



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1. Name of the Institution

SHAMBHU DAYAL COLLEGE

- Name of the Head of the institution

PROF AKHILESH MISHRA

- Designation

PRINCIPAL

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

012043733329

- Mobile no

9871157183

- Registered e-mail

ssgzb0242yahoo.com

- Alternate e-mail

ssgzb024@gmail.com

- Address

SD PG College ,opp,MMG
hospital.G.T Road

- City/Town

GHAZIABAD

- State/UT

UTTAR Pradesh

- Pin Code

201001

2. Institutional status

- Affiliated /Constituent

AFFILIATED

- Type of Institution

Co-education

- Location

Urban

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **C C S UNIVERSITY, MEERUT**
- Name of the IQAC Coordinator **Dr Shilpy Jindal**
- Phone No. **9891985577**
- Alternate phone No. **01202833251**
- Mobile **9891985577**
- IQAC e-mail address **iqacsdcollege@gmail.com**
- Alternate Email address **shilpyjindal2014@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://sdpgcollegegz.com/wp-content/uploads/2023/11/20-21aqar-1.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://sdpgcollegegz.com/wp-content/uploads/2023/07/acadmic-2021-22.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.52	2008	16/09/2008	15/09/2013

6. Date of Establishment of IQAC

01/02/2010

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	0

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Nil	Nil

13.Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
COLLEGE MANAGEMENT COMMITTEE	09/01/2023

14.Whether institutional data submitted to AISHE

Part A**Data of the Institution**

1.Name of the Institution	SHAMBHU DAYAL COLLEGE
• Name of the Head of the institution	PROF AKHILESH MISHRA
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	012043733329
• Mobile no	9871157183
• Registered e-mail	ssgzb024@yahoo.com
• Alternate e-mail	ssgzb024@gmail.com
• Address	SD PG College ,opp,MMG hospital.G.T Road
• City/Town	GHAZIABAD
• State/UT	UTTAR Pradesh
• Pin Code	201001
2.Institutional status	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	C C S UNIVERSITY,MEERUT
• Name of the IQAC Coordinator	Dr Shilpy Jindal
• Phone No.	9891985577

• Alternate phone No.	01202833251				
• Mobile	9891985577				
• IQAC e-mail address	iqacsdcollege@gmail.com				
• Alternate Email address	shilpyjindal2014@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://sdpgcollegegz.com/wp-content/uploads/2023/11/20-21agar-1.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://sdpgcollegegz.com/wp-content/uploads/2023/07/academic-2021-22.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.52	2008	16/09/2008	15/09/2013
6.Date of Establishment of IQAC			01/02/2010		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			4		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?			Yes		

<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Nil	Nil	
13. Whether the AQAR was placed before statutory body?	Yes	
<ul style="list-style-type: none"> Name of the statutory body 		
Name	Date of meeting(s)	
COLLEGE MANAGEMENT COMMITTEE	09/01/2023	
14. Whether institutional data submitted to AISHE		
Year	Date of Submission	
2023	28/02/2023	
15. Multidisciplinary / interdisciplinary		
16. Academic bank of credits (ABC):		
17. Skill development:		
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language,		

culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1

17

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

2636

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.2

1656

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

798

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	43
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	63
File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1 Total number of Classrooms and Seminar halls	28
4.2 Total expenditure excluding salary during the year (INR in lakhs)	0
4.3 Total number of computers on campus for academic purposes	60

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which is reflected in Programme outcomes (POs), Programme Specific Outcomes(PSOs) and Course Outcomes(COs) of the Programmes offered by the Institution.

The Institution ensures effective curriculum delivery through a well-planned and documented process. Structured committees at the Department level and at the Institution level; review and plan the

Academic Calendar for all the disciplines and programs with inputs from Students, Academia, Industry and Alumnae. Curricular and co-curricular activities are planned in the academic calendar to achieve the set outcomes. The institution follows the academic calendar proposed and revised by affiliating University. The clear focus of the curricula is on an interdisciplinary approach leading to the critical and collective understanding of scientific, technological, societal and environmental issues as per global context, which is comprehensively reflected in programme outcomes (POs).

By taking cognizance of available infrastructure such as number of classrooms, laboratories, projectors, practical boards etc. and students' strength for a particular program; the time table committee designs the time table for all the programs as per university norms. According to the distribution of courses, individual teachers prepare their lecture plan for the entire theory and practical course .

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of the Institute contains the tentative dates of internal and external annual and semester examinations, co-curricular and extra-curricular activities; end term and vacation period, to guide the faculty and students. The academic calendar of the Institute is prepared by the Academic Planning Committee and IQAC at the start of every academic session with broad details of major academic events. Different Add-on courses are also scheduled in the semester and they are conducted at regular intervals by all the departments.

The schedule of classes, compilation and submission of the Internal Assessment are strictly as per the Academic calendar and follow as per university Academic Calendar. To prepare the UG/PG students for academia and employability, regular seminars, workshops, career counseling sessions, etc. are conducted.

The institution has a visionary approach of instilling

inquisitiveness, practical outlook and cultural adherence among the students through various activities which are declared in the Calendar. Institutional academic calendar is made available to all stakeholders on website and Academic Manual as well as use of social media groups is employed. It facilitates planned coverage of syllabus and conducting Examination which is always the focus of all the activities in the academic SESSION.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://sdpgcollegegzl.com/wp-content/uploads/2023/0

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2021-22, 2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2021-22

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1377

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Various programmes were organized by the college for students to inculcate the values. To sensitize students towards gender Beti bachao Beti padhao activity was organized. Programmes were conducted on sensitivity towards Gender Equality. For making students aware of their moral duties towards environmental conservation activities were organized in college as well as

outside campus. For this plantation and cleanliness drive were done in college. In addition to it , an awareness rally was organized in a nearby community. Human values were inculcated by performing Mal nutrition activity to make the community aware of a healthy and balanced diet and give some nutritional food to needy people. Sustainability is most important issue in today's time which was taught to students by conducting an water conservation activity.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

170

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2636

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1656

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college is very much aware about their overall growth and social upliftment of the student. Our college has a fair system for admission process which is conducted by its mother university (CCS University). After the completion of admission process regular classes commence as per the college time table. Advanced learner and slow learners are identified on as per their responses in the classroom as well as the performance in the internal examination. After this remedial classes are conducted to help the students. Advanced learners are encouraged to ask their concern freely and frequently with the teachers, in a formal way. Students are encouraged to refer advanced textbooks, journals and for their advanced studies. Home assignments and projects are taken from the student. They are also encouraged to apply for different competitive examinations. Following activities are done by teachers for students: 1. Individual counseling 2. Remedial coaching, debates etc. within the college as well as university level, 3. Extra notes, 4. Group discussion sessions, 5. Internal examination processes, 6. NSS, sports and academic activities, 7. Extra library books, 8. Seminar sessions through participative learning, 9. Surveys and projects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2636	43

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Nil

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

This year after NEP implementation our college has started eight new skill development courses out of which two courses Certificate course computer and Fundamental of IT helps student for enhancing their ability of IT and computer. For this purpose two new computer labs with internet facility established. The library has been modernized with internet access. Online book reservation and book search are available. Departments uses Google classroom, youtube videos, youtube channel link, E-content, powerpoint presentation, and adopted online teaching classes threw googlemeet, zoom, google classroom etc. college facebook page is also used for online live lectures, presentations and programme .post graduate students also present their presentation and project work on projector and threw powerpoint. online quiz and other activities are conducted by all

the departments. we have fully equipped two auditorium for online programme related to higher education, ugc, e-pathshala etc. The institute provides an E-learning atmosphere in the classroom also. Besides traditional teaching all faculty members are using all possible online sources to expose the students for advanced knowledge and practical learning. The college provides facilities of E learning such as a digital library. Our teachers have always been present for online and offline modes of delivering computer skills and problem solving. Students have shown overwhelming participation starting from enrolling into the programme to final learning and assuming with massive presence.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

43

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

43

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

35

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

823

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution is firmly committed to ensuring that the IA system is transparent, equitable, and reliable. Effective communication with students well in advance regarding the assessment's structure, marking distribution system, platform, and overall expectations of the results ensures transparency in the manner of assessment.

