Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**SHAMBHU DAYAL COLLEGE**
Name of the head of the Institution	**Dr. Manju Goyal**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01204373329**
Mobile no.	**9891115678**
Registered Email	**ssgzb024@yahoo.in**
Alternate Email	**ssgzb024@gmail.com**
Address	**SD PG College, opp. MMG hospital, G. T. Road.**
City/Town	**Ghaziabad**
State/UT	**Uttar pradesh**
Pincode	**201001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Shilpy Jindal**
Phone no/Alternate Phone no.	**01202833251**
Mobile no.	**9891985577**
Registered Email	**iqacsdcollege@gmail.com**
Alternate Email	**shilpyjindal2014@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://sdpgcollegegzb.com/

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://sdpgcollegegzb.com/wp-content/uploads/2023/07/Academic-Calendar-2017-2018-2-1.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Period To
1	**B**	**2.52**	**2008**	**16-Sep-2008**	**15-Sep-2013**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**01-Feb-2010**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Hindi Diwas Celebration	**14-Sep-2017**	**40**

	1	
Deepawali Celebration	14-Oct-2017 1	109
Children's Day Celebration	14-Nov-2017 1	56
Program on World AIDS Day	01-Dec-2017 1	55

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2018 00	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC promotes the implementation of outcomebased education (OBE) frameworks. IQAC monitors students feedback mechanisms and take necessary actions to enhance the overall student experience. IQAC plays a significant role in crisis management and preparedness, ensuring that the institution has effective contingency plans in place. IQAC promotes ethical practices and academic integrity within the institution.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Academic Calendar	Completion of Syllabus, Examination, Assessment, Assignments, Cocurricular activities in time.
Focus on Institutional social and outreach activities	NSS cell and Cultural Committee of the college organised many activities during the session.
Feedback from stakeholders	IQAC collected and analysed the feedback collected from students and teachers.
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College NAAC committee	12-Jul-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	28-Apr-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution ensures effective curriculum delivery through a well-planned and documented process. The College is affiliated to C.C.S. University, Meerut, U.P. The curriculum followed in the college is the Unified syllabus as effective in all the colleges affiliated to the university. The curriculum is meant not only for bookish knowledge but developing their skills for growth and

career, social and cognitive development. The whole syllabus is divided into units as prescribed by the university which is further divided through the 'Academic Calendar' of college which clearly specifies time duration for the completion of each unit, field surveys to be conducted, tests for the performance evaluation, Assignments for practical aspects, seminars and presentations to be conducted thereby covering all the details so that every task is completed on time and the students are benefited there on. The College has some of its faculty members in the Board of Studies (BOS)of the University appointed for consecutive two years who influence the necessary changes in the syllabi of the University offering courses applicable in affiliated colleges as well. There are 10 departments functioning including Arts, Commerce and Education with Post Graduation Degree in 7 departments. The departments are well equipped with technology for delivery of lessons and completion of administrative work. All the departments are having qualified and intellectual teaching staff. Classrooms are equipped with White Board for the teaching learning process. Regular departmental meetings are held to ensure timely coverage of syllabi and all students are given full support to understand academic portions in classes and in extra classes as well. The IQAC also plays an important role by collecting the inputs on the percentage of syllabi covered by each faculty. This has helped the college administration in qualitatively monitoring the planned curriculum delivery and ensuring smooth session completion. The role of teachers is more of a mentor to their students who monitor their progress through assignments, class tests, open book exercises, quizzes, debates, speeches and presentations. The college has an interactive multi-purpose Seminar Hall which is well equipped with eight ACs, High-tech podiums., Acoustic Sound System and well illuminated. Extension lectures related to subjects, seminars, workshops and conferences are held on a regular basis. Some departments promote project works and field visits to bridge the gap between the theory and practical. Every subject which requires practical implementation has its own laboratory for experimenting and exploring the new technologies based on syllabus. College has its own physical and with approx. 10500 books 100 volumes of different journals A well planned feedback is taken every year from the students so as to know the actual effectiveness of the whole implemented process. The feedback is taken in hard copy. The P.G. departments also help students to prepare for NET for lectureship. The students have cleared JRF and NET exams in the sessions. B.Ed. Department has been contributing in building trained teachers. The objective of the B.Ed course curriculum is to prepare aspiring teachers who are knowledgeable, skilled, reflective, inclusive, and professional.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	13	52

