YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution Shambhu Dayal College

- Name of the Head of the institution Prof Akhilesh Mishra

- Designation Principal

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 012043733329

- Mobile no 9871157183

- Registered e-mail ssgzb024@yahoo.com

- Alternate e-mail ssgzb024@gmail.com

- Address SD PG College, Ghaziabad

- City/Town Ghaziabad

- State/UT Uttar Pradesh

- Pin Code 201001

2.Institutional status

- Affiliated /Constituent Affiliated

- Type of Institution Co-education

- Location Urban

- Financial Status UGC 2f and 12(B)

- Name of the Affiliating University **C C S University,Meerut**

- Name of the IQAC Coordinator **Dr Shilpy Jindal**

- Phone No. **9891985577**

- Alternate phone No. **01202833251**

- Mobile **9891985577**

- IQAC e-mail address **iqacsdcollege@gmail.com**

- Alternate Email address **shilpyjindal2014@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)
https://sdpgcollegegzb.com/wp-content/uploads/2024/04/accepted-2021-22.pdf

4.Whether Academic Calendar prepared during the year?
Yes

- if yes, whether it is uploaded in the Institutional website Web link:
https://sdpgcollegegzb.com/wp-content/uploads/2024/08/Academic-Calendar-23-24.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.52**	**2008**	**16/09/2008**	**15/09/2013**

6.Date of Establishment of IQAC **01/02/2010**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines
Yes

- Upload latest notification of formation of IQAC
View File

9.No. of IQAC meetings held during the year   **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC of the college encourages teachers to use ICT tools in classroom teaching practices. Feedback from students is collected and then analyzed for quality enhancement and improvement of the college. The IQAC proposed to initiate various green practices to maintain an eco-friendly college campus. The IQAC suggests and helps teachers to conduct extra classes for slow learner students.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
CAS	**CAS completed of eligible faculty members**
Skill Devlopment Course	**Many skill devlopment course planned and executed**

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Management Committee	**05/02/2024**

     10-09-2025 02:35:21

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Shambhu Dayal College
• Name of the Head of the institution	Prof Akhilesh Mishra
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	012043733329
• Mobile no	9871157183
• Registered e-mail	ssgzb024@yahoo.com
• Alternate e-mail	ssgzb024@gmail.com
• Address	SD PG College, Ghaziabad
• City/Town	Ghaziabad
• State/UT	Uttar Pradesh
• Pin Code	201001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	C C S University,Meerut
• Name of the IQAC Coordinator	Dr Shilpy Jindal
• Phone No.	9891985577

• Alternate phone No.	**01202833251**
• Mobile	**9891985577**
• IQAC e-mail address	**iqacsdcollege@gmail.com**
• Alternate Email address	**shilpyjindal2014@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)	https://sdpgcollegegzb.com/wp-content/uploads/2024/04/accepted-2021-22.pdf

4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://sdpgcollegegzb.com/wp-content/uploads/2024/08/Academic-Calendar-23-24.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.52**	**2008**	**16/09/2008**	**15/09/2013**

6.Date of Establishment of IQAC	**01/02/2010**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	**4**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**No**

• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC of the college encourages teachers to use ICT tools in classroom teaching practices. Feedback from students is collected and then analyzed for quality enhancement and improvement of the college. The IQAC proposed to initiate various green practices to maintain an eco-friendly college campus. The IQAC suggests and helps teachers to conduct extra classes for slow learner students.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
CAS	CAS completed of eligible faculty members
Skill Devlopment Course	Many skill devlopment course planned and executed

13.Whether the AQAR was placed before statutory body?	**Yes**
• Name of the statutory body	

Name	Date of meeting(s)
College Management Committee	05/02/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2024	22/02/2024

15.Multidisciplinary / interdisciplinary

A holistic learning approach transcending traditional disciplinary boundaries will allow students to concentrate on integrated skill development. This comprehensive educational model is systematically applied across all skill-focused programs, encompassing undergraduate courses, with a specific emphasis on the inclusion of essential soft-skills training facilitated through the placement Cell. The curriculum's inclusive structure is designed to offer adaptability in course selection This framework will empower students to select optional or elective subjects that align with their career objectives. The institution also hosts annual festivals, such as SkillFest, which serve as platforms for students from various programs to exhibit their talents and engage in interdisciplinary collaboration. Furthermore, the curriculum incorporates credit-based courses in area like community engagement, environmental education, and interdisciplinary studies, including programs like NCC and NSS, all of which aim to enhance the students' skill sets and foster comprehensive development.

