

**NAVITA SHARMA**

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► Career Objectives:

I would like to be the part of an institution that seeks an ambitious and career conscious person where acquired skills and education will be utilized towards continuous growth and advancement.

► Personal Attributes:

Positive attitude, Open to learning, Goal oriented, Flexible yet competitive and aggressive, willing to take initiative and responsibility.

► Educational Qualification:

NAME OF THE COURSE	YEAR	SUBJECTS	SCHOOL /COLLEGE	% age	BOARD/UNIVERSITY
High School(10 th)	1991	Hindi, English, Social studies., Science, Home Science, Music.	Govt. Girls InterCollege, Bulandshahr, U.P.	67 %	Board of High School& Intermediate Education, U..P.
Intermediate(10+2)	1993	Hindi, English, Economics, HomeScience, Music.	Govt. Girls Inter College, Bulandshahr, U.P.	65 %	Board of High School & Intermediate Education, U..P.
Bachelor of Arts (B.A.)	1996	Hindi, English, Economics.	D.A.V. College, Bulandshahr, U.P.	53 %	C.C.S University, Meerut, U.P.
Master of Arts (M.A.)	1999	Economics	D.A.V. College, Bulandshahr, U.P.	62 %	C.C.S University, Meerut, U.P.
Bachelor of Education (B.Ed.)	2005	Teacher in Emerging Indian Society, Dev. Of Learner & Teaching Learning Process, Essential of Educational Technology & Management, Dev.of Educational system in India, Educational & Mental Measurement, Teaching of Hindi & Social Studies	I.P. College, Bulandshahr, U.P.	68 %	C.C.S University, Meerut, U.P.
Master of Education(M.Ed.)	2008	Philosophical & Sociological Foundations of Education, Psychological Foundations of Education, Methodology of Educational Research, Educational Technology, Teacher Education	I.P. College, Bulandshahr, U.P.	68%	C.C.S University, Meerut, U.P.

Master of Arts (M.A.)	2014	Hindi	L.C.P. College of Education, Khekra, Baghpat, U.P.	62%	C.C.S University, Meerut, U.P
Master Of Arts (M.A.)	2017	Philosophy	SPRC Degree College Bhagpat	66%	CCS Universty Meerut, U.P.

► **Achievements:**

1. Qualify U.G.C's National Eligibility Test (NET), Dec. 2014 in Education.
2. Senior Diploma in Music (Vocal) & Instrumental (Tabla) from Prayag Sangit Samiti, Allahabad in the year 1992.
3. Participated in Basic Skilled Course of Scout & Guide from 17th to 26th April 2005 during B.Ed. Course.
4. Attended National Workshop on "Advancing Social Science Research in HIV & AIDS" organized by Department of Sociology N.A.S.(P.G.) College, Meerut on December 5th & 6th, 2009 during M.Ed. Course.
5. Participated and Presented paper in the National Conference on "National Knowledge Commission and Its Implication in Higher Education" organized by P.G. Department of Education and Research Vidyawati Mukand Lal (P.G.) Girls College, Ghaziabad, on December 12th & 13th, 2009 during M.Ed. Course.
6. Participated and Presented paper in the National Seminar on "Youth in Rural India: Challenges and Prospects" organized by Department of Education S.G. (P.G.) College, Sarurpur Khurd, Meerut on January 23, 2011.
7. Participated and Presented paper in the National Seminar on "Right to Education: As Fundamental Right" organized by Department of Education L.C.P. College of Education, Khekra, Bagpat on February 26, 2011.
8. Participated in the workshop on "INTERNAL QUALITY ASSURANCE CELL" organized jointly by Internal Quality Assurance Cell of Janta Vedic College, Baraut, Bagpat & C.C.S. University on March 21, 2015.

► **Work Experience:**

Presently working as Assistant Professor with S.D. (PG) College, U.P, since July '2016

► **Role and Responsibilities:**

1. Teaching designated Education courses.
2. Continuously maintaining and improving the quality of the courses being taught.
3. Reviewing the courses taught through accurate records for accreditation purposes.
4. Completing course syllabi and teaching materials.
5. Planning class team activities and assignments.
6. Constructing and grading student assessments, and preparing examinations.
7. Keeping students records.
8. Supervising capstone projects and internships.
9. Advising students on matters regarding academic, curricular and careers.
10. Participating in different departmental and college committee.
11. Participating/ presenting papers in National Conference/ Workshops and Seminars.

► **Summary:**

I have always been passionate about teaching profession. My qualification and experience can be well utilized in teaching students. My aim is to make concepts clear to the students thoroughly so as to make them successful human beings of tomorrow.

► **Personal Data:**

Date of Birth : 3rd September, 1976.
Marital status : Married
Hobbies : Yoga, Reading Informative Books, Listening Music.

Place: Shahdara, Delhi -

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