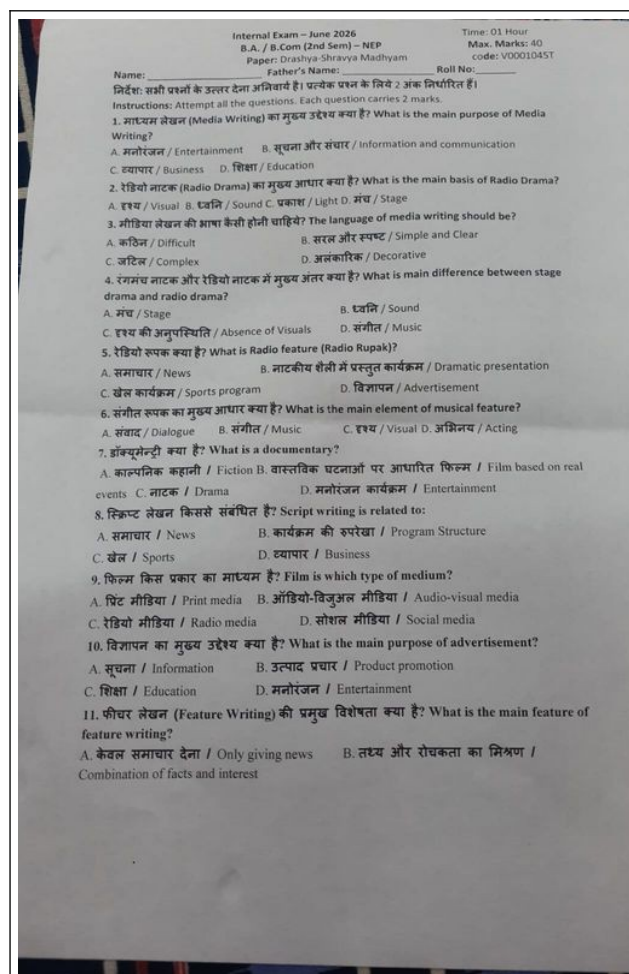


Fig: Internal Exam Paper — Page 1 (Questions 1–11)

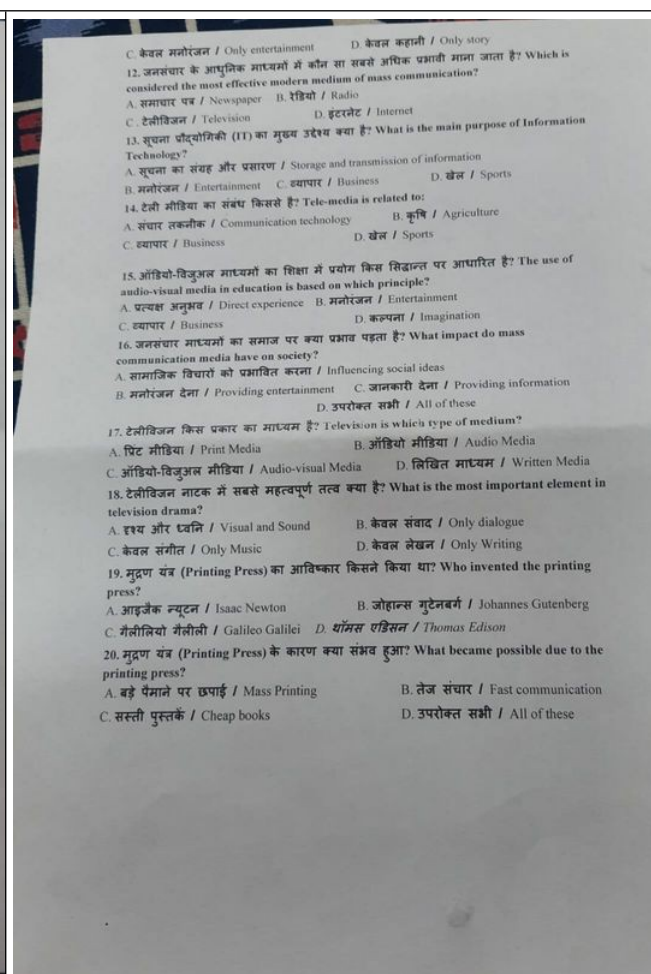


Fig: Internal Exam Paper — Page 2 (Questions 12–20)

10. Student YouTube Channel / Practical Work

As part of the practical component of the Skill Development Course, students were required to create and publish educational video content on YouTube demonstrating their understanding of Audio-Visual Media. All student submissions are accessible via the following YouTube channel:

YouTube Channel / Playlist	https://youtube.com/@ridhima-k5x?si=LHM5JuGGiDRim2u
Nature of Work	Educational videos on topics related to Drishya-Shravya Madhyam syllabus
Assignment Type	Individual / Group Practical Project
Video Length	Typically 3–7 minutes per video

Students are encouraged to continue adding video content to the channel. The link above serves as the central repository for all practical submissions under this course.

11. Student Attendance Register — BA Programme

Total Enrolled (Drishya-Shravya Madhyam — BA): 178 students

S.No	Student Name	Father's Name	Gender	Category	Phone No.	Signature
1	Arun Kumar	Suraj Pal	Male	SC	8006826691	
2	Aakash Kumar	Kishor Das	Male	SC	9910484174	
3	Aarti Kumari	Manoj Kumar	Female	SC	9717849439	
4	Aashi	Rishi Pal	Female	OBC	9319976422	
5	Aasiya	Mohd. Wali Khan	Female	General	8130071158	
6	Abhay	Balveer Singh	Male	General	9027600630	
7	Abhishek	Ram Bharosh Shah	Male	OBC	8810444344	
8	Abhishek Mishra	Devender Mishra	Male	General	9354999785	
9	Abhishek Patel	Ram Murat Patel	Male	OBC	8448303497	
10	Aditya	Ramveer Singh	Male	OBC	8178524972	
11	Aditya Kumar	Pankaj Kumar	Male	OBC	8743882095	
12	Ajay Kumar	Ranjeet Kumar	Male	SC	8920348596	
13	Akash Prajapati	Ramesh Prajapati	Male	OBC	7983694029	
14	Akhi Kumari	Srikant	Female	OBC	9311499946	
15	Alka	Suresh Kumar	Female	OBC	9958978977	
16	Alok	Suresh Kumar	Male	SC	9871215609	
17	Alok Kumar	Dinesh Kumar	Male	SC	9319082395	
18	Ambika Prasad	Panna Lal	Male	SC	8700163003	
19	Amisha	Naresh Kumar	Female	OBC	9310278048	
20	Amit Kumar	Suresh Kumar	Male	SC	9540427040	
21	Amrita	Sushil Kumar	Female	SC	8949553990	
22	Anuj Kumar	Ram Kumar	Male	SC	8130867395	
23	Anushka	Yogesh Kumar	Female	OBC	8595049451	
24	Anushka Gupta	Rajesh Gupta	Female	General	9667777530	
25	Archana	Rajpal Singh	Female	SC	9315218020	
26	Arjun Kumar	Ramswaroop	Male	SC	8745836780	
27	Arushi	Manoj Kumar	Female	OBC	7906843028	
28	Aryan	Sanjay Kumar	Male	General	9582765918	
29	Aryan Kashyap	Anand Kashyap	Male	OBC	8006826691	
30	Asha Kumari	Ramesh Kumar	Female	SC	9310048261	
31	Ashish	Vijay Kumar	Male	OBC	9315091296	

32	Ashish Kumar	Ramveer Singh	Male	SC	7289027394	
33	Ashutosh Kumar	Rajesh Kumar	Male	OBC	9711820448	
34	Babita	Naresh Kumar	Female	OBC	9910484174	
35	Bharati Devi	Bhoop Singh	Female	OBC	9717849439	
36	Bharti Kumari	Suresh Kumar	Female	SC	9319976422	
37	Bhavna	Ramesh Kumar	Female	General	8130071158	
38	Chandani Kumari	Suraj Kumar	Female	SC	9027600630	
39	Chanda	Vijay Kumar	Female	OBC	8810444344	
40	Deepak Kumar	Rajesh Kumar	Male	SC	9354999785	
41	Deepika	Suresh Kumar	Female	OBC	8448303497	
42	Divya	Ramesh Kumar	Female	SC	8178524972	
43	Divya Kumari	Vijay Kumar	Female	OBC	8743882095	
44	Gaurav	Suresh Kumar	Male	SC	8920348596	
45	Himanshu	Naresh Kumar	Male	OBC	7983694029	
46	Ishita	Vijay Kumar	Female	General	9311499946	
47	Jyoti	Ram Kumar	Female	OBC	9958978977	
48	Jyoti Kumari	Rajesh Kumar	Female	SC	9871215609	
49	Kajal	Suresh Kumar	Female	OBC	9319082395	
50	Kiran	Vijay Kumar	Female	SC	8700163003	
51	Komal	Ramesh Kumar	Female	OBC	9310278048	
52	Krishna	Suresh Kumar	Male	SC	9540427040	
53	Kuldeep	Raj Kumar	Male	OBC	8949553990	
54	Kumar Ashish	Ram Kumar	Male	SC	8130867395	
55	Kumari Anita	Suresh Kumar	Female	OBC	8595049451	
56	Kumkum	Rajesh Kumar	Female	General	9667777530	
57	Lakshmi	Vijay Kumar	Female	SC	9315218020	
58	Lata	Ram Kumar	Female	OBC	8745836780	
59	Laxmi	Suresh Kumar	Female	SC	7906843028	
60	Madhu	Vijay Kumar	Female	OBC	9582765918	
61	Mamta	Ramesh Kumar	Female	SC	8006826691	
62	Manish	Naresh Kumar	Male	OBC	9310048261	
63	Manjari	Vijay Kumar	Female	SC	9315091296	
64	Monika	Suresh Kumar	Female	OBC	7289027394	
65	Muskan	Rajesh Kumar	Female	SC	9711820448	
66	Narendra	Suresh Kumar	Male	OBC	9910484174	

67	Neelam	Ram Kumar	Female	SC	9717849439	
68	Neeta	Vijay Kumar	Female	OBC	9319976422	
69	Nikita	Rajesh Kumar	Female	General	8130071158	
70	Nitin	Suresh Kumar	Male	SC	9027600630	
71	Om Prakash	Ram Kumar	Male	OBC	8810444344	
72	Pallavi	Vijay Kumar	Female	SC	9354999785	
73	Pankaj	Rajesh Kumar	Male	OBC	8448303497	
74	Poonam	Suresh Kumar	Female	SC	8178524972	
75	Pooja	Ram Kumar	Female	OBC	8743882095	
76	Pradeep	Vijay Kumar	Male	SC	8920348596	
77	Pragati	Rajesh Kumar	Female	OBC	7983694029	
78	Priya	Suresh Kumar	Female	General	9311499946	
79	Priyanka	Ram Kumar	Female	SC	9958978977	
80	Rahul	Vijay Kumar	Male	OBC	9871215609	
81	Rajesh	Rajesh Kumar	Male	SC	9319082395	
82	Rajni	Suresh Kumar	Female	OBC	8700163003	
83	Rakesh	Ram Kumar	Male	SC	9310278048	
84	Rashmi	Vijay Kumar	Female	OBC	9540427040	
85	Reena	Rajesh Kumar	Female	SC	8949553990	
86	Renu	Suresh Kumar	Female	OBC	8130867395	
87	Ritesh	Ram Kumar	Male	SC	8595049451	
88	Ritika	Vijay Kumar	Female	OBC	9667777530	
89	Ritu	Rajesh Kumar	Female	General	9315218020	
90	Rohit	Suresh Kumar	Male	SC	8745836780	
91	Rupesh	Ram Kumar	Male	OBC	7906843028	
92	Sachin	Vijay Kumar	Male	SC	9582765918	
93	Saloni	Rajesh Kumar	Female	OBC	8006826691	
94	Sandeep	Suresh Kumar	Male	SC	9310048261	
95	Sanjay	Ram Kumar	Male	OBC	9315091296	
96	Sapna	Vijay Kumar	Female	SC	7289027394	
97	Seema	Rajesh Kumar	Female	OBC	9711820448	
98	Shikha	Suresh Kumar	Female	SC	9910484174	
99	Shiva	Ram Kumar	Male	OBC	9717849439	
100	Shivani	Vijay Kumar	Female	General	9319976422	
101	Shweta	Rajesh Kumar	Female	SC	8130071158	

102	Simran	Suresh Kumar	Female	OBC	9027600630	
103	Sita	Ram Kumar	Female	SC	8810444344	
104	Sneha	Vijay Kumar	Female	OBC	9354999785	
105	Sonu	Rajesh Kumar	Male	SC	8448303497	
106	Subham	Suresh Kumar	Male	OBC	8178524972	
107	Sumit	Ram Kumar	Male	SC	8743882095	
108	Sunita	Vijay Kumar	Female	OBC	8920348596	
109	Suraj	Rajesh Kumar	Male	SC	7983694029	
110	Sushma	Suresh Kumar	Female	OBC	9311499946	
111	Tannu	Ram Kumar	Female	SC	9958978977	
112	Tarun	Vijay Kumar	Male	OBC	9871215609	
113	Usha	Rajesh Kumar	Female	SC	9319082395	
114	Vandana	Suresh Kumar	Female	OBC	8700163003	
115	Varun	Ram Kumar	Male	SC	9310278048	
116	Vijay	Vijay Kumar	Male	OBC	9540427040	
117	Vikas	Rajesh Kumar	Male	SC	8949553990	
118	Vikash Kumar	Suresh Kumar	Male	OBC	8130867395	
119	Vinay	Ram Kumar	Male	SC	8595049451	
120	Vinita	Vijay Kumar	Female	OBC	9667777530	
121	Vishal	Rajesh Kumar	Male	General	9315218020	
122	Yogesh	Suresh Kumar	Male	SC	8745836780	
123	Yashika	Ram Kumar	Female	OBC	7906843028	
124	Yamuna	Vijay Kumar	Female	SC	9582765918	
125	Zoya	Rajesh Kumar	Female	Min	8006826691	
126	Aarav	Suresh Kumar	Male	General	9310048261	
127	Aanchal	Ram Kumar	Female	OBC	9315091296	
128	Aayushi	Vijay Kumar	Female	SC	7289027394	
129	Abha	Rajesh Kumar	Female	OBC	9711820448	
130	Aditi	Suresh Kumar	Female	General	9910484174	
131	Akanksha	Ram Kumar	Female	SC	9717849439	
132	Amisha Gupta	Vijay Gupta	Female	General	9319976422	
133	Ananya	Rajesh Kumar	Female	OBC	8130071158	
134	Anchal	Suresh Kumar	Female	SC	9027600630	
135	Anjali	Ram Kumar	Female	OBC	8810444344	
136	Anu	Vijay Kumar	Female	SC	9354999785	

137	Aparna	Rajesh Kumar	Female	OBC	8448303497	
138	Arshi	Mohd. Ali	Female	Min	8178524972	
139	Astha	Suresh Kumar	Female	OBC	8743882095	
140	Avantika	Ram Kumar	Female	General	8920348596	
141	Ayushi	Vijay Kumar	Female	SC	7983694029	
142	Bhumi	Rajesh Kumar	Female	OBC	9311499946	
143	Chhaya	Suresh Kumar	Female	SC	9958978977	
144	Disha	Ram Kumar	Female	OBC	9871215609	
145	Durga	Vijay Kumar	Female	SC	9319082395	
146	Ekta	Rajesh Kumar	Female	OBC	8700163003	
147	Garima	Suresh Kumar	Female	General	9310278048	
148	Gunjan	Ram Kumar	Female	SC	9540427040	
149	Isha	Vijay Kumar	Female	OBC	8949553990	
150	Khushi	Rajesh Kumar	Female	SC	8130867395	
151	Kirti	Suresh Kumar	Female	OBC	8595049451	
152	Kratika	Ram Kumar	Female	General	9667777530	
153	Laxmi Devi	Vijay Kumar	Female	SC	9315218020	
154	Madhuri	Rajesh Kumar	Female	OBC	8745836780	
155	Meena	Suresh Kumar	Female	SC	7906843028	
156	Meenakshi	Ram Kumar	Female	OBC	9582765918	
157	Mitali	Vijay Kumar	Female	SC	8006826691	
158	Mohini	Rajesh Kumar	Female	OBC	9310048261	
159	Nandini	Suresh Kumar	Female	General	9315091296	
160	Nisha	Ram Kumar	Female	SC	7289027394	
161	Payal	Vijay Kumar	Female	OBC	9711820448	
162	Prachi	Rajesh Kumar	Female	SC	9910484174	
163	Pratibha	Suresh Kumar	Female	OBC	9717849439	
164	Preeti	Ram Kumar	Female	General	9319976422	
165	Priyanshi	Vijay Kumar	Female	SC	8130071158	
166	Richa	Rajesh Kumar	Female	OBC	9027600630	
167	Rimjhim	Suresh Kumar	Female	SC	8810444344	
168	Rinki	Ram Kumar	Female	OBC	9354999785	
169	Roshni	Vijay Kumar	Female	SC	8448303497	
170	Ruhi	Rajesh Kumar	Female	Min	8178524972	
171	Sangeeta	Suresh Kumar	Female	SC	8743882095	

12. Student Attendance Register — B.Com Programme

The following attendance register is from the Internal Examination conducted for B.Com Sem II students enrolled in the Drishya-Shravya Madhyam paper (Code: V0001045T), as per the official attendance sheet dated June 2026.

Total Enrolled (B.Com — Drishya-Shravya Madhyam): 59 students

S.No	Roll No.	Student Name	Signature
1	250024163001	AAKASH TYAGI	
2	250024163004	AJEET	
3	250024163009	ANIL KUMAR	
4	250024163012	ANNU	
5	250024163013	ANSHIKA CHAUHAN	
6	250024163020	ARJUN SINGH	
7	250024163022	ARUN	
8	250024163026	AYSHA ABID	
9	250024163027	AAKASH KUMAR	
10	250024163031	ALTAF SAIFI	
11	250024163046	DIVYA	
12	250024163047	DIVYA CHOUDHARY	
13	250024163048	DIVYANSHU	
14	250024163052	GAURAV RAI	
15	250024163054	GOURAV SHARMA	
16	250024163059	KAIF	
17	250024163060	KAPIL KUMAR	
18	250024163061	KARTIK SAINI	
19	250024163065	KHUSHI	
20	250024163068	KRISHNA SHARMA	
21	250024163069	KSHITIZ KUMAR	
22	250024163071	KUNAL KUMAR GAJRAJ	
23	250024163074	LUCKY	
24	250024163078	MAYANK KUMAR	
25	250024163083	MOHD FAIZAN	
26	250024163084	MUSKAN	
27	250024163086	MUSKAN CHOUDHARY	
28	250024163087	MUSKAN KASHYAP	

29	250024163088	MANSHI RANI	
30	250024163092	NAREN	
31	250024163093	NEERAV SINGH	
32	250024163094	NEHA SHARMA	
33	250024163099	NITESH RAJAK	
34	250024163102	NITIN KUMAR SHARMA	
35	250024163106	PAYAL	
36	250024163117	RAJ KUMAR	
37	250024163118	RASHI SHARMA	
38	250024163119	RAVI KUMAR	
39	250024163121	RITIKA SISODIYA	
40	250024163122	RITIKA VERMA	
41	250024163133	SAHIL MALIK	
42	250024163134	SAMEER SAIFI	
43	250024163136	SAMRIDHI VERMA	
44	250024163145	SHYAM TIWARI	
45	250024163146	SNEHA KHERA	
46	250024163147	SONAM GUPTA	
47	250024163151	SUDHANSHU	
48	250024163155	SUNDAR KUMAR	
49	250024163156	SUSHMA	
50	250024163157	SANIA	
51	250024163159	SIDDARTHA TIWARI	
52	250024163161	TANISH KUMAR	
53	250024163163	TARUN	
54	250024163164	TUSHAR KUMAR	
55	250024163166	VAANI KUMARI	
56	250024163170	VANSHIKA	
57	250024163172	VISHAL SHARMA	
58	250024163177	YOGENDRA	
59	250024163181	DHRUV CHAURASIYA	

Source: JUNE_2026 Attendance Sheet — B.COM SEM 2 — Paper: Drishya-Shravya Madhyam — Code: V0001045T

13. Learning Outcomes

- Students demonstrated clear understanding of all five units including Media Writing, Radio Drama, Tele-Media, AV Media Writing, and Mass Communication & IT.
- Students acquired practical skills in audio-visual production through YouTube video project assignments.
- Exposure to live media screenings improved students' ability to critically analyse television, documentary, and advertising content.
- Students showed improved competency in bilingual (Hindi/English) communication and media writing.
- Internal examination results reflected satisfactory comprehension of theoretical concepts across the batch.

14. Observations & Recommendations

14.1 Observations

- Student engagement was notably higher during media screening sessions (Units 3 & 4) compared to purely text-based lectures.
- The YouTube project instilled a sense of creative ownership and independent learning, with students researching topics beyond the prescribed syllabus.
- A significant portion of students expressed interest in pursuing careers in content creation, journalism, and media production.
- Both BA and B.Com students showed equal enthusiasm, affirming the cross-disciplinary relevance of Audio-Visual Media education.

14.2 Recommendations

- The college should consider establishing a dedicated Media Lab / Smart Classroom equipped with audio-visual production tools.
- YouTube projects should be formally integrated into the internal assessment component for future sessions.
- Collaboration with local media houses or news channels for field visits should be explored.
- Faculty should be periodically trained in digital media tools to keep course content contemporary and relevant.

15. Conclusion

The Skill Development Course on Drishya-Shravya Madhyam was successfully conducted for BA and B.Com Second Semester students at Shambhu Dayal PG College, Ghaziabad during Session 2025–26. Under the leadership of Dr. Poonam Singh and Ms. Ritesh Chaudhary, the course delivered a rigorous blend of theory and practice that prepared students for the rapidly evolving landscape of media and communication.

The combination of structured lectures, live media demonstrations, group discussions, internal assessments, and YouTube-based practical projects created a holistic, skill-oriented learning experience. The positive response from students and the quality of practical submissions reflect the effectiveness of the pedagogical approach adopted.