(i) **Internal Assessment Schedule:** The proposed IA schedule, syllabus, and marking scheme are communicated to students well in advance. Adhering to the CCSU Academic Calendar, S.D PG College schedules its IA week as per the overall requirements of the University.

(ii) **Attendance Benefits:** These are provided to students who represent the College in various competitions and events.

(iii) **Multi-Pronged Assessment Approach:** According to the College, academic disciplines with different learning outcomes do not lend themselves to the "one size fits all" evaluation methodology. As a result, the method of assessment differs depending on the subject.

(iv) **Improvement Tests and Assignments:** Faculty Members conduct improvement tests to give students a reasonable chance to improve their scores.

(v) **Grievance Redressal and Marks Vetting by Students:** It is ensured that marks are vetted by each student prior to their submission by the College to the University. Further, the students are given an opportunity for redressal of their IA concerns.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

i) **Effective Communication and Documentation:** A high level of transparency is used to eliminate complaints right at the source

of origin. Scores from internal assessments are recorded on paper or electronically. These are communicated by the concerned Faculty Members to their respective students and later, are displayed on the institutional website by the Computer Centre of the College.

(ii) Timeframe for Communication: The time frame and procedure for requisitioning changes, if any, are also detailed electronically. A student has recourse to a Two-Tier Grievance mechanism:

1. Tier 1: Answer sheets for internal written tests are given back to students by individual faculty members after being evaluated in class, and any complaints they may have regarding the grades awarded and the criteria adopted are promptly addressed.

2. Tier 2: At the next tier, there are Committees at the College level for the redressal of grievances related to evaluation viz. the Internal Assessment Monitoring Committee, and the Internal Assessment Moderation Committee which undertake all necessary steps to review and address grievances.

(iii) Feedback Mechanisms for Change in Strategy: as a review mechanism, Departmental Meetings, IQAC, Staff Council and formal and informal feedback mechanisms ensure that changes in the strategy and action plan are timely incorporated.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The curriculum aims to bring about uniformity in the syllabus for all the programmes in the affiliated colleges of the CCSU. As a constituent college of the CCSU, the Institution follows the curriculum drafted by the respective Departments of the University and subsequently approved by its Academic Council. The detailed

course aims, structure, and syllabi are published on the College website along with its weblinks as provided by the CCSU. The same are also incorporated in the College Handbook. In addition, the College organizes an Orientation program for the incoming first year students where among other issues, pedagogy, course objectives and structure are also discussed.

Effective communication and reinforcement of Course Outcomes (CO), and Programme Outcomes (PO), through robust and innovative approaches is of innate importance. Faculty Members prepare paper wise teaching plans to be shared with the Teacher-in-Charge of their respective Departments to ensure that routine teaching activities conform to the overall targeted outcomes. These plans allow Faculty Members to determine the optimal pedagogy and give students an opportunity to be prepared for classes. The plans are even reviewed by the IQAC as well, and appropriate suggestions are given, wherever required.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://sdpgcollegegzl.com/wp-content/uploads/2023/08/programme-outcome.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College incessantly evaluates the attainment of the same in order to track outcomes and provide timely support as required.

Teaching Plans: At the outset, teaching plans as prepared by individual teachers are submitted to the Teacher-In-Charge of the respective Department for their feedback. The same are also reviewed by the IQAC.

Weekly tutorials: Tutorials provide an ideal forum for one-to-one interaction where the individual requirements of students are addressed in a close-knit student group.

Remedial Classes: The College is also proactive in providing remedial classes to assist those students who require special attention.

University Examination: At the end of each semester, student performance is evaluated based on the University examination along with Internal Assessment (IA). These assessment figures are tracked and deliberated by the institution in a calibrated manner.

Regular Feedback: Student Satisfaction Survey feedback is sought from students to gain insights into the teaching learning process and understand the performance of the institution and possible avenues for improvement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

528

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sdpgcollegegzb.com/wp-content/uploads/2023/05/2021-22-Report.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****NIL**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides****18**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year****NIL**

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

An institution has created ecosystems for innovations and has initiative for creation and transfer of knowledge. S.D.9PG) college encourages students not only to absorb current knowledge but also to be enterprising and try to create new knowledge, products and ideas. The activities undertaken by several students' societies have created an ecosystem for innovations and other initiative for the creation and transfer of knowledge. Most important among these are:-World environment day (5th June 2021), Best out of Waste,Awareness about Covid -19.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

35

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

32

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighborhood community, sensitizing students to social issues , for their holistic development and impact thereof during the years. The

Institute promotes regular engagement of faculty, students and staff with neighborhood community for their holistic development and sustained community development through various activities. Every year programmes are organized under which students and staffs participate voluntarily in community based activities. Various awareness programmes , workshops , seminars , rallies and road shows with themes like gender sensitization , traffic rule awareness , empowerment of girls & women are organized. Exposure to extension and outreach activities sensitize the students towards social issues and also to legal and social remedies for matters like domestic Violence , Child abuse , dowry , victims of violence , child marriages , health care , HIV/ Aids , street children , runaway children , alcohol addiction and drug addiction etc .

The NSS & NCC college units take part in various initiatives like:-

1. Blood donation camps
2. Awareness programme on Aids Prevention.
3. Awareness of oral health (aim to terminate tobacco and cancer)
4. Health check up camp.
5. Voter's awareness rally
6. Awareness rallies on Beti bachao, beti padhao

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Higher education is the key to fulfill intensive and extensive knowledge requirement for research and development. Infrastructure plays a great role to achieve excellence

in teaching and research. In order to create and enhance the infrastructure that facilitates effective teaching and learning, the policy is framed according to the strength of students. At the institutional level, it is our constant endeavor to do as much as we can for the creation and enhancement of infrastructure that facilitates effective teaching and learning. The college has adopted techniques to make teaching more effective. Apart from this, facilities like wi-fi, internet, computer lab and enriched library are available in the institution. 35 classrooms, 3 staffrooms, 2 seminar halls, 2 computer lab, 1 girls common room, 1 auditorium have been constructed by the college. A number of steps have been taken to renovate lab, classrooms, office, boardroom etc to improve the effectiveness of teaching and other academic activities.