16.Academic bank of credits (ABC):

The Academic Bank of Credits (ABC), a central component of the National Education Policy (NEP) 2020, is designed to provide students with enhanced flexibility in pursuing their academic objectives. This system enables students to accumulate, store, and transfer credits earned through institution-based programs, internships, multiple entry and exit points, and technology-enabled online courses. By selecting credits aligned with their individual aspirations, students are no longer constrained by the fixed duration of degree programs or by specific academic fields. Furthermore, this system allows universities to acknowledge and assess students' skill enhancements at their discretion, thereby promoting a more holistic evaluation based on accumulated academic credentials. For the effective implementation of ABC, universities must establish digital repositories for the secure storage and issuance of credits, supported by comprehensive documentation. Additionally, it is crucial to develop the necessary infrastructure to facilitate peer-to-peer credit transfers between universities and institutions. We are actively engaged in the implementation of the Academic Bank of Credits (ABC) system for our students, ensuring the evaluation of their earned credits across various courses in accordance with university regulations

17.Skill development:

Training in soft skills equips students with a comprehensive understanding of the practical application of skills in today's work environment. To meet the needs of Patrician school students, the curriculum incorporates examples, case studies, and exercises tailored to their context. The primary objective is to provide students with relevant, real-world examples that enhance their learning experience. Case studies are employed to demonstrate dialogues, interactions, and reactions encountered in everyday life, with the aim of improving students' quality of life in both professional and social settings. This training empowers learners to apply newly acquired knowledge and skills across various contexts, supporting the acquisition of language fundamentals, the development of conversational proficiency, the interpretation of diverse speech sounds, the attainment of accurate pronunciation, and the recognition of nonverbal communication in both formal and informal environments. Various interview scenarios are utilized to teach students effective communication, public speaking, ethical values, business presentation etiquette, self-esteem enhancement, personality development, teamwork, group debates, and confidence building. The institution has established Memoranda of Understanding (MoUs) with various skill partners who provide specialized training to students, enhancing their knowledge and boosting their confidence. These resources will be leveraged to develop an effective skill development strategy for students, utilizing methods such as group discussions, brainstorming sessions, expert interactions, training programs, and workshops, in alignment with the guidelines of the National Education Policy (NEP). Additionally, the institution offers a wide range of non-academic and co-curricular activities, including seminars, health camps, social awareness initiatives, and NCC/NSS programs, which enable students to broaden their learning experiences while instilling humanistic and ethical values. The college also has active cultural and environmental committees that organize youth festivals, providing platforms for students to explore various skill development approaches. Furthermore, the college offers courses such as Basic Communicative Skills, Computer Literacy Programs, Social Work, Indian Tribal and Folk Art, and many more, to enrich the students' educational journey.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The implementation of Indian Knowledge Systems at Shambhu Dayal College marks a significant step in integrating traditional wisdom with modern education through the value-added course,

"Bhartiya Gyan Parampara." This initiative not only enhances the academic curriculum but also fosters a deep sense of cultural pride and identity among students. In addition, the college has organized numerous workshops and seminars focused on Indian Knowledge Systems. By embracing these programs, the college seeks to prepare its graduates to excel in their respective fields while also developing into informed citizens with a profound appreciation for India's rich cultural heritage. Faculty members have been equipped with the necessary skills to offer online courses through Learning Management Systems (LMS) and have pursued certifications via online platforms. Their expertise in curriculum design and pedagogy is further refined through participation in curriculum development workshops and Board of Studies meetings. Additionally, students are encouraged to obtain certifications through recognized online platforms such as SWAYAM and NPTEL, thereby enhancing their academic and professional qualifications.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college has taken proactive measures to align its curriculum with Outcome-Based Education (OBE), reflecting a significant shift in educational approaches that emphasize student learning outcomes and competencies. Key strategies implemented by the college include: Defining Learning Outcomes: The college begins by clearly articulating the expected learning outcomes for each program or course, which delineate the knowledge, skills, and attitudes that students should acquire by the completion of their education. These outcomes serve as the foundation for curriculum development. Curriculum Mapping and Design: Curriculum mapping ensures that the course structure is meticulously aligned with the defined learning outcomes, fostering a coherent and logical progression of learning activities throughout the program.Competency-Based Assessment: The college employs both internal and external assessment methods to evaluate students' attainment of the defined learning outcomes. This approach integrates formative assessments, such as assignments and projects, with summative assessments, including exams and practical evaluations, to provide a comprehensive measure of student competencies.Through this the college ensures that its educational programs are designed to meet the highest standards of academic excellence, fully preparing students for their future professional and personal endeavors.

20.Distance education/online education:

Extended Profile

1.Programme

1.1	**263**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	**2491**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2	**1542**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3	**802**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	**41**
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	**63**

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1 Total number of Classrooms and Seminar halls	**30**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**0**
4.3 Total number of computers on campus for academic purposes	**70**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery through a meticulously planned and documented process, overseen by structured committees at both the Department and Institution levels. These committees, incorporating feedback from students, academia, industry, and alumni, regularly review and plan the Academic Calendar, aligning it with the affiliating University's schedule to integrate curricular and co-curricular activities that achieve desired outcomes.

The curriculum emphasizes an interdisciplinary approach, fostering a comprehensive understanding of scientific, technological, societal, and environmental issues in a global context. The Time Table Committee designs schedules that consider infrastructure and student strength, while faculty members prepare detailed lecture plans focused on enhancing employability and entrepreneurial skills.