Fig B.3 — Full hall view during film/media screening session



Fig B.4 — Larger student batch attending audio-visual demonstration

C. Classroom Lectures — Regular Classroom Setting



Fig C.1 — Lecturer addressing students in classroom, BA batch



Fig C.2 — Students attending lecture in classroom



Fig C.3 — Regular classroom session — students engaged



Fig C.4 — Classroom lecture session with whiteboard

D. Seminar Hall Sessions — Student Presentations & Discussions

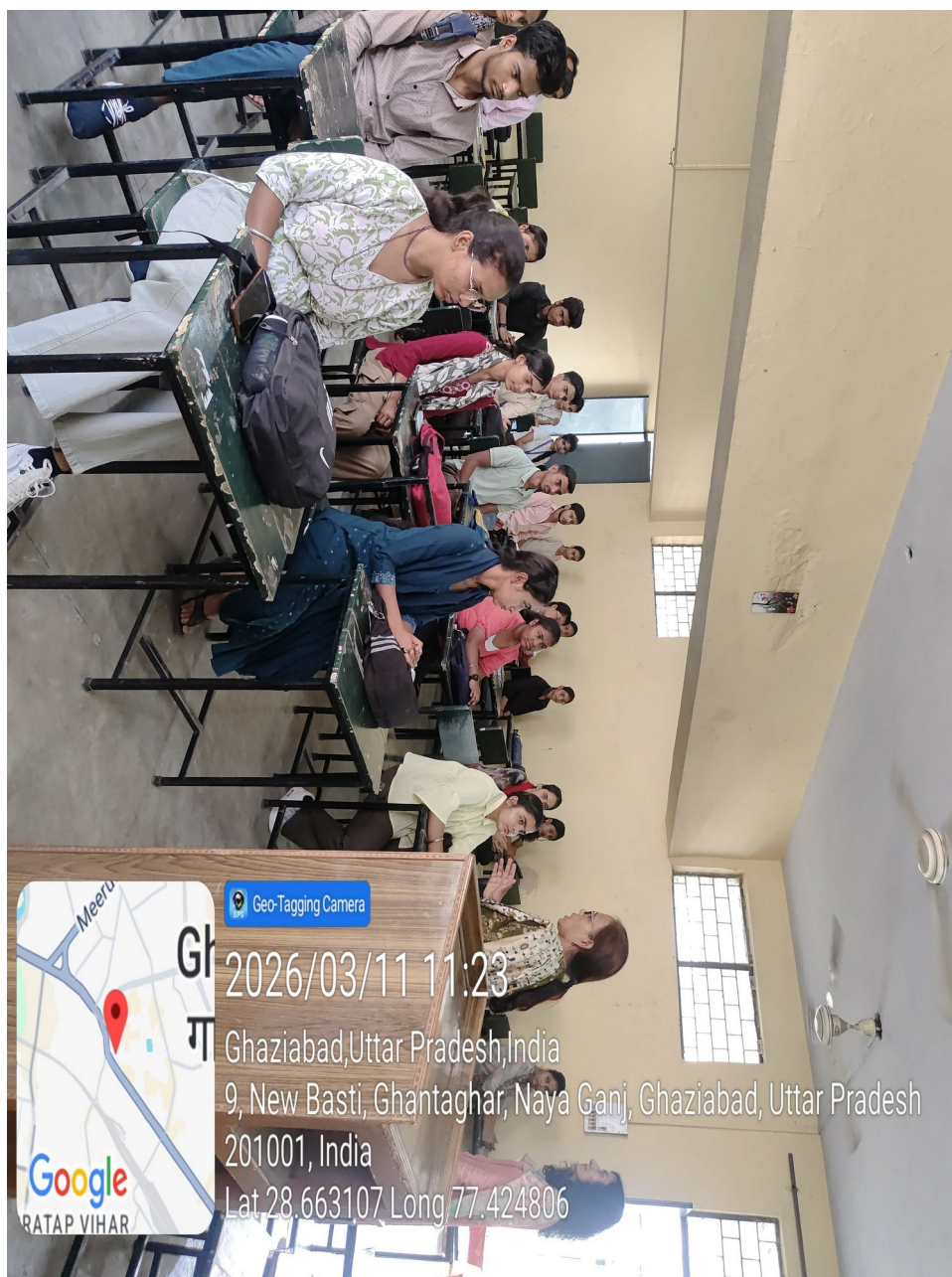


Fig F.1 — Classroom session, teacher addressing students. GPS: Ghaziabad, UP — 11/03/2026, 11:23



Fig F.3 — Classroom session with students engaged. GPS: Ghaziabad, UP — 11/03/2026, 11:22

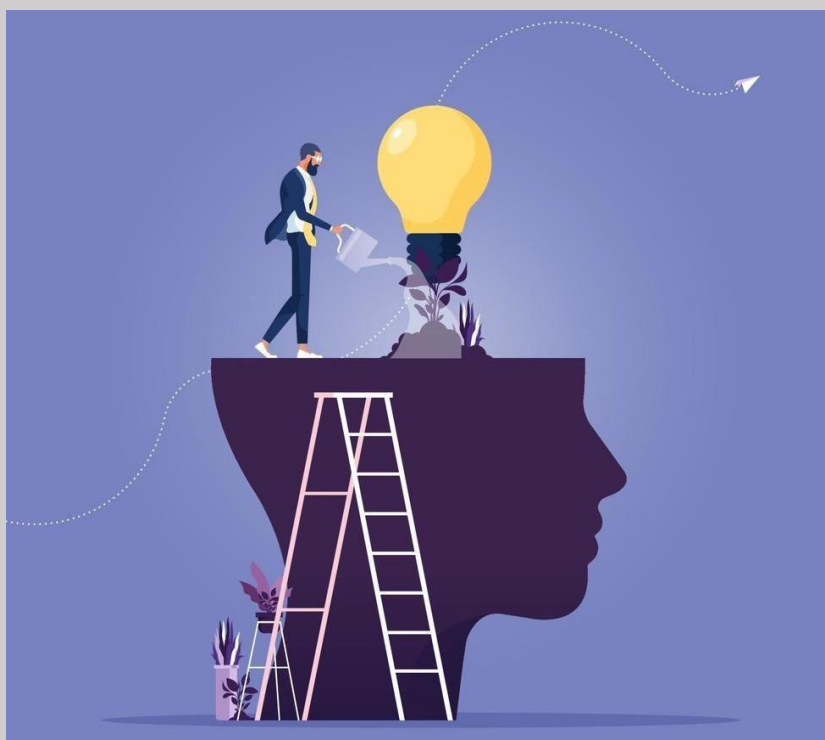
Shambhu Dayal (PG) College, Ghaziabad

A REPORT ON PERSONALITY DEVELOPMENT AND COMMUNICATION SKILLS

Skill Development Course

New Education Policy

Session 2026



Ms. Deepti Kapoor
(Dept. of Commerce)
Course Coordinator

Dr. Parul Sharma
(Dept. of Psychology)
Course Co-Coordinator

TABLE OF CONTENTS

1. Acknowledgement
2. Introduction
3. Objectives
4. Key features of the course
5. Offline classes & Interactive Sessions
6. Internal Assessment & Viva
7. Annexure I- Syllabus
8. Annexure II- List of students

ACKNOWLEDGMENT

We express our sincere gratitude to our respected Principal Ma'am Prof. Rochna Mittal for the continuous support and encouragement which was a huge reason behind the successful completion and implementation of the course. Her positivity and dynamism has always been a source of inspiration for the students and the entire team.

Our sincere thanks to the NEP coordinator Prof. Urvija Sharma, Dr. Priyanka Singh and their entire team for timely support and guidance for the completion of this course.

We offer special thanks to our support staff without whom the smooth conduct of the course would not have been possible.

INTRODUCTION



Personality Development is a process where you work on yourself to nurture your talents and add new skills to your portfolio. You can instantly become more appealing and progress in life as well as your career if you know how to present yourself in situations.

Inclusion of Personality Development as a skill course in the New Education Policy is a strong step to help the students to develop their personality by enhancing their communication

and presentation skills , improving problem solving ability and developing positive outlook to achieve success in life. Hence the course is an important and helpful guide for students to attain their goals in life.



Personality Development Skills



- Public Speaking
- Ability to Accept Criticism
- Analytical Thinking
- Emotional Intelligence
- Clear Body Language
- Creative Thinking

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OBJECTIVES

The objective of this course is to make students successful in their personal and professional life by developing their basic skills and makes them confident and understanding, compassionate and caring individuals . Students need to develop and master these basic skills to get ahead in life. The significance of the course lies in the fact that it helps students to fulfil the following purposes-

1. Aids in problem solving
2. Helps in shaping personality
3. Makes one a better leader
4. Enables one to handle conflict better
5. Enables students to interact with others in a better way
6. Helps build and maintain relationships
7. Prevents misunderstandings
8. Creates clarity in communication
9. Helps handle criticism better
10. Builds confidence and boosts morale

KEY FEATURES OF THE COURSE

How Does Personality Development Benefit Students?



To fulfil the objectives of the programme knowledge was imparted to the students through online and offline classes, presentations, group discussions and practical assignments. Since the main purpose of the course was to develop the personality of the students by improving their Communication skills , the Teaching /Learning Sessions were made highly interactive and participative .

Teaching /Learning was followed by a series of written tests and assignments to evaluate the theoretical and practical understanding of the students.

Offline Classes & Interactive Sessions







Annexure I - Syllabus

Syllabus for Skill development course

Title of course- Personality Development & Communication Skills					
Nodal Department of HEI to run course		Department Of English (All UG)			
Broad Area/Sector-		Basic Skills in English			
Sub Sector-		Language Skills			
Nature of course - Independent / Progressive		Independent			
Name of suggestive Sector Skill Council					
Alloted NSQF level					
Expected fees of the course -Free/Paid		As Mutually Decided by College & PCE (Aptech)			
Stipend to student expected from industry					
Number of Seats.....		As suggested by college			
Course Code.....		Credits- 03 (1 Theory, 2 Practical)			
Max Marks..... Minimum Marks.....					
Name of proposed skill Partner (Please specify, Name of industry, company, etc. for Practical /training/ internship/OJT		Aptech Learning Center (Authorized Meerut Center as PCE)			
Job prospects-Expected Fields of Occupation where student will be able to get job after completing this course in (Please specify name/type of industry, company, etc.)		It leads to various academic and employment opportunities			
Syllabus					
Unit	Topics	General/ Skill component	Theory/ Practical/ OJT/ Internship/ Training	No of theory hours (Total-15 Hours=1 credit)	No of skill Hours (Total-60 Hours=2 credits)
I	Thinking Skills for Academic Purpose	Developing Critical, Analytical and Imperative Thinking Skills, Enhancing Vocabulary, Grammar	Theory/ Practical	2	5
II	Reading for Academic Purpose	Reading comprehension – Types of Texts – Persuasive, Argumentative, Narrative, Descriptive, Expository	Theory / Practical	2	10
III	Writing Skills (Content for Website / Literature / Business) Purpose	Basics of Writing, Types of Writing, Note Taking, Translation, CV, Resume	Theory / Practical	3	15
IV	Speaking, Presentation Skills & Group Discussion	Importance of Communication Skills, Types of Conversations - Telephonic, Informal, Formal	Theory / Practical	4	15
V	Listening for Academic Purpose	Comprehending Audio, Videos, Captioning	Theory/ Practical	4	15

Suggested Readings:

1. A Reading for Academic Purpose by Robyn Brinks & Kelly Sipped.
2. Academic Writing by Aptech Onlinevarsity
3. Pronunciation by Jonathan Smith & Annette Margobs.
4. English Grammar by Aptech Learning Center.
5. Oxford Online LSRW
6. Basic Knowledge of Computer by John Monyjok.
7. Objectives of Reading, Writing & Listening Skills by Aptech Academy.

Suggested Digital platforms/ web links for reading:

1. <https://www.smashmagazine.com>
2. <https://files.eric.ed.gov>
3. <https://site.nationalacademies.org>
4. www.aptechmeerut.com www.aptechlearning.com www.aptechaviationacademy.com

Suggested OJT/ Internship/ Training/ Skill partner- Aptech Learning Center, Meerut

Suggested Continuous Evaluation Methods: Total Marks: 25, House Examination/Test: 10 Marks

Written Assignment/Presentation/Project / Term Papers/Seminar: 10 Marks

Class performance/Participation: 5 Marks

Course Pre-requisites:

- No pre-requisite required

Suggested equivalent online courses: Aptech Learning Center, Meerut

Any remarks/ suggestions:

Notes:

- Number of units in Theory/Practical may vary as per need
- Total credits/semester-3 (it can be more credits, but students will get only 3credit/ semester or 6credits/year
- Credits for Theory =01 (Teaching Hours = 15)
- Credits for Internship/OJT/Training/Practical = 02 (Training Hours = 60)

Annexure II – List of students

INTERNAL EXAM. JUNE, 2026			
ATTENDANCE SHEET			
B.COM - SEM - 4		DATE:	
ROOM NO.		TIME:	
PAPER: PERSONALITY DEV.		CODE : V0001027	
S.NO	ROLL NO.	NAME	SIGN
1	RC240024103006	ABHISHEK KUMAR	
2	RC240024103013	AMAN SINGH KUSHWAH	
3	RC240024103024	ANUSHKA MISHRA	
4	RC240024103030	ASHWANI TIWARI	
5	RC240024103032	AYUSH PANWAR	
6	RC240024103038	BHOOMIKA SHARMA	
7	RC240024103046	DHRUV SHARMA	
8	RC240024103047	DHRUV VASHISTH	
9	RC240024103048	DIMPAL	
10	RC240024103050	DIMPLE SAINI	
11	RC240024103058	GAURAV SINGH	
12	RC240024103066	HIMANSHU	
13	RC240024103073	ISHIKA TYAGI	
14	RC240024103075	JYOTI NISHAD	
15	RC240024103081	KARAN CHANDRA	
16	RC240024103082	KARAN DIWAKAR	
17	RC240024103086	KARTIKEY ARYA	
18	RC240024103087	KHUSHBU	
19	RC240024103089	KRISHNA JAYANT	
20	RC240024103094	MANISH PANDEY	
21	RC240024103095	MANOJ	
22	RC240024103096	MANOJ KUMAR	
23	RC240024103101	MAYANK SHARMA	
24	RC240024103102	MD AYAN	
25	RC240024103104	MEHUL KUMAR	
26	RC240024103110	MUSKAN	
27	RC240024103112	NEERAJ KUMAR	
28	RC240024103118	NIKHIL YADAV	
29	RC240024103121	NISHANT GUPTA	
30	RC240024103124	NUPUR TOMER	
31	RC240024103125	PALAK SHARMA	
32	RC240024103130	PRABHASH	
33	RC240024103132	PRANAY KUMAR SINGH	
34	RC240024103133	PRANJAL SHARMA	
35	RC240024103136	PRIYA	
36	RC240024103139	PRIYANSHI	
37	RC240024103141	RAHUL	
38	RC240024103144	RAJESH	
39	RC240024103147	RAVI SINGH	
40	RC240024103149	RITIKA	

INTERNAL EXAM. JUNE. 2026			
ATTENDANCE SHEET			
B.COM - SEM - 4		DATE:	
ROOM NO.		TIME:	
PAPER: PERSONALITY DEV.		CODE : V0001027	
S.NO	ROLL NO.	NAME	SIGN
41	RC240024103153	ROHIT KASHYAP	
42	RC240024103154	ROHIT KR KUSHWAHA	
43	RC240024103159	SAHIL	
44	RC240024103164	SANDEEP	
45	RC240024103166	SANIYA GAUTAM	
46	RC240024103167	SANJAY MAJHI	
47	RC240024103168	SANJAY DAS	
48	RC240024103169	SAVITA	
49	RC240024103171	SHIVAM KUMAR	
50	RC240024103171	SHIVAM KUMAR	
51	RC240024103172	SHIVAM KUMAR	
52	RC240024103174	SHIVANI	
53	RC240024103175	SHIVANI KUMARI	
54	RC240024103182	SIDDHARTH BAUDH	
55	RC240024103186	SONU	
56	RC240024103189	SUJAL PANCHURI	
57	RC240024103201	TUSHARDEEP	
58	RC240024103202	UDAY VERMA	
59	RC240024103211	VIKAS CHAUDHARY	
60	RC240024103216	VISHAKHA SHARMA	
61	RC240024103221	YASH KUMAR	

SHAMBHU DAYAL PG COLLEGE GHAZIABAD				
ATTENDANCE SHEET				
B.A SEM - 4		INTERNAL EXAM. Mar 2026		20 MAR 2026
Personlity Development			Code : V0001027	
ROOM NO	41	Date	20 MAR 2026	
			Time 12:30 - 1:30 pm	
S.No	ROLL NO.	Name	Father's Name	SIGN
1	RA240024101001	AACHAL	PARMANAND	
2	RA240024101004	AARTI	VIRENDRA PRASAD	
3	RA240024101005	AARTI	GANGARAM	
4	RA240024101007	AASHISH CHAUHAN	KAMENDRA SINGH CHAUHAN	
5	RA240024101014	ABHISHEK KASANA	BIJENDRA	
6	RA240024101016	ADEEBA	ARIF	
7	RA240024101017	ADITYA KUMAR SINGH	MANOHAR LAL	
8	RA240024101020	AKSHAY	AJAY	
9	RA240024101026	AMIT	GURUDEEN	
10	RA240024101033	ANJALI	VIJENDRA KUMAR	
11	RA240024101037	ANJALI GUPTA	MADAN PRASAD GUPTA	
12	RA240024101039	ANJALI SINGH	SHYAM SINGH	
13	RA240024101042	ANSHIKA	NAND KISHOR	
14	RA240024101045	ANSHU PRAJAPATI	MUKESH SINGH	
15	RA240024101052	ARYAN KUMAR	MANOJ KUMAR	
16	RA240024101055	ASHISH	BRIJASH	
17	RA240024101056	ASTITVA SHARMA	AJAY KR SHARMA	
18	RA240024101058	AVDHESH KUMAR	SATYAVEER SINGH	
19	RA240024101060	AYESHA MALIK	VAKIL MALIK	
20	RA240024101062	AYUSH	JOGINDER	
21	RA240024101070	BHAVYA SHARMA	VIKAS KR SHARMA	
22	RA240024101074	BUSHRA	NADEEM KHAN	
23	RA240024101077	CHANCHAL	MANOJ CHAUHAN	
24	RA240024101078	CHANDANI	KAMLESH SHAH	
25	RA240024101079	CHANDNI	MANOJ KUMAR	
26	RA240024101082	CHETNA	RANJEET	
27	RA240024101083	CHETNA	VIJAY KUMAR	
28	RA240024101085	DAKSH CHAPRANA	RAVINDRA CHAPRANA	
29	RA240024101086	DEEPAK KUMAR	GIRISH CHAND	
30	RA240024101087	DEEPAK KUMAR	DINESH PRASAD	
31	RA240024101094	DEV NAGAR	RAVINDER KUMAR	
32	RA240024101096	DIMPY	RAKESH KUMAR	
33	RA240024101100	DIYA	PROMOD	
34	RA240024101101	DIYA PARASHAR	NIRMAL PARASHAR	
35	RA240024101102	DOLLY KUMARI	BHANU PRAKASH SINGH	
36	RA240024101110	GULISTA	MURTUZA	
37	RA240024101113	GUNGUN GAUR	KRISHAN KUMAR	
38	RA240024101117	HARSH VARDHAN	CHARAN SINGH	
39	RA240024101118	HARSHITA GAUTAM	SANJAY KUMAR	
40	RA240024101124	HIMANSHU BHATI	ADESH BHATI	

Sign of Inv.

SHAMBHU DAYAL PG COLLEGE GHAZIABAD				
ATTENDANCE SHEET				
B.A SEM - 4		INTERNAL EXAM. Mar 2026		
Persnolity Development			Code : V0001027	
ROOM NO 42		Date 20 MAR 2026	Time 12:30 - 1:30 pm	
S.No	ROLL NO.	Name	Father's Name	SIGN
41	RA240024101126	HIMANSHU SINGH	PADAM SINGH	
42	RA240024101127	HITESH GAUTAM	KRISHNA GAUTAM	
43	RA240024101135	ISHITA RAGHAV	AVDESH KR RAGHAV	
44	RA240024101136	JAGRAT MITTAL	CHANDRA PRAKASH MITTAL	
45	RA240024101137	JAI KUMAR YADAV	SWAMINATH YADAV	
46	RA240024101138	JATIN SINGH	LAXMI NARAYAN SINGH	
47	RA240024101139	JAVED	ABDUL GAFFAR	
48	RA240024101141	JAYA DEVI	FULLAN	
49	RA240024101142	JIYA	SUBISH KUMAR	
50	RA240024101148	KAJAL	ALLHA	
51	RA240024101150	KAJAL	JATASHANKAR	
52	RA240024101158	KALI BHATNAGAR	VIVEK BHATNAGAR	
53	RA240024101160	KARAN	AMAR SINGH	
54	RA240024101164	KASHISH	KAMAL KUMAR	
55	RA240024101166	KASHISH	SATVEER SINGH	
56	RA240024101168	KAVISH	PARVEEN KUMAR	
57	RA240024101171	KHUSHBOO	VINOD K PASWAN	
58	RA240024101175	KHUSHI GAUTAM	DINESH KUMAR	
59	RA240024101177	KHUSHI KASHYAP	PREM KASHYAP	
60	RA240024101181	KHUSHNUMA	NAZAR ALI	
61	RA240024101186	KISHAN KUMAR	RAMRAJ SHARMA	
62	RA240024101189	KRISH	DEVINDRA	
63	RA240024101191	KUNAL	DAYA CHAND	
64	RA240024101193	KUNAL PAL	PAWAN PAL	
65	RA240024101197	LAKSHYA KASANA	RAMKUMAR KASANA	
66	RA240024101203	LAYBA	JAVED ALI	
67	RA240024101205	LUV KUMAR	KISHOR KUMAR	
68	RA240024101207	MAHESH	SATISH	
69	RA240024101208	MANIK DAGAR	HEMANT KUMAR	
70	RA240024101209	MANISH	SUNIL KUMAR	
71	RA240024101210	MANISH	DHARAMVEER	
72	RA240024101211	MANISH SAINI	GYANI	
73	RA240024101214	MANISHA SHARMA	RAJESH SHARMA	
74	RA240024101216	MANSI	PRAMOD	
75	RA240024101221	MILAN KUMAR	KAUSHAL KUMAR	
76	RA240024101225	MOHD RAZA	MOHD FAROOK	
77	RA240024101226	MOHD SAMAD SALMANI	MOHD ISLAM SALMANI	
78	RA240024101230	MOHIT RANA	RAMAVTAR SINGH	
79	RA240024101238	MUSKAN	RAJ KUMAR	
80	RA240024101239	MUSKAN	PRAVEEN KUMAR	
Sign of Inv.				

