



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	SHAMBHU DAYAL COLLEGE
Name of the head of the Institution	Dr. Manju Goyal
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01204373329
Mobile no.	9891115678
Registered Email	ssgzb024@yahoo.in
Alternate Email	ssgzb024@gmail.com
Address	SD PG College, opp. MMG hospital, G. T. Road.
City/Town	Ghaziabad
State/UT	Uttar pradesh
Pincode	201001

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Dr Shilpy Jindal			
Phone no/Alternate Phone no.		01204373329			
Mobile no.		9891985577			
Registered Email		iqacsdcollege@gmail.com			
Alternate Email		shilpyjindal2014@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://sdpgcollegegzb.com/wp-content/uploads/2023/07/AQAR-2017-18.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://sdpgcollegegzb.com/wp-content/uploads/2023/07/academic-calendar-2018-19.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.52	2008	16-Sep-2008	15-Sep-2013
6. Date of Establishment of IQAC			01-Feb-2010		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Teachers day	05-Sep-2018 1	45
Hindi Diwas celebration	14-Sep-2018 1	50
AIDS Day	01-Dec-2018 1	30

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	nil	nil	2018 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC promotes the implementation of outcomebased education (OBE) frameworks. IQAC monitors students feedback mechanisms and take necessary actions to enhance the overall student experience. IQAC plays a significant role in crisis management and preparedness, ensuring that the institution has effective contingency plans in place. IQAC promotes ethical practices and academic integrity within the institution.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Academic calender	Completion of syllabus, examination, aeseement ,assignment cocurricular activities in time
Machanism of Feedback from stakeholders	IQAC collected and analyse the feedback collected from students and teachers.
To facilitate job placement of students	Lectures were organized for P G students on job opportunities in their respective field.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College NAAC Committee	21-Jul-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

28-Feb-2019

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which is reflected in Programme outcomes (POs), Programme Specific Outcomes(PSOs) and Course Outcomes(COs) of the Programmes offered by the Institution. The Institution ensures effective curriculum delivery through a well-planned and documented process. Structured committees at the Department level and at the Institution level; review and plan the Academic Calendar for all the disciplines and programs with inputs

from Students, Academia, Industry and Alumnae. Curricular and co-curricular activities are planned in the academic calendar to achieve the set outcomes. By taking cognizance of available infrastructure such as number of classrooms, laboratories, projectors, practical boards etc. and students' strength for a particular program; the time table committee designs the time table for all the programs as per university norms. According to the distribution of courses, individual teachers prepare their lecture plan for the entire theory and practical course focussing employability and entrepreneurial capabilities.

Effective implementation of curriculum is promised using Quiz, Group Discussions, Demonstrations, Debates, class presentations, workshops, Power Point Presentations, Add-on activities, competitions, Videos, Case Studies, guest lectures, training programme etc. and also encouraging use of Moodle and Google platforms for ICT based teaching learning process. Regular meetings are conducted to review the curriculum delivery; properly documenting and executing day to day academic activities with optimum utilization of available resources. . The clear focus of the curricula is to keep the institution in sync with the changes in society, technology, environment, and business trends. The designed curriculum is displayed on the Institution's Website, which remains accessible to all stakeholders. During the process of curricula development, broad guidelines of the statutory bodies are strictly followed. The course outcomes are designed to cover the prescribed syllabus. Thus, by optimum utilization of available infrastructure, entire curriculum delivery is very well planned, effectively implemented, and properly documented by all the faculty members. Academic calendar is prepared in the beginning of the session and is followed; except for added activities. Orientation day conducted in the beginning of the session to make students aware of the courses, activities teachers and rules for attendance and uniform. Pupil teachers's; English and Hindi language proficiency, art and aesthetic workshop, scout and guide camp, teaching practice and internship, ICT presentation and community work are integral parts of the curriculum. Internal evaluation is done on the bases of written as well as presentation . B.Ed. programme is affiliated to CCS University, Meerut therefore its course curriculum is stucked to prescribed syllabus by university. B.Ed curriculum includes educational psychology, educational technology, measurement and evaluation, inclusive education, pedagogy of teaching in mathematics, biology, physical science, social science,