Seminar hall-The college has two well equipped seminar halls. These are regularly used for conducting college, state and national level seminars. The students are regularly encouraged for active involvement in paper presentation, group discussions, PPT presentation etc.

Laboratories-The department of Psychology and Geography have well equipped labs.

Library-The college has a rich library. Open access to PG students and research scholar is provided. A reading room with reference books, encyclopedia, journals, newspapers is open for both student and staff members.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for cultural activities, sports, games (indoor-outdoor).

The college has an auditorium where cultural activities are conducted. It organizes various competitions under the banner of cultural committee and NSS like debates, speech competitions, poetry recitation, essay competition etc. There are

also a couple of indoor hall, where dance, theater activities, mehendi and rangoli competitions are organized. Thus, despite having limited physical infrastructure the college strives to make optimum utilization of these resources. Sports, cultural and academic activities are planned in such a manner as to put to optimum usage of the available playgrounds, halls etc.

The college has two units of NSS. A number of one day and seven days NSS camps are organized in the seminar hall and ground. From time to time the college stages plays and performances in the auditorium.

Sports is an integral part of any academic institution to ensure the proper physical development of students. Since the inception of college, students have participated in different types of games and have touched different level of success as sportsperson. We have playground for outdoor games like volleyball, badminton, basketball, kabaddi and kho-kho. Facilities for indoor games like chess, carrom and table tennis etc. are provided to student in the college campus only.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library plays a central role in enhancing the quality of academic and research environment in education institutions. The institute library is a place in the institute where huge collection of academic books, journals, magazines, research projects, rare books, other knowledgeable books and newspapers are kept. These books are made available to the students to increase their knowledge and understanding on various subjects. The college library is an important hub of student life. There student can check out books, conduct their research, find a quiet place to study, and may be even flip through magazines. The students can extend their search with use of lots of academic A class books and journals etc. made available in the library. The college library exhibits positive impact on the academic achievement of the student, Students can perform better during examination and placement as student are explored to the knowledge through various means. The institute has partially automated LMS software. The year of automation of this software is 2008.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-

E. None of the above

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

7064

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

524

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Institution frequently updates its IT facilities in order to facilitate the teaching learning process.The Wi-Fi facility is provided throughout the campus.The computer configuration is

updated frequently. Due to covid-19, teachers held online class, seminars, conferences, workshops, meetings etc. were also conducted in online mode. The college has internet connectivity of band width 200 MBPS. Internet facility is provided in all the classrooms, laboratories through wifi. Dedicated two computer labs with 40-40 desktops are provided for browsing and accessing e-resources.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

100

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Every year Management committee meeting is conducted to discuss the important matters for the development of the college. The college ensures regular maintenance and upkeep of all infrastructural facilities. The maintenance work is carried out by trained in-house experts as well as outsourced to appropriate outside agencies. Furniture and equipments are purchased on regular basis as per requirements. The cleanliness, hygiene, sanitation, water supply, electricity, security and stationary conditions are taken care of and updated to the head of the institution. The management has appointed technical staff of computer to provide regular support services relating to computer work. The decisions with respect to the proposals for initiating new programmes in the college are taken in the staff meeting. The time table committee evaluates the possibilities of rational and optimal use of the available time and space. Rooms of different sizes are allotted in accordance with the strength of the classes. They make recommendations periodically about the utilization of the existing space. In addition to the above, suggestions are made for the most efficient use of the timeframe, keeping in mind the need to balance academics, co-curricular and extra curricular activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

416

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

148

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

148

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

03

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

18

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

18

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our institution doesn't have an elected student council in place as per state government's policy. iBut still it is essential to ensure student representation on academic bodies and committees

soas to give a consensual democratic academic environment in the college We ascertained their representation on academic bodies/Committees through the following methods:

- Student Representatives Nomination: Our institution has establish a process for students to nominate themselves or others to represent their peers on academic bodies and committees. There is an open call for nominations, followed by an election or selection process to choose the representatives.
- Class Representatives: Designate class representatives from each academic program or year to serve as the voice of their fellow students. These representatives attend meetings and convey the concerns and suggestions of their classmates to the respective academic bodies.
- Student Advisory Panels: Our institution from time to time establishes student advisory panels for specific academic matters or departments. These panels meet regularly to discuss various academic issues, provide input, and collaborate with faculty and administrators. Thus the institution constantly work upon fostering a culture of student engagement and involvement in academic decision-making.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a strong alumni association .The Alumni is a strong support to the Institution. The Institution nurtures the alumni association to facilitate them to contribute significantly to the development of the Institution through various activities like admission , feedback regarding institution. The alumni's of the college are placed in the different corporate sector, education, business, professional fields, media industry, political field, social work, academics and accessories. The association is engaged in different social activities. The Alumni Association organised many medical camps where free immunity booster medicines and medical check up was provided to of the people different panchayats in collaboration with GGF during covid 19. The members of Alumni Association also perform other extension activities and extends their helping hands in admission.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

GOVERNANCE, LEADERSHIP, and MANAGEMENT is reflective of and in tune with the vision and mission of Shambhu Dayal College. .An academic community dedicated to the holistic education of future leaders who will demonstrate innovation in their professional competencies , integration in their personal lives and inclusion in their social contribution. The institution today's holds the

torch of illuminating giving shape to ideas and flustering innovation . Living up to the promises of the founding fathers , we strive it realize our vision "to create a human universe that offers inclusiveness, equity , fellowship , justice and peace one and all." We continue it serve the nation through quality teaching and research through the production of competent , skilled and sensitive human resource that would catalyze enrichment of physical and human environment.

The mission of leadership and management at SDC is to mentor student development to enable and fosterwomen of competence, compassion, and conscience, and empower them with ignited minds and hearts, topursue the goal of the transformation of our society. Embracing a comprehensive view of education, the core values of SDC namely,mutual trust, teamwork, promotion of social capital, and easy sharing of knowledge, skills, and resources,SDC seeks to collaboratively contribute to national development while fostering global competencies among students.

File Description	Documents
Paste link for additional information	https://sdpgcollegegzl.com/mission-vision/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college promotes participate management.

Ideas pertaining to academic goals, organizational progression and better campus life are collected from all stakeholders to promote efficient functioning of the college. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved communication , heightened morale , motivation and job satisfaction.

Believing in decentralization , the management takes policy decision , finance, infrastructure etc , with the help of the members of the college development committee .C D S discusses matters related to teaching and administrative staff and decisions are taken of these levels are implemented e.g. The planning of national conference and its implementation.