SHAMBHU DAYAL PG COLLEGE GHAZIABAD				
ATTENDANCE SHEET				
B.A SEM - 4		INTERNAL EXAM. Mar 2026		
Personlity Development			Code : V0001027	
ROOM NO 43		Date 20 MAR 2026	Time 12:30 - 1:30 pm	
S.No	ROLL NO.	Name	Father's Name	SIGN
81	RA240024101241	MUSKAN	AVD HESH GUPTA	
82	RA240024101244	NAINA	RAJU	
83	RA240024101250	NEERAJ PANCHAL	HEERA LAL	
84	RA240024101255	NEHA KUMARI	TULERAM KUMAR	
85	RA240024101259	NIKHIL	BALVANT	
86	RA240024101260	NIKHIL	JAYVEER	
87	RA240024101266	NISHANT GOUTAM	RAMGOPAL	
88	RA240024101267	NISHANT KASHYAP	SUNDER LAL	
89	RA240024101271	NITIN KAMAT	YOGENDRA KAMAT	
90	RA240024101273	NITISH SAGAR	GANGARAM	
91	RA240024101275	PALLAVI SAXENA	MUKESH SAXENA	
92	RA240024101276	PANKAJ KR CHAUDHARY	RAGHVENDER CHAUDHARY	
93	RA240024101277	PARAS DWIVEDI	PRAVEEN KUMAR DWIVEDI	
94	RA240024101281	PAWAN KUMAR	JAGAT SINGH	
95	RA240024101282	PAWAN YADAV	SUNIL YADAV	
96	RA240024101286	PIYUSH	SUREJEET KUMAR	
97	RA240024101287	POOJA	VIRENDRA PRASAD	
98	RA240024101289	POOJA KUMARI	BHOLA MAHTO	
99	RA240024101291	POOJA SINGH	NAND KISHORE	
100	RA240024101293	PRACHI BHARTI	VEERJEET SINGH	
101	RA240024101294	PRACHI SHARMA	UMESH KR SHARMA	
102	RA240024101297	PRASHANSHA BHASKAR	PRAVEEN KR BHASKAR	
103	RA240024101298	PRASHANT	SUSHIL GAUTAM	
104	RA240024101305	PREM	RAKESH	
105	RA240024101306	PRERNA	PRATAP SINGH	
106	RA240024101308	PRIYANKA KASHYAP	JITENDER KASHYAP	
107	RA240024101310	PRINCE KUMAR	GUDDU RAI	
108	RA240024101316	RACHIT KUMAR	INDRAJEET SINGH	
109	RA240024101319	RAJENDRA	KHACHORA	
110	RA240024101325	RAM TYAGI	ASHWANI KUMAR	
111	RA240024101329	REEHAN	BABU	
112	RA240024101333	RIHAN	RAJU ALI	
113	RA240024101335	RISHABH MALIK	RISHI PAL	
114	RA240024101340	RIYA	MOHD ASLAM	
115	RA240024101346	ROSHNI	BAL MUKUND	
116	RA240024101348	RUBY	KIRAN PAL	
117	RA240024101351	RUPALI YADAV	RAJU YADAV	
118	RA240024101353	SACHIN	KALU RAM	
119	RA240024101357	SAHIL	SATISH	
120	RA240024101362	SAKSHI	ASHOK KUMAR	
Sign of Inv.				

SHAMBHU DAYAL PG COLLEGE GHAZIABAD				
ATTENDANCE SHEET				
B.A SEM - 4		INTERNAL EXAM. Mar 2026		
Personality Development			Code : V0001027	
ROOM NO 44		Date 20 MAR 2026	Time 12:30-1:30pm	
S.No	ROLL NO.	Name	Father's Name	SIGN
121	RA240024101365	SAKSHI	TEJVEER SINGH	
122	RA240024101369	SALONI	YOGESH	
123	RA240024101378	SARITA KUSHWAHA	RAMESH KUSHWAHA	
124	RA240024101382	SHEETAL	RAMESH	
125	RA240024101391	SHIVANI PAYAL	SONU KUMAR	
126	RA240024101392	SHIVANI RANI	RAJPAL SINGH	
127	RA240024101393	SHIVANI SHARMA	SHAMBHU KR SHARMA	
128	RA240024101394	SHOAIB AHMED	SAMEER AHMED	
129	RA240024101397	SHRISHTY SHARMA	SUNIL SHARMA	
130	RA240024101399	SHUBHAM	OM PRAKASH	
131	RA240024101404	SNEHA ARORA	KAMAL ARORA	
132	RA240024101405	SONAM	RAVINDRA YADAV	
133	RA240024101415	SUNDER	MANGU SINGH	
134	RA240024101417	SUVITA	MANOJ SHARMA	
135	RA240024101419	SWATI	PAWAN KUMAR	
136	RA240024101422	TANISHKA MALHOTRA	ANIL MALHOTRA	
137	RA240024101423	TANNU	RAJESH KUMAR	
138	RA240024101424	TANNU	RAMESH CHAND	
139	RA240024101426	TANU	CHAMAN LAL	
140	RA240024101431	TUSHAR	BIJENDRA	
141	RA240024101435	VANSHIKA	PRAMOD KUMAR	
142	RA240024101439	VARSHA	NAVAL SINGH	
143	RA240024101440	VARSHA	SATISH CHAND	
144	RA240024101444	VIKASH UPADHYAY	RAJENDRA	
145	RA240024101447	VINAY	KRISHAN KUMAR	
146	RA240024101448	VIPASHA	BABLI	
147	RA240024101451	VIVEK YADAV	SUNDER YADAV	
148	RA240024101452	WASEEM	NAOSHAD KHAN	
149	RA240024101454	YASH GUPTA	ANIL KUMAR GUPTA	
150	RA240024101457	YASHIKA	RAKESH KUMAR	

Sign of Inv.

Report on Skill Development Course: Hospitality Management

SHAMBHU DAYAL PG COLLEGE

Ghaziabad, Uttar Pradesh

Title: Report on Skill Development

College Name	Shambhu Dayal P.G. College Ghaziabad
Course	Hospitality Management (V0001039T/V0001039P)
Course Level	Undergraduate (B.A. & B.Com. – 2nd Semester)
Academic Session:	[2025–26]
Course Coordinator	Prof. Reena Sharma (Professor, Department of Sociology)
Co - Coordinator	Mrs. Navita Sharma (Assistant Professor, Department of Education)
Prepared By	Course Coordinator & Co – Coordinator

As per NEP Guidelines (National Education Policy)

1. Introduction

The Skill Development Course in Hospitality Management has been introduced for B.A. and B.Com. 2nd semester students as per the guidelines of the National Education Policy (NEP). The course aims to provide students with practical knowledge, employability skills, and industry exposure in the hospitality sector.

Hospitality Management is a rapidly growing field that includes services like hotels, restaurants, tourism, and event management. This course bridges the gap between academic learning and practical application.

2. Objectives of the Course

- To develop professional skills in hospitality services
- To enhance communication and interpersonal skills
- To provide basic knowledge of hotel and restaurant operations
- To prepare students for entry-level employment
- To promote practical and experiential learning
- To build confidence and customer-handling abilities



3. About the Programme

This skill-based programme is designed for undergraduate students to introduce them to the fundamentals of hospitality management. The course includes both theoretical and practical components.

Students are trained in:

- Front office operations
- Food and beverage services
- Housekeeping basics
- Customer relationship management
- Grooming and professional etiquette
- The programme is aligned with NEP guidelines, focusing on skill enhancement and vocational training.



4. Key Features of the Course

- Industry-oriented curriculum
- Practical exposure and activity-based learning
- Short-term internship opportunities (2–3 days)
- Interactive teaching methods
- Development of soft skills
- Continuous evaluation system

5. Course Curriculum & Assessment

Course Curriculum Includes:

- Introduction to Hospitality Industry
- Meaning, Types, and Scope of Hospitality
- Importance of Customer Service
- Hotel Departments and Functions
- Communication Skills
- Hygiene and Safety Practices

Assessment Pattern:

- Internal Assessment (Assignments, Practical, Viva) – **60%**
- End Semester Examination – **40%**

6. Teaching Methodology

The course adopts innovative and interactive teaching methods:

- Classroom lectures and presentations
- Group discussions and activities
- Role plays (guest interaction scenarios)
- Demonstrations
- Practical sessions
- Field visits to hotels/restaurants
- Internship exposure

7. Practical Training / Internship

Students are encouraged to participate in short-term internships (2–3 days) in hotels or restaurants to gain real-life experience.

Internship Activities:

- Observing front office operations
- Assisting in customer service
- Learning basic hospitality tasks
- Understanding workplace ethics and discipline



8. Learning Outcomes

After completing the course, students will be able to:

- Understand the fundamentals of hospitality management
- Demonstrate professional behavior and etiquette
- Communicate effectively with guests
- Perform basic operational tasks
- Explore career opportunities in hospitality and tourism

9. Challenges & Suggestions

Challenges:

- Limited duration for practical exposure
- Need for stronger industry collaboration
- Initial hesitation among students in communication

Suggestions:

- Extend internship duration

- Develop partnerships with hospitality organizations
- Conduct more workshops and training sessions
- Use digital learning tools for simulation

10. Conclusion

The Skill Development Course in Hospitality Management has been highly effective in enhancing the practical skills and employability of students. It aligns well with NEP objectives and provides a strong foundation for future career opportunities in the service sector.

Annexure

Syllabus

Skill/Vocational course/paper		
Programme/Class: B.A. (NEP 2020)	Year: Second	Semester: Third
Subject: History		
Course Code:	Hospitality Management	(Theory/Practical)
Course Objectives: a. Explain the meaning and evolution of Hospitality and Tourism Industry b. Evaluate the various types of Hotels, Guest rooms and Tariff plans c. Describe the various functional areas of a Hotel Front Office d. Highlight the importance of Front Office Communication e. Illustrate Guest Cycle and significance f. Identify various Guest Services challenges encountered in Hotel Front Office		
Credits: 3		Minimum Passing Marks : 33
Max. Marks: 100		Min. Passing Marks:
Total No. of Lectures-Tutorials-Practical (in hours per week): L-T-P: 5-0-0 Etc.		
Unit	Topics	No. of Lectures Total 45
I	Unit I : Meaning of Guest, meaning of Hospitality, Definition, Purpose, Types, meaning of management, Importance and purpose of management	10
II	Principles of Hospitality, Field, Tradition Requirements How to welcome Many new opportunities for employment	10
III	Services in Hospitality Management Salary, courses Major Categories	10
IV	Hospitality Industry Main objectives of Hospitality Management Ethics	15

Handwritten signatures and initials are present below the syllabus table.

Sample Internship Letter

शम्भु दयाल स्नातकोत्तर महाविद्यालय एम.एम.जी. हॉस्पिटल के सामने, जी.टी. रोड, गाजियाबाद फोन नं० : 0120-4373329, 2833251 Email : ssgzb024@yahoo.in Web : www.sdpgcollegegzb.com		SHAMBHU DAYAL P.G. COLLEGE Opp. MMG Hospital, G.T. Road, Gzb. Ph : 0120-4373329, 2833251 Email : ssgzb024@yahoo.in Web : www.sdpgcollegegzb.com
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क्रमांक (Ref. No.) दिनांक (Date) 22/04/2026

To,
 The Manager
 Restaurant/Hotel

Subject -- Request for short -term internship opportunity for students.

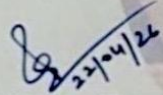
Sir/madam

This is to inform you that the students of our college are currently enrolled in a skill course in hospitality management under the New Education Policy (NEP) as per Government Guidelines, performing an integral part of their academic curriculum. As a part of their practical learning and industry exposure, we request you to kindly allow our students to undergo a short-term internship (2-3 days) from your esteemed restaurant/Hotel. This internship will help them gain basic knowledge about restaurant/Hotel operations, customer service, hygiene practices, and overall hospitality management.

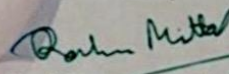
We assure you that the student will maintain discipline, follow all rules and regulations of your organization, and perform their duties sincerely during the internship period.

We would be highly grateful if you could provide this valuable opportunity to our students.

Thank you for cooperation and support.


 (Prof. Reena Sharma)
 Co-ordinator
 9350329766

Yours Sincerely


 (Prof. Rockna Mittal) 22.4.26
 Principal
Shambhu Dayal College
Ghaziabad

Internship Completion Certificate

To Whom it May Concern

This is to certify that (name)_____ has successfully completed a two-day internship program at (restaurant name) _____.

The internship period was from _____ to _____. During this period, he/she worked as a _____ in the restaurant. Throughout the tenure he/she demonstrated exceptional skill. We found them to be punctual, hardworking, and a dedicated intern who was always eager to learn new things.

Signature

Signatory name:

Signatory Designation:

List of Students

Room No. 43 Shambhu dayal Degree College
Hospitality Mangement(BA SEM 2) june 2026
16 APR 2026
Time - 12:30 - 1 pm

S.no	Name	Father Name	Signature
1	Abhishek	Mahesh	
2	Abhishek Nagar	Sumit Nagar	
3	Adeeba Parveen	Mo. Haroon	
4	Afiya Khan	Musafir Khan	
5	Ali Mohammed	Moharam Ali	
6	Aman	Vijay Pal	
7	Amit	Vinod Kumar	
8	Anamika	Arun Kumar	
9	Anchal	Rakesh Singh	
10	Anjal Kumari	Bundti	
11	Anjali	Rakesh kumar	
12	Ankit	Sukhveer	
13	Ankit Kumar	Kishipal Singh	
14	Ankur	Madhav	
15	Annu	Rajendra	
16	Annupurna	Charan-Singh	
17	Anshika Jaiswal	Jai Kumar	
18	Anshu	Akhilesh Gupta	
19	Anuj Vedi	Mahesh Vedi	
20	Anushka	Ravinder Kumar	
21	Anushka Srivastava	Ambuj Srivastava	
22	Arjun Saini	Sunil Kumar	
23	Arvind kumar	Devendra	
24	Ashish	Deepak Kumar	
25	Ashish	Bhikkan Singh	
26	Ayaan	Ayyub Ali	
27	Ayesha Parveen	Yameen	
28	Boby Bansal	Shripal	
29	Chahat Soni	Harsh Chand Soni	
30	Chanchal Kasana	Sadhu Ram	
31	Chandini Yadav	Dinesh Yadav	
32	Deepanshi	Deepak Saini	
33	Dipanshu	Pawan	
34	Dipesh	Harsh	
35	Disha Bodh	Sanjeet Bodh	
36	Divyash Choudhary	Jagat Singh	
37	Faika	Zahid	
38	Falak	Shahuddin	
39	Fiza	Jahid	
40	Gargi Singh	Sanjeev Kumar	

Rom No. 44 Shambhu dayal Degree College
Hospitality Mangement(BA SEM 2) june 2026 1.6 APR 2026
Time - 12:30 - 1 pm.

S.no	Name	Father Name	Signature
41	Gaurav	Sushil Kumar	
42	Gaurav	Lalit	
43	Himanshu	Veerpal	
44	Himanshu	Ajay Singh	
45	Himanshu Gautam	Bijender Gautam	
46	Himanshu Kasana	Ram Kumar	
47	Jatin	Ishwar Singh	
48	Jyoti	Maresh kumar	
49	Kabir Kumar Saini	Sanjay kumar Saini	
50	Kajal Tiwari	Sanjay Tiwari	
51	Karishma	Jai Shankar Prasad	
52	Kashish Singh	Dharmi	
53	Khuagra	Ved Prakash	
54	Khushi	Ashok Kumar	
55	Khushi Kumari	Surender Kumar	
56	Khushi Sharma	Pawan Sharma	
57	Kunal	Ashok Kumar	
58	Lavish	Sunil	
59	Lucky Verma	Arun Verma	
60	Mah Chopra	LaLit Chopra	
61	Manjeet Kumar	Lakhan Pal	
62	Mansi	Jitender	
63	Mantasha	Abdul Salam	
64	Meena	kamta ahirwar	
65	Megha	Charan Singh	
66	Mohammed Sahil	Mohammed Rasid	
67	Mohd. Adnan	Abdul Salam	
68	Mohd. Hamja	Momin	
69	Mohd. Waseem	Aavid	
70	Monti	Ashok Kumar	
71	Mukul	Rajendra Singh	
72	Muskan	Valister	
73	Naman Singh	Sanjay kumar	
74	Nandini	Chander Pal Singh	
75	Nandita	Ajay Kumar	
76	Nandni Mandal	Lal Bhadur Mandal	
77	Narender	Raj kumar	
78	Neha Kumari	Pawan kumar	
79	Nidhi	Devindra Kumar	
80	Nidhi	Kuldeep	

Room No. 45 Shambhu dayal Degree College
Hospitality Mangement (BA SEM 2) June 2026 16 APR 2026

Signature Time - 12:30 - 1 pm

S.no	Name	Father Name	Signature
81	Nidhi Rani	Rampal Singh	
82	Nikhil Nagar	Sumit Nagar	
83	Nisha	Sanjeev	
84	Nishant	Sudesh	
85	Nishant	Shyamveer	
86	Nishant Bajsoya	Vinod Kumar	
87	Nishu	Tejpal	
88	Palak Rajput	Veer Singh	
89	Pankaj	Sanjay Kumar	
90	Pawan Kumar	Ishwar Chand	
91	Pawan Yadav	Vijay Yadav	
92	Payal	Satish Kumar	
93	Payal Saini	Roop Singh	
94	Piyush Yadav	Brajendra singh yadav	
95	Pooja	Deepak	
96	Prerna	Pintu	
97	Prince	Arun	
98	Prince Kumar	Surendra singh	
99	Prince Kumar	Natrapal	
100	Princika Bodh	Sanjeet Bodh	
101	Rahul Kushwaha	Puran Kushwaha	
102	Raksha Diwakar	Mahender	
103	Rishabh Kumar	Amit Kumar	
104	Rohit Kumar	Ajay	
105	Ronak Singh	Naresh Kumar	
106	Rounak Raj	Rajesh Kumar	
107	Samiya	Arif	
108	Sana	Vakeel	
109	Shagun Sharma	Devender Sharma	
110	Shahzadi	Ale Ali	
111	Shakshi Siddharth	Satveer Singh	
112	Shivam	Sonu Kumar	
113	Shivam Kasana	Brahm Singh Kasana	
114	Shivam Kaushik	Amit Kaushik	
115	Shivani	Suresh Kumar	
116	Shreen	Ashik Ali	
117	Shubham	Yogesh	
118	Sneha	Titu	
119	Soniya	Subhash	
120	Subham Nagar	Devender Kumar	

Room No. 47 Shambhu dayal Degree College Hospitality Mangement(BA SEM 2) june 2026			
S.no	Name	Father Name	Signature Time - 12:30 - 1 pm
121	Sujal	Surat	
122	Sujeet	Shankar	
123	Sumit	Gajraj Singh	
124	Sunil	Shiv Charan	
125	Sunil Kumar	Dhananjay Mandal	
126	Sunny	Deshraj	
127	Swati	Jugender	
128	Tamanna Sharma	Pankaj Sharma	
129	Tanisha	Rajender	
130	Tanisha	Sunil Kumar	
131	Tannu Srivastava	Neeraj Srivastava	
132	Tanya Kaul	Pankaj Kaul	
133	Tushar Choudhary	Krishan Vir	
134	Vaishanvi Singh	Ram Shankar	
135	Vani	Manoj Kumar	
136	Vanshika Nagar	Devender Nagar	
137	Varsha	Dinesh Shukla	
138	Vasu,	Siyapal	
139	Vedanshi	Pradeep Kumar	
140	Versha	Ramchandra	
141	Vimal Verma	Moti Verma	
142	Vishesh Nagar	Gyendra Singh	
143	Vishujeet	PradeepKumar	
144	Vivek	Sarvesh Kumar	
145	Yash Chandel	Devi Singh Chandel	
146	Yash Nagar	Rajendra Singh	
147	Yashpal	Gyan Singh Pal	
148	Zeenat Jahan	Mohd. Farooq	

INTERNAL EXAM. JUNE 2026			
ATTENDANCE SHEET			
B.COM - SEM - 2		DATE:	16 APR 2026
ROOM NO. Room No. 46		TIME:	12:30 - 1pm
PAPER: HOSPITALITY MANAGEMENT		CODE:	V0001039T
S.NO	ROLL NO.	NAME	SIGN
1	250024163010	ANIRUDH CHAUHAN	
2	250024163014	ANSHIKA MISHRA	
3	250024163023	ARYAN MALIK	
4	250024163025	AVI KAUSHIK	
5	250024163029	Abhay Sharma	
6	250024163032	Altamsh	
7	250024163037	DEEPANSHI CHAUHAN	
8	250024163038	DEEPANSHU KUMAR	
9	250024163039	DEEPESH NAGAR	
10	250024163041	DEV	
11	250024163042	DEV TYAGI	
12	250024163043	DHRUV KUMAR	
13	250024163053	GEETANJALI	
14	250024163055	Gaurav	
15	250024163062	KARTIK SHARMA	
16	250024163063	KASHISH SINGH	
17	250024163070	KUNAL	
18	250024163073	LALITA	
19	250024163077	MAYANK	
20	250024163079	MEET	
21	250024163080	MEGHA	
22	250024163082	MOHAMMAD KAIF	
23	250024163089	Mohammad Aarif	
24	250024163091	NAITIK SAINI	
25	250024163095	NIKHIL	
26	250024163096	NIKITA	
27	250024163101	NITIN CHANDRA	
28	250024163103	NITISH SINGH	
29	250024163107	PAYAL PANCHAL	
30	250024163109	PRIYANKA KUMARI	
31	250024163111	Palak Verma	
32	250024163112	Priya Chauhan	
33	250024163116	RAHUL CHAUDHARY	
34	250024163120	RISHABH PANCHAL	
35	250024163123	RIYA	
36	250024163124	RIYA AGARI	
37	250024163126	RIYA PAL	
38	250024163128	ROHAN KUMAR	
39	250024163130	ROHIT SINGH NEGI	
40	250024163132	Riddhima Chaturvedi	

INTERNAL EXAM. JUNE 2026			
ATTENDANCE SHEET			
B.COM - SEM - <u>42</u>		DATE: <u>16 APR 2026</u>	
ROOM NO. <u>Room No. 47</u>		TIME: <u>12:30-1 pm</u>	
PAPER: HOSPITALITY MANAGEMENT		CODE : V0001039T	
S.NO	ROLL NO.	NAME	SIGN
41	250024163139	SHANTANU	
42	250024163141	SHIVAM DUBEY	
43	250024163149	SONAM VERMA	
44	250024163153	SUMIT KUMAR	
45	250024163162	TANIYA	
46	250024163165	Utkarsh Sharma	
47	250024163169	VANSH NAGAR	
48	250024163171	VIJAY KUMAR	
49	250024163180	chanchal	

Attendance Record

The image shows a WhatsApp group chat interface. The main chat area is titled "In call" and lists participants. Each participant has a profile picture, name, and status (e.g., "Meeting host", "Meeting participant"). There are also icons for mute, video call, and a three-dot menu. Two smaller screenshots are overlaid on the main chat, showing a different view of the group chat with participants like Abhishek Chaudhary, Anamika Maurya, Ayesha Choudhary, and others.