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	19	44

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Enviornmental studies[ABC-008]	01/07/2001	720
Bhartiy Sanskriti evam Rashtriy gaurav[ASC-009]	01/07/2001	720
General Awareness[ABC-010]	01/07/2001	539
Physical Education and sports[ABC001,002,003]	01/07/2004	1720
Scout and guide[B-ED]	01/07/2003	92
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	EDUCATION	186
MA	SOCIOLOGY	73
MA	ENGLISH	35
MA	ECONOMICS	37
MA	HINDI	35
MA	HISTORY	42
MA	POL SCI	50
MA	PSYCHOLOGY	27
View Uploaded File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The college has a feedback committee having members from all programmes being run in the college. This has been the policy of the institution to work on its weaknesses and highlight its strengths. A continuous process to bring forth its weak points as well as strength, the institution takes feedback from its stakeholders on regular intervals generally over a year and implements corrective measures where necessary. Feedback forms are analysed so that proper</p>

action can be taken for providing better infrastructural facilities and environment for teaching and learning. Analysis of the data collected was manually done by the committee using statistical tools. Report was prepared and signed by IQAC and submitted to the principal. Output of the report was communicated to the concerned incharge. The stakeholders include -

- ? Students enrolled in annual system and semester system.
- ? Faculty members of various departments

Student Feedback Analysis - ? Students' Feedback is collected from the sample of students of all programmes during the session. Students give their feedback on the proficiency and expertise of their teachers in delivering lectures and assessing their talents. They also share their expectations of the program undergone. During the session, about 10 of the total students from all programmes were selected through random sampling method. Most of the students were satisfied with the syllabus covered and the teaching style of the teachers. Students also find teachers fair in the internal evaluation process. The Teaching and Learning process in college facilitates students in subjective, social and emotional growth. Students have suggested more technical and ICT tools support in the campus. Overall Rating by majority students had been Good to Very Good accounting for a point 3 on the rating scale. Institution valuing the feedback, has shown remedial action to arrange study tours and provisions for use of modern technology in delivering lectures in modern world. <https://sdpgcollegegz.com/wp-content/uploads/2023/06/Analysis-Feedback-and-action-taken-2018-19.pdf>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1906	299	43	25	43

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
43	43	36	1	1	Null
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Our institution always believes that teacher is like a true guide of a student. We believe that ancient Guru-Shishya Parampara is the best way for enlightening our students, for that we allot mentors for a group of students. At the beginning of the session the students are informed about their mentor by displaying list on the notice board and on the website also. Then the mentors interact with their mentee and tries to establish explicit goals and objectives for the relationship with their students. Provide frank ,honest and constructive feedback. Provide encouragement and assists the mentee in identifying professional development activities .Always tries to help the student in career counselling and helps them to achieve their goals. Number of students enrolled in the institution

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2205	43	1:51

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
63	43	20	0	32

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr Poonam Singh	Assistant Professor	Shabd shilpi samman from U P Bhasha Sansthan
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	A	IIIYR	20/05/2019	25/06/2019
BCom	C	IIIYR	30/04/2019	04/05/2019
MA	G,HINDI	IV SEM	26/06/2019	27/07/2019
MA	G,ENGLISH	IVSEM	26/06/2019	27/07/2019
MA	G,ECONOMICS	IV SEM	26/06/2019	27/07/2020
MA	G,Pol science	IVSEM	26/06/2019	27/07/2019
MA	G,PSYCHOLOGY	IVSEM	26/06/2020	27/07/2019
MA	G,HISTORY	IVSEM	26/06/2019	27/07/2019
MA	G,ECONOMICS	IVSEM	26/06/2019	27/07/2019
BEd	E	IVSEM	26/06/2019	27/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In the beginning of every session we communicate the students through orientation program about syllabus, classes and internal examination. Constant notices, reminders are given to student about assignment, seminar, quiz, poster-making, dissertation, unit test etc. Mock viva and oral presentation are conducted time to time. As we follow C C S university exam pattern so students are given two unit test, two quiz, one seminar presentation, one project for internal assessment. Evaluation sheets are shown to students for their satisfaction and feedback is constantly given by both. Then teachers discuss with the students about their performance. Then the internal exams result uploaded on university portal.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our institution always prepared academic calendar with the help of academic council and with the help of departments in the beginning of every academic session. We displayed it on our website as well as on the notice board. All the academic, cultural, sports activities are conducted accordingly. It also helps us for preparing our internal examination schedule. Students are timely informed about the exam date sheet of external examination through various media. We got ample time for our college extra-curricular activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://sdpgcollegegzb.com/wp-content/uploads/2023/04/Program-Outcome-of-different-courses-as-follows.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
A	BA	ARTS	246	227	93
c	BCom	COMMERCE	186	177	95.2
E	BEd	EDUCATION	91	91	100
G	MA	HINDI	17	17	100
G	MA	ENG	16	16	100
G	MA	ECO	14	14	100
G	MA	HISTORY	18	18	100
G	MA	POL SCIENCE	17	16	99
G	MA	Sociology	38	38	100
G	MA	PSYCOLOGY	13	13	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://sdpgcollegegzb.com/wp-content/uploads/2023/04/Result-and-analysis-2018-19.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**3.1 – Resource Mobilization for Research**