Believing in democratic values , the institution has decentralized

and participative management . The fraition of this was channelized in a multidisciplinary National conference .The conference has held on Dec 8 2022 . The Principal expressed his desire to organize such a conference since there was no such collaborative endeavor in the past.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Flowing from the Vision and Mission Statement of SDC, the strategic action plan (2021 - 2022) was drawn up to address short and medium-term perspectives. The strategic plan in consultation with the various committees are designed to collaborate with all the stakeholders to ensure inclusion and participation. The strategic / action plans at SDC are always mindful of addressing the needs of all the stakeholders in a balanced manner. The effective deployment of action taken plans (2021 - 2022) include specific action taken to ensure the appropriate deployment of personnel, material, and resources to ensure the implementation of the strategic / action plan, adopted. The action taken plan among other things indicates the optimal use of resources on the SDC Campus, the upgradation of teaching and learning infrastructure, revisiting discipline-centric programmes of study, rigorously enhancing inclusion on campus, and cultivating wellness on Campus. The disruptions due to Covid 19 outbreak, challenged the strength and direction of our teaching and learning relationships.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organizational Structure of the institution consists of the Management, Governing Body, Principal, teaching staff, non-teaching staff, and students. The Management of the College is the highest decision-making body that is in constant touch with the Principal regarding the smooth functioning of SDC. The Governing Body of the College meets at least thrice a year to discuss issues regarding the overall development of the College. The principal is assisted by Departments' Teachers-in-Charges (TICs), the Staff Council, the Academic Advisory Committee (AAC), and the Administrative Staff which encompasses the Administrative Officer, Section Officers, Senior and Junior Office Assistants and other support staff. The TIC oversees the functioning of the department. Staff Council meetings are held at regular intervals for effective planning and implementation of programmes like academic, administration, curricular and extracurricular activities. The Internal Quality Assurance Cell (IQAC) of the collegeworks towards the realization of quality enhancement and monitors its internal quality. It is vigorous and focused. Student Council meetings are held regularly to address student-related issues and organize extracurricular activities. The Library's organizational structure includes the Librarian, Assistant Librarian, Library clerks, and attendants. Various committees are constituted for planning and executing academic, administrative, and extra-curricular activities.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare schemes for the teaching and non-teaching staff that are available to them as employees of the Government of India are made easily accessible by the College. Casual leave, earned leave, childcare leave, maternity/paternity leave, study leave, duty leave, extraordinary leave, sabbatical leave and leave against RH are available to the staff, as per the provisions of University Grants Commission (UGC).

All staff members are entitled to PF and Gratuity. The College has the facilities of a Clinic, with a doctor and facilities like first-aid kit, machines for health check-up and vehicles for medical emergency. MMG hospital is just in front of the college. Any staff is immediately admitted there if needed.

To ensure general safety measures, all COVID-19 protocols, such as sanitisation, social distancing, etc, were strictly followed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College places emphasis on performance appraisal of its staff to enhance quality of staff performance and for their professional development. It adheres to the performance appraisal system of the University Grants Commission (UGC).

The Staff fills the Annual Performance Appraisal Report (APAR) which helps the Institution to categorise and review staff performance. The form appraises teachers' performance on the basis of three categories - teaching, learning and evaluation, co-curricular, extension and professional development, and research publications and academic contributions. The non-teaching staff's appraisal consists of four components - basic information, self-appraisal, appraisal by Reporting Officer, and review by Review Officer.

For promotion purposes, the staff submits the Performance Based Appraisal System (PBAS) Form. There have been nineteen teaching promotions in the year 2021-2022.

Academic activities of department and teachers are evaluated through the internal academic audit and self-appraisal form for teachers. Similarly, the appraisal of the performance of non-teaching staff is undertaken through the internal administrative audit and financial audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution runs in hybrid mode where B.A. and M.A. courses run in the grant in-aid mode while B.Com. and B.Ed. in self-finance mode. The Govt. fund is audited by the local auditor, appointed by the govt., while the account of self finance courses are audited through the chartered accountants appointed by Management Committee. The annual audit reports are presented to the committee of management and also sent to the respective authorities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Major sources of institutional receipts/funding:

95% funds through UGC Grant

5% trust share generated by College Fees from students for regular and self-financing courses

Rent from letting out various parts of land/building

Rent from Bank

The College has a Governing Body, Planning and Purchase Committee, Library, Building Committee, and various associated bodies which help in the preparation, division, allocation and utilization of funds. UGC funds are deposited in a separate bank account. The utilization of these funds is ensured through financial auditing at the end of each financial year. Fees received from students are used for development of the college, students' activities and are properly audited. Physical and Academic facilities are augmented for students. Library services and Sports services are strengthened. Laboratories are augmented and IT infrastructure is increased. Guest lectures, field trips, industrial visits are organized for students. The Purchase Committee decides the policy and procedure for purchasing any item. For every financial transaction proper permission is taken from the Principal of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the College endeavours to enhance a culture of quality consciousness in all processes of teaching, learning and administration. The value of accurate and timely data has been realised and hence robust software solutions have been designed and implemented to capture, collate, analyse and report the data from various stakeholders such as Faculty, students, Departments

and Societies. This has enabled getting the required information at the click of a button.

Feedback collection, analysis and taking consequent corrective measures to address the issues raised in feedback analysis is another vital area where IQAC is instrumental in maintaining overall standards in teaching learning processes. Feedback from Students, Teachers, Parents, Employers, Alumni and Staff helps to get an honest and unbiased opinion about the quality of services being rendered at the College level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching learning process. The college follows the academic calendar, released by the affiliating university. IQAC proved development and application of quality benchmark/parameters for the various academic and administrative activities of the institution. Each department prepares its own action plan in alignment with the university calendar.

Appropriate action is taken for weak students: based on the extra care/ initiatives taken for the slow learner students the academic performance gets improved. They have given improvement in academic performance, technical skills, project, presentations, personality development which enhances the scope for career advancement of each student.

At the same time, support is given to the bright students. They have given extra assignments to enhance complex problems solving skills, extra counseling to motivate to take up advance level study, to do innovative projects, and given open ended problems. They are motivated and inspired to get university ranks.

Feedback mechanism has been designed to be comprehensive in terms of its coverage of various areas of assessment feedback is collected from students, parents, alumni, institution, academic

peers and faculty.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution promotes gender equity and is sensitive towards the needs of the students as a co-education college . It has separate common room, washrooms for girls . Proctorial board members were very careful and sensitive towards the safety and security of the girls students , especially first year students .Faculty members and senior students also oriented to take care of the needs of the first year students .A Guest lecture regarding detailed information about Govt. schemes for women welfare was also organized to make students aware about all these schemes. Girl

safety oath ceremony was organized. Various activities were done to related to Mai hu Aparajita and Mission shakti .

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Institution promotes gender equity and is sensitive towards the needs of the students as a co-education college . It has separate common room, washrooms for girls . Proctorial board members were very careful and sensitive towards the safety and security of the girls students , especially first year students .Faculty members and senior students also oriented to take care of the needs of the first year students .A Guest lecture regarding detailed information about Govt. schemes for women welfare was also organized to make students aware about all these schemes. Girl safety oath ceremony was organized. Various activities were done to related to Mai hu Aparajita and Mission shakti .

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the **E. None of the above**

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College promotes inclusiveness . Students from various background

enjoy college life in a healthy and warm campus environment which is open to all types of diversities and challenges . College is situated on main G.T. Road which enhances it's connectivity to nearby places. College is surrounded by localities of different strata and religion which provides these students a chance to move forward in their lives with care and attention of their teachers .

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations: Values, rights, duties and responsibilities of citizens.

Students enacted a street play on World Human Right day.