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
ENVIRONMENTAL STUDIES (ABC-008)	12/07/2001	720
Bhartiya Sanskriti Evam Rashytoya Gaurav (ASC009)	12/07/2001	720
General Awareness (ABC-010)	12/07/2001	509
Physical Education and Sports (ABC-001, 002, 003)	12/07/2004	1739
Scout Guide (B.Ed)	12/07/2003	78
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Nill	169
MA	ENGLISH	60
MA	SOCIOLOGY	88
MA	ECONOMICS	61
MA	HINDI	42
MA	HISTORY	61
MA	POL.SCIENCE	65
MA	PSYCHOLOGY	34
MSW	Nill	49
BSW	Nill	16
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Nill
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
This has been the policy of the institution to work on its weaknesses and highlight its strengths. A continuous process to bring forth its weak points as well as strength, the institution takes feedback from its stakeholders on regular intervals generally over a year and implements corrective measures where necessary. Feedback forms are analysed so that proper action can be taken for providing better infrastructural facilities and environment for teaching and learning. Analysis of the data collected was manually done by the committee using statistical tools. Report was prepared and signed by IQAC and submitted to the principal. Output of the report was communicated to the concerned incharge. The stakeholders include - Students enrolled in annual system and semester system Faculty members of various departments Students Feedback Analysis - Feedback from ten percent of the students, approximately 300 students, was collected on a random basis after completion of internal assessment to obtain their opinion on the course delivery and grasp in classroom lectures, and rate their teachers. Their feedback was obtained on improving academic performance, course employability features, institution infrastructure, value addition in knowledge base and overall institutional devotion towards students career building. Analysis of the data collected was manually done by the committee using statistical tools. Report was prepared and signed by IQAC and submitted to the principal. Output of the report was communicated to the concerned incharge. opinion is judged on a 5 point scale from 0 to 4. Most of the students were highly satisfied with the syllabus covered and the teaching style of the teachers. Students also find teachers very good in implementing learning values in students. The students find textual material relevant to their carrier building. Students are highly inclined to improve their extent of effort. Students rated college and its overall activities as good. Faculties Feedback Analysis - Feedback from teachers was collected to obtain their valuable suggestions on the academic performance, course structure, institution infrastructure, value addition in knowledge and so on. Their opinion was judged on a rating scale of 5 points denoting strongly agreeing at a score of 5 while strongly disagreeing at a score of 1. Although most of the teachers are agree with the library facilities available in the college, as membership is given to all the teachers. Some teachers found a need for e-journals to be accessible. All the teachers agreed with the opportunities given for attending seminars and development programmes. Teachers agree on the provision of the evaluation system to be effective and fair. Teachers are satisfied with the freedom they get on applying innovative ideas in teaching learning methods. Teachers have mixed opinions about infrastructure facilities in the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution	Number of fulltime teachers available in the institution	Number of teachers teaching both UG and PG courses

			teaching only UG courses	teaching only PG courses	
2017	1908	411	46	28	46

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
46	46	36	1	1	0
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The primary objective of the mentorship program is to facilitate learning, create knowledge, and to enable the students to optimally utilize the three years they spend in the college. It also focuses on quality education and knowledge dissemination. We believe that this may be achieved by bridging the gap between the teacher and the taught and between the administration and the students through a strong web enabled communication, interacting with the students and to address their academic and non academic problems. This is quite obvious that human relations are built up over time. We have devised a system where a given faculty member mentors given students over the entire period of his/her studies. The feedback received from the students was very encouraging and indicative of steps going in the right direction.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2319	46	1:50

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
63	46	17	1	35

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr. Kamlesh Bharadwaj	Associate Professor	Shikshak samman from Vidhyarthi Vikas parishad Sansthan
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end

				examination
BA	A	III YR	22/05/2018	16/06/2018
BCom	C	III YR	30/04/2018	25/05/2018
BEd	E	II YR	24/05/2018	06/10/2018
MA	HINDI , G	IV SEM	06/06/2018	26/07/2018
MA	ENGLISH, G	IV SEM	06/06/2018	26/07/2018
MA	HISTORY, G	IV SEM	06/06/2018	26/07/2018
MA	POLITICAL SCIENCE, G	IV SEM	06/06/2018	26/07/2018
MA	SOCIOLOGY, G	IV SEM	06/06/2018	26/07/2018
MA	ECONOMICS. G	IV SEM	06/06/2018	26/07/2018
MA	PSYCHOLOGY, G	IV SEM	06/06/2018	26/07/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our institution is associated with Chaudhry Charan Singh University, thus we follow internal assessment system of this University.The university has introduced20 marks for internal assessment system in each course at P.G level. The students are asked to prepare assignment, project, poster for each course. The concerned teacher mentoring the student in selection of topic. Then the students are given topic related to their syllabi and they submit the assignment before their internal examination. The teachers then evaluates the assignment and ask the student to present his/her topic in the seminar room. Based on his/her oral and written performance, internal marks are awarded to students. Then quiz is conducted of 5 marks and 10 marks for written exam. These marks are uploaded on the university portal and students can check it. The Evaluated assignments are kept in the respective departments so that the students may note down their mistakes. Teachers always remain available for queries regarding marking etc. Transparent and uniform system followed by all departments.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic calendar allow each department and college activity related committee to plan the academic and co-curricular activities in a systematic and cohesive manner. It records the days allocated for assignments, seminars, department programs ,mentorship programs etc. Various departments of the college and other committees work in tandom for academic calendar preparation so that all the student centric activities apart from academics also get an adequate space within its ambit. Cultural and sports activities are also mentioned in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://sdpgcollegegzb.com/wp-content/uploads/2023/04/Program-Outcome-of-different-courses-as-follows.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the	Number of students passed in final year	Pass Percentage