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	2	U.P. Bhasha Sansthan (2 days National Seminar)	100000	100000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ECONOMICS	3
SOCIOLOGY	6

POLITICAL SCIENCE	1
HINDI	2
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	0	0	NIL
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	2	0	0
Presented papers	1	8	0	0
Resource persons	0	2	1	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	0	0
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen	Name of the activity	Number of teachers	Number of students
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	cy/collaborating agency		participated in such activities	participated in such activities
NIL	NIL	NIL	0	0
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	00	NIL	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	00
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	1831657

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LMS	Partially	Nil	2008

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	61825	9115310	Nil	Nil	61825	9115310
Reference Books	5335	9115310	Nil	Nil	5335	9115310
Journals	18	14967	Nil	Nil	18	14967
CD & Video	258	Nil	Nil	Nil	258	Nil
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	22	1	22	1	1	7	6	100	5
Added	0	0	0	0	0	0	0	0	0
Total	22	1	22	1	1	7	6	100	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical
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	facilities		facilities
170000	38191	0	1831657

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our Institution plans and ensures that the available infrastructure is in line with its academic growth and is optimally utilized. The college has seminar room with projector and laptop to make teaching more effective. Apart from this, facilities like wi-fi, internet and rich library is developed to encourage and assist students. The institution encourages students to participate in all activities. They are exposed to ICT ,basic computer, research methodology and skill. One geography lab, psychology lab and B,ed, lab are maintained for practical training of student. The college constitutes different committees for monitoring the optimum utilization of infrastructure facilities and take stoke of the lacuna/lapses discerned for their proper upkeep. It has big hall where cultural activities are conducted. It organises various competitions under the banner of the cultural committee, like debate on Founder’s Day, elocution, poetry recitation, essay competition, dances and plays etc. in the indoor hall while many important days celebrations, mehendi and rangoli competitions are organised in the college ground surrounded by the college building besides the dean and chief proctor room. Thus, despite having limited physical infrastructure, the college strives to make optimum utilization of these resources. Sports, cultural and academic activities are planed in such a manner as to put to optimum usage the available playgrounds, halls, etc. The college has two units of NSS. One seven days and a number of one days NSS camps are organised in the playground, seminar hall and slum area of the city. The institute has a NCC wing. Several marchpasts’ practises, PTs and exercise sessions and classes of the NCC cadets are conducted in the ground situated in the premises and classes are conducted in seminar hall which is fully AC and equipped with projector and screen. The institute has a separate sports ground which is addition to the college building where different sports like volleyball, wrestling, kho-kho, badminton etc are practised and played. The B.ed department also conducts their Rover Ranger camp activities in this ground. The college has separate Girls Common room which has attached toilet facilities and changing room. Administration section of the college have undergone computerization. Dispensary with doctor is available in the campus for first aid. The principal, on the basis of the prospective development plan, proposes the infrastructural augmentation needs to the concerned authorities. The UGC sanctions funds based on the requirements, student strength, and the nature of the academic programme offered by the institution. The college development fund is utilized for maintenance and minor repairs of the furniture and equipment. An effective monitoring system, through various committees, ensures the optimal utilization of budget allocated. We have a building and maintenance committees for the entire campus headed by the principal with teachers and some office staff as members. Annual maintenance and repair of the infrastructure is taken care of by the college in systematic manner. Day to day maintenance is carried out by the staff appointed for cleaning and maintenances of the building. The computers and electronic devices are maintained and repaired.