The Institution employs diverse teaching methods to ensure

effective implementation, including quizzes, group discussions, debates, and ICT-based platforms like Moodle and Google. Regular meetings review curriculum delivery, with activities documented for optimal resource use. The curriculum, reflecting societal and technological trends, is accessible on the Institution's website. Aligned with the National Education Policy 2020 (NEP-2020), the Institution introduced the Choice Based Credit System (CBCS) in most programs from 2021-2022, increasing academic flexibility and employability. Additionally, value-added courses under Skill Development programs enhance undergraduate education. This comprehensive approach ensures curriculum delivery is effectively implemented and thoroughly documented.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://sdpgcollegegzb.com/courses/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institute's academic calendar outlines key dates for internal and external examinations, co-curricular and extracurricular activities, and vacation periods, guiding both faculty and students. Prepared at the start of each academic session by the Academic Planning Committee and IQAC, it covers major academic events and schedules for Add-on courses conducted by all departments throughout the semester. Class schedules and Internal Assessments adhere to this calendar, aligning with the University's academic framework. To prepare students for academia and employability, the institution organizes seminars, workshops, career counseling, and developmental activities. The calendar, accessible via the institution's website, Academic Manual, and social media, ensures transparent planning of syllabus coverage and examinations. Following the guidelines of Ch. Charan Singh University, Meerut, the institution integrates Continuous Internal Evaluation (CIE) through various methods, including assignments, quizzes, and practical assessments like Viva-Voce and project work.

Additionally, the calendar includes Co-curricular Activities such as exhibitions, field visits, guest lectures, and placement activities. It also highlights Extracurricular Activities like

inter-college sports competitions, poster competitions, mental health workshops, Entrepreneur Awareness Programs, and alumni meets, fostering a holistic educational environment.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sdpgcollegegzb.com/wp-content/uploads/2024/08/Academic-Calendar-23-24.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

15

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2855

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institute is committed to providing a comprehensive educational experience by integrating professional ethics, gender sensitivity, human values, environmental consciousness, and sustainability into its curriculum. This holistic approach is developed in collaboration with academicians and industry professionals to ensure that the curriculum meets contemporary

needs. The committee conducts workshops and seminars aimed at enhancing the capacities of students and faculty, with a particular focus on gender sensitivity and empowerment.

The college places a strong emphasis on the cultivation of human values and professional ethics as integral components of its educational philosophy. To foster these qualities, the college offers a variety of extracurricular activities designed to encourage students to adopt a scientific outlook and develop social awareness. Initiatives such as wisdom lectures, NSS (National Service Scheme) , NCC (National Cadet Corps) programs, as well as the observance of national days like Independence Day and Republic Day, play a significant role in instilling these core values.

In addition, the college is actively engaged in social responsibility initiatives, organizing health and hygiene awareness programs, medical camps, and blood donation drives. These activities not only contribute to the personal development of students but also emphasize their role as responsible citizens committed to the well-being of the community. Through these efforts, the college seeks to create a learning environment that nurtures ethical leadership and civic engagement.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

16

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

765

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	https://sdpgcollegegzb.com/wp-content/uploads/2024/08/feedback-and-action-taken-report-2023-24.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sdpgcollegegzb.com/wp-content/uploads/2024/08/feedback-and-action-taken-report-2023-24.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2491

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1542

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes special programs for slow learners and advanced learners.

Policy of our Institute for slow learners and advanced learners

The institution assesses the learning levels of the students after admission and organizes special programs for slow learners and advanced learners. The college teachers give special attention to the slow learners and they are asked to sit in the front row of the class. The slow learners are given extra time to clarify their doubts in the department. Tutorials are arranged for the slow learners as per their need.

Advanced learners are encouraged to go library, search web links for further and deeper study in the subject. They are encouraged to enroll in MOOC Courses-Swayam to additional learning and reference material. They are motivated to participate in the seminar and they are given problem solving assignments and projects to enhance their skills.At the beginning of every academic year, the newly admitted students are given orientation programs to create awareness on academic and ethical conduct during his/her tenure in College. Awareness programs are conducted to orient the students on the rules and regulations, and the code of conduct that govern them during the course of study at College.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2491	**41**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods, such as experiential learning, participative learning and problems solving methodologies are used for enhancing learning experiences

The teaching-learning process is one major objective and the strength of our college. Studentsare given a right blend of traditional and modern methods to make learning student-centric and a rewarding experience.Experiential learning, participative learning and problems solving methodologies are well adopted to ensure the holistic development of studentsand facilitate life-long learning and knowledge management. Teachers create a central node on the mind map to provide students with freedom to expand and develop new ideas. This develops the creativity of the students.Participatory Learning Technique (PLT) is a way of organizing the classroom that motivates learners to participate in the act of teaching, a peer-based learning process. In this way, learning is focused on increased student participation, so it is basically student centered. This is the reason that our college provides a platform of participatory learning to the students through many activities. For Real time exposure students are encouraged to participate in competition at various levels.