Participant	Status	Actions
Navita Sharma (You)	Meeting host	Mute, Video, Menu
Deepanshi Chauhan	Meeting participant	Mute, Video, Menu
DGM Sales5	Meeting participant	Mute, Video, Menu
Divya Nemda	Meeting participant	Mute, Video, Menu
Khushi Kumari	Meeting participant	Mute, Video, Menu
Kunal Giri	Meeting participant	Mute, Video, Menu
Megha Singh	Meeting participant	Mute, Video, Menu
Nitin Singh	Meeting participant	Mute, Video, Menu
Muskan Parjapati	Meeting participant	Mute, Video, Menu
Palak Rajput	Meeting participant	Mute, Video, Menu
Palak Verma	Meeting participant	Mute, Video, Menu
Priyanka Kumari	Meeting participant	Mute, Video, Menu

Abhishek Chaudhary

Anamika Maurya

Ayesha Choudhary

Deepanshi Chauhan

ashu Baisla

DGM Sales5

iam_Riya

Kashish Singh

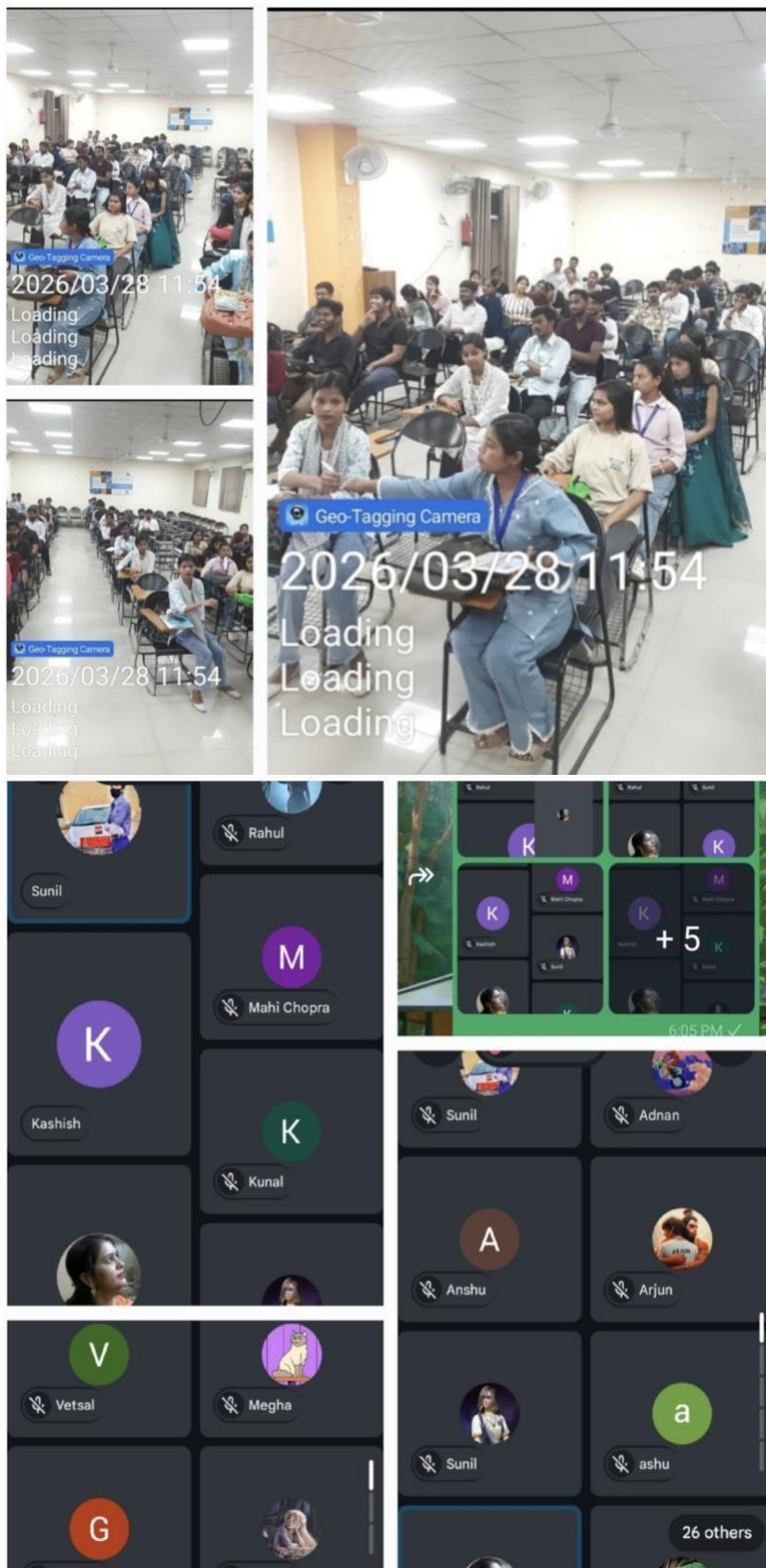
Muskan Parjapati

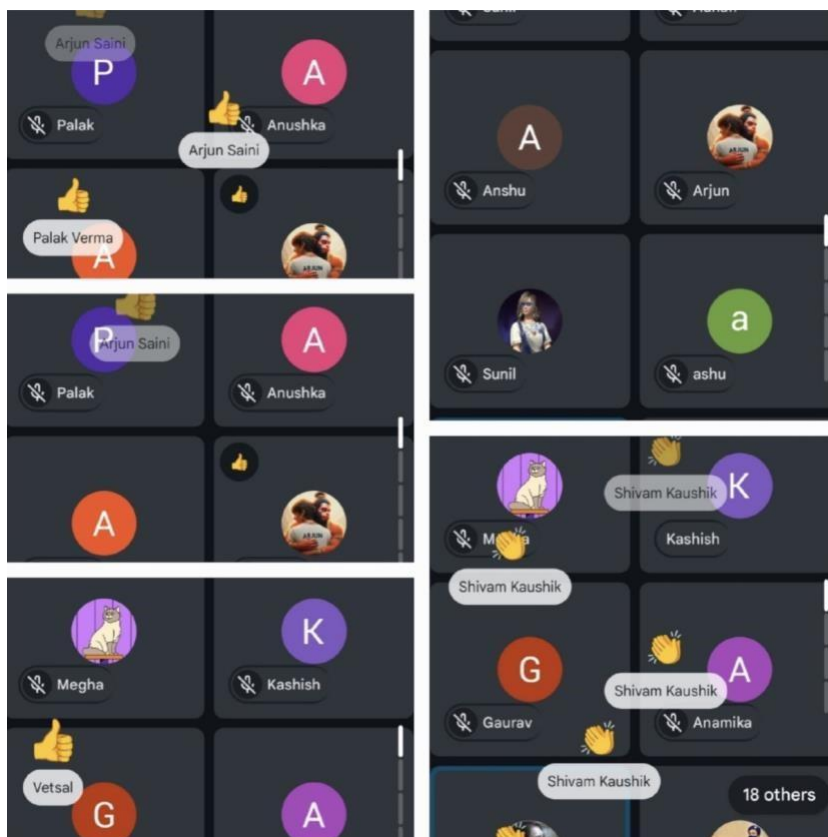
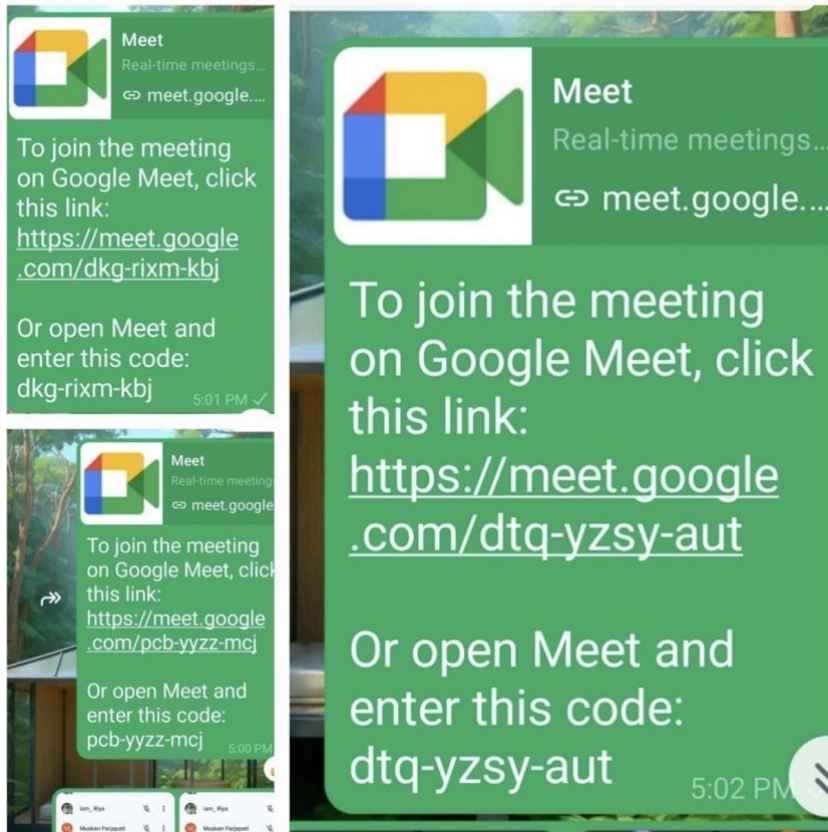
Palak Rajput

Palak Verma

Priyanka Kur

Activity Photographs





Question Papers and Assessment Samples

Shambhu Dayal Post Graduate College, Ghaziabad

Internal Exam

Class....., Year -, Semester -

Paper Name - Hospitality Management Skill Course, Paper Code-

Max. Time: 1 Hour

Student name:

Father name:

Total Questions / कुल प्रश्न: 20

Marks per Question / प्रति प्रश्न अंक: 2

Note: - All Questions are compulsory.

Q1. Hospitality means / आतिथ्य का अर्थ है:

- A) Only serving food / केवल भोजन परोसना B) Welcoming and caring for guests / अतिथियों का स्वागत और देखभाल
C) Selling products / उत्पाद बेचना D) Managing money / धन प्रबंधन

Q2. The word 'Guest' refers to / 'अतिथि' शब्द का अर्थ:

- A) Employee / कर्मचारी B) Visitor receiving services / सेवा प्राप्त करने वाला व्यक्ति
C) Manager / प्रबंधक D) Owner / मालिक

Q3. Which is a major sector of the hospitality industry? / आतिथ्य उद्योग का प्रमुख क्षेत्र कौन सा है:

- A) Agriculture / कृषि B) Hotel / होटल
C) Banking / बैंकिंग D) Construction / निर्माण

Q4. Front office is responsible for / फ्रंट ऑफिस का कार्य है:

- A) Cooking food / भोजन बनाना B) Cleaning rooms / कमरा साफ करना
C) Guest check-in and check-out / अतिथि चेक-इन और चेक-आउट D) Security / सुरक्षा

Q5. Housekeeping department deals with / हाउसकीपिंग विभाग का कार्य है:

- A) Accounts / लेखा B) Room cleanliness / कमरे की सफाई
C) Food service / भोजन सेवा D) Marketing / विपणन

Q6. Good communication in hospitality should be / आतिथ्य में अच्छा संचार होना चाहिए:

- A) Rude / असभ्य B) Clear and polite / स्पष्ट और विनम्र
C) Loud / तेज D) Fast only / केवल तेज

Q7. Grooming means / ग्रूमिंग का अर्थ है:

- A) Cooking skills / खाना बनाना
B) Personal appearance and hygiene / व्यक्तिगत रूप और स्वच्छता
C) Cleaning / सफाई D) Talking / बातचीत

Q8. Which of the following is NOT a type of service? / निम्न में से कौन सेवा का प्रकार नहीं है:

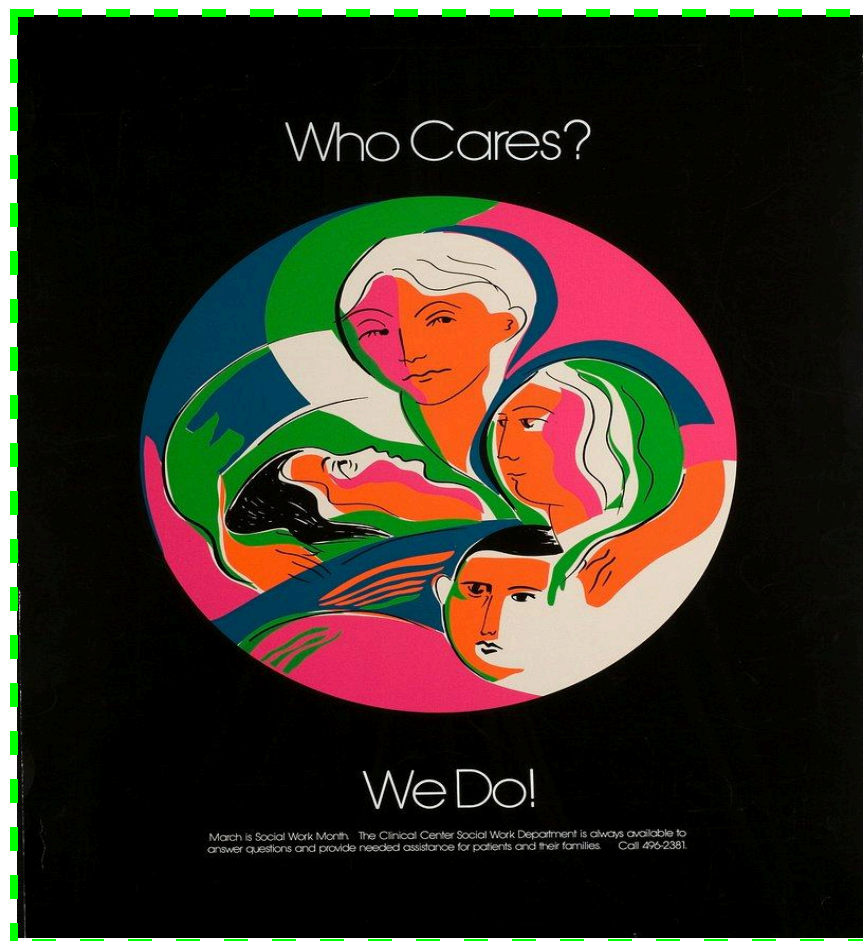
- A) Room service / रूम सर्विस B) Self-service / स्व-सेवा
C) Internet service / इंटरनेट सेवा D) Table service / टेबल सेवा

Q9. Etiquette refers to / शिष्टाचार का अर्थ है:

- A) Rules of behavior / व्यवहार के नियम B) Cooking method / खाना बनाने की विधि
C) Cleaning process / सफाई प्रक्रिया D) Accounting / लेखांकन
- Q10. A receptionist should be / रिसेप्शनिस्ट होना चाहिए:
A) Impolite / असभ्य B) Helpful and friendly / सहायक और मित्रवत
C) Silent / शांत D) Strict / कठोर
- Q11. Which department prepares food? / भोजन किस विभाग में तैयार होता है:
A) Front office / फ्रंट ऑफिस B) Kitchen / रसोई
C) Housekeeping / हाउसकीपिंग D) Security / सुरक्षा
- Q12. Customer satisfaction depends on / ग्राहक संतुष्टि निर्भर करती है:
A) Price only / केवल कीमत B) Service quality / सेवा की गुणवत्ता
C) Decoration only / केवल सजावट D) Location only / केवल स्थान
- Q13. Which skill is most important in hospitality? / आतिथ्य में सबसे महत्वपूर्ण कौशल कौन सा है:
A) Fighting / लड़ाई B) Communication / संचार C) Sleeping / सोना D) Driving / ड्राइविंग
- Q14. Reservation means / आरक्षण का अर्थ है:
A) Cancellation / रद्द करना B) Booking in advance / अग्रिम बुकिंग
C) Payment / भुगतान D) Cleaning / सफाई
- Q15. Hygiene is related to / स्वच्छता संबंधित है:
A) Health and cleanliness / स्वास्थ्य और सफाई B) Money / पैसा
C) Marketing / विपणन D) Travel / यात्रा
- Q16. Which is a part of food and beverage service? / खाद्य एवं पेय सेवा का भाग कौन सा है?
A) Laundry / लॉन्ड्री B) Restaurant / रेस्टोरेंट
C) Reception / रिसेप्शन D) Security / सुरक्षा
- Q17. Handling complaints requires / शिकायतों को संभालने के लिए आवश्यक है:
A) Ignoring / अनदेखा करना B) Listening and solving / सुनना और समाधान करना
C) Arguing / बहस करना D) Delaying / देरी करना
- Q18. Uniform in hospitality represents / आतिथ्य में यूनिफॉर्म दर्शाती है:
A) Fashion only / केवल फैशन B) Professional identity / पेशेवर पहचान
C) Personal choice / व्यक्तिगत पसंद D) Comfort only / केवल आराम
- Q19. Tourism is related to / पर्यटन संबंधित है:
A) Farming / कृषि B) Travel and stay / यात्रा और ठहराव
C) Banking / बैंकिंग D) Teaching / शिक्षण
- Q20. A good hospitality employee should be / एक अच्छा आतिथ्य कर्मचारी होना चाहिए:
A) Lazy / आलसी B) Responsible and polite / जिम्मेदार और विनम्र
C) Careless / लापरवाह D) Angry / गुस्सेल

REPORT ON SOCIAL WORK (V0001016)
(SESSION 2025-26)

Shambhu Dayal P.G. College, Ghaziabad



Course Coordinator: Professor Praveen Kumar
Course Co-Coordinator: Dr. Niharika Garg

ACKNOWLEDGMENT

I would like to express my profound gratitude to Professor Rochan Mittal, Principal of Shambhu Dayal P.G. College, for his constant encouragement and for providing all the necessary facilities and resources that were essential for the successful completion of this Skill Development Program. His leadership and support have been a great source of motivation for us.

I am also deeply thankful to Professor Urvija Sharma, NEP Coordinator, for her expert guidance, structural support, and for meticulously overseeing the coordination of this program.

Furthermore, I extend my sincere thanks to Dr. Priyanka Singh, whose constant cooperation, valuable insights, and dedicated efforts played a pivotal role in making this skill program a grand success.

Finally, I am grateful to all the faculty members and my fellow peers who contributed directly or indirectly to the completion of this project.

Prof. Praveen Kumar
Course Coordinator

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1. Introduction: Importance of Social Work

Social work is a vital profession that plays an essential role in the fabric of society. It is dedicated to helping individuals, families, and communities overcome life's challenges and achieve better well-being. Social workers serve as advocates for social justice, ensuring that the rights of the marginalized and vulnerable are protected and that they have access to basic needs such as healthcare, education, housing, and employment.

2. Objectives of the Program

- To promote social change and development.
- To enhance social cohesion and the empowerment of people.
- To address life challenges and enhance well-being.
- To uphold principles of social justice, human rights, and collective responsibility.

3. Key Features

- **Strengths-Based Perspective:** Focuses on the inherent strengths of individuals and communities.
- **Professional Ethics:** Adherence to the core values and ethics of the social work profession.
- **Practical Exposure:** Includes internships, field visits, and community engagement.



4. Course Curriculum (Syllabus)

Unit	Topic	Detailed Description
Unit I	Components of Social Work	Social Work Process, Knowledge, Values, Ethics, and Skills.
Unit II	Fundamentals	Social Service, Social Action, Social Welfare, and Social Movement.
Unit III	History and Evolution	Socio-Religious Reform Movements and History of Professional Social Work in India.
Unit IV	Fields of Practice	NGOs, Primary Schools, Hospitals, and Slum Areas visits.
Unit V	Administration	Social Welfare Administration: Training, Supervision, and POSDCORB.

5. Assessment and Credits

- **Total Credits:** 03 (Theory: 01, Practical/Internship: 02)
- **Teaching Hours:** 15 Hours (Theory), 60 Hours (Training/Practical)
- **Evaluation:** Based on Continuous Evaluation (Theory and Practical).

6. Classes, Theory and Practical examination Schedule

SN.	Dates	Classes	Mode of Class
1	15 march 2026	Theory class	Offline
2	16 march 2026	Theory class	Online
3	18 march 2026	Theory class	Offline
4	20 march 2026	Theory class	Offline
5	23 march 2026	Theory class	Offline
6	30 march 2026	Theory Exam	Offline
7	2 April 2026	Practical Exam(Viva and shram dann)	Offline
8	9 may 2026	Visit to vridha ashram duhai road Ghaziabad	Offline

7. List of Students

**B.A. IVth Semester Social Work Skill
Attendance Sheet**

Name	Father Name	Phone no.	Skill new	Signature
AADITYA BISHURI	RAJY SINGH BISHURI	7827929116	S.C	
AARTI	VIRENDRA PRASAD	8750991518	S.C	
ABHAY CHAUDHARY	RAVINDER KUMAR	8929207206	S.C	
ABHISHEK	MANOJ	8289354207	S.C	
ABHISHEK	DEVINDRA SINGH	9773872818	S.C	
ADEEBA	ARIF	9871764338	S.C	
AMAN SINGH	DINESH SINGH	8882639767	S.C	
AMIT	GURUDEEN	9355660450	S.C	
ANCHAL RANI	ANIL KUMAR	9999335539	S.C	
ANGEL	PARVEEN KUMAR	9911895933	S.C	
ANJALI	RAM VINOD GIRI	9316022684	S.C	
ANJALI SINGH	SHYAM SINGH	9818128626	S.C	
ANKIT SHARMA	ANIL SHARMA	9650234516	S.C	
ANSHU PRAJAPATI	MUKESH SINGH	9310913848	S.C	
ARMAN	MOHD ABBAS	9313712110	S.C	
ARUN	PREMRAJ	9350729291	S.C	
ARVIND	LOKESH	6398001496	S.C	
ARIYAN KUMAR	MANOJ KUMAR	9355743389	S.C	
ATUL TOMAR	AJAJ SINGH	9650261782	S.C	
BALRAM SINGH	AJEET SINGH	9899616004	S.C	
BEAUTY RANI	SAMIR SINGH	7428972721	S.C	
BENA	SUNDER	8527570015	S.C	
BHAVESH KUMAR	HARDEV SINGH	8619261871	S.C	
BHUMI	PRAMOD	9289204932	S.C	
CHETAN KUMAR	GOPICHAND	9891148913	S.C	
CHEITNA	RANJEET	8130676567	S.C	
DEEPAKAR SHARMA	RAJEEV SHARMA	9872230231	S.C	
DEEPANSHU	SHIV KUMAR	9289562643	S.C	
DEEPANSHU KUMAR	SATENDRA SINGH	7303384843	S.C	
DIMPY	RAKESH KUMAR	9582951012	S.C	
DIVAKAR	RADHESHYAM	8619424735	S.C	
FIZA	PARVEZ ALAM	9897444832	S.C	
GITISH KUMAR	SANJEEV KUMAR	9355168406	S.C	
GUNGUN	RAKESH KUMAR	9319372216	S.C	
HARSH SHARMA	VIJAY PAL SHARMA	9953660450	S.C	

HIMANSHU KUMAR	MUKESH KUMAR	8700294468	S.C	
RAJPUT	RAJPUT			
HUZAIF	SALEEM	8744085162	S.C	
IFA	AJAFK	9599258753	S.C	
ILMA	ALIMUDDIN	7983018168	S.C	
ISHA	MANOJ KUMAR	9971257858	S.C	
ISHIKA BHADANA	SUNDAR SINGH	8826164117	S.C	
JIYA TYAGI	SANJAY TYAGI	7982164649	S.C	
JUHI	RAJ KUMAR	9891048932	S.C	
JYOTI	DIHARAM PAL	9717413266	S.C	
KAJAL	RAJKUMAR SHARMA	8376977906	S.C	
KAJAL	PREM	9599706338	S.C	
KAJAL	VINOD KUMAR	7217866358	S.C	
KAJAL	RAMNARESH SINGH	7503244125	S.C	
KAJAL KUMARI	RANJAN SINGH	9667370727	S.C	
KARAN	AMAR SINGH	9958781918	S.C	
KASHISH	VIRENDRA	9555333939	S.C	
KAVITA SAINI	MAHIPAL SAINI	7428206316	S.C	
KHUSHI	DEVENDER	7065720421	S.C	
KHUSHI GAUTAM	DINESH KUMAR	8700313591	S.C	
KHUSHI KASANA	SUKHIBIR SINGH	9548018821	S.C	
KHUSHI SHAKYA	TRILOKI NATH	9667350648	S.C	
KIRAN	UDAL SINGH	8076930361	S.C	
KRISH KUMAR	NAIPAL SINGH	9628919865	S.C	
KUNAL	PREM KUMAR	9278457176	S.C	
KUNAL SHARMA	BRLESH SHARMA	9205814048	S.C	
LAVI	RAJENDRA	7911527590	S.C	
LUCKY SHARMA	ROHTAS SHARMA	7827627363	S.C	
MAHAK	SHARAFAT ALI	9205894520	S.C	
MANISHA	MANAGER	8828722448	S.C	
MANISHA TOMAR	PRAVEEN TOMAR	9999968857	S.C	
MANSI	PRAMOD	9599615674	S.C	
MANTASHA	ABDUL SAMAD	9694395027	S.C	
MANTASHA	SABIR	9354704736	S.C	
MAYANK KUMAR	MANOJ KUMAR	9311095621	S.C	
MOHD WASHEEM	YUNUS ALI	8010545558	S.C	
MOHT KUMAR	CHANDRAPAL SINGH	969942634	S.C	
MOHTI TIWARI	TIKARAM TIWARI	9354710323	S.C	
MONIKA	RAMESH CHAND	9354704736	S.C	