			final year examination	examination	

<div align="center">**No Data Entered/Not Applicable !!!**</div>

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<div align="center">https://sdpgcollegegzb.com/wp-content/uploads/2023/04/Result-and-Analysis-2017-18.pdf</div>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	730	ICSSR (PDF)	1424000	712000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)

[View Uploaded File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	2
Sociology	1
English	1
Political Science	1
Hindi	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	NIL	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	0	0	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	4	0	0
Presented papers	1	8	0	0
Resource persons	0	3	0	2
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
One day workshop on "Creating Gender Champion and Youth	Organised by NSS unit of the college in collaboration	1	54

for Change for Ending Child Marriage, Violence and to Promote Gender Equality"	with NSS cell Higher Education Dept., Uttar Pradesh and UNICEF		
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NIL	NIL	NIL	0	0
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	00	00	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	00
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
200000	492160

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LMS	Partially	Nill	2008

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	61825	Nill	Nill	Nill	61825	Nill
No file uploaded.						

 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	22	1	22	1	1	7	6	100	5
Added	0	0	0	0	0	0	0	0	0
Total	22	1	22	1	1	7	6	100	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
70000	10850	200000	492160

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our Institution plans and ensures that the available infrastructure is in line with its academic growth and is optimally utilized. The college has a seminar room with projector and laptop to make teaching more effective. Apart from this, facilities like wi-fi, internet and rich libraries are developed to encourage and assist students. The institution encourages students to participate in all activities. They are exposed to ICT , basic computer, research methodology and skill. The college constitutes different committees for monitoring the optimum utilization of infrastructure facilities and taking stock of the lacuna/lapses discerned for their proper upkeep. It has a big hall where cultural activities are conducted. It organises various competitions under the banner of the cultural committee, like debate on Founder's Day, elocution, poetry recitation, essay competition, dances and plays etc. in the indoor hall while many important days celebrations, mehendi and rangoli competitions are organised in the college ground surrounded by the college building besides the dean and chief proctor room. Thus, despite having limited physical infrastructure, the college strives to make optimum utilization of these resources. Sports, cultural and academic activities are planned in such a manner as to put to optimum usage the available playgrounds, halls, etc. The college has two units of NSS. One seven days and a number of one day NSS camps are organised in the playground, seminar hall and slum area of the city. The institute has a NCC wing. Several marchpasts' practises, PTs and exercise sessions and classes of the NCC cadets are conducted in the ground situated in the premises and classes are conducted in seminar hall which is fully AC and equipped with projector and screen. The principal, on the basis of the prospective development plan, proposes the infrastructural augmentation needs to the concerned authorities. The UGC sanctions funds based on the requirements, student strength, and the nature of the academic programme offered by the institution. The college development fund is utilized for maintenance and minor repairs of the furniture and equipment. An effective monitoring system, through various committees, ensures the optimal utilization of the allocated budget. We have a building and maintenance committees for the entire campus headed by the principal with teachers and some office staff as members. Annual maintenance and repair of the infrastructure is taken care of by the college in a systematic manner. Day to day maintenance is carried out by the staff appointed for cleaning and maintenance of the building. The computers and electronic devices are maintained and repaired through the funds available in the institution. The college has one efficient technical assistant who carries out the maintenance and calibration of computers and laptops in the college. Services of an electrician, carpenter and plumber are available as per requirement. Maintenance of generators is done by service providers. Aqua

guards and three mineral water plants are under routine maintenance contracts. There are no major problems of voltage fluctuation in the college campus, however equipment's like ACs, refrigerators, photocopy machines and computers have voltage stabilizers.