File Description	Documents
Upload any additional information	View File
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in

maximum of 200 words

This year after NEP implementation our college has started eight new skill development courses out of which two courses Certificate course computer and Fundamental of IT helps student for enhancing their ability of IT and computer.For this purpose two new computer labs with internet facility established.The library has been modernized with internet access.Online book reservation and book search are available.Departments uses Google classroom,youtube videos,youtube channel link,E-content,powerpoint presentation,and adopted online teaching classes threw googlemeet,zoom,google classroom etc.college facebook page is also used for online live lectures,presentations and programme .post graduate students also present their presentation and project work on projector and threw powerpoint.online quiz and other activities are conducted by allthe departments.we have fully equipped two auditorium for online programme related to higher education,ugc,e-pathshala etc. The institute provides an E-learning atmosphere in the classroom also . Besides traditional teaching all faculty members are using all possible online sources to expose the students for advanced knowledge and practical learning . The college provides facilities of E learning such as a digital library. Our teachers have always been present for online and offline modes of delivering computer skills and problem solving . Students have shown overwhelming participation starting from enrolling into the programme to finallearning and assuming with massive presence.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

41

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

41

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

38

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

752

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution is steadfast in its commitment to making the IA system transparent, equal, and dependable. Transparency in the manner of assessment is ensured by effective communication with students well in advance about the assessment's structure, marking distribution system, platform, and general expectations of the findings. (i) Internal Assessment Schedule: Students are informed well in advance of the proposed IA schedule, syllabus, and marking scheme. S.D PG College follows the CCSU Academic Calendar and plans its IA week in accordance with the University's overall requirements. (ii) Attendance Benefits: These are awarded to students who participate in various competitions and events on behalf of the College. (iii) Multi-Pronged Assessment Approach: According to the College, Page 16/54 29-09-2023 10:17:25 Annual Quality Assurance Report of SHAMBHU DAYAL COLLEGE academic disciplines with different learning outcomes do not lend themselves to the "one size fits all" evaluation methodology. As a result, the manner of evaluation varies depending on the subject.(iv) Improvement exams and Assignments: Faculty members administer improvement exams to provide students with a reasonable opportunity to improve their grades. (v) Grievance Resolution and Student Marks Vetting: It is assured that marks are vetted by each student prior to submission by the College to the University. Furthermore, students are given theoption to address any IA concerns.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

(i) Effective Communication and Documentation: To reduce complaints at the source, a high level of transparency is used. Internal assessment scores are documented on paper or electronically. These are communicated to their individual students by the relevant Faculty Members and are afterwards placed on the College's institutional website by the Computer Centre. (ii) Communication Timeline: The communication time frame and procedure, if applicable, are also documented online. A student can use a two-tier grievance system: 1. Tier 1: After being reviewed in class, individual faculty members return answer sheets for internal written tests to students, and any objections they may have about the grades granted and the criteria used are swiftly addressed. 2. Tier 2: At the College level, there are Committees for the redressal of grievances linked to evaluation, namely the Internal Assessment Monitoring Committee and the Internal Assessment Moderation Committee, which review and handle grievances. (iii) Feedback channels for Strategy Change: Departmental Meetings, IQAC, Staff Council, and formal and informal feedback channels guarantee that changes in the strategy and action planare adopted in a timely manner.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Nil

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College incessantly evaluates the attainment of the same in order to track outcomes and provide timely support as required. Teaching Plans: At the outset, teaching plans as prepared by individual teachers are submitted to the Teacher-In-Charge of the respective Department for their feedback. The same are also reviewed by the IQAC. Weekly tutorials: Tutorials provide an ideal forum for one-to-one interaction where the individual requirements of students are addressed in a close-knit student group. Remedial Classes: The College is also pro-active in providing remedial classes to assist those students who require special attention. University Examination: At the end of each semester, student performance is evaluated based on the University examination along with Internal Assessment (IA). These assessment figures aretracked and deliberated by the institution in a calibrated manner. Regular Feedback: Student Satisfaction Survey feedback is sought from students to gain insights into the teaching learning process and understand the performance of the institution and possible avenues for improvement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

545

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File]
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://sdpgcollegegzb.com/wp-content/uploads/2024/07/SSS-Report-2023-24-1-1-1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

20,00,000/-

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

18

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

02

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our college is one of the premier higher education institutions in the vicinity of Ghaziabad District. The college has the academic ambience and a conducive atmosphere. To fulfill the Instiutional Vision and Mission statement, our esteemed Management is very much quality conscious and always supports the Institution by providing matching financial assistance for the augmentation of infrastructural facilities and also enhancement of necessary learning facilities. For example; (a) Upgraded and updated computer labrorotory; (b) enhanced high bandwidth internet connectivity and extension of wi-fi provision for the entire campus; (c) Installation of an elevator to allow students with physical disabilities to access upper floors of the college.College has research committee which guides college staff and students for research projects.S.D.(PG) college encourages students not only to absorb current knowledge but also to be enterprising and try to create new knowledge, products and ideas. Students and Faculty members in S.D.P.G. College are encouraged to apply technology to address societal needs and support is offered for research initiatives and patent acquisition etc. The college is taking strong initiatives in organizing events like awareness meets, workshops, and seminars on entrepreneurship. Students and faculty also benefit from direct interactions with successful entrepreneurs,gaining insights and inspiration from industry leaders.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