MONIKA SHARMA	SATYAPRAKASH SHARMA	8851867664	S.C	
MUSKAN	INTUAR	7491851591	S.C	
MUSKAN	AVDHESH GUPTA	9910617293	S.C	
MUSKAN	AMIT KUMAR	8700117884	S.C	
NAINA	MUKESH KUMAR	8920758689	S.C	
NAMAN BASLA	MANOHAR SINGH	7983202523	S.C	
NEHA	ANIL KUMAR	9871464883	S.C	
NEHA CHAUDHARY	CHAUHARY	7701914395	S.C	
NIDA	MAHBOOB ALI	9458060628	S.C	
NIKHIL SHARMA	RAJENDRA PRASAD SHARMA	7840852870	S.C	
NISHA	NIZAMUDDIN	8810336285	S.C	
NISHU KASANA	SANJEEV KASANA	9045174919	S.C	
NITISH GUPTA	GUPTA	9818833529	S.C	
PALAK	PANKAJ	9548893989	S.C	
PARUL	MUKESH SINGH	826019421	S.C	
PAWAN KUMAR	SHIV KUMAR	7827140691	S.C	
PAYAL	NEERAJ	7303738335	S.C	
PAYAL	DESHRAJ	6395831880	S.C	
POOJA	RAJENDER SINGH	9354359928	S.C	
POOJA SHARMA	MAHESH SHARMA	9810071044	S.C	
PRAKASH KUMAR	MANOJ KUMAR	9818627444	S.C	
PRANAY TRIPATHI	VASHISHTHA TRIPATHI	7842761369	S.C	
PRASHANT	RAMKISHAN	8750240668	S.C	
PRASHANT SHARMA	BRU KUMAR SHARMA	8101016673	S.C	
PRATIBHA SINGH	VIJAY SHANKAR SINGH	9310875889	S.C	
PRATIMA	SITA RAM	8287053465	S.C	
PREERNA	PRATAP SINGH	9389113383	S.C	
PREERNA GAUTAM	ADITYA GAUTAM	8744075664	S.C	
PRINCE BANSAL	SUNIL BANSAL	8510021832	S.C	
PRINCE KUMAR	RAJESH KUMAR	8527924468	S.C	
PRIYANKA KUMARI	RAMBARAN PANDT	9891391966	S.C	
RADHIKA	AMIT KUMAR	7982571972	S.C	
RAINI	PREMCHAND	852703561	S.C	
RAJU KUMAR	DAYANAND PRASAD	8950749330	S.C	
RAJVARDHAN	JITENDER	9540134142	S.C	
RANI JAISWAL	MANOJ JAISWAL	9718271873	S.C	

RANJANA	TUFFANI	8882905955	S.C	
RISHABH YADAV	UDAY SHANKAR YADAV	7982042667	S.C	
ROHIT JHA	MANTUN JHA	7217844876	S.C	
ROHIT KUMAR	MAHENDRA PRASAD	7333584121	S.C	
ROHIT PANCHAL	HEERA LAL	8826138917	S.C	
ROHINI	BAL MUKUND	7982265649	S.C	
RUCHI	BALVEER	9718335583	S.C	
RUKEIYA	KHAN MUHAMMAD	9718112926	S.C	
SAGAR	MEGHRAJ SINGH	9354932386	S.C	
SAKIB KHAN	JAHEER KHAN	9318445818	S.C	
SAKSHI SHARMA	PAWAN SHARMA	9871928281	S.C	
SALMAN ALAM	MD TAHIR ALAM	8828712199	S.C	
SANA	NAFEEB	9919131357	S.C	
SANITA	ARIFFE	7478479868	S.C	
SANJANA RANI	SATENDRA KUMAR SINGH	8650520236	S.C	
SHALU GAUTAM	VINOD KUMAR	8527138225	S.C	
SHARIB	MOHAMMAD MOEMEEN	7212875284	S.C	
SHEETAL SAINI	SUNIL KUMAR	9050510468	S.C	
SHIVAM	RAKESH CHANDRA	6398373897	S.C	
SHIVANI BANSAL	SARMAN	9289327042	S.C	
SHIVANI SHARMA	SHAMBU KUMAR SHARMA	8595020158	S.C	
SHOBHIT SINGH	AVANEEBH SINGH	9912848134	S.C	
SIMRAN	SATPAL SINGH	7217700710	S.C	
SONYA	HARENDRA SINGH	8588899334	S.C	
SUHAIL KHAN	HASNAIN	9458810683	S.C	
SWATI	SATISH CHAND	8373801537	S.C	
SWEETI KUMARI	SUDHIR	9318613281	S.C	
UPASANA	KAMENDRA	8758658220	S.C	
VANI	GOVIND	8766340687	S.C	
VANISH SHARMA	DIWAKAR SHARMA	8287013517	S.C	
VANSHIKA	AMIT KUMAR	8997725229	S.C	
VANSHIKA	BRLESH	8400839019	S.C	
VARSHA	ASHOK KUMAR	9540650671	S.C	
VARSHA RAJAK	RAJAK	9910886337	S.C	
VIKRANT SAGAR	VINOD KUMAR	7878653441	S.C	
VISHI	SURENDRA	8928612772	S.C	

YASH TYAGI	MANOJ TYAGI	9811329073	S.C	
YOGESH	KAMAL SINGH	9811881636	S.C	

INTERNAL EXAM. JUNE 2026		
ATTENDANCE SHEET		
B.COM - SEM - 4		
ROOM NO.		
PAPER: Social Work		
S.NO	ROLL NO.	NAME
43	RC240024103097	MANSI
44	RC240024103100	MAYANK SHARMA
45	RC240024103103	MEGHA
46	RC240024103105	MOHAMMAD UBAID SAIFI
47	RC240024103109	MUSKAN
48	RC240024103114	NEHA UPADHAYAY
49	RC240024103115	NIDA
50	RC240024103117	NIKHIL KUMAR
51	RC240024103120	NISHA
52	RC240024103122	NITIN KUMAR
53	RC240024103127	PAYAL
54	RC240024103128	PIYUSH KUMAR
55	RC240024103137	PRIYA
56	RC240024103142	RAHUL KUMAR
57	RC240024103142	RAHUL KUMAR
58	RC240024103145	RANI SINGH
59	RC240024103150	RIYA SINGH
60	RC240024103152	ROHIT
61	RC240024103155	RUCHI
62	RC240024103160	SAKIR
63	RC240024103162	SAMEER
64	RC240024103170	SHAILESH SAXENA
65	RC240024103173	SHIVANI
66	RC240024103177	SHOBHA
67	RC240024103180	SHUBHNIIDHI YADAV
68	RC240024103188	SUHAIL
69	RC240024103191	SUMIT PAL
70	RC240024103192	SUMIT SRIVASTAVA
71	RC240024103194	TANISHA
72	RC240024103195	TANISHQ
73	RC240024103197	TANNU
74	RC240024103203	UDIT RAJPUT
75	RC240024103206	VANDANA
76	RC240024103208	VANSH VERMA
77	RC240024103213	VIKASH AHIRWAR
78	RC240024103214	VINAY
79	RC240024103219	VIVEK RANA
80	RC240024103220	YASH BAUDH
81	RC240024103223	YASH VERMA
82	RC240024103224	YOGESH

INTERNAL EXAM. JUNE 2026		
ATTENDANCE SHEET		
B.COM - SEM - 4		
ROOM NO.		
PAPER: Social Work		
S.NO	ROLL NO.	NAME
1	RC240024103001	AAKASH
2	RC240024103003	AASHI THAKUR
3	RC240024103004	AASTHA SRIVASTAVA
4	RC240024103007	ABHISHEK RAJ
5	RC240024103008	AKSHRA VERMA
6	RC240024103009	ALISHA
7	RC240024103012	AMAN KUMAR
8	RC240024103017	ANKIT VERMA
9	RC240024103018	ANKIT YADAV
10	RC240024103019	ANKUR PAL
11	RC240024103020	ANMOL
12	RC240024103021	ANNU
13	RC240024103025	ANUSHKA SHARMA
14	RC240024103028	ASHISH KUMAR
15	RC240024103029	ASHISH PATEL
16	RC240024103031	AVNEESH SHARMA
17	RC240024103033	AYUSH SINGH
18	RC240024103039	BRIJESH MATHUR
19	RC240024103041	CHANCHAL
20	RC240024103043	DAKSH SHARMA
21	RC240024103044	DEEPAK SONI
22	RC240024103045	DEEPANSHI
23	RC240024103049	DIMPLE
24	RC240024103052	DIPANSHU SONI
25	RC240024103053	DIVYANSH SAHA
26	RC240024103055	GAGANDEEP KAUSHIK
27	RC240024103057	GAURAV KUMAR
28	RC240024103059	GUNGUN
29	RC240024103060	HAMJA ANSARI
30	RC240024103063	HARSH KUMAR
31	RC240024103064	HARSH SADH
32	RC240024103065	HIMANSHI PAL
33	RC240024103067	HIMANSHU KUMAR
34	RC240024103068	HIMANSHU PAL
35	RC240024103069	HIMANSHU PAL
36	RC240024103076	JYOTI RANI
37	RC240024103079	KAMAL BANSAL
38	RC240024103083	KARAN GAUTAM
39	RC240024103084	KARTIK
40	RC240024103088	KRISHAN KASHYAP
41	RC240024103090	KULDEEP
42	RC240024103092	KUMKUM RANI

RC240024103096 Anyana Shah

8. Examination Papers

SN..... Name..... Class..... Father's name.....

Social Work Skill Course: B.A. 4th Semester (V0001016T/V0001016P)
Internal Examination
Max Marks: 40 | Time: 1 Hour

Section A
Objective Type Questions
(10 Questions x 2 Marks Each = 20 Marks)

Note: Attempt all questions from this section. Select the correct answer from the options provided.

1: Which of the following is considered a primary component of Social Work?
a) Only helping the rich. b) Social Case Work. c) Building factories. d) Individual profit-making

2: "Social Welfare Administration" primarily focuses on:
a) Teaching dance b) Managing and implementing social policies/programs c) Criminal investigation
d) International trade

3: Social Work Education is essential because it:
a) Provides professional values and ethics. b) Is required for a driver's license
c) Teaches how to build bridges. d) Is only about voluntary charity

4: Which of these is considered a 'Fundamental' of Social Work?
a) Judgmental attitude. b) Self-determination of the client
c) Imposing the worker's will. d) Ignoring the client's background

5: Medical Social Work is an example of which topic?
a) Evolution of Social Work. b) Components of Social Work c) Areas of Social Work d) Practical Administration

6: The professionalization of Social Work in India was significantly influenced by the establishment of:
a) TISS (Tata Institute of Social Sciences) b) The Reserve Bank of India. c) ISRO d) The Board of Control for Cricket

7: The primary objective of Social Welfare Administration is:
a) Profit maximization b) Transforming social policy into social services
c) Political campaigning. d) Increasing taxes

8: Social Work is a _____ profession.
a) Decorative b) Helping/Service-oriented c) Purely theoretical d) Secretive

9: A "Practical" session in this course likely involves:
a) Watching a movie b) Fieldwork or skill application c) Sleeping in the classroom. d) Cooking lessons

10. Social Work is a _____ profession.
a) Decorative b) Helping/Service-oriented c) Purely theoretical d) Secretive

Section B:
Note: Attempt any two answers from the following questions. (10 marks x 2 = 20 marks)
Qus: 1 Define the concept of 6P's given by Helen Harris Perlman.
2 Define the areas of social work. Elaborate on anyone.
Qus: 3 Case Study: Ramu works in a factory and has three children. The factory owner does not pay him his wages on time and constantly threatens to fire him. Ramu is considering withdrawing his children from school. As a social worker, how would you help him?

SN..... Name..... Class..... Father's Name.....

Social Work Skill Course: B.Com. 4th Semester
Internal Examination
Course Code: V0001016T/V0001016P
Max Marks: 40 | Time: 1 Hour

Section A: Objective Type Questions
(10 Questions x 2 Marks Each = 20 Marks)
Note: Select the correct option for each question.

1. Which of the following is known as a 'Secondary Method' of Social Work?
a) Social Case Work b) Social Group Work c) Social Action d) Community Organization

2. The concept of 'Confidentiality' in Social Work means:
a) Sharing client information with everyone b) Keeping the client's private information protected
c) Hiding information from the supervisor d) Writing the client's story in a newspaper

3. What is the primary focus of 'Social Group Work'?
a) Individual therapy in isolation b) Enhancing social functioning through group experiences
c) Building physical infrastructure d) Distributing free medicine

4. In the '6P' model of Social Work, what does 'Place' refer to?
a) The client's home address b) The geographical location of the country
c) The agency or organization where help is provided. d) A public park

5. Which of the following is a 'Core Value' of the Social Work profession?
a) Profit Maximization b) Service and Social Justice c) Political Campaigning d) Personal Fame

6. Self-Determination as a Social Work principle implies:
a) The worker decides everything for the client. b) The client has the right to make their own choices
c) The government decides the client's future. d) The worker ignores the client's wishes

7. When a Social Worker helps a community to identify its own needs and resources, it is called:
a) Industrialization b) Community Organization c) Personal Counselling d) Charity work

8. Which organization set the global standards for Social Work Ethics?
a) World Health Organization (WHO) b) National Association of Social Workers (NASW)
c) World Bank d) UNESCO

9. What is the main purpose of 'Fieldwork' in Social Work education?
a) To enjoy a trip outside the college b) To bridge the gap between theory and practice
c) To collect donations for the college d) To conduct a census

10. 'Empathy' differs from 'Sympathy' because Empathy involves:
a) Feeling sorry for the client b) Understanding the client's feelings from their perspective
c) Giving money to the client d) Crying with the client

Section B: Descriptive Questions
Note: Attempt any two questions. 10 Marks Each = 20 Marks
Q1. Define Social Case Work. Explain its importance in solving the individual problems of a client with suitable examples.
Q2. Discuss the Role of Ethics in Social Work. Why is it important for a professional social worker to follow a Code of Conduct?
Q3. Case Study: An elderly person living alone in your neighborhood is being neglected by their family and lacks access to basic medical care. As a Social Work student, outline the steps you would take to intervene and ensure their well-being.

9. Capturing moments





SHAMBHU DAYAL PG COLLEGE
GHAZIABAD

A REPORT ON
SKILL DEVELOPMENT COURSE
INDIAN TRIBAL FOLK ART
(V0001033)
NEP B.A.&B.COM.
4TH SEMESTER
SESSION 2025-26

Prof. (DR.) BINDU KARNWAL
COORDINATOR

DR. SHUBHA SHARMA
CO- COORDINATOR

ACKNOWLEDGEMENT

I would like to express my gratitude to professor Rochna Mittal, officiating principal S.D.PG College Ghaziabad, for her support and efforts in making this endeavour successful. Her positive and supportive attitude encouraged me to perform for the betterment of the students. I would also like to thank professor Kamlesh Bhardwaj for supporting me like an elder sister. I am also grateful to professor Urvija Sharma convener NEP and Dr Priyanka Singh co-ordinator NEP for enlightening us about the latest NEP regulations.

I am extremely grateful to Shuchi ma'am, from Pidilite Industries, who provided practical training to our students in the series of classes by organising workshops free of cost for our Tribal and Folk-Art course. Actually, our college has signed an MOU with Pidilite Industries Ltd. which utilises its expertise in the field to train the students by a series of art-oriented training sessions.

I would also like to acknowledge the role of professor Neelam Garg who turned our trip to the National Museum of Tribal Art and Hastkergha into a fun trip. Besides I am also thankful to Sri Nitesh Sharma Mr Ashu Kumar Agarwal, and Mr Akash for being helpful in the process of finalising this report.

Most of all, I would like to express my deep gratitude to Dr. Shubha Sharma who conducted all the theory classes in this course and organised practical sessions. She has been the key figure in making this course so interesting and successful among students.

In the end I must admit the helping and important role of our very helpful and friendly 4th class employees in the successful completion of the course.

CONTENTS

1. Introduction
2. Skill Development Program in Indian Tribal & Folk Art
3. Course Objectives
4. Major Features of the Program
5. Indian Tribal & folk-art Performance and Competition
6. Annexure I Course Schedule
7. Annexure II Workshop
8. Annexure III Course Syllabus
9. Annexure IV List of Participants



INTRODUCTION

Tribal paintings in India are also known as Adam paintings or Adivasi art. This art has a ceremonial or religious theme. Some of the major tribal paintings in India are Warli printing, Madhubani art, Saura painting, Tanjore painting, etc. Tribal paintings usually come from the rural area. This art has really defined a large number of Indian tribes with its heritage status and deep examination of an old lineage. Tribal art is often ceremonial or religious in nature. Typically originating in rural areas, tribal art refers to the subject and craftsmanship of artifacts from tribal cultures. They have inherited tribal art in a handwritten form.

It is passed on from one generation to another in its original form. The tribal group or community of Bastar is famous for making decorative items from wood carving and metal production. The tribes earn their livelihood from this art.



SKILL DEVELOPMENT PROGRAM IN INDIAN TRIBAL & FOLK ART

- Indian Tribal & Folk-Art Program has been adopted as one of the options of Skill Development Course in our Affiliating University – Ch. Charan Singh University, Meerut; under NEP 2025-26 session. It has been successfully planned, implemented and coordinated in our Institution by efficient team of coordinators.
- NEP, S.D.(P.G.) College, Ghaziabad; in transforming the Program into a fruitful effort. Implementation of this Skill Course has made best use of infrastructural resources for Teaching and Learning process. The Team has always been present for online and offline mode of delivering computer skills and problem solving. Students have shown overwhelming participation starting from enrolling into the Program to final learning and assessment with massive presence.
- The team has received regular guidance and support from Prof. Rochna Mittal, Principal, S.D.(P.G.) College, Ghaziabad, Dr. Urvija Sharma Convener, Dr. Priyanka Singh Co-Convener, NEP.

COURSE OBJECTIVE

These days the indigenous people display themselves in a variety of cultural activities including worshipping their gods, asking for forgiveness from them and displaying oral images passed down from their ancestors as a celebration of their sacred heritage. This is the colour of his past and present tomorrow with the help of which he can do his business also. It was started by tribal women. It is used by Warli tribal women on the walls of their houses

during weddings and special occasions. It adds a special attraction to the house, but since last few years it is being used in many other places. The paintings depict the rituals related to social life. The paintings mostly depict scenes from Hindu mythology in which deities like

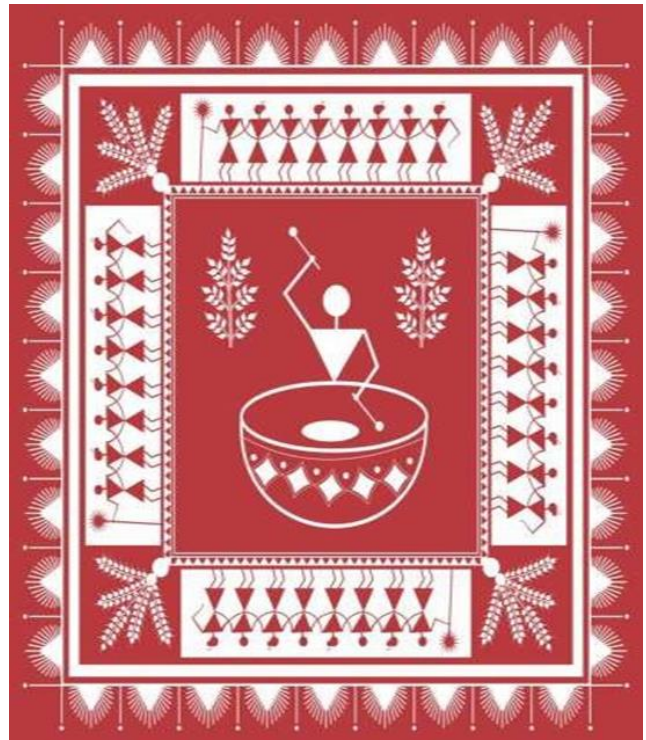
Radha, Krishna, Shiva, Parvati, Durga, Ram, Sita, etc are depicted with utmost, simple devotion and reverence.

MAJOR FEATURES OF THE PROGRAMME

India is the place where culture and customs are, this can be very well seen through the dynamic quality portrayed by the expressions of human experience and the peculiarities of the region. India is the world's oldest human advancement that matures for 8000 years. The nation is currently divided into states and union territories that have their own interesting social and traditional characters. Each locale has its own style and workmanship known as society craftsmanship. Apart from society craftsmanship, there is a workmanship that is generally polished by the individuals of the rustic and inbred population known as court craftsmanship.

WARLI PAINTING

Warli Painting originates from the largest clan on the northern edges of Bombay. Maharashtra is known for its Warli craftsmanship. These works of art are not depictions of imaginary characters or gods but portray the public activity of individuals. The art work is attracted by spots ideally using white shading. These works of art are sacred and could not be married without them.



KALAMKARI PAINTING

Kalamkari is one of the major folk arts of India. Kalamkari is a type of handicraft in which coloured blocks are printed on cotton cloth by hand. The term Kalamkari is used for both the art and the fabric used. The art is mainly practiced in India and Iran. At present Kalamkari sarees are being worn in weddings, engagements etc. Now Kalamkari is also being used as a matching kurta for men. Kalamkari sarees are paired with heavily embroidered blouses or blouses of a contrasting colour.



Indian Tribal & Folk Art
Skill Development Course
2026

- 1 11/3/2026 - Warli Art - wall hanging [Time - 10.00 to 1.00]
- 2 12/3/2026 - Madhubani Painting -
- 3 13/3/2026 - Kalamkari - Canvas Sheet
- 4 16/3/2026 - Meenakari - Canvas Board
- 5 17/3/2026 - Alpana - Clothes
- 6 18/3/2026 - Pot Decoration
- 7 - Exhibition & Key Chain

Birah Tond

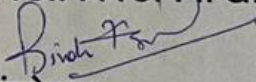
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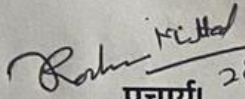
शम्भू दयाल पीजी महाविद्यालय गाजियाबाद
आवश्यक सूचना

दिनांक 28/03//2026

सभी Indian Tribal and Folk Art के छात्र - छात्राओं को सूचित किया जाता है कि महाविद्यालय की ओर से Educational Tour दिनांक 31/03/2026 को प्रातः 9:30 बजे National craft museum and hast-Kala Academy Delhi जाएंगे, इच्छुक छात्र-छात्राए अपनी माता पिता से एक अनुमति आवेदन (Permission Application) लिख कर और उनके हस्ताक्षर फोन नंबर लिखकर 28/03/2026 को प्रातः 11:00 बजे तक अपने शिक्षकों के पास जमा करा दे। छात्र-छात्रा पूरी जिम्मेदारी और अनुशासन के साथ संग्रालय पहुंचेंगे, जिन्हें वहां आपके शिक्षक मिलेंगे। आप सभी छात्र दिनांक 31/03/2026 सुबह 10 बजे आकार महाविद्यालय से सब एक साथ जायेंगे आपको अपना खाना स्वयं लेकर आना है।


संयोजक.