Students also enacted a street play to create awareness for voting right. An awareness campaign was also conducted to make voters aware of their rights and duties.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators D. Any 1 of the above

and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Sensitization of students and employees of the Institution to the constitutional obligations: Values, rights, duties and responsibilities of citizens.

Students enacted a street play on World Human Right day.

Students also enacted a street play to create awareness for voting right. An awareness campaign was also conducted to make voters aware of their rights and duties.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: Health : Our Priority

A positive attitude towards maintaining hygiene ,wearing masks and

social distancing was developed among members and students which was visible in their practice. Also students despite these tough conditions attended online and offline activities and classes enthusiastically.

2. Title of the Practice: Promoting Digital Literacy

Pandemic has changed the way we live and work. Use of internet became indispensable for almost every need of our daily life and functioning. It is need of the hour for everyone to become digitally literate. Teachers as well as students shifted on online mode of interaction. Online classes and connecting online with others became new normal. Students took initiative to teach elderly people use of digital transaction and social communication through social media. Teachers efforts for online classes was a boon to students. It turn into an opportunity for learners to connect with experts online which may not be possible physically.

File Description	Documents
Best practices in the Institutional website	https://sdpgcollegegzb.com/institution-best-practices/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sense of belongingness and togetherness is the key with which college connects with it's students . This reflects in working of each and every faculty and staff member. Teachers encourage students to reach their potential and help them academically and even personally when needed.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which is reflected in Programme outcomes (POs), Programme Specific Outcomes(PSOs) and Course Outcomes(COs) of the Programmes offered by the Institution.

The Institution ensures effective curriculum delivery through a well-planned and documented process. Structured committees at the Department level and at the Institution level; review and plan the Academic Calendar for all the disciplines and programs with inputs from Students, Academia, Industry and Alumnae. Curricular and co-curricular activities are planned in the academic calendar to achieve the set outcomes. The institution follows the academic calendar proposed and revised by affiliating University. The clear focus of the curricula is on an interdisciplinary approach leading to the critical and collective understanding of scientific, technological, societal and environmental issues as per global context, which is comprehensively reflected in programme outcomes (POs).

By taking cognizance of available infrastructure such as number of classrooms, laboratories, projectors, practical boards etc. and students' strength for a particular program; the time table committee designs the time table for all the programs as per university norms. According to the distribution of courses, individual teachers prepare their lecture plan for the entire theory and practical course .

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of the Institute contains the tentative dates of internal and external annual and semester examinations, co-curricular and extra-curricular activities; end term and vacation period, to guide the faculty and students. The academic calendar of the Institute is prepared by the Academic Planning Committee and IQAC at the start of every academic session with broad details of major academic events. Different Add-on courses are also scheduled in the semester and they are conducted at regular intervals by all the departments.

The schedule of classes, compilation and submission of the Internal Assessment are strictly as per the Academic calendar and follow as per university Academic Calendar. To prepare the UG/PG students for academia and employability, regular seminars, workshops, career counseling sessions, etc. are conducted.

The institution has a visionary approach of instilling inquisitiveness, practical outlook and cultural adherence among the students through various activities which are declared in the Calendar. Institutional academic calendar is made available to all stakeholders on website and Academic Manual as well as use of social media groups is employed. It facilitates planned coverage of syllabus and conducting Examination which is always the focus of all the activities in the academic SESSION.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://sdpgcollegegz.com/wp-content/uploads/2023/0

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2021-22, 2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2021-22

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1377

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Various programmes were organized by the college for students to inculcate the values. To sensitize students towards gender Beti bachao Beti padhao activity was organized. Programmes were conducted on sensitivity towards Gender Equality. For making students aware of their moral duties towards environmental conservation activities were organized in college as well as outside campus. For this plantation and cleanliness drive were done in college. In addition to it , an awareness rally was organized in a nearby community. Human values were inculcated by performing Mal nutrition activity to make the community aware of a healthy and balanced diet and give some nutritional food to needy people. Sustainability is most important issue in today's time which was taught to students by conducting an water conservation activity.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

170

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
---	---

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2636

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1656

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college is very much aware about their overall growth and social upliftment of the student. Our college has a fair system for admission process which is conducted by its mother

university(CCS University).After the completion of admission process regular classes commence as per the college time table.Advanced learner and slow learners are identified on as per their responses in the classroom as well as the performance in the internal examination.After this remedial classes are conducted to help the students.Advanced learners are encouraged to ask their concern freely and frequently with the teachers, in a formal way.Students are encouraged to refer advanced textbooks,journals and for their advanced studies. Home assignments and projects are taken from the student.They are also encouraged to apply for different competitive examinations. Following activities are done by teachers for students:1.Individual counseling 2. Remedial coaching,debates etc. within the college as well as university level,3.Extra notes,4.Group discussion sessions,5.Internal examination processes,6.NSS,sports and academic activities,7.Extra library books,8.Seminar sessions through participative learning,9.Surveys and projects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2636	43

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Nil

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

This year after NEP implementation our college has started eight new skill development courses out of which two courses Certificate course computer and Fundamental of IT helps student for enhancing their ability of IT and computer. For this purpose two new computer labs with internet facility established. The library has been modernized with internet access. Online book reservation and book search are available. Departments uses Google classroom, youtube videos, youtube channel link, E-content, powerpoint presentation, and adopted online teaching classes through googlemeet, zoom, google classroom etc. college facebook page is also used for online live lectures, presentations and programme. Post graduate students also present their presentation and project work on projector and throw powerpoint. Online quiz and other activities are conducted by all the departments. We have fully equipped two auditorium for online programme related to higher education, ugc, e-pathshala etc. The institute provides an E-learning atmosphere in the classroom also. Besides traditional teaching all faculty members are using all possible online sources to expose the students for advanced knowledge and practical learning. The college provides facilities of E learning such as a digital library. Our teachers have always been present for online and offline modes of delivering computer skills and problem solving. Students have shown overwhelming participation starting from enrolling into the programme to final learning and assuming with massive presence.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

43

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

43

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

35

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

823

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution is firmly committed to ensuring that the IA system is transparent, equitable, and reliable. Effective communication with students well in advance regarding the assessment's structure, marking distribution system, platform, and overall expectations of the results ensures transparency in the manner of assessment.

(i) Internal Assessment Schedule: The proposed IA schedule, syllabus, and marking scheme are communicated to students well in advance. Adhering to the CCSU Academic Calendar, S.D PG College schedules its IA week as per the overall requirements of the University.

(ii) Attendance Benefits: These are provided to students who represent the College in various competitions and events.

(iii) **Multi-Pronged Assessment Approach:** According to the College, academic disciplines with different learning outcomes do not lend themselves to the "one size fits all" evaluation methodology. As a result, the method of assessment differs depending on the subject.

(iv) **Improvement Tests and Assignments:** Faculty Members conduct improvement tests to give students a reasonable chance to improve their scores.

(v) **Grievance Redressal and Marks Vetting by Students:** It is ensured that marks are vetted by each student prior to their submission by the College to the University. Further, the students are given an opportunity for redressal of their IA concerns.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

i) **Effective Communication and Documentation:** A high level of transparency is used to eliminate complaints right at the source of origin. Scores from internal assessments are recorded on paper or electronically. These are communicated by the concerned Faculty Members to their respective students and later, are displayed on the institutional website by the Computer Centre of the College.