04

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

19

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	_View File_

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

11

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	_View File_

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NSS and NCC Cell of S.d.p.g. College organize organize various extension activities in the neighborhood community with an aim to engage its students beyond the confines of the classroom and empower them to become active contributors to their communities and plays an important role in sensitizing students to social issues and holistic development. Extension activities serve as platforms for raising awareness about pressing social issues such as poverty, homelessness, environmental degradation, and inequality. Through workshops, seminars, and community outreach programs, students gain insights into the root causes and consequences of these issues, sparking critical dialogue and action. By actively participating in outreach initiatives such as feeding the homeless, organizing educational workshops for underprivileged children, or advocating for human rights, students witness firsthand the realities faced by marginalized communities.Extension activities encourage students to critically reflect on their privilege, biases, and societal structures that perpetuate injustice and inequality. Through dialogue, literature, and community engagement, students develop a deeper understanding

of systemic issues and explore ways to address them through collective action and advocacy.They leverage their voices, networks, and resources to challenge stereotypes, promote inclusivity, and campaign for policy reforms that uphold human rights and environmental sustainability.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

08

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

496

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

nil

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

09

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Higher education is the key to fulfill intensive and extensive knowledge requirement for research and development.Infrastructureplays a great role to achieve excellencein teaching and research.In order to create and enhance the infrastructure that facilitates effective teaching and learning,the policy is framed according to the strength of students.At the institutional level ,it is our constant endeavor to do as much as we can for the creation and enhancement of infrastructure that facilitates effective teaching and learning.The college has adopted techniques to make teaching more effective.Apart from this ,facilities like wi-fi,internet,computer lab and enriched library are available in the institution.38classrooms,3 staffrooms,2 seminar halls,2 computer lab,1girls common room,1auditorium have been constructed by the college.A number of steps have been taken to renovate lab,classrooms,office,boardroom etc to improve the effectiveness of teaching and other academic activities.

Seminar hall-The college has two well equipped seminar halls.These are regularly used for conducting college,state and national level seminars.The students are regularly encouraged for active

involvement in paper presentation,group discussions,PPT presentation etc

. Laboratories-The departement of Psychology and Geography have well equipped labs.

Library-The college has a rich library.Open access to stack for PG students and research scolars is provided.A reading room with reference books,encyclopedia,journals,newspapers is open for both students and staff members.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://sdpgcollegegzb.com/amenities/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution gives utmost importance to the overall development of the students and organizes various sports,games and cultural activities on campus regularly. There is a field outside the college where in students practice various outdoor games like Badminton,Vollyball,Kabbadi, kho-kho etc.Our sports committee organises various sports events for students. The institutional cultural committee conducts various cultural activities like dance,song,plays, essay, debate,recitation ,quiz,extempore,rangoli,mehendi,english and hindi elocution etc.All such activities are conducted different days every year.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://sdpgcollegegzb.com/gallery/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://sdpgcollegegzb.com/amenities/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	*View File*

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5969370

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	*View File*

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The sheer number of available books and the latest available facilities are indicative of the academic richness and curricular diversity of the college.The library plays a central role in enhancing the quality of academic and research environment in education institutions.The institute library is a place in the institute where huge collection of academic books,journals,magazines ,research projects,rare books,other knowledgeable books,and newspapers are kept.These books are made available to the students to increase their knowledge and understanding of various subjects.The college library is an important hub of student life. There students can check out books,conduct their research ,find a quiet place to study,and may be even flip through magazines.The student can extend their search with use of lots of academic A class books and journals etc.made

available in the library.The college library exhibits positive impact on the academic achievement of the student.Students can perform better during examination and placement as student are explored to the knowledge through various means.The library has active subscription to reputed newspapers,magazines,encyclopedia and yearbooks.The library is well equipped with computers,and broadband,wi-fi and provides access to e-journals and e-books.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://sdpgcollegegzb.com/amenities/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

29342

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

4945

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution is subscribed to a dedicated wi-fi service provider who regularly maintains the structural and functional aspects of the facility. In addition there is a dedicated institutional committee comprising the spirited faculties of the college with functional IT savvy to look into the matters of ICT.The college has internet connectivity of band width 100MBPS. The campus is wi-fi enabled to promote digital flow.Hence paperless ambience is trying to maintained as per Indian Green Building Council norms with least paper use. Faculty and students can avail the wi-fi facilities 24*7,365 days with common user-id.Internet facility is provided in all the classrooms,laboratories through wi-fi. Dedicated two computer labs with 60-60 desktops are provided for browsing and accessing e-resources.The institute has an internet registered domain name www.sdpggzb.in using which it provide its own email facility to staff and students.All faculty members has there own institutional email Ids.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

120

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3771881

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college employs a transparent procedure for the maintenance and utilization of physical,academic and support facilities through functional committees and sub-committees comprising teaching and non teaching staff.There are regular lab attendants for upkeep and maintainance of attached laboratories(In psychology and geography departments).They monitor and record lab visits of the students as the standard laboratory operational procedure.