https://sdpgcollegegzb.com/amenities/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	POST MATRIC (OTHER THAN INTER) Scholarship and Fees Reimbursement Scheme	751	Nill
b)International	NIL	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
LES (Language Enhancement Scheme)	10/10/2017	100	Department of BEd and Department of Languages, Shambhu Dayal P.G.College,Ghaziabad
Remedial Coaching for deprived section	11/11/2017	100	Shambhu Dayal P.G.College, Ghaziabad
Understanding of ICT	10/10/2017	78	Department of BEd, Shambhu Dayal College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
20	20	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	NIL	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	Nill	Nill	Nill	Nill	Nill

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
POSTER COMPETITION	COLLEGE LEVEL	40
DEEP SAZZA	COLLEGE LEVEL	25
BANDANWAR PRATIYOGITA	COLLEGE LEVEL	39
BEST OUT OF WASTE	COLLEGE LEVEL	45
EXTEMPORE COMPETITION	COLLEGE LEVEL	56
DEBATE COMPETITION	INTER-COLLEGE LEVEL	40

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	STATE WIDE HEALTH AWARENESS COMPETITION	National	Nill	3	Nill	HEENA AHMAD, AMIT CHAUDHARY, AMRITA

| 2017 | DEBATE C OMPETIOTIO N ORGANISED BY HIGHER EDUCATION DEPARTMENT UP | National | Nill | 3 | Nill | AMRITA, ANUSHKA, SHWETA CHAUDHARY |

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

<div align="center">No Data Entered/Not Applicable !!!</div>

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

<div align="center">No Data Entered/Not Applicable !!!</div>

5.4.3 – Alumni contribution during the year (in Rupees) :

<div align="center">No Data Entered/Not Applicable !!!</div>

5.4.4 – Meetings/activities organized by Alumni Association :

<div align="center">No Data Entered/Not Applicable !!!</div>

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) IQAC takes initiative to decentralize the management system by giving opportunity to participate in planning and decision making. There are student members from Student union in IQAC, library committee, eco club, NSS, Grievance redressal cell and study circles. College student union is a powerful body that can participate in management system through their members. The student members are invited to the meeting and there by they are given opportunity to be the stakeholders to resolutions and actions taken. IQAC , governing body , library committee , grievance redressal cell Campus , beautification committee ,women's development and study centre .The various committees have member teachers, office staff ,library staff and alumni which give opportunity to take part and decision making and actions taken . Stakeholders have been included in these committees and cells from local community, education institutions, and guardians are given opportunity to participate in decentralization of management system. Moreover student's feedback on teachers are taken by IQAC each year after the end of the final semester which has helped to improve the quality of teaching and academic environment. In formal feedback on college and administration facilities are taken by arranging student's meet like farewell, fests at the end of the final semester. On the basis of the feedback new

policies and strategies are taken to improve the management process, administrative, academy and other facilities. Thus strength weakness of the college are duly discussed in various forums and there by attempts have been made to turn weaknesses into strength. 2) Various sub committees and departments are given freedom for performing academic and co- curricular activities with the help of the students union and other committees. The teachers unit is also given the utmost freedom to act as per the decision taken in teachers unit meeting. The library committee has been empowered to purchase books and equipment as required.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college executes the CCS University, Meerut curriculum and gives suggestions to board of studies for curriculum development .IQAC ensures planned educational development .Management activity collects feedbacks from students and takes necessary actions on feedback.
Teaching and Learning	Regular classes are conducted in college and students are motivated for better academic performance. Every department is promoting quality and enhancement activities in academics through seminars, workshops on different subjects. Practical are done as per the guidelines of CCS University Meerut.
Examination and Evaluation	Examinations and evaluation are conducted as per University norms under semester system at PG level and annual in UG level. There is a process of internal evaluation too.
Research and Development	College has well planned resource centre for Hindi and English literature where students and faculties are encouraged to do research. Research and development cell is formed for smooth functioning of research work in college.
Library, ICT and Physical Infrastructure / Instrumentation	College has rich library where reference books, journals and newspapers are available in plenty. The college library has computer with Internet connection which helps students and teachers to enhance their knowledge and they can add more feathers in the cap of their research work and specific knowledge about various subjects, records of library

	are systematically maintained.
Human Resource Management	The faculty is encouraged to participate in various training programs, orientation courses, refresher courses, workshops, seminar etc.
Admission of Students	The admission process of the students are followed as per the rules and regulations of higher Education department, Uttar Pradesh Admission committee is formed for the smooth functioning of students admission at UG and PG level. Proper guidance is given to the students for their admission, documents are verified by the admission committee. College administration ensures free and fair admission process and also takes care of students facilities regarding admission.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
No Data Entered/Not Applicable !!!	