आज्ञा से

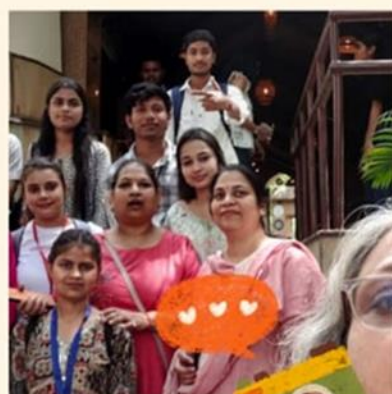

प्रचार्या 28.3.26

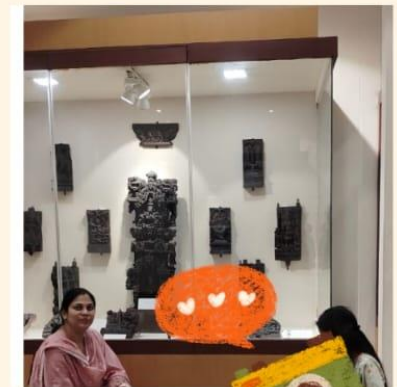
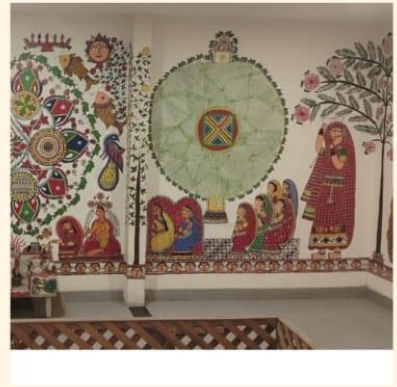


DREAMER



DON'T BE AFRAID TO





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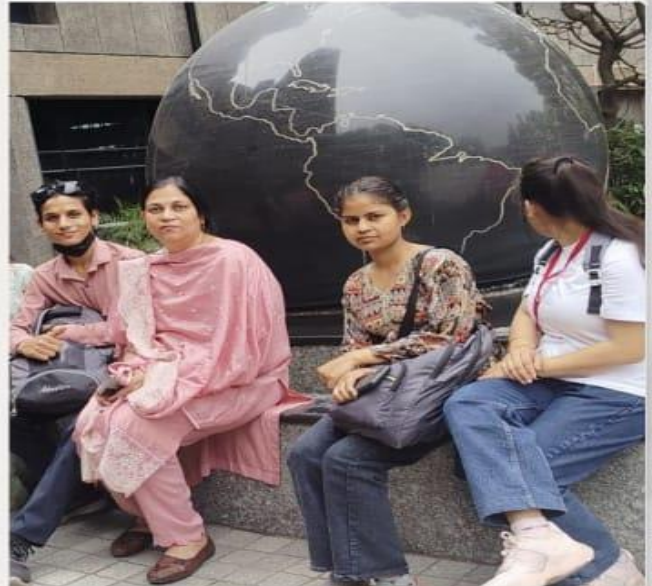
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शम्भु दयाल (पी. जी.) कॉलेज, गाजियाबाद

दिनांक : 17.04.2026

सूचना

सभी छात्र छात्रों को सूचित किया जाता है आपका Practical दिनांक 18.04.2026 को प्रातः 10 बजे से कमरा नंबर 07 में होगा। सभी को अपने 6 Article जो Workshop में बनाया था उनकी Exhibition भी लगेगी और अपनी फ़ाइल लेकर आना अनिवार्य है। Practical के लिए आपको 12 इंच चौड़ा 12 इंच लंबा सफेद रंग का रुमाल लेकर आना है जिस पर आपको स्टेंसिल का काम करना है।

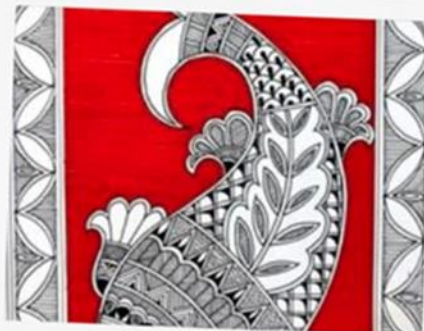
रूमाल पर स्टेंसिल वर्क करने के लिए सभी समान लेकर आना अनिवार्य है।

सभी छात्र छात्रों की उपस्थिति अनिवार्य है।

Dr. Mithal
आज्ञानुसार 17.4.26.
प्राचार्या

Indian Tribal and Folk-Art Exhibition and Practical Class





Make The Dream Happen!

ANNEXURE- I
Details of Classes and Practical

Unit	Date	Mode	Theory / Practical	
Unit-I	17-02-2026	Offline	Theory	
	18-02-2026	Offline	Theory	
	19-02-2026	Offline	Practical	
	20-02-2026	Offline	Practical	
Unit-II	23-02-2026	Offline	Theory	
	24-02-2026	Offline	Theory	
	26-02-2026	Offline	Practical	
Unit-III	28-02-2026	Offline	Theory	
	07-03-2026	Offline	Practical	
Unit-IV	10-03-2026	Offline	Theory	
	11-03-2026	Offline	Practical	
Unit-- V	12-03-2026	Offline	Theory	
	13-03-2026	Offline	Practical	
Unit- VI	16-03-2026	Offline	Theory	
	17-03-2026	Offline	Practical	
Problem Solving Session	17-03-2026	Offline	Theory / Practical	
B.Com-Internal Exam	18-03-2026	Offline	Theory	
B.A-Internal Exam	20-03-2026	Offline	Theory	
Final Assessment & File Check	30-03-2026	Offline	Theory / Practical	
Tour & visit	31-03-2026	Offline		
Viva & practical	18-04-2026	Offline	Practical	

ANNEXURE II
Details of Workshop and Practical

Workshop	Date	Mode	Practical
Warli Art	11-03-2026	Offline	Practical
Madhubani Painting	12-03-2026	Offline	Practical
Kalamkari	13-03-2026	Offline	Practical
Meenakari	16-03-2026	Offline	Practical
Alpna	17-03-2026	Offline	Practical
Pot Decoration	18-03-2026	Offline	Practical
Exhivtion	18-04-2026	Offline	Practical

ANNEXURE III

Format for Syllabus Development of Skill Development Course

Title of course-	Indian Tribal & Folk Art
Nodal Department of HEI to run course	Department of Drawing & Painting
Broad Area/Sector-	Indian Folk Art
Sub Sector-	Decorative art
Nature of course - Independent / Progressive	Progressive
Name of suggestive Sector Skill Council	
Aliened NSQF level	
Expected fees of the course –Free/Paid	Free
Stipend to student expected from industry	
Number of Seats-.....	20 (Maximum)
Course Code-.....	Credits- 03 (1 Theory, 2 Practical)
Max Marks...100..... Minimum Marks.....	Theory – 40%, Practical - 60%
Name of proposed skill Partner (Please specify, Name of industry, company etc for Practical /training/ internship/OJT	KMGPGC, Badalpur
Job prospects-Expected Fields of Occupation where student will be able to get job after completing this course in (Please specify name/type of industry, company etc.)	Freelance Artist, Textile Industry

Syllabus

Unit	Topics	General/ Skill component	Theory/ Practical/ OJT/ Internship/ Training	No of theory hours (Total-15 Hours=1 credit)	No of skill Hours (Total-60 Hours=2 credits)
I	1. Tribal Art (Meaning and definition) 2. Folk Art (Meaning and definition)	General & Skill	Theory and Practical	2 hours	01 hour
II	Warli Painting • Introductio • Characteristics • Relevance in Present scenario	General & Skill	Theory and Practical	2 hours	11 hours

III	Madhubani Painting • Origin & History • Characteristics • Subject matter • Madhubani artists • Madhubani Painting in present time	General & Skill	Theory and Practical	4 hours	12 hours
IV	Kalamkari • History • Characteristics	General & Skill	Theory and Practical	3 hours	12 hours

	• Technique • Kalamkari in present time				
V	Rangoli • Origin & Introduction • Medium & motifs • Technique • Changing form with time	General & Skill	Theory and Practical	2 hours	12 hours
VI	Alpana • Introduction • Material & motifs • Technique	General & Skill	Theory and Practical	2 hours	12 hours

Suggested Readings:

1. Indian Folk and Tribal Painting - Gupta, C.S. 2008.
2. Indian Folk and Tribal Art – Anup Kumar
3. Indian Folk and Tribal Paintings - Charu Smita Gupta
4. Indian Folk Art Painting - kumuda krovvidi & Shivali Mathur
5. Folk Arts & Crafts - Jasleen Dhamija
6. Indian Folk Art ABC - Desai, Manu Manu
7. Warli (Traditional Folk Art from India) - k. Prakash, Pradoosh k. Raman
8. Unknown Masterpieces of Indian Folk and Tribal Art - Subhasini Aryan, B. N. Aryan

Suggested Digital platforms/ web links for reading-

<https://www.youtube.com/watch?v=E-1LEGutSVg>
<https://www.youtube.com/watch?v=mLQIFUv5nfg>
<https://www.youtube.com/watch?v=cjAbBKkGAO0>

Suggested OJT/ Internship/ Training/ Skill partner

Suggested Continuous Evaluation Methods: Descriptive paper & practical exams

Course Pre-requisites:

- No pre-requisite required, open to all
- To study this course, a student must have the subject ...Drawing & Painting..... in class/12th/ certificate/diploma
- If progressive, to study this course a student must have passed previous courses of this series.

Suggested equivalent online courses:**Any remarks/ suggestions:****Notes:**

- Number of units in Theory/Practical may vary as per need
- Total credits/semester-3 (it can be more credits, but students will get only 3credit/ semester or 6credits/ year
- Credits for Theory =01 (Teaching Hours = 15)
- Credits for Internship/OJT/Training/Practical = 02 (Training Hours = 60)

MEMORANDUM OF UNDERSTANDING (MoU)

This memorandum of understanding is entered on dd/mm/yyyy between Name of the Institution (hereinafter called "College" or "First Party" which expression shall where the context so admits include its successors and permitted assignees)

And
Pidilite Industries Ltd., having its branch office at 4th Floor, Paritosh Building, Usmanpura, Ahmedabad, Gujarat (hereinafter called "Pidilite" or "Second Party" which expression shall where the context so admits include its successors and permitted assignees).

Whereas Pidilite Industries Limited aims to support this process of learning by way of Arts & Craft. The company shall utilise its expertise in the field to train the students by a series of art-oriented training sessions spanning over 36 hours.

First Party:

1. The College will make arrangements for enrolment of students in a 36-hour course titled "Certificate Course in Art & Craft" in which minimum 35 to 40 students at the college will be accommodated per batch.
2. The College is responsible for providing the time slots and suitable venue for conduction of these workshops.
3. The college will ensure that all participants arrange and bring the material on the day of the training session.
4. The First Party hereby acknowledges that the Fevicryl Certified Professional is an independent Entity and Pidilite shall not be held liable/ responsible for any act/omission detrimental to the interest of First Party.
5. The First Party agrees and acknowledges that during the course the second party shall provide information/ documents/ records/ Proprietary Information's and confidential information to the Fevicryl Certified Professional, and it is understood that the Second party shall always have ownership of the same and the ownership of intellectual rights if any, shall remain with Second Party.
6. The First party agrees that the work, product, etc., including, but not limited to all and any information and other intangible and tangible material of any nature whatsoever provided by the Second Party for use by student or First Party shall be the sole and exclusive property of the Second Party. The First Party shall be not entitled to make absolutely any use of any of the materials except as may be expressly permitted in writing by the Second Party.

Second Party:

1. Pidilite will Offer relevant content which will be finalized under consultation with the institute faculties.
2. Pidilite will arrange for an independent skilled Fevicryl Certified Professional who will conduct the training sessions throughout the duration of the training. The Fevicryl Certified Professional is an independent entity and not in the roll of Pidilite Industries.

3. Pidlite will provide Co-branded certificates & Prizes for students on successful competition of the training program.

Syllabi of Course:

Tentative Date	Art Form/Article Name	Tentative Date	Art Form/Article Name
13 th January	Lippan Art	11 th March	Kerala Mural
21 st January	Kandorian Painting	18 th March	Ward Art
4 th February	Stone Painting on bottle	25 th March	Rangoli Art
11 th February	Tanjore Painting	8 th April	Stucco Art
25 th February	Meenakari	15 th April	Texture Painting
4 th March	Plaid Painting	22 nd April	Mix media

VALIDITY:

The MoU shall be valid, initially for a period of 1 year, extendable for another year by mutual consent.

SETTLEMENT OF DISPUTES:

The parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Agreement or the interpretation thereof. If any dispute, difference, question or disagreement arises between the parties hereto or their respective representatives or assignees, in connection with construction, meaning operation, effect interpretation of the Agreement or breach thereof which Parties are unable to settle mutually within 30 days from the commencement of settlement proceedings; and if not settled then the same shall be referred to the court of Gujarat Jurisdiction.

TERMINATION:

This MoU may be terminated by giving a notice of three months or the conclusion of on-going programs, whichever is later, from either side.

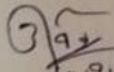
This memorandum which is in 3 pages is signed on and exchanged at Muralidhar Girls' College (Government - Aided).

AGREEMENT SIGNATURES:

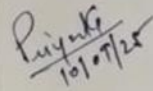
Rakesh Sharma
10/9/25
Sharma

Prof. Kamlesh Bhatnagar
10-9-25

WITNESS:


10.9.2025

(Prof. Vaniq Sharma)


10/09/25

(Dr. Priyanka Singh)

INTERNAL EXAM. JUNE 2026			
ATTENDANCE SHEET			
B.COM - SEM - 4		DATE:	
ROOM NO.		TIME:	
PAPER: INDIAN TRIBAL & FOLK-ART		CODE: V0001033	
S.NO	ROLL NO.	NAME	SIGN
1	RC240024103010	ALMAS KHAN	
2	RC240024103015	ANJALI	
3	RC240024103016	ANJANA SHAH	
4	RC240024103022	ANSHIKA	
5	RC240024103023	ANSHU CHAUDHARY	
6	RC240024103034	AYUSH TIWARI	
7	RC240024103035	BHARTI	
8	RC240024103036	BHAWNA	
9	RC240024103037	BHOOMIKA	
10	RC240024103040	BULBUL GOYAL	
11	RC240024103042	CHIRAG	
12	RC240024103054	DIYA BANSAL	
13	RC240024103056	GARGI SHARMA	
14	RC240024103061	HARSH JAISWAL	
15	RC240024103062	HARSH KANONIA	
16	RC240024103071	HRITIK	
17	RC240024103072	HRITIK CHAUHAN	
18	RC240024103074	JITIN GAUTAM	
19	RC240024103077	KAIF CHAUDHARY	
20	RC240024103080	KANISHK	
21	RC240024103085	KARTIK SHARMA	
22	RC240024103091	KUMKUM	
23	RC240024103099	MAVIA KHANAM	
24	RC240024103107	MOHINI PAL	

INTERNAL EXAM. JUNE 2026			
ATTENDANCE SHEET			
B.COM - SEM - 4		DATE:	
ROOM NO.		TIME:	
PAPER: INDIAN TRIBAL & FOLK-ART		CODE: V0001033	
S.NO	ROLL NO.	NAME	SIGN
25	RC240024103111	NANDANI	
26	RC240024103119	NIKITA	
27	RC240024103126	PANKAJ KUMAR	
28	RC240024103129	PIYUSH MAURYA	
29	RC240024103134	PREET KUMAR	
30	RC240024103156	SACHIN	
31	RC240024103157	SACHIN RATHOR	
32	RC240024103158	SAGAR	
33	RC240024103161	SAKSHI KUMARI	
34	RC240024103176	SHIVANI MISHRA	
35	RC240024103178	SHRUTI VERMA	
36	RC240024103181	SHWETA	
37	RC240024103184	SIZA	
38	RC240024103185	SONIYA RAJPUT	
39	RC240024103187	SUDHANSHI SHARMA	
40	RC240024103193	SURAJ KUMAR	
41	RC240024103198	TANU	
42	RC240024103199	TARUN KUMAR	
43	RC240024103200	TUSHAR	
44	RC240024103205	VAISHNAVI	
45	RC240024103207	VANSH SHARMA	
46	RC240024103210	VICKEY SAGAR	
47	RC240024103215	VISHAKHA	
48	RC240024103217	VISHAL	
49	RC240024103218	VISHAL GIRI	

S D PG COLLEGE GZB				
S.NO	Name	Father Name	Phone no.	Skill new
1	AADITYA NAGAR	YATENDRA KUMAR NAGAR	9971970243	Indian tribal folk art
2	AARTI	SOHANVEER SINGH	9911978496	Indian tribal folk art
3	AASTHA YADAV	HARENDRA YADAV	9717547531	Indian tribal folk art
4	ABHISHEK SINGH	GAJENDRA SINGH	7669121558	Indian tribal folk art
5	AISHA	AAFAK	8586871101	Indian tribal folk art
6	AKSHAY SHARMA	SATVEER SHARMA	9650626346	Indian tribal folk art
7	ALISHA	IMRAN SAIFI	9999350278	Indian tribal folk art
8	AMAN	MEHMOOD	7982312219	Indian tribal folk art
9	ANCHAL	RAMVRIKSH RAM	8920141301	Indian tribal folk art
10	ANIL KUMAR	TEJ SINGH	9599503497	Indian tribal folk art
11	ANJALI	RAJPAL	9958609974	Indian tribal folk art
12	ANJALI	AMAR PAL SINGH	8447210602	Indian tribal folk art
13	ANJALI KUMARI	VAKIL YADAV	9971124430	Indian tribal folk art
14	ANSH KHANDELWAL	RAHUL KHANDELWAL	8587977515	Indian tribal folk art
15	ANSHIKA GAUTAM	SANJAY KUMAR	8700574493	Indian tribal folk art
16	ANUJ	PARSRAM	8527201538	Indian tribal folk art
17	ARCHANA	SOHANVEER SINGH	9582038767	Indian tribal folk art
18	ARTI	MUKESH	9289040533	Indian tribal folk art
19	ASHI	SHEELU	9717593169	Indian tribal folk art
20	ASHISH	SANJAY MISHRA	9572167676	Indian tribal folk art
21	AVNEET	KAILASH SINGH	9213117786	Indian tribal folk art

22	AYSHA KHATOON	MOHD AKBAR ALI	8920935788	Indian tribal folk art
23	BABLI UPADHAYAY	BHAIRAV UPADHAYAY	8384030104	Indian tribal folk art
24	BHAWANA	BRAJESH	8279306620	Indian tribal folk art
25	BHUMIKA	ARUN KUMAR	9582035628	Indian tribal folk art
26	CHANCHAL	SANJAY	9415903338	Indian tribal folk art
27	CHANCHAL	RAKAM SINGH	9355456348	Indian tribal folk art
28	CHETAN VERMA	JEET SINGH	9958266502	Indian tribal folk art
29	CHETNA SAINI	AJAY KUMAR SAINI	7838560018	Indian tribal folk art
30	DEEPANSHU	GAJRAJ	9958666708	Indian tribal folk art
31	DHEERAJ	VISHAL KUMAR	9718186689	Indian tribal folk art
32	DISHA	SANDEEP	9013977705	Indian tribal folk art
33	FAREEN	WARISUDDIN	8287549187	Indian tribal folk art
34	FATIMA	MOHD YUSUF	8923698398	Indian tribal folk art
35	GOURAV KUMAR	KIRAN PAL	7817937331	Indian tribal folk art
36	GUDIYA	NAHEEM	9319568790	Indian tribal folk art
37	GUNGUN	AJAY KUMAR MISHRA	8287059378	Indian tribal folk art
38	GYANENDRA	BANWARI LAL	9625830564	Indian tribal folk art
39	HARSH	SATPAL	8826482142	Indian tribal folk art
40	HIMANI GOSWAMI	MADAN GOSWAMI	9911203143	Indian tribal folk art
41	HIMANSHI	JAGVINDER SINGH	9350155758	Indian tribal folk art
42	HIMANSHI DIXIT	PRADEEP DIXIT	9873772917	Indian tribal folk art
43	HIMANSHI TOMAR	SANJU TOMAR	9990772420	Indian tribal folk art
44	HIMANSHU	UDAIVEER SINGH	9873632404	Indian tribal folk art
45	ILMA HASAN	MAHFOOZ HASAN	9711839585	Indian tribal folk art

46	JAYA AHIRWAR	BHAGATRAM AHIRWAR	7303062240	Indian tribal folk art
47	JUNAID	GAYASUDDIN	9313269894	Indian tribal folk art
48	KAJAL	BABURAM	9625002540	Indian tribal folk art
49	KAJAL	PREM KUMAR	9319214802	Indian tribal folk art
50	KARISHMA	RAJEEV KANT	9871447693	Indian tribal folk art
51	KARISHMA	SUBHASH CHANDRA	9910163148	Indian tribal folk art
52	KARUNA CHOUDHARY	GAJENDRA SINGH	8527047017	Indian tribal folk art
53	KAVERI CHAUDHARY	RAJKUMAR CHAUDHARY	8745026825	Indian tribal folk art
54	KESHAV KUMAR	VEDPRAKASH	7303803020	Indian tribal folk art
55	KHUSHI	SURESH KUMAR	7683053159	Indian tribal folk art
56	KHUSHI SHARMA	MAHENDER SHARMA	8744025977	Indian tribal folk art
57	KIRTI PANCHAL	BADAN SINGH	8800412935	Indian tribal folk art
58	KIRTI SHARMA	KULDEEP SHARMA	8287466344	Indian tribal folk art
59	KIRTI TYAGI	SANDEEP	9997093782	Indian tribal folk art
60	KM AARIFA	YASEEN	7351482617	Indian tribal folk art
61	KUNAL THAKUR	SACHIN KUMAR	8826592847	Indian tribal folk art
62	LAKSHMI BHATI	SANJAY BHATI	9311883684	Indian tribal folk art
63	LAVANYA	NARENDER KUMAR	7011424141	Indian tribal folk art
64	LAXMI KUMARI	UMESH PRASAD	8447505103	Indian tribal folk art
65	LAXMI KUMARI	ANANDI KUMAR SINGH	8586047439	Indian tribal folk art
66	MAYANK SHARMA	SANDEEP SHARMA	9313356831	Indian tribal folk art
67	MINAKSHI	ANIL KUMAR	8595932908	Indian tribal folk art
68	MOHD AHSAN	MOHD ALI	7897576755	Indian tribal folk art
69	MOHIT	JAGDISH	9927721054	Indian tribal folk art