Similarly ,maintanance and upkeep of other infrastructural facilities like sports,libraries,auditorium etc. is done by dedicated committees comprising spirited faculties of the college following transparent procedure for purchase and employment of assets.Maintenance of the campus cleanliness and monitiring is done by a band of institutional regular and self financed employs.Cleanliness of the corridors, classrooms,laboratories and all other premises is maintained regularly by designated workers and monitoring officers.The department in-charges and the principal of the college carry out regular inspections of the premises for the status of cleanliness.The college building committee working under the principal and management carries out maintenance of the building structure along with renovation and construction of extention or new facility.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://sdpgcollegegzb.com/amenities/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

113

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

`00`

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://sdpgcollegegzb.com/wp-content/uploads/2024/08/report-compilation_merged.pdf
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`170`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`170`

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

30

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

15

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

05

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

41

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students play a vital role in both administrative and extracurricular activities, ensuring their voice is heard and contributing to the holistic development of the institution. In administrative functions, students often participate through student councils or representative bodies, offering feedback on policies, campus welfare, and academic initiatives. Their involvement fosters transparency and ensures decisions are aligned with the needs of the student community.

In co-curricular activities, students actively engage in academic clubs, competitions, workshops, and conferences, honing their skills beyond the classroom. These activities not only reinforce learning but also encourage collaboration, leadership, and critical thinking.

Extracurricularly, students are involved in sports, cultural events, and social outreach programs. Through sports teams, drama clubs, music bands, and volunteering initiatives, students enhance their creativity, physical fitness, and sense of social responsibility.

This comprehensive participation prepares students for leadership roles, enriches their educational experience, and strengthens

their connection to the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a strong alumni association .The Alumni is a strong support to the Institution. The Institution nurtures the alumni association to facilitate them to contribute significantly to the development of the Institution through various activites like admission , feedback regardig instuition. The alumni's of the college are placed in the different corporate sector, education, business, professional fields, media industry, political field, social work, academics and accessories. The association is engaged in different social activities. The Alumni Association organised many medical camps where free immuniy booster medicines and medical check up was provided to of the people different panchayats in collaboraton with GGF during covid 19. The members of Alumni Association also perform other extension activities and

extends their helping hands in admission.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

GOVERNANCE, LEADERSHIP, and MANAGEMENT reflect and are in tune with the vision and mission of Shambhu Dayal College. An academic community dedicated to the holistic education of future leaders who will demonstrate innovation in their professional competencies, integration in their personal lives, and inclusion in their social contribution. The institution today holds thetorch of illuminating giving shape to ideas and flustering innovation . Living up to the promises of the founding fathers , we strive it realize our vision "to create a human universe that offers inclusiveness, equity , fellowship , justice and peace one and all." We continue to serve the nation through quality teaching and research by producing competent , skilled and sensitive human resources that would catalyze the enrichment of the physical and human environment. The mission of leadership and management at SDC is to mentor student development to enable and fosterwomen of competence, compassion, and conscience, and empower them with ignited minds and hearts, topursue the goal of the transformation of our society. Embracing a comprehensive view of education, the core values of SDC namely,mutual trust, teamwork, promotion of social capital, and easy sharing of knowledge, skills, and resources,SDC seeks to collaboratively contribute to national development while fostering global competencies among students.

File Description	Documents
Paste link for additional information	https://sdpgcollegegzb.com/mission-vision/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institutions practices decentralization and participative management approach in managing the Institutions.The Institutions enhance the quality at various levels - College Development Committee, Principal, IQAC Committee, NAAC Steering Committee, Library, Internal Complaint, Proctorial, Environment, Cultural, Women's Cell, Administrative and Non teaching Staff, NCC, NSS Committees. 1. Management: The Institution promotes a culture of decentralisation and participative management involving all types of stakeholders in the process of decision making. 2. Administration: The College administration plays an integral role, leading and supporting the development and implementation of policies, toensurethe smooth functioning in the all areas like Admissions, Account and Finance,etc 3. Faculty Members: The faculties execute the policies and programs accurately and constructively. The College faculties represent the ethics and attend the professional ethics in the education. 4. Departments: The Departments and Head of the Department perform their role and responsibilities initiated with the vision and mission of the college. Every department has a student forum to involve students in academic activities of the department. 5. Non Teaching: Staff In the administration non teaching staff plays crucial role in managing the day-to-day work. The assigned to non-teaching staff is to meet and accomplish operational and strategic objectives.

File Description	Documents
Paste link for additional information	https://sdpgcollegegzb.com/wp-content/uploads/2024/08/Governing-bodyManagement-1.pdf
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institutional strategic and prespective plan is effectively

deployed though 1. Efficient Teaching learning procedure 2. Effective Leadership and Participative management 3. Internal Quality Assurance System 4. Ensuring effective governance 5. Student's Overall Development through Participation in various committees and a student platform to discuss and interact 6. Employees Advancement & Welfare 7. Proper Discipline which is maintained through Proctorial Board 8. Women/Student/Faculty Grievance which are managed through Internal Complaint Committee 9 . Financial Planning & Management 10. Institute – Industry Interaction through regular signing and maintaining of MOUs 11. Constant Growth in Research and Development 12. Alumni Interaction and Outreach activities 13. Mounting Physical Infrastructure