(ii) **Timeframe for Communication:** The time frame and procedure for requisitioning changes, if any, are also detailed electronically. A student has recourse to a Two-Tier Grievance mechanism:

1. **Tier 1:** Answer sheets for internal written tests are given back to students by individual faculty members after being evaluated in class, and any complaints they may have regarding

the grades awarded and the criteria adopted are promptly addressed.

2. Tier 2: At the next tier, there are Committees at the College level for the redressal of grievances related to evaluation viz. the Internal Assessment Monitoring Committee, and the Internal Assessment Moderation Committee which undertake all necessary steps to review and address grievances.

(iii) Feedback Mechanisms for Change in Strategy: as a review mechanism, Departmental Meetings, IQAC, Staff Council and formal and informal feedback mechanisms ensure that changes in the strategy and action plan are timely incorporated.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The curriculum aims to bring about uniformity in the syllabus for all the programmes in the affiliated colleges of the CCSU. As a constituent college of the CCSU, the Institution follows the curriculum drafted by the respective Departments of the University and subsequently approved by its Academic Council. The detailed course aims, structure, and syllabi are published on the College website along with its weblinks as provided by the CCSU. The same are also incorporated in the College Handbook. In addition, the College organizes an Orientation program for the incoming first year students where among other issues, pedagogy, course objectives and structure are also discussed.

Effective communication and reinforcement of Course Outcomes (CO), and Programme Outcomes (PO), through robust and innovative approaches is of innate importance. Faculty Members prepare paper wise teaching plans to be shared with the Teacher-in-Charge of their respective Departments to ensure that routine teaching activities conform to the overall targeted

outcomes. These plans allow Faculty Members to determine the optimal pedagogy and give students an opportunity to be prepared for classes. The plans are even reviewed by the IQAC as well, and appropriate suggestions are given, wherever required.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://sdpgcollegegzb.com/wp-content/uploads/2023/08/programme-outcome.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College incessantly evaluates the attainment of the same in order to track outcomes and provide timely support as required.

Teaching Plans: At the outset, teaching plans as prepared by individual teachers are submitted to the Teacher-In-Charge of the respective Department for their feedback. The same are also reviewed by the IQAC.

Weekly tutorials: Tutorials provide an ideal forum for one-to-one interaction where the individual requirements of students are addressed in a close-knit student group.

Remedial Classes: The College is also proactive in providing remedial classes to assist those students who require special attention.

University Examination: At the end of each semester, student performance is evaluated based on the University examination along with Internal Assessment (IA). These assessment figures are tracked and deliberated by the institution in a calibrated manner.

Regular Feedback: Student Satisfaction Survey feedback is sought from students to gain insights into the teaching learning process and understand the performance of the institution and possible avenues for improvement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

528

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sdpgcollegegzb.com/wp-content/uploads/2023/05/2021-22-Report.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

18

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

An institution has created ecosystems for innovations and has initiative for creation and transfer of knowledge. S.D.9PG) college encourages students not only to absorb current knowledge but also to be enterprising and try to create new knowledge, products and ideas. The activities undertaken by several students' societies have created an ecosystem for innovations and other initiative for the creation and transfer of knowledge. Most important among these are:-World environment day (5th June 2021), Best out of Waste,Awareness about Covid -19.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

35

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

32

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighborhood community, sensitizing students to social issues , for their

holistic development and impact thereof during the years. The Institute promotes regular engagement of faculty, students and staff with neighborhood community for their holistic development and sustained community development through various activities. Every year programmes are organized under which students and staffs participate voluntarily in community based activities. Various awareness programmes , workshops , seminars , rallies and road shows with themes like gender sensitization , traffic rule awareness , empowerment of girls & women are organized. Exposure to extension and outreach activities sensitize the students towards social issues and also to legal and social remedies for matters like domestic Violence , Child abuse , dowry , victims of violence , child marriages , health care , HIV/ Aids , street children , runaway children , alcohol addiction and drug addiction etc .

The NSS & NCC college units take part in various initiatives like:-

1. Blood donation camps
2. Awareness programme on Aids Prevention.
3. Awareness of oral health (aim to terminate tobacco and cancer)
4. Health check up camp.
5. Voter's awareness rally
6. Awareness rallies on Beti bachao, beti padhao

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
00	
File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File
3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year	
3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year	
04	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
Higher education is the key to fulfill intensive and extensive knowledge requirement for research and development. Infrastructure plays a great role to achieve	

excellence in teaching and research. In order to create and enhance the infrastructure that facilitates effective teaching and learning, the policy is framed according to the strength of students. At the institutional level, it is our constant endeavor to do as much as we can for the creation and enhancement of infrastructure that facilitates effective teaching and learning. The college has adopted techniques to make teaching more effective. Apart from this, facilities like wi-fi, internet, computer lab and enriched library are available in the institution. 35 classrooms, 3 staffrooms, 2 seminar halls, 2 computer lab, 1 girls common room, 1 auditorium have been constructed by the college. A number of steps have been taken to renovate lab, classrooms, office, boardroom etc to improve the effectiveness of teaching and other academic activities.

Seminar hall-The college has two well equipped seminar halls. These are regularly used for conducting college, state and national level seminars. The students are regularly encouraged for active involvement in paper presentation, group discussions, PPT presentation etc.

Laboratories-The department of Psychology and Geography have well equipped labs.

Library-The college has a rich library. Open access to PG students and research scholar is provided. A reading room with reference books, encyclopedia, journals, newspapers is open for both student and staff members.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for cultural activities, sports, games (indoor-outdoor).

The college has an auditorium where cultural activities are conducted. It organizes various competitions under the banner of cultural committee and NSS like debates, speech competitions, poetry recitation, essay competition etc. There are

also a couple of indoor hall,where dance,theater activities ,mehendi and rangoli competitions are organized.Thus,despite having limited physical infrastructure the college strives to make optimum utilization of these resources.Sports ,cultural and academic activities are planned in such a manner as to put to optimum usage of the available playgrounds,halls etc.

The college has two units of NSS.A number of one day and seven days NSS camps are organized in the seminar hall and ground.From time to time the college stages plays and performances in the auditorium.