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC sponsored refresher	1	08/09/2017	28/09/2017	20

course				
3 weeks inter disciplinary	1	10/06/2017	30/06/2017	20
National Workshop on Psychology	1	22/03/2017	28/03/2017	07
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1 Employees provident funds-As per PF rules keeping in view the future safety of employees the college contributes specific amount towards PF. 2 Mediclaim health insurance. 3 Gratuity 4 Full paid maternity leave. 5 Fee concession towards economically weak staff. 6 Salary timely credited to the bank account of employees. 7 Reimbursement of membership fee for the professional bodies. 8 Medical leave encashment. 9 Teachers welfare fund for helping the needful members at the time of emergency. 10 Take care or solve the emotional needs. 11 We have the doctor in the college campus for the first aid. 12 MMG hospital is just in front of the college. Any staff is immediately admitted there if needed.	1 Employees provident funds-As per PF rules keeping in view the future safety of employees the college contributes specific amount towards PF. 2 Mediclaim health insurance. 3 Gratuity 4 Full paid maternity leave. 5 Fee concession towards economically weak staff. 6 Salary timely credited to the bank account of employees. 7 Reimbursement of membership fee for the professional bodies. 8 Medical leave encashment. 9 Teachers welfare fund for helping the needful members at the time of emergency. 10 Take care or solve the emotional needs. 11 We have the doctor in the college campus for the first aid. 12 MMG hospital is just in front of the college. Any staff is immediately admitted there if needed.	We have medical as well as doctor facility in the college campus for the first aid. MMG hospital is just in front of the college. Any student is immediately admitted there if needed.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution runs in hybrid mode where, BA and MA courses run in the grant-in-aid mode while BCom and BEd in self-finance mode. The government fund is audited by local auditor appointed by the government, while, the accounts of self-finance courses are audited through the Chartered Accountants appointed by management committee. The annual audit reports are presented to the committee

of management and also sent to the respective authorities.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL

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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Unversity and Directorate of Higher Education	Yes	IQAC
Administrative	Yes	Unversity and Directorate of Higher Education	Yes	IQAC and Management Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

We conduct orientation program for the new students admitted in various courses in which we invite parents as well. Besides college also invites parents to the various occasions over the year. They give their valuable feedback and suggestions on the basis of which actions were taken.

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Digitalization of the library. Saturday club activities. Grievance mechanism.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Use of LED bulbs has initiated to conserve energy.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	**Yes**	**0**
Ramp/Rails	**Yes**	**0**
Rest Rooms	**Yes**	**0**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	**2**	**2**	**Nill**	**7**	**NSS,Comunity outreach programme during 7 days camp**	**Health awareness programme, cleanness drive in nearby village and settlement 200**	**200**
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Professional ethics for stakeholders	**Nill**	**A hand book has been compiled from the material /data taken from the various regulatory authority such as society act /university statute and act ordinances, GOs related to conduct rule and professional ethics for teaching non-teaching beside college published every year prospect which contains rule related to**

			discipline, admission and professional ethics.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Restricted entry of automobiles Use of bicycles Landscaping with trees and plants

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Clean Campus : Institution made this a practice to maintain cleanliness of the campus. Cleanliness affects us on various levels. We feel good in clean surroundings and also it's essential to maintain hygiene. Each and every member of the institute were a part of this practice and contributed in maintaining clean environment . They were oriented to use dustbins . Separate dustbins were placed in women's washrooms for disposing sanitary pads. Green Campus: To add some greenery in the campus. Our cultural committee took the initiative to make this a practice . Students and faculty members were motivated towards the cause . To create awareness different activities and competitions were organized. Help of gardener was taken and initially few trees were planted in the campus.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://sdpgcollegegzb.com/institution-best-practices/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Go Green Initiative with the prime objective of preparing efficient committed teachers who are intellectually competent, morally upright, psychologically integrated, and socially committed for service in the emerging world scenario of education. The 'Go Green' initiative is one area in which the college has been able to perform in a distinctive manner during the academic year. Despite the semi urban locality and limitations of space, the college maintains a clean and green environment in its campus. The college has a lush lawn, bordered by flowering plants, well maintained by the staff and students.

Provide the weblink of the institution

https://sdpgcollegegzb.com

8.Future Plans of Actions for Next Academic Year

Institute is planning to go for solar energy and promotion of LED bulbs and more power efficient equipment. For safety and security CCTV camera installation is planned for coming year. For green campus more plantation is planned.