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://sdpgcollegegzb.com/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Appointment and service rules and procedures are as per UGC norms and guidelines and with concern of Chaudhary Charan Singh University. Proctorial Board:- Monitoring the disciplinary climate prevailing in the students community. Student Grievance& redressal cell -Involve implementing the Policy relating to the prevention of sexual harassmentand recommending actions to be taken for issues of grievance redressal in the college.Women Cell:-Women cell was conceptualized with a view to provide a platform to women & girls of the SDPG College,Research Promotion Cell : This cell carries the objective to properly evaluate the research progress of research scholars of different departments in the college.Feedback Committee: The college feedback committee collects data as a part student satisfaction survey to increase students interaction with the institution.Environemnt Committee : The committe helps to review environmental compliance issues and environmentally sensitive incidents to determine necessary action in line with the requirements.Cell for Differently abled students: to provide Divyang friendly environment at the campus.Alumni Cell : Offers our alumni a host of services that helps them keep in touch with their batch mates and also keep them updated on campus happenings through regular alumni meets.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://sdpgcollegegzb.com/wp-content/uploads/2024/08/Governing-bodyManagement-1.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

.College has effective welfare measures in place for its teaching and non-teaching staff. The various welfare schemes are as follows: 1. Medical Allowance 2. Child Allowance 3. Maternity benefits as per norms 4. Child Care 5.All the non-doctoral staff members are encouraged to get enrolled for part-time Ph.D. program. 6Employees' Welfare Fund 7.. Opportunities for international exposure, as per norms The following facilities are also provided to employees for efficient functioning : Medical leave ,Yoga classes ,Psychological counseling ,24 hour power back-up (100%) through solar power plants ,Wi-Fi facility,Workspace ,Computing facility ,Cafeterias,Identity cards , Sports facilities. Psychological counselling ,gymnasium is available for the staff. A large number of faculty members have been supported for International visits by Staff members to MoU Institutions and Conferences. In order to encourage the young faculty to pursue a

vibrant research career Internal projects .Various kinds of scholarships are available on basis of merit, merit-cum-means and for the underprivileged sections of the society. These are from the Institute's own resources apart from the Government schemes that are available.MMG hospital is just in front of the college .Any staff is immediately admitted there if needed.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College places emphasis on performance appraisalof its staff to enhance quality of staff performance and for their professional development. It adheres to the performance appraisal system of the University Grants Commission (UGC). The Staff fills the Annual

Performance Appraisal Report (APAR) whichhelps the Insitution to categorise and review staff performance. The form appraises teachers' performance on the basis of three categories - teaching, learning and evaluation, co curricular, extension and professional development, and research publications and academic contributions. The non-teaching staff's appraisal consists of four components - basic information, self appraisal, appraisal by Reporting Officer, and review by Review Officer. For promotion purposes, the staff submits the Performance Based Appraisal System (PBAS) Form.There have been nineteen teaching promotions in the year 2023-2024. Academic activities of department and teachers are evaluated through the internal academic audit andself-appraisal form for teachers. Similarly, the appraisal of the performance of non tecahing staff is undertaken through the internal administrative audit and financial audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

During last five years with the mechanism for settling audit objections The collegehas a mechanism for audit. We have our own internal audit mechanism where internal audit is an ongoing continuous process . This is done under vigilance of Chartered Accountant who audits ,verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institute each year. The CA is a qualified Internal Auditors from external resources have been permanently appointed and a team of staff under them do a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. The audited report and various account statements are submitted to University Grants Commission for its verification related to all financial matters.So far there have been no major findings /objections. Minor errors of omissions and commissions when pointed out by the audit team are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of such errors in future. The institute regularly follows financial audit system.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College put earnest efforts for mobilization and optimal utilization of resources. The following are the sources of funds
1.Fees: Fees charged as per the university and government norms from students of various granted courses.

2.Salary Grant:This grant includes salaries of the Full Time Permanent teachers and nonteaching staff.

The College has a Governing Body, Planning and Purchase Committee, Library, Building Committee, and various associated bodies which help in the preparation, division, allocation and utilization of funds. UGC funds are deposited in a separate bank account. The utilization of these funds is ensured through financial auditing at the end of each financial year. Fees received from students are used for development of the college,students' activities and are properly audited. Physical and Academic facilities are augmented for students. Library services and Sports services are strengthened. Laboratories are augmented and IT infrastructure is increased. Guest lectures, field trips, industrial visits are

organized for students. The Purchase Committee decides the policy and procedure for purchasing any item. For every financial transaction proper permission is taken from the Principal of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the College endeavours to enahnce a culture of qualty consciousness in all processes of teaching, learning and administration. The value of accurateand timely data has been realised and hence robust software solutions have been designed and implemented to capture, collate, analyse and report the data from various stakeholders such as Faculty, students, Departmentsand Socities. This has enabled getting the required information at the click of a button. Feedback collection,analysis and taking consequent corrective measures to address the issues raised in feedback analysis is another vital area where IQAC isintrumental in maintaining overall standards in teaching learning processes. Feedback from Students, Teachers, Parents, Employers, Alumni and Staff helps to get an honest and unbiased opinion about the quality of services being rendered at the College level.