Sports is an integral part of any academic institution to ensure the proper physical development of students.Since the inception of college,students have participated in different types of games and have touched different level of success as sportsperson.We have playground for outdoor games like volleyball,badminton,basketball,kabaddi and kho-kho.Facilities for indoor games like chess,carrom and table tennis etc.are provided to student in the college campus only.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	No File Uploaded

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library plays a central role in enhancing the quality of academic and research environment in education institutions. The institute library is a place in the institute where huge collection of academic books, journals, magazines, research projects, rare books, other knowledgeable books and newspapers are kept. These books are made available to the students to increase their knowledge and understanding on various subjects. The college library is an important hub of student life. There student can check out books, conduct their research, find a quiet place to study, and may be even flip through magazines. The students can extend their search with use of lots of academic A class books and journals etc. made available in the library. The college library exhibits positive impact on the academic achievement of the student, Students can perform better during examination and placement as student are explored to the knowledge through various means. The institute has partially automated LMS software. The year of automation of this software is 2008.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-**E. None of the above**

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

7064

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)
4.2.4.1 - Number of teachers and students using library per day over last one year

524

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution frequently updates its IT facilities in order to

facilitate the teaching learning process. The Wi-Fi facility is provided throughout the campus. The computer configuration is updated frequently. Due to covid-19, teachers held online class, seminars, conferences, workshops, meetings etc. were also conducted in online mode. The college has internet connectivity of band width 200 MBPS. Internet facility is provided in all the classrooms, laboratories through wifi. Dedicated two computer labs with 40-40 desktops are provided for browsing and accessing e-resources.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

100

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Every year Management committee meeting is conducted to discuss the important matters for the development of the college. The college ensures regular maintenance and upkeep of all infrastructural facilities. The maintenance work is carried out by trained in-house experts as well as outsourced to appropriate outside agencies. Furniture and equipments are purchased on regular basis as per requirements. The cleanliness, hygiene, sanitation, water supply, electricity, security and stationary conditions are taken care of and updated to the head of the institution. The management has appointed technical staff of computer to provide regular support services relating to computer work. The decisions with respect to the proposals for initiating new programmes in the college are taken in the staff meeting. The time table committee evaluates the possibilities of rational and optimal use of the available time and space. Rooms of different sizes are allotted in accordance with the strength of the classes. They make recommendations periodically about the utilization of the existing space. In addition to the above, suggestions are made for the most efficient use of the timeframe, keeping in mind the need to balance academics, co-curricular and extra curricular activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

416

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

148

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

148

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

03

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

18

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

18

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our institution doesn't have an elected student council in place as per state government's policy. iBut still it is

essential to ensure student representation on academic bodies and committees so as to give a consensual democratic academic environment in the college. We ascertained their representation on academic bodies/Committees through the following methods:

- **Student Representatives Nomination:** Our institution has established a process for students to nominate themselves or others to represent their peers on academic bodies and committees. There is an open call for nominations, followed by an election or selection process to choose the representatives.
- **Class Representatives:** Designate class representatives from each academic program or year to serve as the voice of their fellow students. These representatives attend meetings and convey the concerns and suggestions of their classmates to the respective academic bodies.
- **Student Advisory Panels:** Our institution from time to time establishes student advisory panels for specific academic matters or departments. These panels meet regularly to discuss various academic issues, provide input, and collaborate with faculty and administrators. Thus the institution constantly works upon fostering a culture of student engagement and involvement in academic decision-making.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a strong alumni association .The Alumni is a strong support to the Institution. The Institution nurtures the alumni association to facilitate them to contribute significantly to the development of the Institution through various activites like admission , feedback regardig instuition. The alumni's of the college are placed in the different corporate sector, education, business, professional fields, media industry, political field, social work, academics and accessories. The association is engaged in different social activities. The Alumni Association organised many medical camps where free immunity booster medicines and medical check up was provided to of the people different panchayats in collaboraton with GGF during covid 19. The members of Alumni Association also perform other extension activities and extends their helping hands in admission.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

GOVERNANCE, LEADERSHIP, and MANAGEMENT is reflective of and in tune with the vision and mission of Shambhu Dayal College. .An academic community dedicated to the holistic education of future leaders who will demonstrate innovation in their professional competencies , integration in their personal lives and inclusion in their social contribution. The institution today's holds the torch of illuminating giving shape to ideas and flustering innovation . Living up to the promises of the founding fathers , we strive it realize our vision "to create a human universe that offers inclusiveness, equity , fellowship , justice and peace one and all." We continue it serve the nation through quality teaching and research through the production of competent , skilled and sensitive human resource that would catalyze enrichment of physical and human environment.

The mission of leadership and management at SDC is to mentor student development to enable and fosterwomen of competence, compassion, and conscience, and empower them with ignited minds and hearts, topursue the goal of the transformation of our society. Embracing a comprehensive view of education, the core values of SDC namely,mutual trust, teamwork, promotion of social capital, and easy sharing of knowledge, skills, and resources,SDC seeks to collaboratively contribute to national development while fostering global competencies among students.

File Description	Documents
Paste link for additional information	https://sdpgcollegeqzb.com/mission-vision/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college promotes participate management.

Ideas pertaining to academic goals, organizational progression and better campus life are collected from all stakeholders to promote efficient functioning of the college. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved communication , heightened morale , motivation and job satisfaction.

Believing in decentralization , the management takes policy decision , finance, infrastructure etc , with the help of the members of the college development committee .C D S discusses matters related to teaching and administrative staff and decisions are taken of these levels are implemented e.g. The planning of national conference and its implementation.

Believing in democratic values , the institution has decentralized and participative management . The fraition of this was channelized in a multidisciplinary National conference .The conference has held on Dec 8 2022 . The Principal expressed his desire to organize such a conference since there was no such collaborative endeavor in the past.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Flowing from the Vision and Mission Statement of SDC, the strategic action plan (2021 - 2022) was drawn up to address short and medium-term perspectives. The strategic plan in consultation with the various committees are designed to collaborate with all the stakeholders to ensure inclusion and participation. The strategic / action plans at SDC are always mindful of addressing the needs of all the stakeholders in a balanced manner. The effective deployment of action taken plans (2021 - 2022) include specific action taken to ensure the appropriate deployment of personnel, material, and resources to ensure the implementation of the strategic / action plan, adopted. The action taken plan among other things indicates the

optimal use of resources on the SDC Campus, the upgradation of teaching and learning infrastructure, revisiting discipline-centric programmes of study, rigorously enhancing inclusion on campus, and cultivating wellness on Campus. The disruptions due to Covid 19 outbreak, challenged the strength and direction of our teaching and learning relationships.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organizational Structure of the institution consists of the Management, Governing Body, Principal, teaching staff, non-teaching staff, and students. The Management of the College is the highest decision-making body that is in constant touch with the Principal regarding the smooth functioning of SDC. The Governing Body of the College meets at least thrice a year to discuss issues regarding the overall development of the College. The principal is assisted by Departments' Teachers-in-Charges (TICs), the Staff Council, the Academic Advisory Committee (AAC), and the Administrative Staff which encompasses the Administrative Officer, Section Officers, Senior and Junior Office Assistants and other support staff. The TIC oversees the functioning of the department. Staff Council meetings are held at regular intervals for effective planning and implementation of programmes like academic, administration, curricular and extracurricular activities. The Internal Quality Assurance Cell (IQAC) of the collegeworks towards the realization of quality enhancement and monitors its internal quality. It is vigorous and focused. Student Council meetings are held regularly to address student-related issues and organize extracurricular activities. The Library's organizational structure includes the Librarian, Assistant Librarian, Library clerks, and attendants. Various committees are constituted for planning and executing academic, administrative, and extra-curricular activities.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare schemes for the teaching and non-teaching staff that are available to them as employees of the Government of India are made easily accessible by the College. Casual leave, earned leave, childcare leave, maternity/paternity leave, study leave, duty leave, extraordinary leave, sabbatical leave and leave against RH are available to the staff, as per the provisions of University Grants Commission (UGC).