70	MOUSAM	CHANDAR PRASAD	8595046272	Indian tribal folk art
71	MRIGENDRA	MADHAV PRASAD	7068863673	Indian tribal folk art
72	MUSKAN	RAJ KUMAR	9289613590	Indian tribal folk art
73	MUSKAN	SANTOSH KUMAR	8287859730	Indian tribal folk art
74	NABIYA KHAN	MOHABBAT KHAN	8595562661	Indian tribal folk art
75	NAMRATA	NARENDER KUMAR	8285868299	Indian tribal folk art
76	NAVNEET BHARTI	VED PRAKASH	7042216208	Indian tribal folk art
77	NEHA	POORAN SINGH	8447204232	Indian tribal folk art
78	NIKKI	RAJENDRA SINGH	9319034752	Indian tribal folk art
79	NISHA	PYAR	8595014272	Indian tribal folk art
80	NISHANT	VIJAY PAL	7428972140	Indian tribal folk art
81	NISHANT YADAV	JAIPRAKASH YADAV	9717147705	Indian tribal folk art
82	NISHI	NEERAJ	9650172922	Indian tribal folk art
83	NITIN KAMAT	YOGENDRA KAMAT	7042469489	Indian tribal folk art
84	PAYAL KUMARI	RAVI KUMAR	9310453463	Indian tribal folk art
85	POONAM MAURYA	SHIV KUMAR MAURYA	7683004318	Indian tribal folk art
86	PRASHANT PANCHAL	VINOD PANCHAL	9313966627	Indian tribal folk art
87	PRASHANT YADAV	SHRINIVAS YADAV	9654602806	Indian tribal folk art
88	PULKIT YADAV	SANJAY YADAV	9927636890	Indian tribal folk art
89	RACHNA	SATYA DEV	9625109037	Indian tribal folk art
90	RAKHI	LATE NARENDER	7678451889	Indian tribal folk art
91	RAKHI	VEER SINGH	9971596639	Indian tribal folk art
92	RASHIL KHAN	RIYAZ	8745075710	Indian tribal folk art
93	REKHA KUMARI	HARINDRA PRASAD	9540180815	Indian tribal folk art

94	RENUKA GAUTAM	RAKESH KUMAR	9968156885	Indian tribal folk art
95	RIHANA	MOMEEN	9412774850	Indian tribal folk art
96	RITIKA SHARMA	MUKESH SHARMA	8130517344	Indian tribal folk art
97	RIYA	DAYA RAM	9971558269	Indian tribal folk art
98	RIYA	SUNIL	8851922424	Indian tribal folk art
99	ROHAN CHAUDHARY	MANOJ KUMAR	7042921208	Indian tribal folk art
100	ROSHNI KHATUN	MOHD NASIM	9354971531	Indian tribal folk art
101	SABIR KHAN	SIRAJUDDIN	8130554636	Indian tribal folk art
102	SACHIN BHATI	ADESH KUMAR	8368022483	Indian tribal folk art
103	SAFALTA	SANJAY	9971285537	Indian tribal folk art
104	SAHIL KASSHAR	ILYASH KASSHAR	9354373957	Indian tribal folk art
105	SAKIB	RAHISUDDIN	9911407571	Indian tribal folk art
106	SAKSHI	RAKESH KUMAR	9354841257	Indian tribal folk art
107	SAKSHI	GOPAL GUPTA	8882280701	Indian tribal folk art
108	SALIHA	ABDUL JABBAR	9310207671	Indian tribal folk art
109	SANDHYA	RAMESH KUMAR	9899602245	Indian tribal folk art
110	SHABANA KHATOON	MOHD ABBAS ALAM	8252127043	Indian tribal folk art
111	SHANKEY NAGAR	VIVEK NAGAR	9971517115	Indian tribal folk art
112	SHIFA ALI	MOHD RAKIB ALI	9811291101	Indian tribal folk art
113	SHIVANI	DAVINDRA KUMAR	9560641057	Indian tribal folk art
114	SHOBHIT	RAMESH VERMA	8826714254	Indian tribal folk art
115	SHRISTY KUMARI	SATYVEER SINGH	9354863918	Indian tribal folk art
116	SHUBHAM	OM PRAKASH	9557877017	Indian tribal folk art
117	SIDDHARTHA PANDEY	JAI PRAKASH PANDEY	8383012312	Indian tribal folk art

118	SIMRAN	SUMER SINGH RANA	8266019901	Indian tribal folk art
119	SNA	ISTEKAR	8475894835	Indian tribal folk art
120	SONAM	SHANKAR KUMAR	8510885698	Indian tribal folk art
121	SONI	HARIVANSH PAL	8505841361	Indian tribal folk art
122	SONI	ALIJAN	8534874204	Indian tribal folk art
123	SONU KUMAR	RAVINDRA PRASAD	8860431073	Indian tribal folk art
124	SONU MEHTAR	BABLU MEHTAR	9267927632	Indian tribal folk art
125	SUHANI VERMA	SUNIL VERMA	9015634928	Indian tribal folk art
126	SUHEL	JAMEEL	9015434578	Indian tribal folk art
127	TANISHA CHATURVEDI	OMPRAKASH CHATURVEDI	8595786542	Indian tribal folk art
128	TANNU	HAROON ALI	9990042170	Indian tribal folk art
129	TANU KUMARI	KAILASH SINGH	7838549602	Indian tribal folk art
130	TEENA	ASHOK KUMAR	9456295180	Indian tribal folk art
131	TINA	SONU KUMAR	9310065088	Indian tribal folk art
132	VICKY	RAKESH KUMAR	9971439094	Indian tribal folk art
133	VIMAL KUMAR	JOGENDRA SINGH SOLANKI	8130773290	Indian tribal folk art
134	YASHI VARMA	YOGENDRA	8448787343	Indian tribal folk art
135	ZAINAB MALIK	SAKEEL MALIK	9650740582	Indian tribal folk art



**पत्रकारिता: कौशल विकास पाठ्यक्रम
(सत्र: 2025-26)**

आख्या



कार्यक्रम समन्वयक: डॉ० पूनम सिंह

(असिस्टेंट प्रोफेसर, हिंदी विभाग)

सह-संयोजक: कुमारी रितेश चौधरी

शम्भु दयाल स्नातकोत्तर महाविद्यालय गाजियाबाद

विषय-सूची

- एम०ओ०यू०
- पाठ्यक्रम (Syllabus)
- पत्रकारिता पाठ्यक्रम के उद्देश्य
- आख्या एवं अध्ययन-अध्यापन झलकियाँ
- परिशिष्ट 1- छात्र-सूची
- परिशिष्ट 2- मूल्यांकन प्रपत्र



Memorandum of Understanding

Between

Prerna Shodh Sanshthan Nyas Sec 62, Noida

and

Shambhu Dayal P.G. College G.T.Road , Ghaziabad,

This memorandum of understanding is made on this day of **Prerna Shodh Sansthan, Sec 62, Noida** Between **Shambhu Dayal P.G.College, Ghaziabad** through its President / Principal/Head of the Department/Coordinator.

The memorandum of understanding is entered for the purpose of promoting the institutional goal of both institutions, hereinafter referred to as 'Parties', establish and co-operate for promoting mutual understanding and potential academic and cultural, social exchange.

This memorandum of understanding shall not be construed as creating any legal or financial relationship between the institutions, as a statement of intent to foster the possibility of genuine and mutually beneficial collaboration.

The present MOU records terms and conditions between the parties as under:

1. Research :

Students of **both** the parties will get benefit of research activities by using humanities laboratories, libraries, and appointing co guides/ supervisors in research projects or other research work of different departments of both the parties.

2. Exchange of faculties :

Students of **both** the institutions will be benefitted by exchanging the teaching faculties of different subjects (in which required).

3. Cultural and extra-curricular activities :

The students of second party will participate in different cultural and extra- curricular activities of first party to give broader exposure to the students.

4. Participation/ collaboration of members of both the parties in different Seminars, Conferences and Workshops.

5. **Termination of Agreement** : The agreement may be terminated on the mutual understanding by giving three months' notice by any of the parties.

6. **Amendment to the agreement** : During the operation of the agreement, circumstances may arise which may call for alteration or modification of this agreement. These modifications/ alterations will be mutually discussed and agreed upon in writing.

7. **Period of validation** :

The agreement shall be valid for five academic years from the date of signing the agreement unless renewed or extended in writing. The agreement shall automatically be terminated at the expiry of the period of agreement specified, at once.

For Department of
Prerna Shodh Sansthan,
Sec 62, Noida
President

(Shri Ananj Tyagi) 23/03/22

Date: प्रेरणा शोध संस्थान न्यास

Witness:

1.

Signature:

Name: RAMAN CHAUDHARY

Address:

For
Shambhu Dayal P.G.College,
Ghaziabad

Principal

(Prof. Akhilesh Mishra)

Date: Shambhu Dayal College
Ghaziabad

2.

Signature:

Name: डॉ० उर्विजा शर्मा

Address:

पाठ्यक्रम

Format for syllabus development of Skill development course

Title of course-	Patrakarita				
Nodal Department of HEI to run course	Department of Hindi				
Broad Area/Sector-	Desiya Patrakarita				
Sub Sector-	Patrikarita				
Nature of course - Independent / Progressive	Progressive				
Name of suggestive Sector Skill Council					
Alienated NSQF level					
Expected fees of the course –Free/Paid	Free				
Stipend to student expected from industry					
Number of Seats-.....	25 maximum				
Course Code-.....	Credits- 03 (1 Theory, 2 Practical)				
Max Marks...100..... Minimum Marks.....	Theory 40% and Practical 60 %				
Name of proposed skill Partner (Please specify, Name of industry, company etc for Practical /training/ internship/OJT)	Not available				
Job prospects-Expected Fields of Occupation where student will be able to get job after completing this course in (Please specify name/type of industry, company etc.)	Print and electronic media.				
Syllabus					
Unit	Topics	General/ Skill component	Theory/ Practical/ OJT/ Internship/ Training	No of theory hours (Total-15 Hours=1 credit)	No of skill Hours (Total-60 Hours=2 credits)
I	Patrikarita ka Itihaas	Patrikari ta ki Aavashya kta	Theory and Practical	02 Hours	1 hours
II	Bharat mein Patrikarita ka Udgam	Hindi Patrikari ta.Niyam aur kanoon Sahityik Patrikari ta.Aadhy atmik patrikari ta.	Theory and practical	02 Hours	11 Hours
III	Bharat mein media ki bhumika.	Uttar Pradesh ke yashasvi patrakaar .	Theory and practical.	4 hours	12 hours.
IV	Print media ka Addhyan.	Print media ke prakaar.	Theory and practical	03 hours	12 hours
V	Electronic media ka Addhyan.	Electroni c media ke prakaar.	Theory and practical.	02 hours	12 hours
VI	Patrikarita me rojgaar ke avsar.	Patrikari ta me Social	Theory and Practical.	02 hours	12 hours.

पत्रकारिता पाठ्यक्रम के उद्देश्य

पत्रकारिता में तीव्रता से हुए विकास के फलस्वरूप आज पूरा विश्व एक गांव के रूप में दृष्टिगत होता है। आज पत्रकारिता का महत्त्व हमारे दैनिक जीवन में अत्यंत बढ़ गया है, अतः उसकी जानकारी रखना आवश्यक हो गया है। प्रस्तुत कौशल विकास पाठ्यक्रम निम्नलिखित उद्देश्यों को ध्यान में रखकर बनाया गया है।

- ❖ पत्रकारिता से विद्यार्थियों का परिचय कराना और उन्हें उसकी बारीकियों तक ले जाना ।
- ❖ पत्रकारिता के स्वरूप और विभिन्न आयामों को विद्यार्थियों के समक्ष रखना ।
- ❖ पत्रकारिता कौशल विकास पाठ्यक्रम द्वारा विद्यार्थियों को रोजगार के नए अवसर प्राप्त कराना।
- ❖ छात्रों में अच्छे संप्रेषण कौशल एवं रचनात्मक कौशल का विकास करना और उनकी लेखन क्षमता को बढ़ाना ।
- ❖ एक पत्रकार को सही इंफॉर्मेशन प्राप्त करने के लिए रिसर्च करनी पड़ती है, अतः इस पाठ्यक्रम का एक उद्देश्य विद्यार्थियों में अच्छे रिसर्च कौशल का विकास करना भी है ।
- ❖ साथ ही पत्रकार के रूप में उनको कई चुनौतियों का सामना भी करना पड़ सकता है । उनमें कठिनाइयों को, चुनौतियों को दूर करने के कौशल का विकास करना भी इसका उद्देश्य है।
- ❖ विद्यार्थी विभिन्न प्रोफाइल अपना सकते हैं; जैसे- न्यूज रिपोर्टर, राइटर, एसोसिएट एडिटर, प्रूफ रीडर, फोटो जर्नलिस्ट आदि और उनको बड़े मीडिया हाउस में काम करने का मौका मिल सकता है, जिनमें टाइम्स ऑफ इंडिया, ए०बी०पी० न्यूज, जी० नेटवर्क आदि शामिल है ।

प्रगति आख्या

पत्रकारिता लोकतांत्रिक देश का एक अनिवार्य घटक है। जिसकी बुनियाद निष्पक्षता और लोक कल्याण पर आधारित है। निष्पक्ष हुए बिना देश, समाज के उत्तरोत्तर विकास में भागीदारी निभा नहीं सकते हैं। स्वतंत्रता आन्दोलन से लेकर अब तक पत्रकारिता ने देश में परिवर्तनगामी प्रयास किए हैं। महात्मा गांधी ने तो यहां तक कहा है कि मानव सेवा ही पत्रकारिता का एकमात्र उद्देश्य है। ये सच है कि भूमंडलीकरण के इस दौर में पत्रकारिता पूंजी के ज़द में आई है, लेकिन ये बात बतौर पत्रकार, नागरिक उसकी स्वायत्तता कैसे राष्ट्र उपयोगी बनाया जा सके। इस महत्वपूर्ण उपक्रम को युवाओं को इसे समझना अति आवश्यक है।

एक सबसे बड़े युवा आबादी वाले देश को विश्व में नेतृत्व देने के लिए आवश्यक है कि वह पत्रकारिता के महत उद्देश्य, प्रयोजनीयता को समझें। पत्रकारिता लोकतंत्र को एक ऐसी दृष्टि देने वाला सार्वभौमिक सोच है जिसमें वह जन आकांक्षाओं, विचारों को बेहतर ढंग से अभिव्यक्त कर सकता है। उसके अनुरूप जन नेतृत्व कर सकता है। पत्रकारिता का निदानात्मक स्वरूप देश, समाज को जागरूक करने, सार्वजनिक जड़ताओं, कुरीतियों, दुर्व्यवस्थाओं, दोषों

का परिहार कर युवाओं का मार्गदर्शन कर सकती है। समाज को बदलना पत्रकारिता का उत्तरदायित्व है। युवा ऊर्जा के केन्द्रीभूत भंडार हैं। उनकी रचनात्मक क्षमता का सदुपयोग पत्रकारिता के विविध आयामों द्वारा राष्ट्रहित

किया जा सकता है। एक बेहतर नागरिक बनाने में यह पाठ्यक्रम न केवल उपयोगी रहेगा। अपितु उनके स्वर्णिम कैरियर को नई उड़ान देगा।

इस कोर्स की अहमियत इस रूप में भी बहुत जरूरी है- वे देश, समाज के प्रति अपने उत्तरदायित्व को समझ सकते हैं। प्रमुख बिंदुओं को दृष्टिगत करते हुए इस पाठ्यक्रम को बनाया गया है। जिसमें छात्र-छात्राओं को सैद्धांतिक और पत्रकारिता प्रशिक्षण के दोनों माध्यमों (प्रिंट और इलेक्ट्रॉनिक) से प्रशिक्षित किया गया है-

1. नई जानकारीयां उपलब्ध करना और सामाजिक जनमत को अभिव्यक्ति देना।
2. स्वस्थ मनोरंजन की सामग्री देना, देश की कला और संगीत, संस्कृति के लोक और शास्त्रीय परम्परा से युवाओं को जोड़ना।
3. धार्मिक सांस्कृतिक का निष्पक्ष विवेचन करना।
4. सामान्य जन को उनके मौलिक अधिकारों के प्रति जागरूक करना।

5. कृषि, लघु कुटीर और बड़े उद्योगों की जानकारी देना और रोजगार के वैकल्पिक अवसर हेतु सूचनाएं देना।
 6. सरकारी नीतियों का विश्लेषण और प्रसारण करना।
 7. आम जनता को स्वास्थ्य के प्रति सतर्क करना। शिक्षा के प्रति जागरूक करना तथा सामाजिक समभाव, सौहार्द के वातावरण को बनाए रखने में देश, समाज की मदद करना।
- एक अच्छा पत्रकार योगी, उपयोगी, प्रयोगी, कर्मयोगी, सहयोगी जैसे मानवीय गुणों से सम्पन्न होना चाहिए। इस रूप में पत्रकारिता के क्षेत्र में कैरियर बनाने वाले युवाओं का मार्गदर्शन करना।

सघन कार्यशाला शिविर: 14-19/11/2025

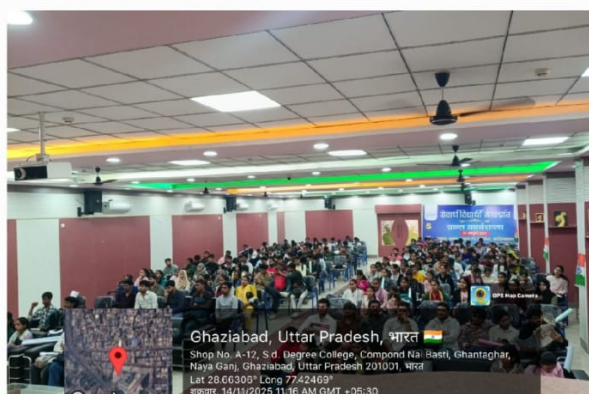
अध्ययन-अध्यापन माड्यूल

पत्रकारिता कौशल प्रशिक्षण पाठ्यक्रम सीमित समय में प्रिंट एवं इलेक्ट्रॉनिक, ई जनर्लिज़्म के सैद्धांतिक ज्ञान के साथ-साथ सभी विद्यार्थियों को हैंड्स ऑन ट्रेनिंग के माध्यम से प्रशिक्षित किया गया। तीनों माध्यमों में गहन अनुभव रखने वाले पत्रकार, लेखक श्री सुभाष अखिल पत्रकार (टाइम्स ऑफ इंडिया) द्वारा उन्हें गहन कार्यशाला द्वारा प्रशिक्षण दिया गया। पूरा पाठ्यक्रम जहां उन्हें पत्रकारिता के व्यापक स्वरूप से परिचित कराया। वहीं स्थानीय अखबारों में डेस्क पर कार्य करने की सुविधा भी दी गई। कुछ विद्यार्थी अपनी योग्यता के आधार पर स्थानीय अखबारों में अंशकालिक पत्रकार के रूप में कार्य भी कर रहे हैं। डिजिटाइजेशन के दौर की पत्रकारिता की चुनौतियों से बतौर पत्रकार, पत्रकारिता के महत उद्देश्यों से उन्हें जोड़ने का प्रयास किया गया। सूचना क्रान्ति के विस्फोटक दौर में विद्यार्थियों को मूल्यकेंद्रित पत्रकारिता के लिए मानसिक, नैतिक रूप तैयार रहने के लिए तैयार किया गया।

स्थानीय अखबारों तथा आकाशवाणी, दूरदर्शन में स्वतंत्र पत्रकारिता के मेरे लम्बे अनुभव से प्रस्तुतीकरण, रिपोर्टर रिपोर्टिंग, डिजिटल सम्पादन, विज्ञापन, संवाददाता तथा न्यूज़ रूम तथा पब्लिक क्षेत्र में पत्रकारिता कैसे की जाती है- दोनों परिस्थितियों में पत्रकारिता को संचालित करने का सघन प्रशिक्षण दिया गया। घरोंदा अनाथ आश्रम,

एम एम जी जिला अस्पताल की समस्याओं पर विद्यार्थियों द्वारा स्टोरी लिखने, प्रस्तुत करने का प्रशिक्षण भी दिया गया। अखबार के प्रत्येक पेज को कैसे तैयार किया जाता है-। प्रत्येक विद्यार्थी को वरिष्ठ पत्रकार, लेखक श्री सुभाष अखिल ने प्रशिक्षित किया। विद्यार्थियों द्वारा दो सत्र परियोजना के तहत पत्रकारिता के सैद्धांतिक विषय पर फाइल तथा अखबार के अलग-अलग पृष्ठों को कैसे बनाएं इसका चार्ट तैयार किया गया। साथ ही पत्रकारिता की लिखित परीक्षा भी सम्पन्न कराई गई। पत्रकारिता संचालन में महाविद्यालय एन ई पी समिति, संयोजक प्रोफेसर उर्विजा शर्मा, महाविद्यालय आंतरिक परीक्षा समिति के संयोजक डॉ० शैलेन्द्र अग्रवाल, बीएड तथा वाणिज्य संकाय के शिक्षकों तथा घरौंदा अनाथ आश्रम , महाविद्यालय प्राचार्या प्रोफेसर कमलेश भारद्वाज, सहयोगी डॉ० सुभाष अखिल, सुन्दर, फूलचंद्र का भरपूर सहयोग हुआ।

पत्रकारिता सघन शिविर की झलकियां





परिशिष्ट

लिखित परीक्षा प्रश्न-पत्र

पत्रकारिता

स्नातक तृतीय सत्र (कौशल प्रशिक्षण पाठ्यक्रम)

निर्देश: सभी प्रश्नों का उत्तर देना अनिवार्य है। अधिकतम 40 है। प्रत्येक प्रश्न के लिए दो अंक निर्धारित हैं। निम्न प्रश्नों के उत्तर का सही विकल्प चुनिए-

- 1- भारत का पहला समाचार पत्र कौन सा था-
 - A) दैनिक जागरण
 - B) बंगाल गजट
 - C) उदन्त मार्तण्ड
 - D) संवाद कौमुदी
- 2- हिन्दी का पहला समाचार पत्र कौन सा था
 - A) उदन्त मार्तण्ड
 - B) अमृत बाजार पत्रिका
 - C) केसरी
 - D) बंगाल गजट
- 3- जेम्स आगस्टस हिक्की किस समाचार पत्र से संबंधित थे-
 - A) संवाद कौमुदी
 - B) बाम्बे हैराल्ड
 - C) बंगाल गजट
 - D) मद्रास गजट
- 4- NEWS का अर्थ है-
 - A) चारों दिशाओं से प्राप्त खबरें
 - B) पूर्व दिशा
 - C) दक्षिण दिशा से प्राप्त खबरें
 - D) उत्तर दिशा से प्राप्त खबरें
- 5- समाचार पत्रों में खबरों के अलावा और कौन से प्रमुख तत्व होते हैं-
 - A) सम्पादकीय
 - B) फोटो
 - C) कार्टून
 - D) उपरोक्त सभी
- 6- अखबार में प्रायः कितने कालम होते हैं-
 - A) आठ
 - B) तीन
 - C) दो
 - D) एक
- 7- हिन्दुस्तान अखबार का मासपैग क्या है-
 - A) हिन्दुस्तान अखबार का नाम
 - B) सम्पादकीय
 - C) देश-विदेश समाचार
 - D) फीचर

8- भारतेन्दु हरिश्चन्द्र द्वारा सम्पादित पत्रिका का नाम क्या था?