File Description	Documents
Paste link for additional information	https://sdpgcollegegzb.com/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching learning process. The college follows the academic calendar, released by the affiliating university. IQAC

proved development and application of quality benchmark/parameters for the various academic and administrative activities of the institution. Each department prepares its own action plan in alignment with the university calendar. Appropriate action is taken for weak students: based on the extra care/ initiatives taken for the slow learner students the academic performance gets improved. They have given improvement in academic performance, technical skills, project, presentations, personality development which enhances the scope for career advancement of each student. At the same time, support is given to the bright students. They have given extra assignments to enhance complex problems solving skills, extra counseling to motivate to take up advance level study, to do innovative projects, and given open ended problems. They are motivated and inspired to get university ranks. Feedback mechanism has been designed to be comprehensive in terms of its coverage of various areas of assessment feedback is collected from students, parents, alumni, institution, academicpeers and faculty.

File Description	Documents
Paste link for additional information	https://sdpgcollegegzb.com/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sdpgcollegegzb.com/iqac/
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated by the institution for the promotion of gender equity during the year 2023-24

Institution promotes gender equity and is sensitive towards the needs of the students as a co-education college . It has separate common room, washrooms for girls . Proctorial board members were very careful and sensitive towards the safety and security of the girls students , especially first year students .Faculty members and senior students also oriented to take care of the needs of the first year students

A documentary was screened on women empowerment and helpline numbers were shared on 22 September 2023.

A workshop was organized on 26 September 2023 by the sociology department and NSS team to create awareness about safe city pariyojna, rights of women and various mahila kalyan yojana.

A complaint box was also installed in Girls common room.

A rally and slogan competition was also organized to create awareness about Mission Shakti on 16 October2023.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment | **D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

As the Institution has only Arts and Commerce , so there are no bio- medical and hazardous chemical waste in the campus. For solid waste, the institution has inhouse arrangement to collect and dispose waste. The liquid waste generated by Toilets and washrooms are well connected to the civic drainage system and maintained time to time.

Dustbins were placed in the campus to promote cleanliness and students and staff members were made aware to keep the campus clean.

An activity was organized on 13 March 2024 by NSS team in which students enthusiastically participated in clean campus activity.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

E. None of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College promotes inclusiveness . Students from various

backgroundenjoy college life in a healthy and warm campus environment which is open to all types of diversities and challenges . College is situated on main G.T. Road which enhances it's connectivity to nearby places. College is surrounded by localities of different strata and religion which provides these students a chance to move forward in their lives with care and attention of their teachers

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations: Values, rights, duties and responsibilities of citizens.

A vichar goshthi and quiz was organized on Quit India Movement on 8 august 2023.

Panch Pran Pratigya was taken by the students, faculty and staff members to observe Mera Mati Mera Desh on 11 October 2023.

World Mental health day was celebrated . A team of clinical Psychologist from MMG hospital addressed about mental health and diagnosis of mental illness. Students and Faculty members participated in the event on 11 October 2023.

A Nukkad Natak was played by the students to create awareness about human rights on the occasion of International Human Right Day on 9 December 2023.

A Nukkad Natak was performed by the students to create awareness among voters on 15 February 2024.

An activity was organized by the NSS team in collaboration with Hindustan Newspaper to create awareness about importance of vote on 1 April 2024.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/ Organizes national and international commemorative days , events and festivals.

On 2 October Gandhi and Lal Bahadur Shastri Jayanti was celebrated. On the occasion of International Non- Violence Day faculty members presented their thoughts about the topic. A book authored by Prof. Ajay Upadhyaya " Contemporary Relevance of the ideas of Mahatma Gandhi" was released.

Sardar Vallabh Bhai Patel Jayani was celebrated as Unity day and " Run For Unity" was organized on 31 October 2023 in which students participated enthusiastically.

On World AIDS Day , A seminar was organized on the theme " Let Community Lead", signature campaign and exhibition was also organized on 1 December 2023.

World Mental health day was celebrated . students and Faculty members participated in the event.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: Health : Our Priority A positive attitude towards maintaining hygiene ,wearing masks andsocial distancing was developed among members and students which was visible in their practice. Also students despite these though conditions attended online and offline activities and classes enthusiastically.

2.Promoting Digital Literacy Pandemic has changed the way we live and work. Use of internet became indispensable for almost every need of our daily life and functioning. It is need of the hour for everyone to become digitally literate.Teachers as well as students shifted on online mode of interaction. Online classes and connecting online with others became new normal. Students took initiative to teach elderly people use of digital transaction and social communication through social media.Teachers efforts for online classes was a boon to students. It turn into an opportunity for learners to connect with experts online which may not be

possible physically.

File Description	Documents
Best practices in the Institutional website	https://sdpgcollegegzb.com/institution-best-practices/
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sense of belongingness and togetherness is the key with which college connects with it's students . This reflects in working of each and every faculty and staff member. Teachers encourage students to reach their potential and help them academically and even personally when needed.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

.We believe in inclusive education for our students.we are running four value added course for our students.Digital learning is the need of todays world.For this we are focussing on this area.We are also planning some more skill devlopment course for our students,Many institutues are ready for conducting ptraining and placement activities for our students.It was also planned to provide guidance for NET exam and encourage students for doing internships, certificate courses . Set up for online teaching has to be promoted further for virtual classes and digital presence of the teachers. For all these preparations and academic excellence availability of reference books in library has to be ensured and use of digital library also encouraged.