<https://sdpgcollegegz.com/amenities/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
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Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	POST MATRIC (OTHER THAN INTER) Scholarship and Fees Reimbursement Scheme	717	9698686
b) International	nil	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
LES (Language Enhancement Scheme)	08/10/2018	94	Department of BED and Department of Languages, Shambhu Dayal P.G.College, Ghaziabad
Remedial Coaching for deprived section	15/12/2018	100	Shambhu Dayal P.G.College, Ghaziabad
Understanding of ICT	10/09/2018	90	Department of BED, Shambhu Dayal College
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	SD College Career Counselling Scheme	0	125	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
18	18	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus	Off campus

Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	29	UG	ARTS	SD COLLEGE, GZB	PG
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NIL	NIL	Nil
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	WRESTLING	National	1	Nil	Nil	Abhishek
2018	Kho-Kho	National	1	Nil	Nil	Team event
2018	Best student of Republic	National	Nil	4	Nil	Kanchan, Rohini Giri, Anamika, Komal
2018	Athletics	National	9	Nil	Nil	Mukesh, Narendra, Puru Singh, Sanjay, Tipes, Shiv Singh, Ramesh, Detrindra,

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our institution doesn't have an elected student council in place as per state governments policy. But still it is essential to ensure student representation on academic bodies and committees so as to give a consensual democratic academic environment in the college. We ascertained their representation on academic bodies/Committees through the following methods:

- Student Representatives Nomination: Our institution has established a process for students to nominate themselves or others to represent their peers on academic bodies and committees. There is an open call for nominations, followed by an election or selection process to choose the representatives.
- Class Representatives: Designate class representatives from each academic program or year to serve as the voice of their fellow students. These representatives attend meetings and convey the concerns and suggestions of their classmates to the respective academic bodies.
- Student Advisory Panels: Our institution from time to time establishes student advisory panels for specific academic matters or departments. These panels meet regularly to discuss various academic issues, provide input, and collaborate with faculty and administrators. Thus the institution constantly works upon fostering a culture of student engagement and involvement in academic decision-making.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Most of the academic and administrative decisions are by consensus of administrative heads. The team comprises of principal, vice principal, librarian, and coordinators of all UG and PG programmes. Any decision related to the student, staff and circular, infrastructure, administration is made jointly after weighing the pros and cons. Suggestions from staff and students are invited for organizing important programmes as the management and the principal are easily accessible there is freedom to express suggestions which are considered positively.

2. IQAC takes initiative to decentralize the management system by giving opportunities to participate in planning and decision making. There are students representatives in IQAC, Eco club, NSS Grievance redressal cell and study circles. The student's members are invited to the meeting and thereby they are given opportunities to be the stakeholders

to the resolution and action taken. Women cell, student centre, the various committees have members teachers, office staff, and alumni. Stakeholders have been included in these committees and cells from local community, educational institutions and guardians. Moreover students and teachers feedback are taken by IQAC each year which has helped to improve the quality of teaching and learning environment. Farewell fest at the end of the semester organized every year.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college executes the CCS University, Meerut curriculum and gives suggestions to board of studies for curriculum development .IQAC ensures planned educational development .Management activity collects feedbacks from students and takes necessary actions on feedback.
Teaching and Learning	Regular classes are conducted in college and students are motivated for better academic performance. Every department is promoting quality and enhancement activities in academics through seminars, workshops on different subjects.Practicals are done as per the guidelines of CCS University Meerut.
Examination and Evaluation	Examinations and evaluation are conducted as per University norms under semester system at PG level and annual in UG level. There is a process of internal evaluation too.
Research and Development	College has a well planned resource centre for Hindi and English literature where students and faculties are encouraged to do research. Research and development cell is formed for smooth functioning of research work in college.
Library, ICT and Physical Infrastructure / Instrumentation	College has a rich library where reference books, journals and newspapers are available in plenty. The college library has computers with Internet connection which helps students and teachers to enhance their knowledge and they can add more feathers in the cap of their research work and specific knowledge about various subjects, records of library are systematically maintained.

Human Resource Management	The faculty is encouraged to participate in various training programs, orientation courses, refresher courses, workshops, seminar etc.
Admission of Students	The admission process of the students are followed as per the rules and regulations of higher Education department, Uttar Pradesh. Admission committee is formed for the smooth functioning of students admission at UG and PG level. Proper guidance is given to the students for their admission. Documents are verified by the admission committee. College administration ensures free and fair admission process and also takes care of students facilities regarding admission.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
No Data Entered/Not Applicable !!!	