All staff members are entitled to PF and Gratuity. The College has the facilities of a Clinic, with a doctor and facilities like first-aid kit, machines for health check-up and vehicles for medical emergency. MMG hospital is just in front of the college. Any staff is immediately admitted there if needed.

To ensure general safety measures, all COVID-19 protocols, such as sanitisation, social distancing, etc, were strictly

followed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College places emphasis on performance appraisal of its staff to enhance quality of staff performance and for their professional development. It adheres to the performance

appraisal system of the University Grants Commission (UGC).

The Staff fills the Annual Performance Appraisal Report (APAR) which helps the Institution to categorise and review staff performance. The form appraises teachers' performance on the basis of three categories - teaching, learning and evaluation, co-curricular, extension and professional development, and research publications and academic contributions. The non-teaching staff's appraisal consists of four components - basic information, self-appraisal, appraisal by Reporting Officer, and review by Review Officer.

For promotion purposes, the staff submits the Performance Based Appraisal System (PBAS) Form. There have been nineteen teaching promotions in the year 2021-2022.

Academic activities of department and teachers are evaluated through the internal academic audit and self-appraisal form for teachers. Similarly, the appraisal of the performance of non-teaching staff is undertaken through the internal administrative audit and financial audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution runs in hybrid mode where B.A. and M.A. courses run in the grant-in-aid mode while B.Com. and B.Ed. in self-finance mode. The Govt. fund is audited by the local auditor, appointed by the govt., while the account of self finance courses are audited through the chartered accountants appointed by Management Committee. The annual audit reports are presented to the committee of management and also sent to the respective authorities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Major sources of institutional receipts/funding:

95% funds through UGC Grant

5% trust share generated by College Fees from students for regular and self-financing courses

Rent from letting out various parts of land/building

Rent from Bank

The College has a Governing Body, Planning and Purchase Committee, Library, Building Committee, and various associated bodies which help in the preparation, division, allocation and utilization of funds. UGC funds are deposited in a separate bank account. The utilization of these funds is ensured through financial auditing at the end of each financial year. Fees received from students are used for development of the college, students' activities and are properly audited. Physical

and Academic facilities are augmented for students. Library services and Sports services are strengthened. Laboratories are augmented and IT infrastructure is increased. Guest lectures, field trips, industrial visits are organized for students. The Purchase Committee decides the policy and procedure for purchasing any item. For every financial transaction proper permission is taken from the Principal of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the College endeavours to enhance a culture of quality consciousness in all processes of teaching, learning and administration. The value of accurate and timely data has been realised and hence robust software solutions have been designed and implemented to capture, collate, analyse and report the data from various stakeholders such as Faculty, students, Departments and Societies. This has enabled getting the required information at the click of a button.

Feedback collection, analysis and taking consequent corrective measures to address the issues raised in feedback analysis is another vital area where IQAC is instrumental in maintaining overall standards in teaching learning processes. Feedback from Students, Teachers, Parents, Employers, Alumni and Staff helps to get an honest and unbiased opinion about the quality of services being rendered at the College level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching learning process. The college follows the academic calendar, released by the affiliating university. IQAC proved development and application of quality benchmark/parameters for the various academic and administrative activities of the institution. Each department prepares its own action plan in alignment with the university calendar.

Appropriate action is taken for weak students: based on the extra care/ initiatives taken for the slow learner students the academic performance gets improved. They have given improvement in academic performance, technical skills, project, presentations, personality development which enhances the scope for career advancement of each student.

At the same time, support is given to the bright students. They have given extra assignments to enhance complex problems solving skills, extra counseling to motivate to take up advance level study, to do innovative projects, and given open ended problems. They are motivated and inspired to get university ranks.

Feedback mechanism has been designed to be comprehensive in terms of its coverage of various areas of assessment feedback is collected from students, parents, alumni, institution, academic peers and faculty.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution promotes gender equity and is sensitive towards the needs of the students as a co-education college . It has separate common room, washrooms for girls . Proctorial board members were very careful and sensitive towards the safety and security of the girls students , especially first year students .Faculty members and senior students also oriented to take care of the needs of the first year students .A Guest lecture regarding detailed information about Govt. schemes for women welfare was also organized to make students aware about all these schemes. Girl safety oath ceremony was organized. Various activities were done to related to Mai hu Aparajita and Mission shakti .

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar

D. Any 1 of the above

energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	
File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p>	
<p>Institution promotes gender equity and is sensitive towards the needs of the students as a co-education college . It has separate common room, washrooms for girls . Proctorial board members were very careful and sensitive towards the safety and security of the girls students , especially first year students .Faculty members and senior students also oriented to take care of the needs of the first year students .A Guest lecture regarding detailed information about Govt. schemes for women welfare was also organized to make students aware about all these schemes. Girl safety oath ceremony was organized. Various activities were done to related to Mai hu Aparajita and Mission shakti .</p>	
File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College promotes inclusiveness . Students from various background enjoy college life in a healthy and warm campus environment which is open to all types of diversities and challenges . College is situated on main G.T. Road which

enhances it's connectivity to nearby places. College is surrounded by localities of different strata and religion which provides these students a chance to move forward in their lives with care and attention of their teachers .

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations: Values, rights, duties and responsibilities of citizens.

Students enacted a street play on World Human Right day.

Students also enacted a street play to create awareness for voting right. An awareness campaign was also conducted to make voters aware of their rights and duties.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code

D. Any 1 of the above

of Conduct are organized	
File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded
7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals	
<p>Sensitization of students and employees of the Institution to the constitutional obligations: Values, rights, duties and responsibilities of citizens.</p> <p>Students enacted a street play on World Human Right day.</p> <p>Students also enacted a street play to create awareness for voting right. An awareness campaign was also conducted to make voters aware of their rights and duties.</p>	
File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded
7.2 - Best Practices	
7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.	
<p>1. Title of the Practice: Health : Our Priority</p> <p>A positive attitude towards maintaining hygiene ,wearing masks and social distancing was developed among members and students</p>	

which was visible in their practice. Also students despite these tough conditions attended online and offline activities and classes enthusiastically.

2. Title of the Practice: Promoting Digital Literacy

Pandemic has changed the way we live and work. Use of internet became indispensable for almost every need of our daily life and functioning. It is need of the hour for everyone to become digitally literate. Teachers as well as students shifted on online mode of interaction. Online classes and connecting online with others became new normal. Students took initiative to teach elderly people use of digital transaction and social communication through social media. Teachers efforts for online classes was a boon to students. It turn into an opportunity for learners to connect with experts online which may not be possible physically.

File Description	Documents
Best practices in the Institutional website	https://sdpgcollegegz.com/institution-best-practices/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sense of belongingness and togetherness is the key with which college connects with it's students . This reflects in working of each and every faculty and staff member. Teachers encourage students to reach their potential and help them academically and even personally when needed.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Installation of internet Wi-Fi system and computer labs also planned for the welfare of the students .

Online teaching has to be encouraged and ensuring required set up provided by the college . Enhancing level of Digital literacy will be next target to achieve. College is planning to make extra effort in conserving water and energy also.