- A) हरिश्चन्द्र मैगज़ीन
- B) ब्राह्मण
- C) हिन्दी प्रदीप
- D) आनंद कादम्बिनी

9- निम्नलिखित में से कौन सी पत्रिका बाल पत्रिका नहीं है-

- A) लोट पोट
- B) पराग
- C) नन्दन
- D) हंस

10- प्रिंट मीडिया के प्रमुख साधन है-

- A) अखबार
- B) पत्रिकाएं
- C) पोस्टर, पत्रफ्लैट
- D) उपरोक्त सभी

11- इलेक्ट्रॉनिक मीडिया के प्रमुख साधन नहीं है-

- A) रेडियो

- B) टेलीविजन
- C) एफ एम चैनल
- D) समाचार पत्र

12- 'ई जर्नलिज्म' का आशय क्या है?

- A) इन्टरनेट पत्रकारिता
- B) कम्प्युनिटी रेडियो
- C) टेलीविजन
- D) पत्रिका

13- भारत की प्रमुख न्यूज़ एजेंसी है-

- A) यूनीबार्ता
- B) पीटीआई
- C) हिन्दुस्तान समाचार
- D) उपरोक्त सभी

14- विदेश की प्रमुख न्यूज़ एजेंसी है-

- A) एसोसिएटेड प्रेस ऑफ अमेरिका (एपी)
- B) तास
- C) रायटर्स
- D) उपरोक्त सभी

15- अखबार में प्रायः कितने कॉलम होते हैं?

- A) आठ
- B) चार
- C) तीन
- D) एक

16- भारत में शुरुआती दौर में प्रिंटिंग प्रेस के प्रमुख केंद्र थे-

- A) मुंबई
- B) कलकत्ता
- C) मद्रास
- D) उपरोक्त सभी

17- राष्ट्रीय पत्रकारिता दिवस कब मनाया जाता है-

- A) 16 दिसम्बर
- B) 16 नवंबर
- C) 30 मई
- D) 5 जून

18- विभिन्न ताज़ी घटनाओं को समाचारों के रूप में परिवर्तित करते हैं-

- A) कवि
- B) पत्रकार
- C) लेखक
- D) सम्पादक

19- पत्रकारिता एक तरह से कौन-सा लेखन है-

- A) दैनिक इतिहास लेखन
- B) पुरातन समाचार लेखन
- C) पौराणिक प्रसंग लेखन
- D) कहानी-कविता लेखन

20- समाचार पत्र के लिए विज्ञापन क्यों जरूरी है-

- A) समाचार पत्र की लागत मूल्य निकालने के लिए
- B) अखबार को सुंदर बनाने के लिए
- C) लोकप्रिय बनाने के लिए
- D) कम्पनियों को फायदा पहुंचाने के लिए

ATTENDANCE SHEET			
M 3 SEM INTERNAL EXAM. Dec, 2025			
PATRAKARITA Code V0001009			
Roll NO	Name	Father's Name	Sign
240024103105	MOHD UBAID SAIFI	MOHAMMAD SHAHID	
240024103106	MOHD SAMEER	MOHD SHAMSHAD	
240024103109	MUSKAN	HARINANDAN SINGH	
240024103114	NEHA UPADHAYAY	BRAHMPAL UPADHAYAY	
240024103115	NIDA	HARUN MALIK	
240024103116	NIKHIL KUMAR	SHIV KUMAR	
240024103117	NIKHIL KUMAR	AJAY KUMAR	
240024103120	NISHA	BANARSI RAWAT	
240024103122	NITIN KUMAR	UMESH KUMAR	
240024103124	NUPUR TOMER	SHRIOM SINGH TOMER	
240024103127	PAYAL	RAJBABU	
240024103128	PIYUSH KUMAR	SUNDER KUMAR	
240024103135	PREETI	AKHILESH KUMAR	
240024103137	PRIYA	RAMVEER	
240024103142	RAHUL KUMAR	NARENDER KUMAR	
240024103143	RAHUL YADAV	MOOLCHAND YADAV	
240024103145	RANI SINGH	DURG VIJAY SINGH	
240024103150	RIYA SINGH	DURG VIJAY SINGH	
240024103151	ROHIT	RAJKUMAR	
240024103152	ROHIT	UMESH KUMAR	
240024103155	RUCHI	JAI SINGH	
240024103160	SAKIR	SABIR	
240024103165	SANGAM	SHAMBHU NATH JHA	
240024103170	SHAILESH SAXENA	CHETAN S. SAXENA	
240024103173	SHIVANI	AJAY KUMAR	
240024103177	SHOBHA	RAKESH KUMAR	
240024103180	SHUBHNIDHI YADAV	VIRENDRA YADAV	
240024103183	SIMRAN	LAXMAN MEHTO	
240024103188	SUHAIL	YUNUS SALMANI	
240024103191	SUMIT PAL	KHEMCHAND	
240024103192	SUMIT SRIVASTAVA	ANIL SRIVASTAVA	
240024103194	TANISHA	RAJESH KUMAR	
240024103195	TANISHQ	POORAN SINGH	
240024103197	TANNU	LOKESH	
240024103203	UDIT RAJPUT	LAXMAN THAKUR	
240024103206	VANDANA	RAJAN SINGH	
240024103208	VANSH VERMA	NAVNEET VERMA	
240024103213	VIKASH AHIRWAR	NANDU RAM	
240024103214	VINAY	SATISH KUMAR	
240024103219	VIVEK RANA	RANJEET SINGH RANA	
240024103220	YASH BAUDH	KIRANPAL SINGH BAUDH	
240024103222	YASH SHARMA	SANJAY SHARMA	
240024103223	YASH VERMA	SANDEEP KR VERMA	
240024103224	YOGESH	SONU KUMAR	

ATTENDANCE SHEET			
M 3 SEM INTERNAL EXAM. Dec, 2025			
PATRAKARITA Code V0001009			
Roll NO	Name	Father's Name	Sign
C240024103007	ABHISHEK RAJ	RAMESH KR MANDAL	
C240024103008	AKSHRA VERMA	KISHAN VERMA	
C240024103009	ALISHA	GYASUDDIN	
C240024103012	AMAN KUMAR	YOGENDRA SINGH	
C240024103016	ANJANA SHAH	SOHAN SINGH SHAH	
C240024103017	ANKIT VERMA	SATISH VERMA	
C240024103018	ANKIT YADAV	ADESH KUMAR YADAV	
C240024103019	ANKUR PAL	MUKESH PAL	
C240024103020	ANMOL	SACHCHIDANAND OJHA	
C240024103021	ANNU	SANJAY	
C240024103025	ANUSHKA SHARMA	SATISH CHAND SHARMA	
C240024103029	ASHISH PATEL	RAJU PATEL	
C240024103031	AVNEESH SHARMA	RAKESH SHARMA	
C240024103032	AYUSH PANWAR	SATISH KUMAR	
C240024103033	AYUSH SINGH	SUNDER LAL	
C240024103038	BHOOMIKA SHARMA	LALIT SHARMA	
C240024103039	BRIJESH MATHUR	RAJA RAM	
C240024103041	CHANCHAL	RAMESH SHARMA	
C240024103043	DAKSH SHARMA	RAJEEV SHARMA	
C240024103044	DEEPAK SONI	RAMESH CHAND SONI	
C240024103045	DEEPANSHI	RAJBABU	
C240024103048	DIMPAL	SANJAY KUMAR	
C240024103049	DIMPLE	SUNIL NISHAD	
C240024103051	DIPANSHU	YOGENDRA SINGH	
C240024103052	DIPANSHU SONI	RAJKARAN SONI	
C240024103053	DIVYANSH SAHA	RANJEET SAHA	
C240024103055	GAGANDEEP KAUSHIK	RAJNISH SHARMA	
C240024103057	GAURAV KUMAR	PREMPAL	
C240024103059	GUNGUN	YASH PAL SINGH	
C240024103060	HAMJA ANSARI	SHAZAD ANSARI	
C240024103063	HARSH KUMAR	RAVI KUMAR	
C240024103064	HARSH SADH	KRISHAN SADH	
C240024103065	HIMANSHI PAL	SUNIL KUMAR	
C240024103067	HIMANSHU KUMAR	RAJ KUMAR	
C240024103068	HIMANSHU PAL	KUNWAR PAL	
C240024103069	HIMANSHU PAL	RISHI PAL	
C240024103076	JYOTI RANI	RAVI	
C240024103079	KAMAL BANSAL	PAWAN BANSAL	
C240024103083	KARAN GAUTAM	OMPRAKASH GAUTAM	
C240024103084	KARTIK	RAJESH	
C240024103090	KULDEEP	MAHENDRA SINGH	
C240024103092	KUMKUM RANI	SAURAJ SINGH	
C240024103100	MAYANK SHARMA	ASHOK SHARMA	
C240024103103	MEGHA	JAIKARAN	

SHAMBHU DAYAL PG COLLEGE GHAZIABAD					
ATTENDANCE SHEET					
INTERNAL EXAM. Dec, 2025					
B.A SEM - 3					
SKILL Patrakarita					
ROOM NO	41	Date	20 NOV 2025	Time	11 AM
S.No.	ROLL NO.	Name	Father's Name		SIGN
1	RA240024101002	AADITYA BISHNOI	ANIL SINGH BISHNOI		
2	RA240024101009	ABHAY CHAUDHARY	BOONDER KUMAR		
3	RA240024101010	ABHINAV SHARMA	VINAY KR SHARMA		
4	RA240024101011	ABHISHEK	DEVENDRA SINGH		
5	RA240024101012	ABHISHEK	MANOJ		
6	RA240024101019	AJAY	TAJINDER ALAM		
7	RA240024101023	AMAN	VED PRAKASH		
8	RA240024101025	AMAN SINGH	DINESH SINGH		
9	RA240024101029	ANCHAL RANI	ANIL KUMAR		
10	RA240024101030	ANGEL	PARVEEN KUMAR		
11	RA240024101034	ANJALI	MAU VIRDI SRI		
12	RA240024101040	ANKIT SHARMA	ANIL SHARMA		
13	RA240024101048	ANMAN	MOHID ABAS		
14	RA240024101050	ARJUN	PREMAJ		
15	RA240024101051	ARVIND	LOKESH		
16	RA240024101057	ARYA TOMAR	ANIL SINGH		
17	RA240024101065	BALRAM SINGH	ASSET SINGH		
18	RA240024101066	BEAUTY RANI	SAMIR SINGH		
19	RA240024101067	BETINA	SUDER		
20	RA240024101068	BHAVESH KUMAR	HANDESH SINGH		
21	RA240024101072	BHIM	PRAMOD		
22	RA240024101080	CHITAN KUMAR	GOPICHAND		
23	RA240024101088	DEEPAKAR SHARMA	RAVEY SHARMA		
24	RA240024101089	DEEPAKSHU	SHY KUMAR		
25	RA240024101092	DEEPAKSHU KUMAR	SATINDRA SINGH		
26	RA240024101098	DISHA YADAV	SUDISH YADAV		
27	RA240024101099	DIVAKAR	RADHESHYAM		
28	RA240024101103	PALAK	SHAHANWAZ MALIK		
29	RA240024101107	DIYESH KUMAR	RAJESH KUMAR		
30	RA240024101112	DURGUN	RAJESH KUMAR		
31	RA240024101116	JARSH SHARMA	VINAY PAL SHARMA		
32	RA240024101125	HIRMANSHU KR RAJPUT	MUKESH KR RAJPUT		
33	RA240024101128	JPA	HAFIZ		
34	RA240024101129	JPA	HAFIZ		
35	RA240024101130	ILMA	ALIMUDDIN		
36	RA240024101133	ISHA	MANOJ KUMAR		
37	RA240024101134	ISHIKA BHADANA	SUNIL SINGH		
38	RA240024101143	JYTA TYAGI	SANJAY TYAGI		

Sign of inv.

SHAMBHU DAYAL PG COLLEGE GHAZIABAD					
ATTENDANCE SHEET					
INTERNAL EXAM. Dec, 2025					
B.A SEM - 3					
SKILL Patrakarita					
ROOM NO	42	Date	20 NOV 2025	Time	11 AM
S.No.	ROLL NO.	Name	Father's Name		SIGN
19	RA240024101144	JUHI	RAJ KR PRAKASHI		
40	RA240024101146	JYOTI	SHAMAM PAL		
41	RA240024101147	KAJAL	MANABEND SINGH		
42	RA240024101155	KAJAL	VINOD KUMAR		
43	RA240024101152	KAJAL	RAJUMAR SHARMA		
44	RA240024101154	KAJAL	PREM		
45	RA240024101155	KAJAL	VED PRAKASH		
46	RA240024101157	KAJAL KUMARI	RANJAN SINGH		
47	RA240024101169	KASHISH	VIROJITA		
48	RA240024101169	KAVITA SAINI	MAHAPAL SAINI		
49	RA240024101174	KHUSHI	DEVENDER		
50	RA240024101176	KHUSHI KASANA	KUNJER SINGH		
51	RA240024101178	KHUSHI SHARMA	TRIGUN SETHI		
52	RA240024101179	KHUSHI SHARMA	KUNY SHARMA		
53	RA240024101182	KIRAN	LOK SINGH		
54	RA240024101188	KM SAKNA NIGAR	MOHAMMAD JAWH HUSAIN		
55	RA240024101190	KRISH KUMAR	NAVAL SINGH		
56	RA240024101192	KUNJAL	PREM KUMAR		
57	RA240024101194	KUNJAL SHARMA	BRIJESH SHARMA		
58	RA240024101200	LAJU	RAJENDRA		
59	RA240024101204	LUCKY SHARMA	KUNJAL SHARMA		
60	RA240024101206	MANAK	HANMANT AJI		
61	RA240024101213	MANISHA	MANOJ		
62	RA240024101213	MANISHA TOMAR	PARVEEN TOMAR		
63	RA240024101217	MANVI KASHI	ANITA SAGAR		
64	RA240024101218	MANVI KASHI	SARU		
65	RA240024101219	MAYANK KUMAR	MANOJ KUMAR		
66	RA240024101227	MACHO WASEEM	KUNJAL NI		
67	RA240024101229	MADHIT KUMAR	CHANDRAPAL SINGH		
68	RA240024101231	MADHIT TIWARI	TIKAM TIWARI		
69	RA240024101232	MEENKA	SANDESH CHAND		
70	RA240024101233	MEENKA SHARMA	SATYENDRA SHARMA		
71	RA240024101237	MUSKAN	INTAR		
72	RA240024101240	MUSKAN	AMIT KUMAR		
73	RA240024101242	MUSKAN KHATUN	MOHAMMAD MUSTAF		
74	RA240024101245	NAHNA	MURSHI KUMAR		
75	RA240024101246	NAVANI BANILA	MANOJAN BANILA		
76	RA240024101248	NAVNEET BHAATI	VED PRAKASH		

Sign of inv.

SHAMBHU DAYAL PG COLLEGE GHAZIABAD					
ATTENDANCE SHEET					
INTERNAL EXAM. Dec, 2025					
B.A SEM - 3					
SKILL Patrakarita					
ROOM NO	43	Date	20 NOV 2025	Time	11 AM
S.No.	ROLL NO.	Name	Father's Name		SIGN
77	RA240024101253	NEHA	ANIL KUMAR		
78	RA240024101253	NEHA CHAUDHARY	PARVEEN CHAUDHARY		
79	RA240024101257	NIDA	MAHMOOD ALI		
80	RA240024101258	NIDHI CHAUDHARY	ANIL KUMAR		
81	RA240024101261	NIKHIL SHARMA	RAJENDRA PRASAD SHARMA		
82	RA240024101263	NISHA	WAZIMUDDIN		
83	RA240024101270	NISHU KASANA	SANJEEV KASANA		
84	RA240024101272	NITISH GUPTA	MANOJ KUMAR GUPTA		
85	RA240024101274	PALAK	PANJAJ		
86	RA240024101278	PARFOOL KUMAR	NIHARAN PANDET		
87	RA240024101279	PANUL	MUKESH SINGH		
88	RA240024101280	PAWAN KUMAR	SHY KUMAR		
89	RA240024101283	PAYAL	DESHAM		
90	RA240024101284	PAYAL	NETAJ		
91	RA240024101288	POOJA	RAJENDER SINGH		
92	RA240024101290	POOJA SHARMA	MAHESH SHARMA		
93	RA240024101295	PRAKASH KUMAR	MANOJ KUMAR		
94	RA240024101296	PRANAV TRIPATHI	VASHISTHA TRIPATHI		
95	RA240024101299	PRASHANT	RAJENDRA		
96	RA240024101301	PRASHANT SHARMA	BRI KR SHARMA		
97	RA240024101303	PRATIBHA SINGH	VIAJ SHANKAR SINGH		
98	RA240024101304	PRATIMA	UDY KAP		
99	RA240024101307	PREENA GAUTAM	ADITYA GAUTAM		
100	RA240024101309	PRINCE BANSAL	SUNIL BANSAL		
101	RA240024101311	PRINCE KUMAR	RAJESH KUMAR		
102	RA240024101312	PRITYANKA KUMARI	MANMATHAN PANDET		
103	RA240024101313	PRITYANSHU BHARTI	JALIT BHARTI		
104	RA240024101315	PUNIT KUMAR	PARVINDER PAL SINGH		
105	RA240024101317	RACHNA	RAJENDRA		
106	RA240024101318	RADEKA	AMIT KUMAR		
107	RA240024101320	RAJNI	PREMCHAND		
108	RA240024101321	RAJUL KUMAR	CHAYANAND PRASAD		
109	RA240024101322	RAJARDHAN	JITENDER		
110	RA240024101326	RANI JASWAL	MANOJ JASWAL		
111	RA240024101327	RAJANNA	TUJFAN		
112	RA240024101336	REKHA YADAV	UDY SHANKAR YADAV		
113	RA240024101337	RITVI GIRI	SANDEEP KUMAR		
114	RA240024101343	RUCHI JHA	MANJUN JHA		

ATTENDANCE SHEET					
INTERNAL EXAM. Dec, 2025					
B.A SEM - 3					
SKILL Patrakarita					
ROOM NO	44	Date	20 NOV 2025	Time	14 AM
S.No.	ROLL NO.	Name	Father's Name		SIGN
115	RA240024101344	ROHIT KUMAR	MAHENDRA PRASAD		
116	RA240024101345	ROHIT PANCHAL	HEERA LAL		
117	RA240024101349	RUCHI	BALVEER		
118	RA240024101350	RUKEIYA	KHAN MUHAMMAD		
119	RA240024101352	SABIR KHAN	SIRAJUDDIN		
120	RA240024101356	SAGAR	MEGHRAJ SINGH		
121	RA240024101360	SAKIB KHAN	JAHEER KHAN		
122	RA240024101366	SAKSHI SHARMA	PAWAN SHARMA		
123	RA240024101368	SALMAN ALAM	MD SAHEB ALAM		
124	RA240024101370	SAMEER	RAHISUDDIN		
125	RA240024101372	SANA	NAFEES		
126	RA240024101375	SANIYA	ARIFE		
127	RA240024101376	SANJANA RANI	SATENDRA KR SINGH		
128	RA240024101381	SHARIB	MOHAMMAD MOMEN		
129	RA240024101383	SHEETAL	SUNIL KUMAR		
130	RA240024101384	SHEETAL SAINI	SUNIL KUMAR		
131	RA240024101386	SHIVA YADAV	SURENDRA YADAV		
132	RA240024101387	SHIVAM	RAJESH CHANDRA		
133	RA240024101390	SHIVANI BANSAL	SARWAN		
134	RA240024101396	SHOBHIT SINGH	AVANEESH SINGH		
135	RA240024101402	SIMRAN	SATPAL SINGH		
136	RA240024101409	SONIYA	HARENDRA SINGH		
137	RA240024101412	SUHAIL KHAN	HASNAIN		
138	RA240024101418	SWATI	SATISH CHAND		
139	RA240024101420	SWEETI KUMARI	SUDHIR		
140	RA240024101430	TISHA RANI	VINOD KUMAR		
141	RA240024101432	UPASANA	KAMENDRA		
142	RA240024101433	VANI	GOVIND		
143	RA240024101434	VANSH SHARMA	DIWAKAR SHARMA		
144	RA240024101436	VANSHIKA	AMIT KUMAR		
145	RA240024101437	VANSHIKA	BRIJESH		
146	RA240024101438	VARSHA	ASHOK KUMAR		
147	RA240024101441	VARSHA RAJAK	BHUBHUL PRASAD RAJAK		

ATTENDANCE SHEET					
INTERNAL EXAM. Dec, 2025					
B.COM 3 SEM					
SKILL PATRAKARITA					
ROOM NO 45		Code V0001009			
S.No.	ROLL NO.	Name	Father's Name	Time	SIGN
1	RC240024103007	ABHISHEK RAJ	RAJESH KR MANDAL		
2	RC240024103008	AKSHRA VERMA	KISHAN VERMA		
3	RC240024103009	ALISHA	GYASUDDIN		
4	RC240024103012	AMAN KUMAR	YOGENDRA SINGH		
5	RC240024103016	ANJANA SHAH	SOHAN SINGH SHAH		
6	RC240024103017	ANKIT VERMA	SATISH VERMA		
7	RC240024103018	ANKIT YADAV	ADESH KUMAR YADAV		
8	RC240024103019	ANKUR PAL	MUKESH PAL		
9	RC240024103020	ANMOL	SACHCHIDANAND DIXHA		
10	RC240024103021	ANNU	SANJAY		
11	RC240024103025	ANUSHKA SHARMA	SATISH CHAND SHARMA		
12	RC240024103029	ASHISH PATEL	RAJU PATEL		
13	RC240024103031	AVNEESH SHARMA	RAJESH SHARMA		
14	RC240024103032	AYUSH PANWAR	SATISH KUMAR		
15	RC240024103033	AYUSH SINGH	SUNDER LAL		
16	RC240024103038	BHOOMIKA SHARMA	JALIT SHARMA		
17	RC240024103039	BRIJESH MATHUR	RAJA RAM		
18	RC240024103041	CHANCHAL	RAJESH SHARMA		
19	RC240024103043	DAKSH SHARMA	RAJESH SHARMA		
20	RC240024103044	DEEPAK SONI	RAJESH CHAND SONI		
21	RC240024103045	DEEPANSHI	RAJBARU		
22	RC240024103048	DIMPAL	SANJAY KUMAR		
23	RC240024103049	DIMPLE	SUNIL NISHAD		
24	RC240024103051	DIPANSHU	YOGENDRA SINGH		
25	RC240024103052	DIPANSHU SONI	RAJAKRAN SONI		
26	RC240024103053	DIVYANSH SAHA	RAJVEET SAHA		
27	RC240024103055	GAGANDEEP KAUSHIK	RAJNISH SHARMA		
28	RC240024103057	GAURAV KUMAR	PREMPAL		
29	RC240024103059	GUNGLUN	YASH KUMAR		
30	RC240024103060	HARJIA ANSARI	SHAMAZ ANSARI		
31	RC240024103063	HARSH KUMAR	RAVI KUMAR		
32	RC240024103064	HARSH SADH	KRISHAN SADH		
33	RC240024103065	HIMANSHI PAL	SUNIL KUMAR		
34	RC240024103067	HIMANSHU KUMAR	RAJ KUMAR		