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NIL	NIL	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP on Values and Ethics: Need of an Hour	1	17/12/2018	23/12/2018	07

Workshop on Research Methodology	1	18/12/2018	24/12/2018	07
UGC Short Term Course	1	18/12/2018	24/12/2018	07
Short Term Course on Research Methodology	1	18/12/2018	24/12/2018	07
UGC Sponsored 1 week Workshop on MOOCS	1	25/02/2019	02/03/2019	07
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>1 Employees provident funds-As per PF rules keeping in view the future safety of employees the college contributes specific amount towards PF. 2 Medical expenses reimbursement in critical illness as well as serious accidental cases from teachers welfare fund. 3 Gratuity 4 Full paid maternity leave. 5 Fee concession towards economically weak staff. 6 Salary timely credited to the bank account of employees. 7. Teacher's welfare fund for helping the needful members at the time of emergency. 8. Take care or solve the emotional needs. 9. We have the doctor in the college campus for the first aid. 10. MMG hospital is just in front of the college. Staffs are immediately admitted if emergency arises.</p>	<p>1 Employees provident funds-As per PF rules keeping in view the future safety of employees the college contributes specific amount towards PF. 2 Medical expenses reimbursement in critical illness as well as serious accidental cases from non-teachers welfare fund and management of the college. 3 Gratuity 4. NPS as per state government rule 5. Full paid maternity leave. 6. Fee concession towards economically weak staff. 7 Salary timely credited to the bank account of employees. 8. Teacher's welfare fund for helping the needful members at the time of emergency. 9. Take care or solve the emotional needs. 10. We have the doctor in the college campus for the first aid. 11. MMG hospital is just in front of the college. Staffs are immediately admitted</p>	<p>We have medical as well as doctor facility in the college campus for the first aid. MMG hospital is just in front of the college. Any student is immediately admitted there if needed.</p>

if emergency arises.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution runs in hybrid mode where, BA and MA courses run in the grant in-aid mode while BCom and BEd in self-finance mode. The government fund is audited by local auditor appointed by the government, while, the accounts of self-finance courses are audited through the Chartered Accountants appointed by management committee. The annual audit reports are presented to the committee of management and also sent to the respective authorities.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	00
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6.4.3 – Total corpus fund generated

25713240

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	UnIversity and Directorate of Higher Education	Yes	IQAC
Administrative	Yes	University and Directorate of Higher Education	Yes	IQAC and Management Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

We conduct orientation program for the new students admitted in various courses in which we invite parents as well. Besides college also invites parents to the various occasions over the year. They give their valuable feedback and suggestions on the basis of which actions were taken.

6.5.3 – Development programmes for support staff (at least three)

Computer Training Personality Development Psychological Counselling Session

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Digitalization of the library. Saturday club activities. Grievance mechanism.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nari Shakti Ahawahan	26/11/2018	26/11/2018	50	50

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Use of LED bulbs has initiated to conserve energy.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Ramp/Rails	Yes	5
Rest Rooms	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	2	1	04/11/2018	1	swachata hi sewa	clean drive	150
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Professional ethics for stakeholders	Nil	A hand book has been compiled from the material /data taken from the various regulatory authority such as society act /university statute and act ordinances, GOS related to conduct rule and professional ethics

for teaching non-teaching beside college published every year prospect which contains rule related to discipline, admission and professional ethics.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. College has 16.5 kw captive solar power roof-top plant installed. 2. Shifted most of college communication to digital mode to cut down on paper wastage. 3. Continued shifting of CFL to LED lights. 4. Encouraging and incentivizing students to move from fossil fuel driven bikes /shooties to bicycles. 5. College minimized new furniture bill by using recycled wood of damaged furniture.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Interdisciplinary approach : College has an unique initiative- Saturday club where, we teachers do meet and discuss pre-decided multidisciplinary topics to arrive at comprehensive understanding of that particular domain from across the subject. 2. Every third Friday of the month, college conducts Information Huddle where, faculty discusses the papers presented, conferences attended and newer area of possible research so that newer problem formation and an attempt to study could be initiated.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://sdpgcollegegzb.com/institution-best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

College tried its best to create an interface between academic courses and professional skills to train students for making them employment market ready. Towards this, college utilized its voluntary resources from faculty and alumni by creating a computer lab, communication lab and GST learning cell.

Provide the weblink of the institution

<https://sdpgcollegegzb.com/>

8.Future Plans of Actions for Next Academic Year

At the time of beginning of the academic session 2019-20, IQAC committee called for a meeting involving all the departmental in-charges and convener of various committees for the discussion of the future plan of the college including expansion of the physical infrastructure and programs related to quality upgradation of the courses. The department heads were assigned to convene a meeting of their respective faculty members. In the subsequent meeting, department heads brought out their future plan of the department which was compiled and finalised. All the departments emphasized on the upgradation of the

basic infrastructure, strengthening of the mechanism and platform to better interaction between various stakeholders.